

## **Brief of GoG Scheme**

1. The Guardians of Governance Scheme has been serving the Punjab Government since 16 Oct 2017. The scheme is designed to harness the experience, moral values and strength of character of volunteers Ex-servicemen to bring about a change in society and help the Government agencies to govern effectively by overseeing assigned schemes and programmes and ensuring that relief and assistance reaches the needy and is not dissipated due to influence and leakage.
2. Objectives of the GoG scheme are as follows: -
  - (a) Ensure effective implementation of various Government Schemes at village level so that the benefit of the scheme reaches the last person in queue.
  - (b) Ensure full transparency and accountability in Governance at village level/implementation of the scheme.
  - (c) Help create/promote faith of common man in Government.

## **Requirements for volunteer**

3. Rank of Captain and above in Army or equivalent in Navy or Air Force.
4. Willing to perform duties of Assistant District Head in Jalandhar in the GoG Scheme.
5. Resident of Jalandhar, will require to attend office and travel to Tehsil and Villages in Jalandhar District using own transport.

## **Job Requirement and skill sets for Assistant District Head**

1. The Assistant District Head role is to support the District Head in implementation of the Scheme. He should be capable of all functions of the District Head.
2. Should be fluent in Reading, Writing & Speaking English & Punjabi.
3. Thus the Assistant District Head should have the skill sets and be capable of performing all duties of the District Head.
4. The District Head may assign any of his duties to the Assistant District Head, similar to the role of the second-in-command in a unit in the Defence Services.
5. Assistant District Head focus need to be on issues related to internal GoG functioning such as supervision of GoG reporting, training of GoG, inquiries into allegations of conduct of GoG, checking and sending of regular reports and returns. District Head will take the final call on the method of sharing of duties with the Assistant District Head as he is ultimately responsible for all aspects of the scheme.
6. The Assistant District Head will be given an all-inclusive Honorarium of 25,000/- per month.

## **Duties of District Head ( For reference )**

1. The District Head is the key figure in the Scheme at the front line and the implementation of the Scheme depends on his leadership, ingenuity, tact and diligence. He is responsible for all GoG activities in the District.
2. Monitor reporting by all Tehsils on specified Schemes of Central/State Govt. by Village GoG using the GoG Software at the Punjab Govt website.
3. Maintain close liaison with the Civil Administration including the DC, SSP and functional heads of departments whose schemes are being reported on. Periodically bring to the notice of the civil administration the GoG reports which are awaiting their action.
4. In any emergent situation, be proactive and volunteer help to the Civil Administration within the capabilities of the GoG.
5. Train, guide, mentor and motivate all GoG to submit correct, impartial and actionable reports.
6. Visit all Tehsils and some representative villages regularly with Tehsil and Village GoG. It is recommended that at least one and preferably two such visits should be planned every week to remain in touch with issues at the village level.
7. Oversee surveys ordered by the CHQ of the Civil Administration and ensure timely implementation of other assigned tasks.
8. Keep in mind at all times that the GoG is a scheme that is intended to report and not take action. There are no executive powers with the GoG. All GoG have to be reminded of this periodically and their actions have to be within this laid down stipulation. Their actions should not be favouring a particular group or section of society.
9. Be alert and report anything untoward to the CHQ. Anticipate trouble brewing up in the District through the GoG and alert the District Head.

10. Compile periodic reports and returns as required by the CHQ. Monthly performance/attendance report is an important document and due care should be exercised while compiling the same. Maintain up to date records of all GoG. The GoG software should be updated whenever there is an addition/reduction in strength of GoG.

11. Upgrade own personal skills and motivate the GoGs of the Tehsil also to do so as per emerging requirements.

12. Look for ex-servicemen with right aptitude to find replacements for GoG leaving the scheme.

**Format of Application for Commissioned Officer.** The format of application to be filled by the volunteer is as given below. Application should be sent along with affidavit (Annexure 1) preferably by email alongwith a digital pass port size photograph (Size not more than 200 kb) to reach CHQ GoG by 20 Apr 2021. Only short listed candidates will be interviewed using 'Google Meet' software. Applicants must have requisite facilities to attend the video call. Applicants will be informed about the interview date on their personal emails.

**APPLICATION FOR OFFICER VOLUNTEERS IN**  
**GUARDIANS OF GOVERNANCE ( GoG)**

1. Rank & Name :
2. Father's Name :
3. Regiment/Corps and trade :
4. Date of birth :
5. Date of Commission :
6. Date of retirement :
7. Service rendered in Armed Forces ( in years & months) :
8. Important ( Staff/Instructional) appointments held mention only three) :-  
(a)  
(b)  
(c)
9. Highest Civil Qualification :
10. Identification Mark :
11. Present permanent Address : \_\_\_\_\_  
\_\_\_\_\_
12. PPO No :  
(Att copy)
13. Aadhar Card No :  
(Att copy)
14. Contact details : Mob No :  
Land Line No :  
Email :
15. Post applied for :
16. Latest passport size photo ( Two copies).

Latest  
passport size  
photo

Date :

Signature

**AFFIDAVIT**

**Undertaking by GoG Volunteers before Interview for selection**

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ :-

- ੳ) ਮੈਂ ਇੱਕ ਸਾਬਕਾ ਫੌਜੀ ਅਤੇ ਮੇਰਾ ਪੀ. ਪੀ. ਓ. ਨੰ: \_\_\_\_\_ (ਕਾਪੀ ਨੱਥੀ ਹੈ) ।
- ਅ) ਮੈਂ ਅੱਜ ਦੀ ਤਾਰੀਖ \_\_\_\_\_ ਤੋਂ ਪਿੰਡ ਦਾ ਸਰਪੰਚ ਜਾਂ ਪੰਚ ਨਹੀਂ ਹਾਂ ।
- ੲ) ਮੈਂ ਅੱਜ ਦੀ ਤਾਰੀਖ \_\_\_\_\_ ਤੋਂ ਪਿੰਡ ਦਾ ਨੰਬਰਦਾਰ ਨਹੀਂ ਹਾਂ ।
- ਸ) ਮੈਂ ਕਿਸੀ ਸਰਕਾਰੀ (ਘੋਵਟ)/ਅਰਧ ਸਰਕਾਰੀ (ਸ਼ੁਏਮਿ ਘੋਵਟ)/ ਗੈਰ ਸਰਕਾਰੀ ਸੰਸਥਾ (ਘੋ) ਜਾਂ ਨਿੱਜੀ ਸੰਸਥਾ (ਫਵਟ) ਵਿੱਚ ਨੌਕਰੀ ਤੇ ਨਿਯੁਕਤ ਨਹੀਂ ਹਾਂ ।
- ਹ) ਮੈਂ ਕਿਸੀ ਵੀ ਰਾਜਨੀਤਿਕ ਪਾਰਟੀ ਨਾਲ ਸਬੰਧ ਨਹੀਂ ਰੱਖਦਾ ਹਾਂ ਅਤੇ ਨਾਂ ਹੀ ਕੋਈ ਰਾਜਨੀਤਕ ਆਸਾਮੀ ਤੋਂ ਲਾਭ ਮੰਦ ਹਾਂ ।
- ਕ) ਮੈਂ ਕਿਸੇ ਬੁਰੇ ਨਸ਼ੇ (ਡਰਗਜ਼) ਦਾ ਆਦੀ ਨਹੀਂ ਹਾਂ ।
- ਖ) ਮੈਂ ਕਿਸੇ ਵੀ ਜੁਰਮ ਵਿੱਚ ਸਜ਼ਾ ਜਾਪਤਾ ਨਹੀਂ ਹਾਂ ਅਤੇ ਨਾ ਕੋਈ ਜੇਲ ਦੀ ਸਜ਼ਾ ਭੁਗਤੀ ਹੈ । ਮੇਰੇ ਖਿਲਾਫ ਨਿਮਨ ਲਿਖਤ ਅਪਰਾਧਿਕ /ਸਮਾਜਿਕ ਵਿਰੋਧੀ ਕੇਸ ਵਿਚਾਰਾਧੀਨ ਹਨ:-

ਐਫ.ਆਈ.ਆਰ. ਨੰ : /ਆਈ.ਪੀ.ਸੀ. ਧਾਰਾਂ ਅਦਾਲਤ ਦਾ ਨਾਮ ਕੇਸ ਦਰਜ਼ ਕਰਨ ਦੀ ਮਿਤੀ

- ਗ) ਮੈਂ ਪੂਰੇ ਸਨਮਾਨ ਨਾਲ ਫੌਜ ਦੀ ਨੌਕਰੀ ਤੋਂ ਸੇਵਾ ਮੁਕਤ ਹੋਇਆ ਹਾਂ ਨਾ ਕਿ ਕਿਸੀ ਅਨੁਸਾਸਨਿਕ ਜਾਂ ਦਿਮਾਗੀ ਹਾਲਤ ਕਾਰਨ ।
- ਘ) ਮੇਰੇ ਕੋਲ ਇੱਕ ਸਮਾਰਟ ਫੋਨ (ਮੋਬਾਇਲ) ਜਿਸ ਵਿੱਚ ਐਂਡਰੋਇਡ ਸੋਫਟਵੇਅਰ ਅਤੇ 3 ਜੀ/4ਜੀ ਇੰਟਰਨੈਟ ਦੀ ਸੂਵਿਧਾ ਮੌਜੂਦ ਹੈ ।
- ਙ) ਖੁਸ਼ਹਾਲੀ ਦੇ ਰਾਖੇ ਦੁਆਰਾ ਦਿੱਤਾ ਪਹਿਚਾਨ ਪੱਤਰ ਸਵੈ-ਇੱਛਕ ਦੀਆਂ ਸੇਵਾਵਾਂ ਛੱਡਣ ਤੇ ਜਾਰੀ ਕਰਤਾ ਨੂੰ ਵਾਪਿਸ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ ।

ਉਪਰੋਕਤ ਤੱਥ ਮੇਰੀ ਜਾਣਕਾਰੀ ਦੇ ਅਧਾਰ ਤੇ ਸੱਚ ਹਨ ਅਤੇ ਕੋਈ ਵੀ ਕਮੀ ਪਾਏ ਜਾਣ ਤੇ ਮੈਂ ਪੂਰੀ ਤਰਾਂ ਜ਼ਿੰਮੇਵਾਰ ਹੋਵਾਂਗਾ । ਇਸਤੋਂ ਇਲਾਵਾ ਇਹ ਹਲਫ਼ਨਾਮਾ ਨਿਯੁਕਤੀ ਸਮੇਂ ਅਸਟਾਮ ਪੇਪਰ ਤੇ ਨੋਟਰੀ ਵਲੋਂ ਤਸਦੀਕ ਸ਼ੁਦਾ ਪੈਸ਼ ਕਰਾਂਗਾ ।

ਮਿਤੀ :

(ਬਿਨੈਕਾਰ ਦੇ ਹਸਤਾਖਰ)  
ਨਾਮ

CHQ GoG reserve all the rights to postpone the schedule of enrolment, amend the terms & conditions of engagement and number of vacancies of GoG with any prior intimation.

Contact Details :

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