

# Aundrea Barnes

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## OBJECTIVE/PROFILE/SUMMARY

To work with and teach elementary school.

## EDUCATION

**Bachelor of Arts** William Penn University Oskaloosa, IA May 2021  
Major: Elementary Education Specializing in Special Ed and Reading  
GPA: 3.4

## EXPERIENCE

**Associate** William Penn Service Center Oskaloosa, IA 7/18 - Present  
201 Trueblood Ave. Oskaloosa, IA 52577  
(641) 660-2014  
\$7.25/hr.

Supervisor: Teresa Dawson

- Sort incoming and send outgoing mail
- Make copies for all faculty and students
- Print and send out anything for the main offices for the William Penn University
- Create manuals and booklets for students and faculty

Answer student and faculty questions

**Crew** McDonalds Oskaloosa, IA 6/17 - 5/18  
703 A Ave. W Oskaloosa, IA 52577  
(641) 673-9791  
\$7.25/hr.

Supervisor: Michelle Vinton

- Register
- Served Orders
- Cooked and Prepared Food

## VOLUNTEER WORK

- Student Teacher at dance studio
- Oskaloosa Elementary helped set up and participated in events
- Babysitting Jobs

## OTHER SKILLS

- Good with children
- Kind hearted
- Quick learner
- Well organized
- Team player