

TO: Dr. Lund

FROM: Samuel Debesai

RE: Report #1

DATE: 10/14/2021

Table 1: Weekly Time Card.

Week(s)	Accomplishment	Work Type
1	<ul style="list-style-type: none"> - Began Functional, Non-Functional Requirements, Constraints - Completed Functional, Non-Functional Requirements, Constraints 	Initiation Phase
2	<ul style="list-style-type: none"> - Began Formative Research (Micro Usability Study) - Began Prioritize Requirements (Planning Poker) - Began Design Documents 	Initiation/Design Phase
3	<ul style="list-style-type: none"> - Cont. Design Documents - Completed Formative Research - Completed v1 of Design Documents 	Design Phase

Table 2: Individual Time Card.

DATE	Samuel
Week #1	Wed: 8:00 A.M. – 3:00 P.M. Thur: 9:00 A.M. – 5:30 P.M. Friday: 8:00 A.M. – 4:00 P.M.
Week #2	Monday: 9:00 A.M. – 5:00 P.M. Tue: 9:00 A.M. – 5:00 P.M. Wed: 8:00 A.M. – 3:00 P.M. Thur: 9:00 A.M. – 4:00 P.M. Friday: 8:00 A.M. – 4:00 P.M.
Week #3	Monday: 10:00 A.M. – 5:00 P.M. Tue: 9:00 A.M. – 5:30 P.M. Wed: 8:00 A.M. – 3:30 P.M. Thur: 9:00 A.M. – 6:00 P.M. Friday: TBD
Total Hours	93.5 Hours

Quarterly Hours	93.5 Hours
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Challenges

- Beginning a project being the only worker, which means you are the manager, developer, designer, and machine behind the work, it can be a ramp up in work that had to calculate in the beginning.

Future Plan

- Plan to focus on starting a build of the website mostly frontend and practice programing methodologies for establishing a functional backend. This is also going into Week 4

Retrospective

Continue:

- Working on Desktop as main source of work.
- Taking detailed accounts of work done.
- Work on keeping aligned with the structured of planned work.
- Updating design document as necessary and contracts (for personal benefits)

Updates:

- When I originally planned to have the Reports I meant to get the 4 out by the end of the week say Friday like this report. I intend on continuing to submit on theses deadlines for the next reports, but I might need some more time because of how difficult the development might get. I will keep you updated if I need any help but for now I think I am in a good spot.
- <<**Next report will happen by Nov. 5th**>> this is just for future clarity since I wasn't so clear on the dates in the contract.
- Thank you very much.