



Touch Panel User Guide

18th Floor Conference Rooms



Customer Name

Alzheimers Association

AVI-SPL Project Number

600i-19-83054

System Name

18th Floor Conference Rooms

Revision V4

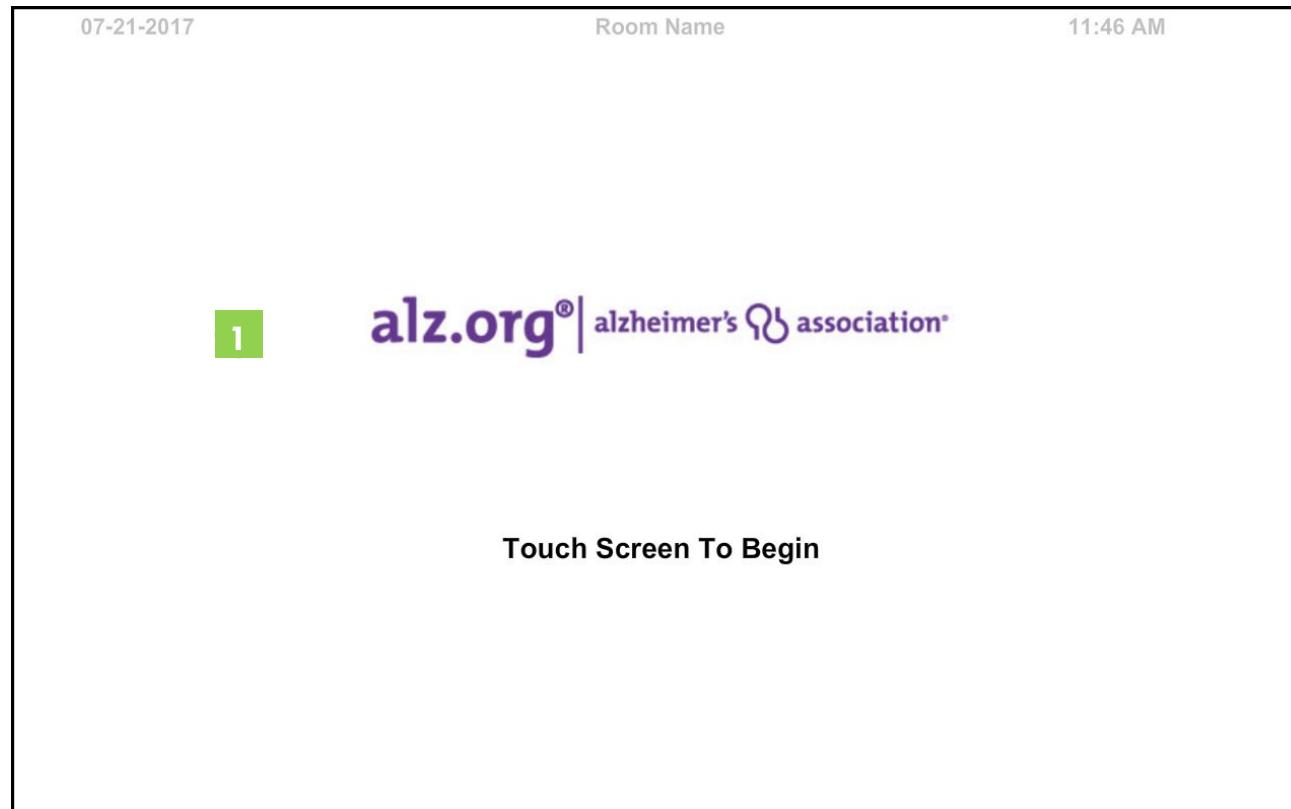
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Welcome Screen

The touch panel will display this title screen when the system is in standby.
Simply touch the screen to begin the system power up sequence.



1 Start.

Touch anywhere on the screen to start the system.

Main Control Page

This is the main control screen. The majority of system control will be accomplished from this screen.



- 1 Audio Conference.**
Touch this button to place an audio call.
- 2 Video Conference.**
Touch this button to place a video conference call.
- 3 Presentation Sources.**
Touch this button to select an available source to display for your presentation.
- 4 Standby.**
Press this button to shut the system down. This will hang up any active calls, turn off the projectors and mute all audio. The Cooling Page will then appear.
- 5 Room Combine.**
Press this button to bring up the Room Combine page as shown later in this documentation.
- 6 Source to Projectors.**
Press this button to bring up the Manual Routing page as shown later in this documentation.
- 7 Mic Levels.**
Press this button to bring up the Mic Levels page as shown later in this documentation.
- 8 Volume.**
Press this button to bring up the Volume Control page as shown later in this documentation.
- 9 Display Controls.**
Press this button to bring up the Display Control page as shown later in this documentation.

Audio Conference

This is the Audio Conference control screen. The images on the projection screen, and program audio sources, will not be effected by placing an audio call.



1 Speed Dials.

Touch a speed dial to automatically dial the number stored there. To store a speed dial, use the dial pad to enter the number, then press and hold the desired speed dial button until Keyboard appears. This will be shown on the next page.

2 Call.

Press this button to place a call to a number entered using the keypad

3 Hang Up.

Press this button to end an audio call.

4 Privacy.

Press this button to mute the microphones in the room, so the far end cannot hear the near side participants.

5 Redial.

Press this button to connect to the last number dialed.

6 Hold.

Press this button to put the current call on hold.

7 Dial pad.

Use these buttons to manually dial an audio call.. Enter the phone number, then press "Call" to place the call.

8 Lower Volume.

Press this button to lower the volume of your call.

9 Raise Volume.

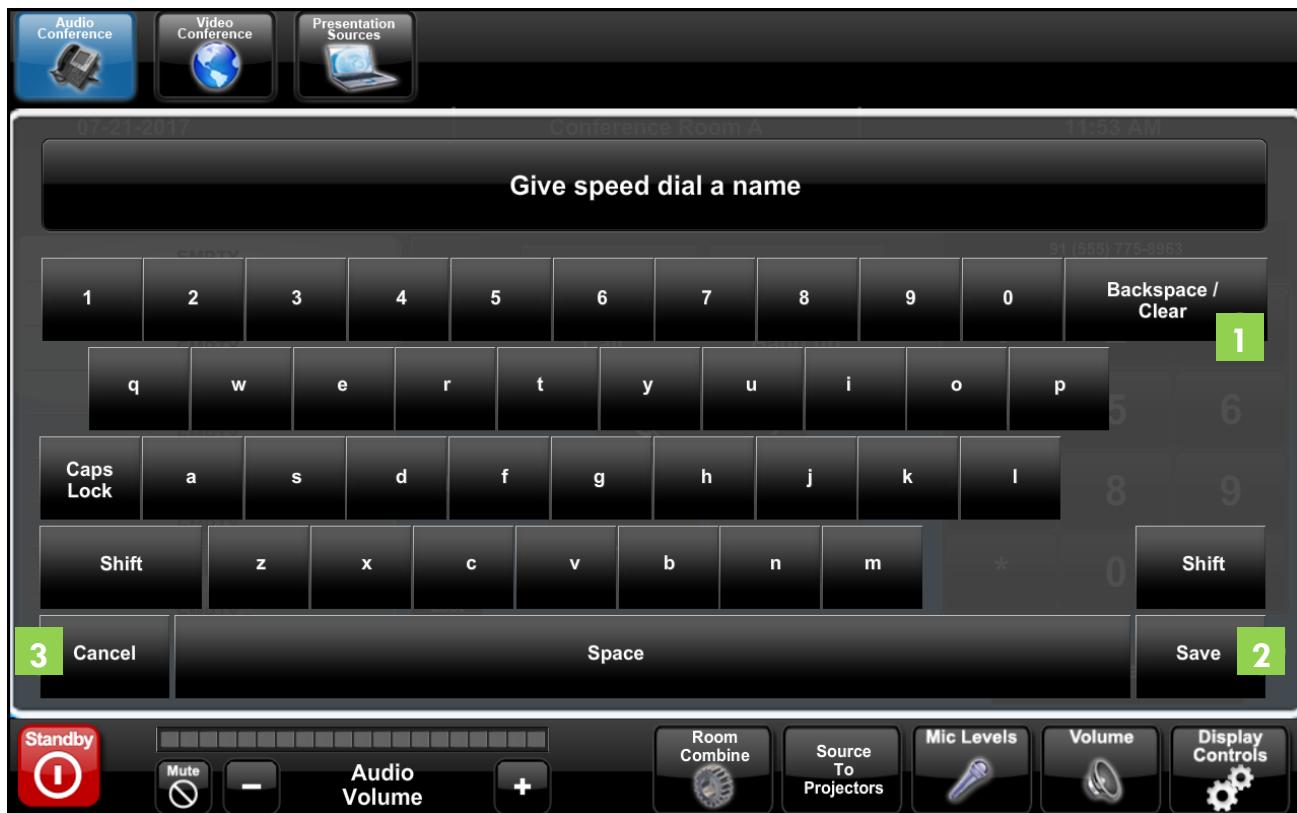
Press this button to raise the volume of your call.

10 Mute.

Press this button mute the far side audio of your call.

Speed Dial Save

When you press and hold a speed dial entry for 3 seconds, this page will appear. Enter a name to give the Speed Dial entry using the keyboard.



1 Backspace / Clear.

Press this button momentarily to delete one character at a time. Hold the button for about 1 second to delete the entire entry.

2 Save.

This button will store the speed dial entry and return you to the Audio Conference page.

If you wish to clear a speed dial entry:

- 1) Make sure no number is entered on the Audio Conference page
- 2) Press and Hold the directory entry you wish to clear
- 3) Leave the Contact Name empty
- 4) Press the Store SpeedDial button.

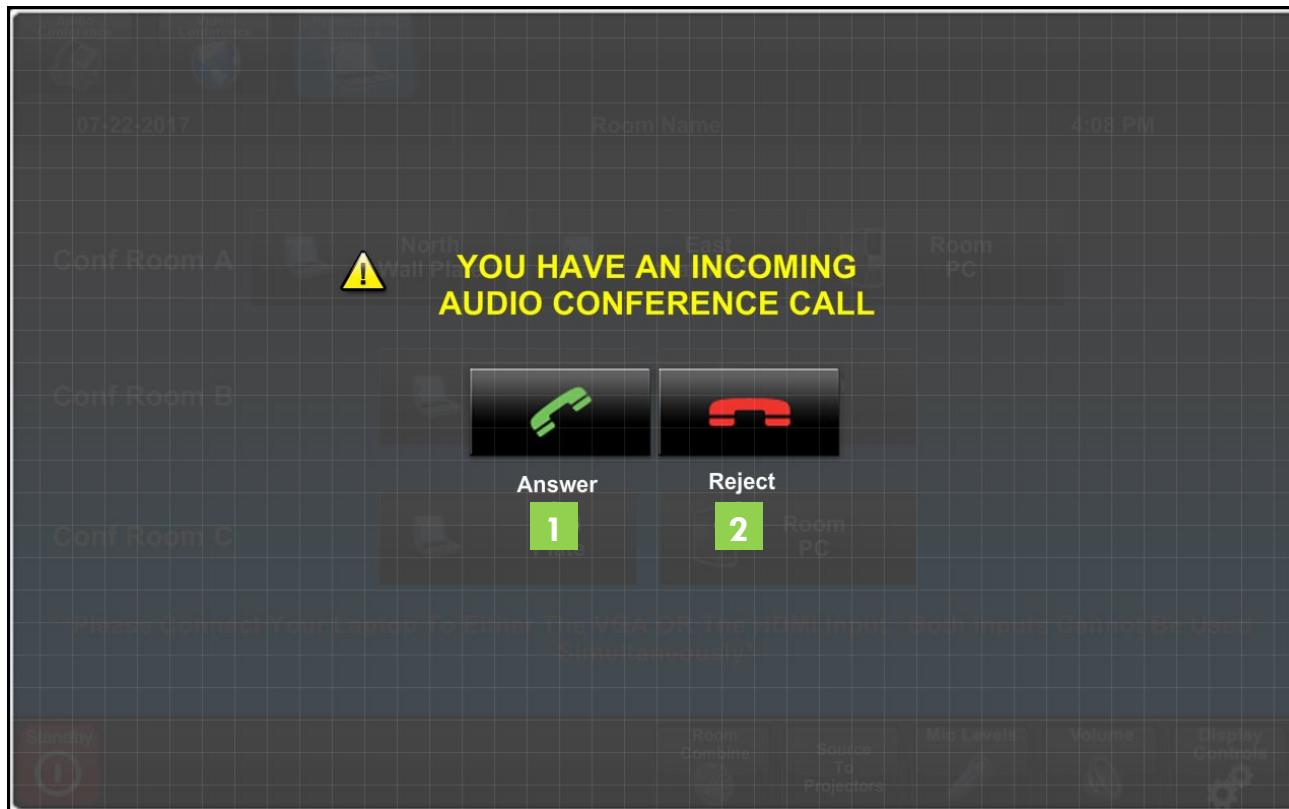
3 Cancel.

Press this button to cancel the entry and return to the Audio Conference page.

Audio Conference - Incoming Call

This page will be displayed when there is an incoming “Audio Conference” call.

The images on the projection screen, and program audio sources, will not be affected by answering an incoming audio call.



1 Answer.

Touch this button answer the incoming call. The touch panel will flip to the Audio Conference page.

2 Reject.

Touch this button dismiss the incoming call. The incoming call alert popup will be hidden, and the user may continue using the system.

Video Conference - Main

This page will be displayed when the user selects “Video Conference” from the main menu or selects “Main” from a video conference page. Displays will turn on automatically (if off), correct inputs will be selected, and the necessary audio will be heard over the system speakers.



Dial Pad.

1 Touch these button to enter a number for your Video Conference call.

Dial Keyboard.

2 Press this button to bring up keyboard.

Call.

3 Press this button to dial the entered number.

Hang Up.

4 Press this button to disconnect the call.

Privacy.

5 Mute the mic audio to far end participants.

Selfview.

6 Press to view /hide your camera in a PIP window.

Camera.

7 Touch to view camera page.

Graphics.

8 Touch this button to view the Video Conference graphics page.

Directory Page

A Touch to go to the Local Directory page.

Favorites Page

B Touch to go to Favorites Directory page.

Call.

C Press these buttons to dial the contact.

Video Conference - Directory

This page will be displayed when the user selects “Video Conference” from the main menu or selects “Main” from a video conference page. This page covers the Directory usage.



- A** **Directory Page**
Touch to get Directory listings.
- B** **Favorites Page**
Touch to go to Favorites Directory page.
- C** **Call.**
Press these buttons to dial the contact.
- D** **First.**
Press this button to the beginning of the contacts list
- E** **Up/Dn**
Press to go up/down one level in contacts list.
- F** **Last.** Press this button to go to the last page in the contacts list.

Video Conference - Dial Keyboard

This page will be displayed when the user selects “Dial Keyboard” button on the main Video Conference page.



1 Backspace / Clear.

Press this button momentarily to delete one character at a time. Hold the button for about 1 second to delete the entire entry.

2 Call.

This button will call the entered Call address.

Cancel.

Press this button to close this page and return to the Video Conference page. Any entered info will still be visible on that page and a call can be completed.

Video Conference - Cameras

This page will be displayed when the user selects “Video Conference” from the main menu then selects “Cameras” from a video conference page.



1 Camera Control.

Touch these buttons to pan left/right and tilt up/down.

2 Cameras.

Use these buttons to select the camera to control.

3 Camera Presets.

Touch these buttons to store/recall preset camera positions. To store a preset, set the camera to the desired position, then press & hold the desired preset button for approximately 3 seconds.

4 Main.

Touch this button to view the Video Conference Main page.

5 Graphics.

Touch this button to view the Video Conference graphics page.

Video Conference - Graphics

This page will be displayed when the user selects “Video Conference” from the main menu then selects “Graphics” from a video conference page. This example is when all 3 rooms are combined.



1 Sources.

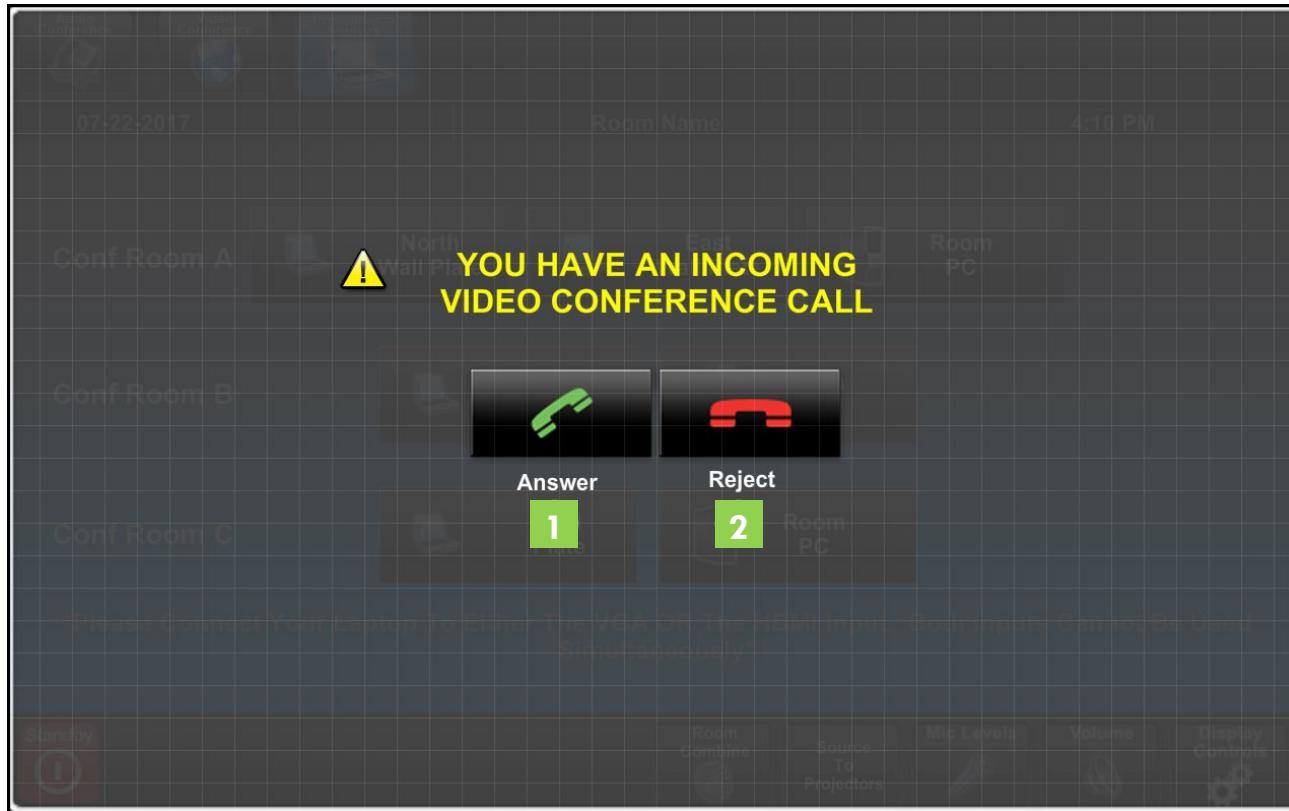
Touch these buttons to select the computer to be viewed or shared with the far end participants. Sharing will start when selected.

2 Stop Sharing.

This button will only be visible when a source is being shared. Press this button to stop sharing your content.

Video Conference - Incoming Call

This page will be displayed when there is an incoming “Video Conference” call.



- 1 Answer.**
Touch this button answer the incoming call. The touch panel will flip to the Video Conference page.
- 2 Reject.**
Touch this button dismiss the incoming call. The incoming call alert popup will be hidden, and the user may continue using the system.

Presentation Sources

This page is displayed when Presentation Sources is selected. This example is when all 3 rooms are combined.



1 Presentation Sources.

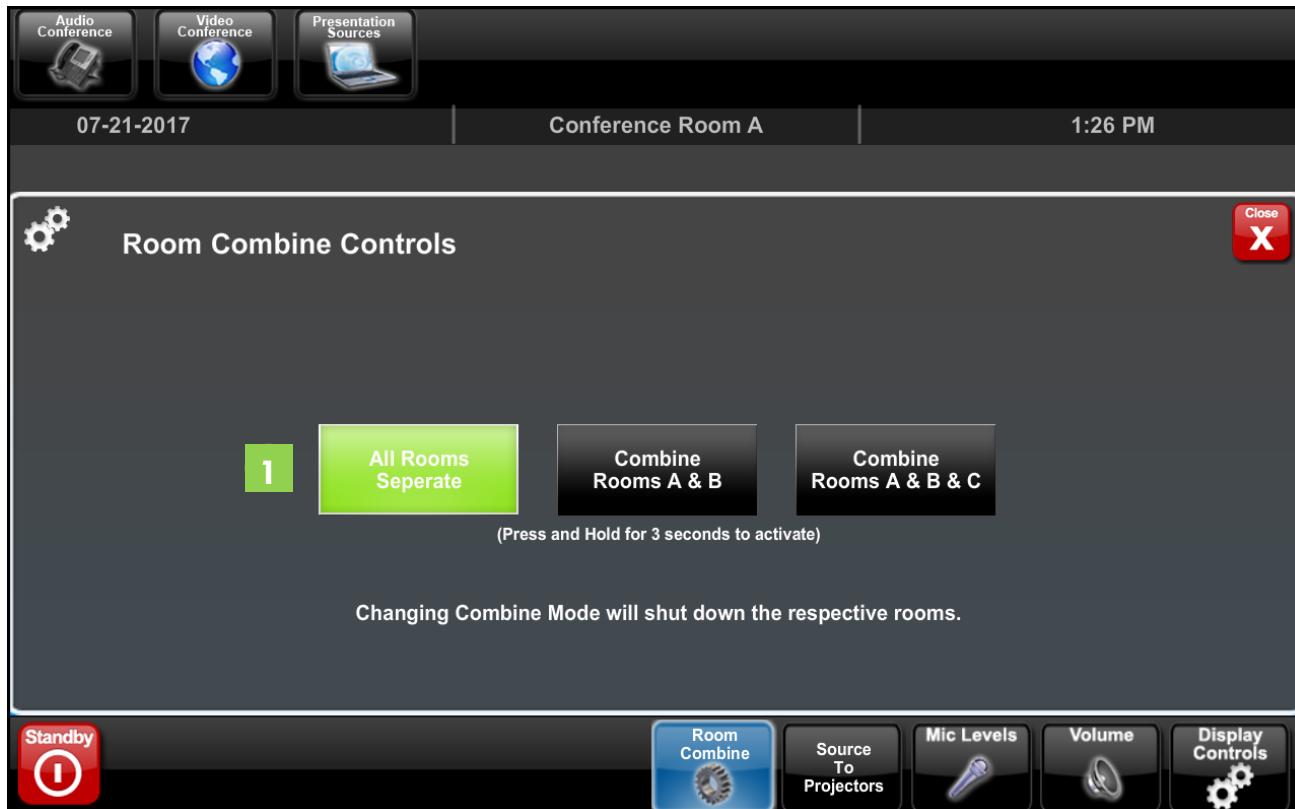
Touch these buttons to select the source for your presentation. If VGA is being used on the laptop, make sure the VGA is activated (usually by pressing Fn+F7 or Fn+F5).

When a source is selected the projector will be turned on automatically.

The selected source is sent to all projectors in rooms that are combined. When combined, only the North Wall projector will be turned on. You can turn on any projector using the Displays Control page and the source will be displayed.

Combine Controls

This page is displayed when the Room Combine button is pressed.



1 Combine Modes.

Use these buttons to change the Combine Mode of your rooms.

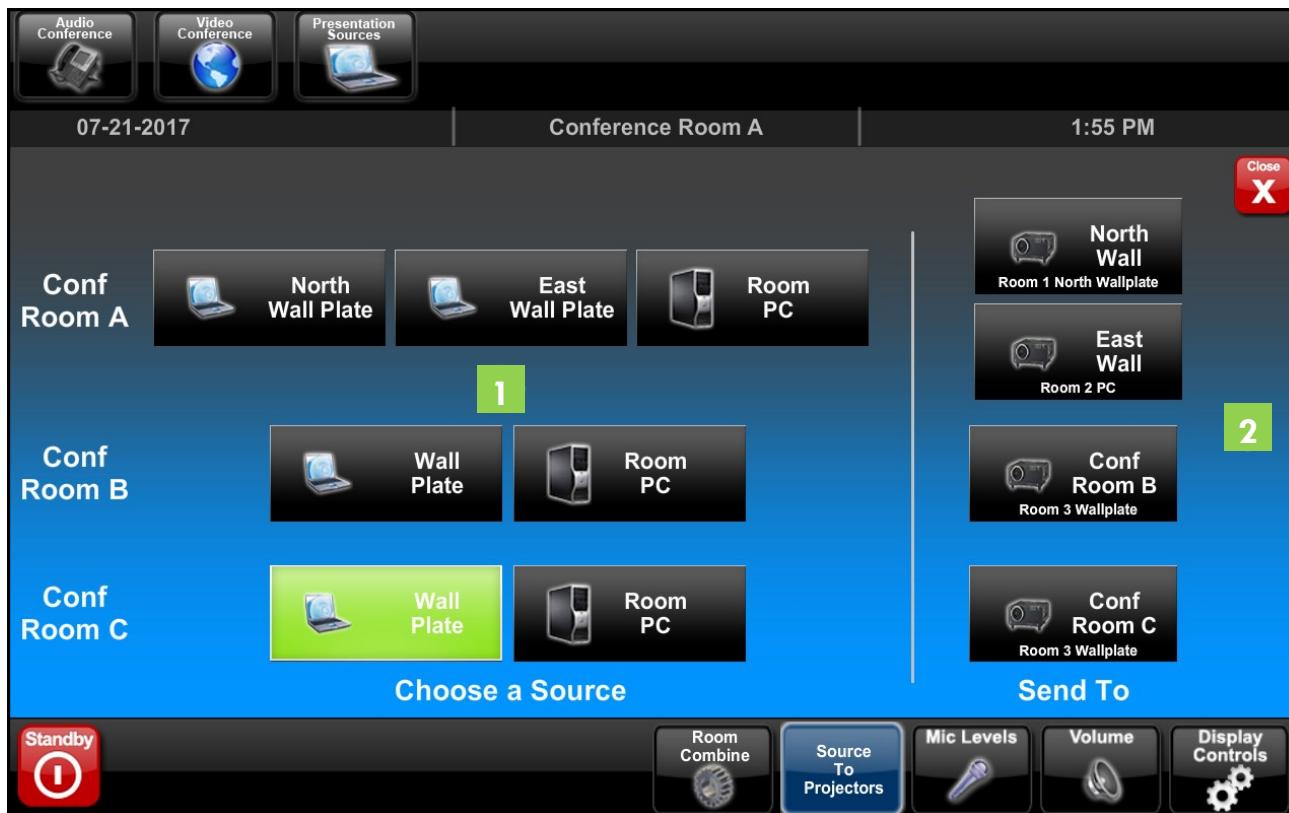
The buttons must be held for 3 seconds to activate the combine mode.

If rooms B or C are on during the change, they will be shut down and the projectors will be turned off.

A Locked page will be displayed on the Touch Panels in Rooms B and C if they are in combine mode.

Manual Routing Controls

This is the Manual Routing Controls page. This example is when all 3 rooms are combined.



1 Sources.

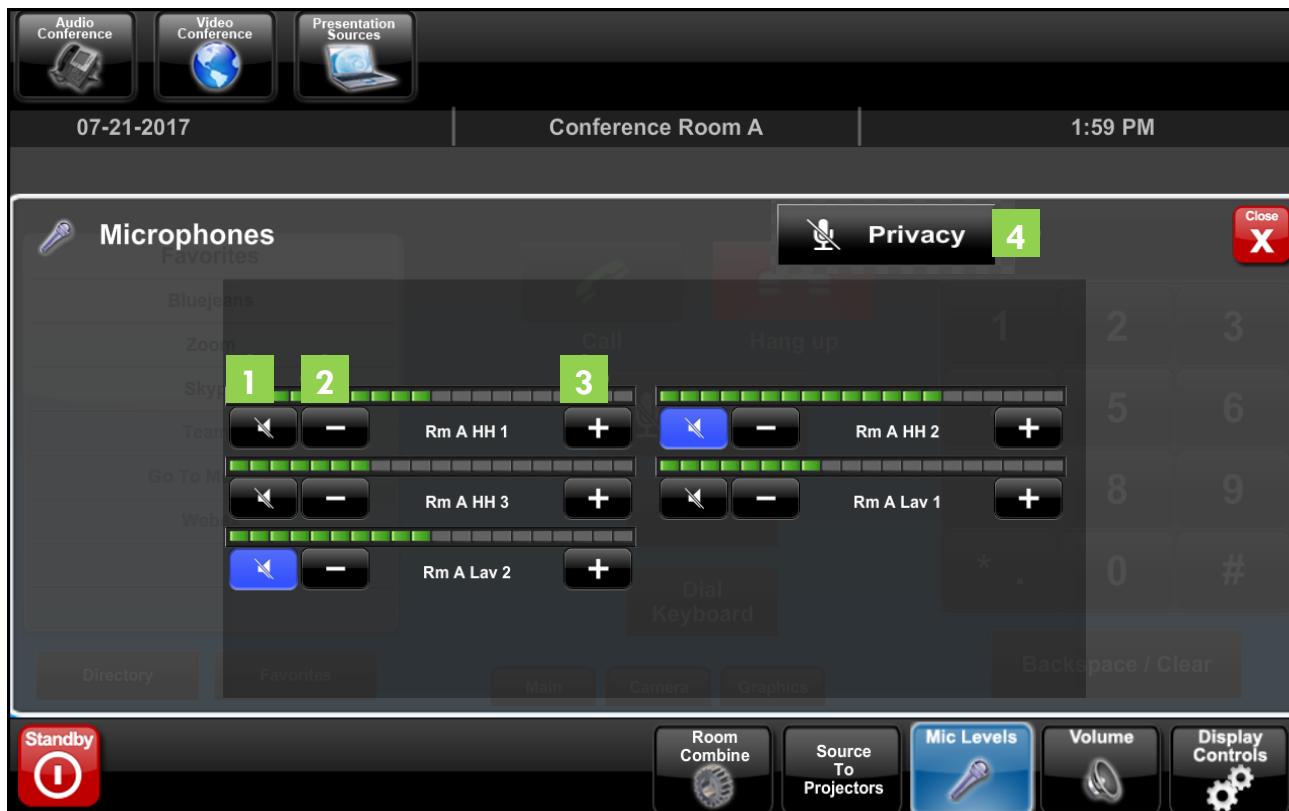
Use these buttons to select the source to be sent to the Projectors.

2 Projectors.

Pressing these buttons will send the selected source to that projector. Each button will display the source for that projector.

Mic Levels Controls Divided

This is the Mic Levels Control page in Divided Mode. Each Room's Panel will only show its Mics in this Mode.



1 Mute.

Use these buttons to Mute the selected Mic.

2 Lower Level.

Use these buttons to lower the volume level of the selected Mic.

3 Raise Level.

Use these buttons to raise the volume level of the selected Mic.

4 Privacy.

Press this button to mute the microphones in the room, so the far end cannot hear the near side participants.

Mic Levels Controls Combined

This is the Mic Levels Control page in combined mode.

Based on which Combined Mode, the combined rooms' Mics will be available.



1 Mute.

Use these buttons to Mute the selected Mic.

2 Lower Level.

Use these buttons to lower the volume level of the selected Mic.

3 Raise Level.

Use these buttons to raise the volume level of the selected Mic.

4 Privacy.

Press this button to mute the microphones in the room, so the far end cannot hear the near side participants.

Volume Controls

This is the Volume Control page. This page is the same regardless of the Combine Mode.



1 Mute.

Use these buttons to Mute the Presentation, Audio Call or Video Call audio.

2 Lower Level.

Use these buttons to lower the volume level of the Presentation, Audio Call or Video Call.

3 Raise Level.

Use these buttons to raise the volume level of the Presentation, Audio Call or Video Call.

4 Privacy.

Press this button to mute the microphones in the room, so the far end cannot hear the near side participants.

Display Controls

This is the Displays Control page. This example is when all 3 rooms are combined.

The screenshot shows the 'Display Controls' page for 'Conference Room A'. At the top, there are three tabs: 'Audio Conference', 'Video Conference', and 'Presentation Sources'. Below the tabs, the date '07-21-2017' and time '2:02 PM' are displayed. The main area is titled 'Display Controls' and contains four projector controls, each with a small icon and a status indicator:

- North Wall Projector:** Status 1, Power On button (green), Power Off button (blue), Picture Mute button (black), Lamp Hrs: 00000.
- East Wall Projector:** Status 1, Power On button (green), Power Off button (blue), Picture Mute button (black), Lamp Hrs: 00000.
- Room 068 Projector:** Status 2, Power On button (green), Power Off button (blue), Picture Mute button (black), Lamp Hrs: 00000.
- Room 064 Projector:** Status 1, Power On button (green), Power Off button (blue), Picture Mute button (black), Lamp Hrs: 00000.

At the bottom, there are several navigation buttons: 'Standby' (red), 'Room Combine' (with a globe icon), 'Source To Projectors', 'Mic Levels' (with a microphone icon), 'Volume' (with a speaker icon), and 'Display Controls' (with a gear icon).

1 Power On.

This button will turn the Power On for the selected projector.

2 Power Off.

This button will turn the Power Off for the selected projector.

3 Picture Mute.

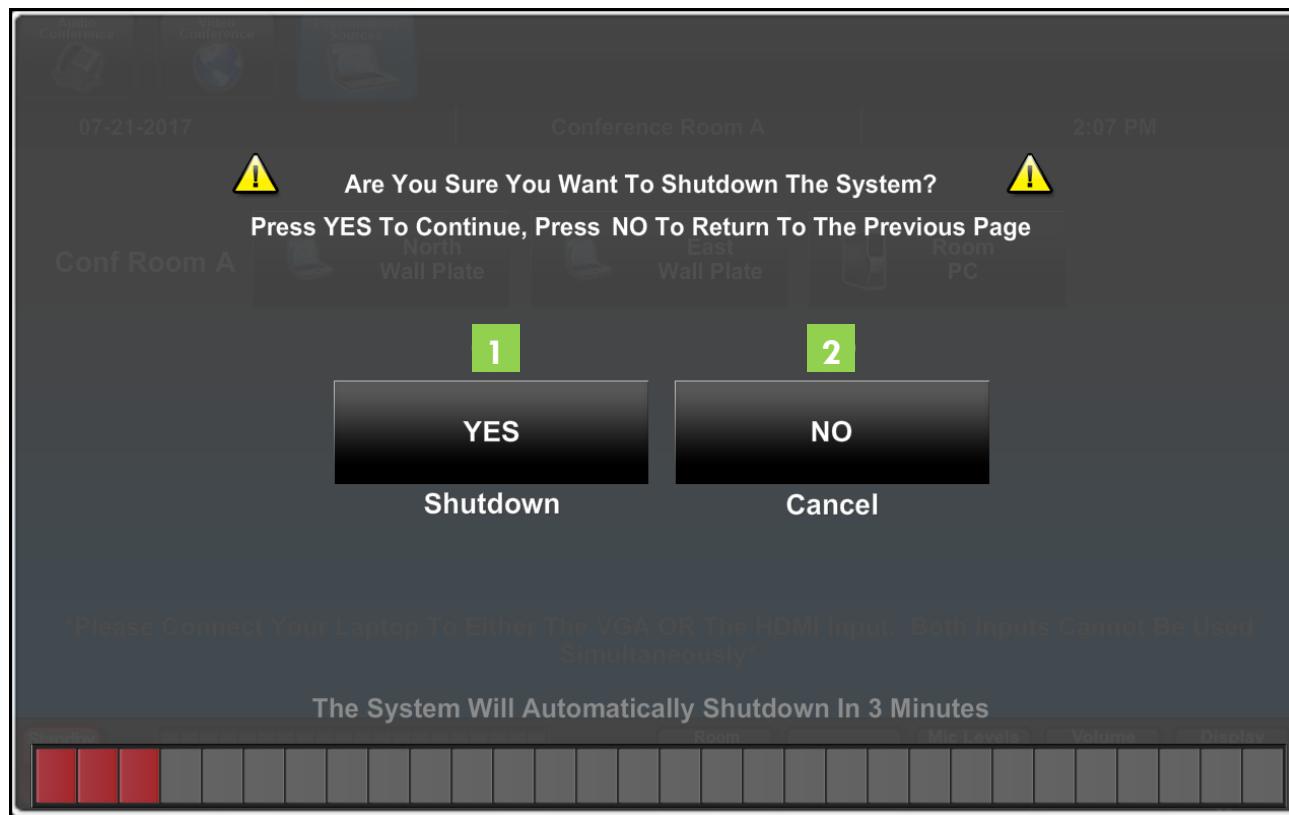
This button will blank the image of the selected projector.

4 Lamp Hours.

This displays the lamp usage of the projector.

Standby

This is the Standby page.



1 Yes.
This button will automatically shutdown the projector, hang up any Audio and Video calls, and bring up the Cooling page.

2 No.
This button closes the standby window and returns to the previous page.

If any rooms are combined they will be shutdown also and the Combine Mode will be set to All Rooms Separate.

Cooling

This is the Cooling page. When Shutdown is selected, this page will appear for approximately 10 seconds and the return to the Welcome page.



Locked

This page will be displayed on the Touch Panel in Rooms B & C when they are in combine mode.

