

Register for a Microsoft Certification exam

When you're ready, register from any exam details page. During the scheduling process, you'll choose to take the exam in a local test center or online. Local test centers provide a secure, exam-ready testing environment while online proctored exams offer flexible scheduling and the convenience of taking an exam from your home or office. Microsoft partners with multiple exam providers to deliver certification exams for different types of candidates. To learn more about these providers, how to register, and the benefits of online exams versus test centers, visit: [Register and schedule an exam](#).

Tip : We're committed to ensuring that every person who's interested in taking Microsoft certifications can do so in a way that is fair and accurately reflects their skills and abilities. Visit [Request accommodations](#) to learn more about requesting accommodations.

Register and schedule an exam

How to register and schedule an exam

- Begin with the [certification overview](#) or [browse all certifications](#) page to find the exam you'd like to take, then click on the certification name.
- On the certification detail pages, scroll to "*Schedule exam*" and click on the exam provider button.

How to choose an exam delivery provider

- In the "*Schedule exam*" section, you may see multiple exam provider options. If you're taking a certification on your own or as part of a training program, select "*Schedule with Pearson VUE*".
- If you're a student, member of an academic institution, or taking a Microsoft Office Specialist (MOS) exam, select "*Schedule with Certiport*".

Exam accommodations

- We're committed to ensuring that every person who's interested in taking Microsoft Certifications can do so in a way that's fair and accurately reflects their skills and abilities.
- If you have a disability and want to request accommodations during the exam, visit [Request accommodations](#). Be sure to make accommodations requests **before** scheduling so the exam provider has time to review your request and make sure the testing environment supports your needs.

Online exam and test center options

In most cases, you can choose to take your exam online or at one of our local test centers.

Note : if you don't see an online option, it's not available from your exam provider.

- **Test centers** are a great choice if you prefer a quiet, pre-configured environment without the worry of testing your computer and downloading software to meet Microsoft's security standards.
- **Online proctored exams** give you the freedom to take the exam almost anywhere, but you'll be responsible for making sure your computer and exam area meet security standards.

Run a system pre-check

- If you decide to take your exam online, you'll run a [system pre-check](#) to see if the computer you'll be using meets the requirements **before** registering.
- For detailed instructions on how to perform the system pre-check, visit: [About online exams with Pearson VUE](#). (Certiport doesn't offer online proctored exams at this time.)

Step-by-step exam registration instructions

1. From any certification or exam details page, click the button to schedule an exam with the appropriate exam delivery provider.

Note : Most exams show only Pearson VUE as the exam provider. The Certiport option will appear only if you're taking a Microsoft Office exam or taking your exam as part of an academic process.

2. When you click the schedule button, you may be prompted to sign into your certification profile with your personal Microsoft account (MSA). If you don't yet have a certification profile, create one here with the same MSA you use to sign into Learn.

Note : If you have a certification profile but have not yet connected it to Microsoft Learn, please visit: [Connect a certification profile to Learn](#).

3. Make sure your contact information is up to date on your certification profile and that your name matches the legal identification you'll present at your scheduled exam appointment; if it doesn't match, you won't be able to take the exam. To learn how to update your legal name, visit [Manage your certification profile](#). When your profile is complete, select "Save and continue" (or "Continue" if you're verifying).

Microsoft Learning

Your Dashboard

Hello Firstname!

username@outlook.com

MCID 99999999

Certification Profile

Exam Discounts

Certification Profile

Profile

Linked account

Please verify that your information is up-to-date. [Edit Profile](#)

*Required fields

Legal name

Firstname Lastname

Job Title *

Other

Address 1 *

123 Fake St

Address 2

Address 3

City *

Seattle

Country *

United States

State *

Washington

Postal code *

98000

Country code *

United States

Area code *

206

Phone number *

321234

Ext

Contact Email *

username@outlook.com

Preferred language *

English

☐ I would like to hear from Microsoft about products, services, and events, including the latest solutions, tips, and exclusive offers.

☐ I would like to hear from Microsoft Partners, or Microsoft on their behalf, about their products, services, and events. I consent to share or use my details with Microsoft Partners.

☒ I have read and agree to the [Terms of Use](#) and [Privacy & Cookies](#) statement.

Continue

- Any available discounts will be listed at the top of the page. In the box below, you can check your discount eligibility for other email addresses (e.g., your work email address; another personal email address). For more detailed information, visit [Vouchers and redeeming discounts](#). Once your discounts are claimed, select "Schedule exam" to be redirected to your exam delivery provider.

Microsoft Learning

Your Dashboard

Hello Firstname!

username@outlook.com

MCID 99999999

Certification Profile

Exam Discounts

Exam Discounts

No available discounts

There are no discounts associated with username@outlook.com

Enter an email to check for discounts

Exam discounts are available to employees of some **organizations** and to **attendees of select events**.

To confirm your eligibility, enter your **work or school account** (e.g. alias@company.com) or enter an **email used for these events** (e.g. alias@msn.com).

Enter your email

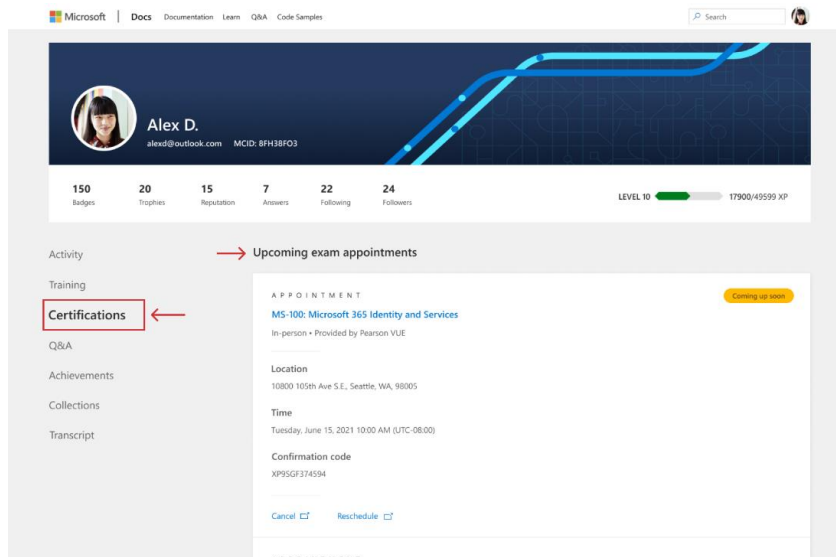
Check Eligibility

Microsoft respects your privacy. To learn more, please read our [Privacy Statement](#)

Discounts will be reflected at the end of the checkout process

Schedule exam

5. Follow the on-screen steps to select a location, schedule your exam appointment, and complete payment (if applicable). Once registered, your appointment will appear in your Learn profile under *Certifications*. Best of luck. You've got this!



Note

From your Learn profile, you can reschedule your appointment, cancel it, or begin a scheduled online exam—all in one place.