






SAMANDA .S. BRADLEY

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 samandabradley94@gmail.com

 425 Neto Way, Kingston 12,
St. Andrew, Jamaica

CAREER GOALS

To be given a chance to maximize my abilities and contribute to the growth of the business while learning new skills.

SKILLS

- Microsoft Excel
- Microsoft Word
- Microsoft Power Point
- C (Programming Language)
- Python (Programming Language)
- Communication

LANGUAGES

English, Fluent

WORK EXPERIENCE

- Ministry of Health and Wellness, HPPB (duration 1 month)
- Fusion BPO Services (duration 1 month)
- Support Service Groups (duration 2 months)
- e-Biome (temporary)
- Ibex Global
- University of Technology Jamaica, Co-operative Education Unit-Present

Area of Service:

- Secretary
- Customer Service Agent
- Technical Support Agent
- Student Intern

EDUCATION

PENDING DEGREE- COMPUTER SCIENCE

University of Technology Jamaica, Kingston, St. Andrew, Jamaica (2022-present)

HIGH SCHOOL DIPLOMA

Convent of Mercy Academy 'Alpha' , Kingston, St. Andrew, Jamaica (2020-2022)

St. Hugh's High School for Girls, Kingston, St. Andrew, Jamaica (2015-2020)

SCHOOL LEAVING CERTIFICATE

Rollington Primary School (2013-2015)

Trench Town Primary School (2009-2013)

VOLUNTEER SERVICE

- I was the score and time keeper for a Taekwondo Tournament held at the University of Technology for 8 hours.
- Palisadoes Beach Clean-up for 4 hours (October 2022)
- Grace Kennedy Campus Connect Food Bank (assisted with packaging and distribution) - 27 hours (November- February 2023)
- Volunteer for Race for Hope-6 hours (January 2022)
- National Preservation Foundation (filing documents) - 5 hours (February 2023)
- Tutor (2023) Ace with Grace
- Tarrant Primary School Beautification (painting an auditorium and classroom)
- Flow Girls in ICT (2023)
- Gun Boat Brach Clean-up for 6 hrs and 30 mins(September 2023)

HOBBIES

- Watching Television.
- Surfing the Net.
- Listening Music

REFERENCE

Roland Ramsey

Telephone: (876) 4263316

Errol Graham

Telephone: (876) 8094689

QUALIFICATIONS

CXC-GENERAL

- Mathematics
- English Language
- English Literature
- Information Technology
- Electronic Document Preparation Management
- Principles of Business
- Economics
- Physics
- Integrated Science

(CXC)-CAPE UNIT 1

- CAPE Communication Studies
- CAPE Computer Science
- CAPE Physics
- CAPE Pure Mathematics

(CXC)-CAPE UNIT 2

- CAPE Caribbean Studies
- CAPE Computer Science
- CAPE Physics
- CAPE Pure Mathematics

DEGREE (*PENDING*)

- Bachelor of Science in Computing (*Major Computer Science*)

Projects

- Caribbean Girls Hack Techno-creativity Hackathon (CGH) Team Stronger Together (CGH) : 5th place

Socials



LinkedIn Profile

www.linkedin.com/in/samanda-bradley-061627224