

Thursday 24 August 2023

Choose one of the following people, you will start writing their video description in the shared google doc.

Cecilia (plot), Maureen (plot), Clara (new room), Madalena (sewing machine), Headwoman Madaliso (bicycle), Precious (iron sheets), Agness (plot), Vera (fence)

- 1 Install Google Chrome if you have not already
- 2 Open our shared google doc
 - 1 Using chrome, go to <https://tikondanefoundation.org>
 - 2 Click 2023
 - 3 Click the top link, "Video Descriptions Google Doc"
- 3 Add a heading for the project
 - 1 Locate the person's name on the left side
 - 2 Click their name
 - 3 Under this section, before the next, write their name
 - 4 Change it to Heading 1
 - 5 After their name, in parenthesis, write 1-2 words describing the project
- 4 Add a heading for the video description
 - 1 Under their name, on a new line, write "Video description"
 - 2 Change it to Heading 2
- 5 Copy/paste a similar video description
 - 1 On the left, find a project that is similar
 - 2 Click their name
 - 3 Select the text under "Video description"
 - 4 Press ctrl and C to copy
 - 5 Go back to your person
 - 6 Under the "Video description" heading, press ctrl and P to paste
- 6 Update the description
 - 1 First, ask yourself "What is their problem?" and "Why do they want this?"
 - 2 Rewrite the first paragraph answering these questions
 - 3 Update the remaining description