

SAMANTHA PETERSON

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[https://github.com/
SamanthaPeterson](https://github.com/SamanthaPeterson)

EXPERIENCE

Accounts Payable Clerk, TAURUS PLUMBING & EXCAVATING INC

Oct 2019 – Apr 2021 (1 yr 7 mos)

Accounting tasks, data entry, vendor bill entry, time sheet entry, purchase orders, receiving of shipments, administrative support, greet visitors, answer and respond to calls and emails, assist in accounting tasks. Social media management, filing, work for other entities

Receptionist, Revere Health, Oct 2018 – Oct 2019 (1 yr 1 mo)

Answer and direct calls • Greet patients • Schedule appointments • Check patients in and out • Collecting payments • multi-tasking skills and customer service skills. • Willingness to learn new skills and terminology about Radiology

NMIS OPS Assistant, Northwestern Mutual, Oct 2017 – Aug 2018 (11 mos)

Process investment related requests, process direct to fund trades per information provided by the registered representative and to document these transactions for supervisory review. Provide office, data entry and service administrative support for the investment operations, check deposits

Photographer, Ken Garff Automotive Group, 2016 – 2017 (1 yr)

Responsibilities: tracking & locating inventory with no imagery; producing imagery of inventory; editing & uploading imagery via online systems.

Photographer, Samantha Peterson Photography & Graphic Design

Apr 2011 – Present (10 yrs 5 months)

Photographer- Weddings, events, family, graduation, fine art. Taking photos, editing them, communicating with and delivering work to clients. Creating announcements, insert cards, flyers and handouts. Social media management

EDUCATION

University of Utah

Professional Education Boot Camp , Coding and Web Development

2021 -Currently Enrolled in the Boot Camp, set to receive my certificate
November 2021

Utah State University

Bachelor of Fine Arts (BFA) in Photography with minors in History and Art

History

2013 - 2015

Southern Utah University

Associate of Science (A.S.), History and Photography

2009 - 2012

SKILLS

- JavaScript, CSS, HTML, jQuery, Node js, Express, MySQL, OOP, ORM MVC, APIs
- Experience with both Mac and Windows
- Able to debug and modify, design, develop, & test code
- Understanding of and experience with code versioning tools like GitHub
- Able to work independently and interact well with others in a team environment
- Able to troubleshoot issues, research needed answers
- Ability to teach others
- Interpersonal and communication skills, able to effectively interact, communicate, and work as a team member, clients, and customers. Strive to establish positive relationships with others
- Able to refactor existing code to improve performance, readability and usability. Able to review work produced by other programmers and developers
- Curious, empathetic, driven, creative, constantly learning, teachable, pleasant, personable, and friendly
- Turn designs and wireframes into code, able to create wireframes, able to design as well as code
- Experience with Graphic Design, Fluent in Adobe Creative Suite, learning UX/UI concepts and programs. -Figma, Bootstrap, Bulma, responsive design
- Strong work ethic, capable of hitting deadlines, I finish projects given to me, detail-oriented. I set a high bar for myself and expect the best of myself
- Interested in agile methodology & scrum, and open source projects