



half hour lunch break

Activity Log #1

Placement Supervisor's Name: Paula Mackie/Gaby Mastromoraco
 Dates from 06/20/22 to 06/24/22
 Month/Day/Year Month/Day/Year

Date	Start Time	End Time	Total Hours	Major Activities
Monday	9:00	4:30	7	- Small tour & received uniform - watched Helen remove cartilage from a piece of a snake's tail - Went to giraffe enclosure & collected fecal samples
Tuesday	8:30	5:00	8	- printed labels for caribou fecal samples - put 0.5g of each caribou sample in a vial with methanol for future study - studied tubes with caribou fecal samples
Wednesday	8:30	5:00	8	- watched an ultrasound of a pregnant red panda (Paprika) - Used Zoological Information Management System (ZIMS) to sort X-rays of animals
Thursday	8:30	5:00	8	- watched a cheetah sperm collection procedure (on David and Clark) - watched Helen prepare cheetah sperm for cryogenic freezing and then cryogenically freeze samples
Friday	8:30	5:00	8	- made labels for caribou fecal samples - did a cell culture in the lab with Eric - put labels on caribou fecal sample tubes
Total Hours Worked This Week:			(A) 39	 Student Signature  Supervisor Signature
Total Hours From (C) on Last Week's Timesheet:			(B) N/A (first week)	
Total Hours to Date: [Add (A) + (B)]			(C) 39	



Performance Evaluation #1

Placement Supervisor's Name: Gaby Mastromoraco / Paula Mackie
 Dates from 2022-6-20 to 2022-6-24
 Month/Day/Year Month/Day/Year

Check appropriate category: N = Needs Improvement (inconsistent) G = Good (most of the time) S = Satisfactory (usually) E = Excellent (always)					
	N	S	G	E	Comments
Approach to Work					
Quality of Work: takes responsibility for their share of the work				✓	Samantha is very Keen and excited to take on challenges - no matter how repetitive - and approaches each task with focus.
Flexibility: follows directions			✓		
Punctuality: arrives on time prepared to work				✓	
Organization Rules and Policies: acts in accordance with organization rules/policies				✓	
Interpersonal Relations					
Cooperation and Teamwork: contributes to the team effort by sharing information				✓	Excellent attitude and very positive; a pleasure to have in our lab
Appreciation of Diversity: shows respect for the ideas and opinions of others				✓	
Skills					
Resourcefulness: seeks assistance when necessary				✓	Samantha's brain lives in the "Entrepreneurial" category. She is very always reviewing processes + looking for improvements. NA → We have not given Samantha a written task so I can't evaluate this category. Oral Communication is frequent + consistent, which we value; she just needs to slow down a bit sometimes to collect her thoughts
Problem-Solving Skills: uses problem-solving skills with little assistance				✓	
Entrepreneurial: takes informed risks demonstrating creativity and added value				✓	
Organization and Planning: uses time effectively and produces work on time				✓	
Communication – Oral: expresses themselves clearly				✓	
Communication – Written: expresses themselves clearly				NA	
Ethical Behaviour: demonstrates integrity and ethics in work and relationships				✓	
Initiative: takes pride in accomplishments and pursues goals with commitment				✓	
Ability to Learn: reflects and accepts constructive criticism				✓	

Activity Log #2

Placement Supervisor's Name: Paula Mackie / Gabby MastromonacoDates from 06/27/22 to 06/30/22
Month/Day/Year Month/Day/Year

Date	Start Time	End Time	Total Hours	Major Activities
Monday	8:30	5:00	8	- used ZIMS to sort X-rays - reviewed footage of the 2005 Echidna, Annie
Tuesday	8:30	5:00	8	- made labels for caribou fecal samples - watched Christine work with plates for coloviretry of the rhesus that was soaked in fecal samples
Wednesday	8:30	5:00	8	- studied tubes with caribou fecal samples - entry of comments of caribou fecal data into an excel spreadsheet
Thursday	8:30	5:00	8	- did sperm morphology - dyed sperm with fluorescents
Friday				Canada Day
Total Hours Worked This Week:			(A) 32	 Student Signature  Supervisor Signature
Total Hours From (C) on Last Week's Timesheet:			(B) 39	
Total Hours to Date: [Add (A) + (B)]			(C) 71	


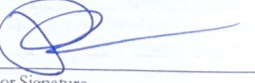
Performance Evaluation #2 (Completed by Helen and Christine)

Placement Supervisor's Name: Gabby Mastromonaco / Paula MackieDates from 2022-6-27 to 2022-7-1
Month/Day/Year Month/Day/Year

Check appropriate category:					
N = Needs Improvement (inconsistent)			G = Good (most of the time)		
S = Satisfactory (usually)			E = Excellent (always)		
	N	S	G	E	Comments
Approach to Work					
Quality of Work: takes responsibility for their share of the work				✓	Samantha's enthusiasm continues despite being assigned less exciting tasks or computer work
Flexibility: follows directions				✓	
Punctuality: arrives on time prepared to work				✓	
Organization Rules and Policies: acts in accordance with organization rules/policies				✓	
Interpersonal Relations					
Cooperation and Teamwork: contributes to the team effort by sharing information				✓	Samantha has been a great team player helping out many areas
Appreciation of Diversity: shows respect for the ideas and opinions of others				✓	
Skills					
Resourcefulness: seeks assistance when necessary				✓	Samantha has fully taken on every task
Problem-Solving Skills: uses problem-solving skills with little assistance				✓	
Entrepreneurial: takes informed risks demonstrating creativity and added value				✓	
Organization and Planning: uses time effectively and produces work on time				✓	
Communication - Oral: expresses themselves clearly				✓	
Communication - Written: expresses themselves clearly				N/A	
Ethical Behaviour: demonstrates integrity and ethics in work and relationships				✓	
Initiative: takes pride in accomplishments and pursues goals with commitment				✓	
Ability to Learn: reflects and accepts constructive criticism				✓	

Activity Log #3

Placement Supervisor's Name: Christine Gilman / Helen Bateman-JacksonDates from 07/04/2022 to 07/08/2022
Month/Day/Year Month/Day/Year

Date	Start Time	End Time	Total Hours	Major Activities
Monday	8:30	5:00	8	-collected safety data sheets for the chemicals in the post-mortem room
Tuesday	8:30	5:00	8	-collected safety data sheets for the chemicals in the post-mortem room
Wednesday	8:30	5:00	8	-potted low and high cortisol into tubes -meeting with Gabby -made samples of vole urine feces into powder
Thursday	8:30	5:00	8	-shuffled caribou fecal samples -science team meeting
Friday	8:30	5:00	8	-collected safety data sheets for the chemicals in the post-mortem room -caribou fecal samples -got rid of biohazard waste
Total Hours Worked This Week:			(A) 40	 Student Signature  Supervisor Signature
Total Hours From (C) on Last Week's Timesheet:			(B) 71	
Total Hours to Date: [Add (A) + (B)]			(C) 111	



Performance Evaluation #3 (Completed by Helen and Christine)

Placement Supervisor's Name: Gaby Mastromonaco / Paula MackieDates from 2022-7-4 to 2022-7-8
Month/Day/Year Month/Day/Year

Check appropriate category:					
N = Needs Improvement (inconsistent)			G = Good (most of the time)		
S = Satisfactory (usually)			E = Excellent (always)		
	N	S	G	E	Comments
Approach to Work					
Quality of Work: takes responsibility for their share of the work				✓	
Flexibility: follows directions				✓	
Punctuality: arrives on time prepared to work				✓	
Organization Rules and Policies: acts in accordance with organization rules/policies				✓	
Interpersonal Relations					
Cooperation and Teamwork: contributes to the team effort by sharing information				✓	
Appreciation of Diversity: shows respect for the ideas and opinions of others				✓	
Skills					
Resourcefulness: seeks assistance when necessary				✓	* so committed to a completing a task that Samantha went above and beyond what was required - however this took time away from possible next tasks that may have been assigned if given time. → Do not have a written task to assign Samantha. But she did an amazing job on an excel file she was assigned to complete.
Problem-Solving Skills: uses problem-solving skills with little assistance				✓	
Entrepreneurial: takes informed risks demonstrating creativity and added value				✓	
Organization and Planning: uses time effectively and produces work on time			*	✓	
Communication - Oral: expresses themselves clearly				✓	
Communication - Written: expresses themselves clearly				N/A	
Ethical Behaviour: demonstrates integrity and ethics in work and relationships				✓	
Initiative: takes pride in accomplishments and pursues goals with commitment				✓	
Ability to Learn: reflects and accepts constructive criticism				✓	

Activity Log #4

Placement Supervisor's Name: Paula Mackie / Gaby MastroroccoDates from 07/25/22 to 07/29/22
Month/Day/Year Month/Day/Year

Date	Start Time	End Time	Total Hours	Major Activities
Monday	8:30	5:00	8	- prep work for karyotyping - office supply swap - Caribou post-mortem
Tuesday	8:30	5:00	8	- got cartridge from caribou ear - labelled extract & freezing tubes - wolverine fecal samples
Wednesday	8:30	5:00	8	- wolverine fecal samples - tortoise fecal samples
Thursday	8:30	5:00	8	- Karyotyping - wolverine fecal samples
Friday	8:30	5:00	8	- Karyotyping
Total Hours Worked This Week:			(A) 40	 Student Signature
Total Hours From (C) on Last Week's Timesheet:			(B) 11	
Total Hours to Date: [Add (A) + (B)]			(C) 151	
				 Supervisor Signature

Performance Evaluation #4

Placement Supervisor's Name: Gaby Mastrorocco / Paula MackieDates from 07/25/2022 to 07/25/2022
Month/Day/Year Month/Day/Year

Check appropriate category:					
N = Needs Improvement (inconsistent)	G = Good (most of the time)				
S = Satisfactory (usually)	E = Excellent (always)				
	N	S	G	E	Comments
Approach to Work					
Quality of Work: takes responsibility for their share of the work				✓	Samantha was a pleasure to have in the lab. She worked very hard every day helping us with our sample preparation and organization. She also took advantage of as as many opportunities as possible to learn as much about the zoo as possible. We rarely see Samantha's level of joy and enthusiasm - it was very inspiring. Thank you Samantha!
Flexibility: follows directions				✓	
Punctuality: arrives on time prepared to work				✓	
Organization Rules and Policies: acts in accordance with organization rules/policies				✓	
Interpersonal Relations					
Cooperation and Teamwork: contributes to the team effort by sharing information				✓	and organization. She also took advantage of as as many opportunities as possible to learn as much about the zoo as possible. We rarely see Samantha's level of joy and enthusiasm - it was very inspiring. Thank you Samantha!
Appreciation of Diversity: shows respect for the ideas and opinions of others				✓	
Skills					
Resourcefulness: seeks assistance when necessary				✓	as possible to learn as much about the zoo as possible. We rarely see Samantha's level of joy and enthusiasm - it was very inspiring. Thank you Samantha!
Problem-Solving Skills: uses problem-solving skills with little assistance				✓	
Entrepreneurial: takes informed risks demonstrating creativity and added value				✓	
Organization and Planning: uses time effectively and produces work on time				✓	
Communication - Oral: expresses themselves clearly				✓	
Communication - Written: expresses themselves clearly				NA	Thank you Samantha!
Ethical Behaviour: demonstrates integrity and ethics in work and relationships				✓	
Initiative: takes pride in accomplishments and pursues goals with commitment				✓	
Ability to Learn: reflects and accepts constructive criticism				✓	