

Collaboration Agreement

A collaboration agreement is a tool for producing effective group processes. You should all present your expectations to the group work and to each other. While doing so, you can discuss your different wishes and decide how you will work as a group. The collaboration agreement should document all your decisions.

The collaboration agreement is relevant because it will help you insure a good group process. A good group process determines a good individual learning process. You grow and learn along with other students. You learn to cooperate and you get insights into your own and others' strengths and weaknesses. You get continuous sparring and discussions with other students. You can learn from people from other backgrounds than your own. You will have a small group of people to relate to.

In order to gain an overview of what kind of competences and values your present group possess, all group members are going to fill out the table below as a foundation for your collaboration agreement.

Please make a copy (File > Make a copy...) and fill out this template:

Insert a picture of your group here:



Group number: 6

Web address: <http://www.gatesnfences.com/index.html>

<u>Group members names</u>	<u>Nationality</u>	<u>E-mail addresses</u>	<u>Phone numbers</u>
Adam Hencz	Hungary	adam4540@stud.kea.dk	+45 42 20 68 98
Daniil Samarov	Denmark	dani884j@stud.kea.dk	+45 60 43 70 29
Ilva Lamberte	Latvia	ilva0559@stud.kea.dk	+37128300036
Magdalena Tula	Poland	magd0780@stud.kea.dk	+45 50 15 88 65
Simona Semancova	Slovakia	ludm0074@stud.kea.dk	+45 52 22 28 14

Topic	Explanation	Group's decision
<u>Your Group's Code of conduct</u>	<u>Note the simple rules for your behavior in the group.</u>	<p>Respect the group members and their opinions:</p> <p>In case of divided opinion, go for the option which has voted for by the majority of the group.</p> <p>Stay active and reachable: Its not cool to leave the group working and bailing out.</p> <p>Stay positive and curious for new ways to solve problems and feel free to express ideas.</p>
<u>Individual group members' tasks and responsibilities</u>	<u>Names:</u>	<u>Tasks/responsibilities:</u>
	Adam Hencz	The Man of structure and direction
	Daniil Samarov	The Vision
	Ilva Lamberte	Human interaction
	Magdalena Tula	Wonderwoman
	Simona Semancova	Moral support
<u>Group's ambition</u>	<u>Are you going to "build a castle" – or are you going to just go for the essentials and "build a shed"? Do you want to be challenged and learn maximum – or minimum? :)</u>	<p>We gonna build a bunker for zombie apocalypse.</p> <p>Strong but not pretty</p>
<u>Group's strategy</u>	<u>How will the group ensure that each member develops the desired skills; are you going to meet a lot, read a lot, share knowledge a lot, teach each other etc.</u>	<p>We meet up together: take the project step by step. During the decionmaking and development everybody will be involved, so that we all understand the structure, reasoning behind it and what will be required to go ahead: if we lack the knowledge to execute, we gather the information online or ask for help from legitimate sources. Aka Julio, kanye and Post Malone. (Kenny and Ralph)</p>
<u>Work hours</u>	<u>How many hours of daily group work? How many hours of daily individual work after school?</u>	<p>Preferably all the school hours. at least 80% with one day missing.</p> <p>Wednesday: Library at main KEA building at 10:00 till 18:00</p>
<u>How are you going to make decisions in the group?</u>	<u>Are you going to vote and/or use other "democratic tools"? How much are you aiming for unity and ready to discuss every issue?</u>	<p>The group will keep the democratic structure.</p> <p>Keep it reasonable: small details can be executed upon individually, but bigger decisions which make impact on</p>

		workflow/direction will be discussed.
<u>What problems are likely to arise in the group process?</u>	<u>Have you any past knowledge of potential "working together issues".</u> <u>At which point will you seek advice from a teacher?</u>	Structure of what to do and when. Keeping the deadlines within check. CSS Grids.
<u>How will the group plan the daily work and completion of the required tasks?</u>	<u>Daily meetings</u> <u>Be punctual</u> <u>Daily updating of plan</u> <u>Other</u>	The group meets up daily unless else is agreed or found other solution. Plan updates will be present in facebook chat/group.
<u>How and when will you punish violation of the group's norms?</u>	<u>How often are you going to violate the rules in order to get punished?</u> <u>What types of punishment will you use; baking a cake, split up the group, expelling a team member?</u> <u>If you are going to expel a team member, how will you do it?</u>	Violations: not having good excuse to come for group work: Cake! Exceeding group deadlines during the week: Cake! Not communicating with the group and staying present: drinks and feelings! Not being active or disrespectful: 1 warning pr day.. on 3rd violation: contacting the teachers and finding a solution.
<u>Anything else to add?</u>	<u>Like for instance your battlecry!</u> <u>If you add battlecry, <i>shout it out loud!</i></u>	