

The collaboration agreement

A collaboration agreement is a tool for producing effective group processes. You should all present your expectations to the group work and to each other. While doing so, you can discuss your different wishes and decide how you will work as a group. The collaboration agreement should document all your decisions.

The collaboration agreement is relevant because it will help you insure a good group process. A good group process determines a good individual learning process. You grow and learn along with other students. You learn to co-operate and get insight into your and others' strengths and weaknesses. You get continuous sparring and discussions with other students. You can learn from people from other backgrounds than your own. You will have a small group of people to relate to

In order to gain an overview of what kind of competences and team player types your present group possess, all group members are going to fill out the beneath matrix, appointing their "team profile". In that way, your group will be given the chance to reveal – and act according to – potential missing roles (...That eventually could lead to group problems – both in regards to the group work process and to the output; your prototype or whatever product your present assignment requires...)

Group members' full names	E-mail addresses	Phone numbers
1.Rebecca Francker	Rfrancker@hotmail.com	21371150
2.Gina Fischer	Gina.fischer96@web.de	+45 42639782
3.Artjom Turks	grozniydave@gmail.com	71604257
4. Daniil Samarov	daniil.samarov@gmail.com	60437029
5.		
6.		

Group members' full names	Belbin
1.Rebecca	Implementer & Shaper
2.Artjom	Coordinator & Implementer
3.Gina	Plant ☺ Specialist
4. Daniil Samarov	Plant &team worker
5.	
6.	

Following collaboration agreement-matrix should be regarded as inspirational. You might find areas of interest and other norms you need to “formalize” within the group. Feel free to add new items. The matrix is your internal “group contract” where you should be able to find answers on to how to cope with all sorts of obstacles you might meet within your group work. You should see it as a work tool...

Topic	Explanation	Group's decision
Group's purpose	What assignment – in brief, is the group going to solve	Creating an innovative app
Group's goals	What goals – except solving the assignment – is the group going to put focus on: learning goals, process/social goals etc.	Sharing knowledge
Group's ambition	Are you going to build a castle or a shed? Are you focusing on the process or the final product (prototype)?	Castle
Individual group members' goals/ambition	Have you got any individual agendas; ex. part(s) of your individual semester learning goal, that you want to achieve within this group work.	Rebecca: Improvement of the portfolio
		Artjom: Learn, portfolio
		Gina: Enhancement of Idea
What skills does the group wish to develop?	Have you got any specific skills that you as a group want to focus on; programming tools, Photoshop, Illustrator etc.	<ul style="list-style-type: none"> - HTML, CSS, JavaScript - Illustrator - Adobe XD, Invision, Marvel - Cinema 4D
Group's strategy	How will the group ensure that each member develops the desired skills; are you going to meet a lot, read a lot, share knowledge a lot, teach each other etc.	Share knowledge via Facebook
How many hours of daily group work? How many hours of daily individual work?		Group work: 45min. after school Individual work: as long as delivery is on time every individual can decide it self
What activities outside the studies will each member prioritize?	Have you got any “outside the school obligations” that you want to tell your group members about; i.e. children, work, other that is of importance to you and something you want to-/have to prioritize – perhaps even above the group work.	Work Sport
When will the group meet for group work?	Make a schedule!	Lunchbreaks Wednesday morning
How will the group divide the task(s)?	Are you going to do everything sitting together, are you going to work one and one, are you going to solve things in pairs? To give answer to this you should try to breakdown the assignment into different tasks...	We are going to work one on one (dividing the tasks) and meet up for discussions
How are you going to take decisions in the group?	Are you going to vote and/or use other “democratic tools? Are you aiming for unity and willing discuss each and every issue until everybody agrees or are you going to appoint responsibility and let group members working with i.e. design solely take decisions regarding design...	Discussion: no more than 1 minute Good arguments ! If you can't agree we are going to vote
What problems are	Have you any pre knowledge of	- Things need to be delivered on time.

[illegible]

