

Conference Papers

- Immediate notification of your work to a peer group
- Your activity
- Progress report
- Advertisement of your capability etc.

Submitting a Paper to a Conference

- Follow their Instructions
- Fill out the forms
- Maintain Deadlines
- Extended abstract (word limit or page limit)
- 2-4-6 page paper with figures etc

Submitting a Paper to a Conference

- Revise following Reviewer's comments (only a few cases)
- If accepted submit a **Camera-ready paper**
- Pay registration fee (look for discounts)
- Maintain Deadlines

Conference Paper Structure

- Title
- Authors with Address
- Abstract
- Keywords for Indexing
- Introduction
- Body ... Theory, Your method, Results (IMRD)
- Conclusion
- Acknowledgement
- Appendix with long derivations
- References

In the Conference

- Register (pay the fee)
- Collect Badge/name tag, bag,...
- Wear the badge all the time in the venue
- Find the date, time and location of your presentation
- Meet the session chair, introduce yourself
- DO NOT BE ABSENT

In A Traditional Conference

- Attend talks
- Get Ideas
- Meet Important Researchers/ Famous Names
- Meet Peers
- Develop Contacts
- Do not Give Out Your Good Ideas

In the Conference

- 4-6 talks in one session of 2-2.5 hours
- 15-30 min time for your talk (if accepted for ORAL PRESENTATION)
- Be careful about own laptop, Better to use their computer/laptop
- Load your presentation file well before your talk
- **Observe time limit strictly**
- **Stay back to interact/ answer questions**
- Do the sight-seeing etc. afterwards

Oral Presentation

- Preload your slides in the Conference's Computer
- Become familiar with the room
- Maintain the time limit
- Follow all the rules and tips for presentation
- Not much time -- focus on your problem and your results
- Answers after the talk – short and sweet
- Show Enthusiasm

Oral Presentation



Oral Presentation



Poster Presentation

- A poster 0.75 m x 1 m approximately fixed on a display board
- Author stays nearby
- If any viewer asks – author explains
- One to a few, more intimate

Poster Presentation



Poster Presentation

- Poster must attract
- Poster must be easy to read
- Poster must be self-explanatory
- Poster must tell all the good things about your work

Tips for Poster Presentation

- Tailor the poster according to the Audience
- Organize your Content
- Follow all Guidelines, time allotment etc
- 1 Picture = 1000 Words. Have clear figures
- No Extra decoration
- Good Contrast
- Proofread and get checked by friends before
- Include your Contact Info (e-mail Id...)
- A short pitch and a 5-min pitch

Writing the Abstract

- Most challenging to write
- Write after finishing the main paper, report, thesis
- Maintain word limit
- No equation, figure, table or acronym
- Must contain
 - *Your Problem in words*
 - *Each Major Contribution in words*
 - *Each Major Result in words*

Summary

- A Conference
- Which Conference?
- Submitting a Paper to a Conference
- Writing a Paper for a Conference
- Oral and Poster Presentations
- Writing the abstract

References

- Watch a short video <https://youtu.be/m02leV4gxgE> on poster presentation
- Watch another short video <https://youtu.be/z5hgbVDPZsQ> on oral presentation