

The purpose of the ***Personal Protective Equipment (PPE) Policy*** is to protect all employees of Auto-Chlor System from exposure to workplace hazards and the risk of injury. It is our goal to use engineering controls as the primary method for protecting employees. However, when additional protection is necessary, employees will use ***PPE***.

PPE will be provided, used, and maintained when it has been determined that it's use is required to ensure employees are not exposed to hazards. Required ***PPE*** for potential hazards can be found in the ***PPE Hazard Assessments***.

Employees must check to ensure that their equipment is in good working order. ***Scratches, holes and other damage must be reported to manager*** and new equipment will be issued.

There are some inherent risks throughout our business day with Auto-Chlor System. Therefore, it is of critical importance that we always wear PPE when required. Failure to wear PPE may result in injury. If injured and it's determined that the appropriate PPE was not being worn, disciplinary actions may be implemented.

Signature: _____

Date: _____

Name: _____

OFFICE / RECRUITERS / BRANCH SERVICES VISITORS

Auto-Chlor provides safeguards, procedures and personal protective equipment, along with appropriate training on their use to ensure your safety. Auto-Chlor requires each employee to learn and follow procedures and wear the safety gear provided.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Foam-Surround Safety Glasses w/ lanyard

Slip-Resistant Safety Shoes w/ Solid Upper

Employees are required to maintain and inspect all PPE at the start and throughout each workday. If equipment becomes torn, worn or defective in any manner, the employee must stop all duties and immediately replace or repair their equipment. If equipment is unavailable, they must notify management immediately.

Initial: _____

WAREHOUSE/PRODUCTION

Auto-Chlor provides safeguards, procedures and personal protective equipment, along with appropriate training on their use to ensure your safety. Auto-Chlor requires each employee to learn and follow procedures and wear the safety gear provided.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Foam-Surround Safety Glasses w/ lanyard

Chemical Safety Goggles

Face Shield

Disposable Nitrile Gloves

Chemical Resistant Gloves

Cut-Resistant Gloves

Chemical-Resistant Apron -OR- Overalls

Chemical-Resistant Coat

Slip-Resistant Safety Shoes w/ Solid Upper

Slip-Resistant Rubber Boots

Review and maintain the PPE Hazard Assessments as a resource for details on selecting proper PPE for the task performed

Employees are required to maintain and inspect all PPE at the start and throughout each workday. If equipment becomes torn, worn or defective in any manner, the employee must stop all duties and immediately replace or repair their equipment. If equipment is unavailable, they must notify management immediately.

Initial: _____

REBUILD/SSR/SALES/INSTALL/MANAGERS

Auto-Chlor provides safeguards, procedures and personal protective equipment, along with appropriate training on their use to ensure your safety. Auto-Chlor requires each employee to learn and follow procedures and wear the safety gear provided.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Foam Surround Safety Glasses w/ Lanyard

Chemical Safety Goggles

Face Shield

Welders Mask

Nitrile Gloves

Cut-resistant Gloves

Leather gloves

Chemical Resistant Sleeves, Coats, Aprons or Overalls

Slip-Resistant Safety Shoes w/ Solid Upper

Review and maintain the PPE Hazard Assessments as a resource for details on selecting proper PPE for the task performed

Employees are required to maintain and inspect all PPE at the start and throughout each workday. If equipment becomes torn, worn or defective in any manner, the employee must stop all duties and immediately replace or repair their equipment. If equipment is unavailable, they must notify management immediately.

Initial: _____

PPE HAZARD ASSESSMENT - BRANCH

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Entering Shop/Warehouse	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	0	
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Driving Forklift	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Minor abrasion	Cut-resistant gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor & uneven surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Rebuild: Assembly & Disassembly of Frame, Hood, Doors & Piping	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Lacerations	Cut-resistant gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, even surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Rebuild: Assembly & Disassembly of Timer/Pump Box & Electrical (No Chemical)	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Minor lacerations	Disposable nitrile -or- cut- resistant gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, uneven surfaces	Slip-resistant safety shoes w/ solid uppers
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Vehicle Loading/Unloading	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Chemical residue, splinter & lacerations	Cut-resistant gloves
	SKIN & BODY	Soft tissue strain	
	RESPIRATORY	0	
	FOOT & LEG	Wet floors, stepping up & down	Slip-resistant safety shoes w/ solid upper

Initial: _____

PPE HAZARD ASSESSMENT - BRANCH

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Equipment moving, loading & unloading	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Lacerations	Cut-resistant gloves
	SKIN & BODY	Soft tissue strain	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor & uneven surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Rebuild</u> : Grinding & Cutting	EYES & FACE	Flying particulate & sparks	Foam-surround safety glasses & face shield
	HAND	Lacerations, burns	Leather gloves
	SKIN & BODY	Flying particulate/debris	Leather, canvas or PVC apron
	RESPIRATORY	Fine, airborne particulate	Dust mask
	FOOT & LEG	Wet floor, even surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Rebuild</u> : Spring Assembly/Replacement	EYES & FACE	Flying particulate, impact	Foam-surround safety glasses
	HAND	Lacerations, pinching	Leather gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, even surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Rebuild</u> : Machine Cleaning w/ non-HazMat	EYES & FACE	Chemical/liquid splash	Chemical safety goggles
	HAND	Chemical exposure/irritation	Disposable nitrile gloves -or- Chemical resistant gloves
	SKIN & BODY	Chemical exposure/irritation	Chemical resistant sleeves/apron/jacket (optional)
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, chemical exposure/irritation	Slip-resistant safety shoes w/ solid upper -or- Chemical resistant boots

Initial: _____

PPE HAZARD ASSESSMENT - BRANCH

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Production:</u> Non-Hazardous Material	EYES & FACE	Chemical splash	Chemical safety goggles
	HAND	Chemical exposure/irritation	Disposable nitrile gloves -or- Chemical resistant gloves
	SKIN & BODY	Chemical exposure/irritation	Chemical resistant sleeves/apron/jacket (optional)
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, chemical exposure/irritation	Slip-resistant safety shoes w/ solid upper -or- Chemical resistant boots
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Rebuild:</u> Machine Cleaning w/ HazMat	EYES & FACE	Chemical/liquid splash	Chemical safety goggles & face shield
	HAND	Chemical exposure/burns	Chemical resistant gloves
	SKIN & BODY	Chemical exposure/burns	Chemical resistant sleeves/apron/jacket
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, chemical exposure/burns	Chemical resistant boots
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
<u>Production:</u> Hazardous Material	EYES & FACE	Chemical splash	Chemical safety goggles & face shield
	HAND	Chemical exposure/burns	Chemical resistant gloves
	SKIN & BODY	Chemical exposure/burns	Chemical resistant sleeves/apron/jacket
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, chemical exposure/burns	Chemical resistant boots

Initial: _____

PPE HAZARD ASSESSMENT - FIELD

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Entering Accounts & Potential Accounts	EYES & FACE	0	
	HAND	0	
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippery floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Entering Shop/Warehouse	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	0	
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Vehicle Loading/Unloading	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Chemical residue, splinter & lacerations	Cut-resistant gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floors, stepping up & down	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Equipment moving, loading & unloading	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Lacerations	Cut-resistant gloves
	SKIN & BODY	Soft tissue strain	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor & uneven surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Product Delivery & Invoicing	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Lacerations	Cut-resistant gloves
	SKIN & BODY	Soft tissue strain	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor & uneven surfaces	Slip-resistant safety shoes w/ solid upper

Initial: _____

PPE HAZARD ASSESSMENT - FIELD

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Performing 29-Steps	EYES & FACE	Liquid splash	Foam-surround safety glasses
	HAND	Washwater exposure	Disposable nitrile gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippy floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Water Line Repair	EYES & FACE	Flying particulate & water	Foam-surround safety glasses
	HAND	Hot water, laceration	Cut-resistant gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippy floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Timer Box/Electrical Repair	EYES & FACE	Flying particulate	Foam-surround safety glasses
	HAND	Minor laceration	Disposable nitrile gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippy floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Grinding & Cutting	EYES & FACE	Flying particulate & sparks	Foam-surround safety glasses & face shield
	HAND	Lacerations, burns	Leather gloves
	SKIN & BODY	Flying particulate/debris	Leather, canvas or PVC apron
	RESPIRATORY	Fine, airborne particulate	Dust mask
	FOOT & LEG	Wet floor, uneven surfaces	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Spring Assembly/Replacement	EYES & FACE	Flying particulate, impact	Foam-surround safety glasses
	HAND	Lacerations, pinching	Leather gloves
	SKIN & BODY	0	
	RESPIRATORY	0	
	FOOT & LEG	Wet floor, uneven surfaces	Slip-resistant safety shoes w/ solid upper

Initial: _____

PPE HAZARD ASSESSMENT - FIELD

TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Pump Motor & Drain Line Repairs	EYES & FACE	Chemical/liquid splash	Chemical safety goggles
	HAND	Washwater exposure	Disposable nitrile gloves
	SKIN & BODY		
	RESPIRATORY		
	FOOT & LEG	Wet/slippy floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Chemical Dispensing Systems	EYES & FACE	Chemical splash	Chemical safety goggles (face shield-optional)
	HAND	Chemical exposure/burns	Disposable nitrile gloves
	SKIN & BODY	Chemical splash	Chemical resistant sleeves/apron/jacket (optional)
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippy floors	Slip-resistant safety shoes w/ solid upper
TASK/ACTIVITY	BODY PART	HAZARD POTENTIAL	PPE
Soak Tank Service	EYES & FACE	Chemical Splash	Chemical safety goggles (face shield-optional)
	HAND	Chemical exposure/burns	Disposable nitrile gloves
	SKIN & BODY	Chemical splash	Chemical resistant sleeves/apron/jacket (optional)
	RESPIRATORY	0	
	FOOT & LEG	Wet/slippy floors, chemical exposure	Slip-resistant safety shoes w/ solid upper

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