

City of New York  
P.O. Box 2339  
Peck Slip Station  
New York NY 10272-2339



Mailing date of this order: 10/31/2024  
Respondent: AUTO-CHLOR SYSTEM OF WASHINGTON  
Summons # : 000731105N



AUTOCHLOR SYSTEM OF WASHINGTON INC  
450 FERGUSON DR  
MOUNTAIN VIEW, CA 94043-5214

6 / 1547



3001

New Hearing Date: 07/28/2025  
Time: 09:00  
Location: MANHATTAN  
66 JOHN STREET  
Floor 10

You or someone who represents you MUST appear for the hearing or the case will be decided against you. If you need an interpreter, one will be provided for free.

Until further notice, hearings will be by phone, online or by mail. For more information visit our website at [nyc.gov/oath](http://nyc.gov/oath)

- For a hearing by phone, email the hearing location where your hearing is scheduled to occur. You must request your hearing at least three(3) business days before the new hearing date indicated above.

Bronx: RemoteBronx@oath.nyc.gov  
Brooklyn: RemoteBKLYN@oath.nyc.gov  
Manhattan: RemoteManhattan@oath.nyc.gov  
Queens: RemoteLIC@oath.nyc.gov  
Staten Island: RemoteSI@oath.nyc.gov

- For a hearing online, visit the OATH website at [nyc.gov/oath](http://nyc.gov/oath). You must submit your written online defense on or before the new hearing date indicated above.
- For hearings by mail, mail your written defense at least (5) days before the new hearing date to:

OATH Remote Hearings Unit  
66 John Street, 10th floor  
New York, NY 10038

If you cannot participate in a phone hearing, online hearing or hearing by mail, you may email [Livehearings@oath.nyc.gov](mailto:Livehearings@oath.nyc.gov) at least (5) business days before the new hearing date to request an in-person hearing.

If you or your representative cannot appear on or by the new hearing date listed above, you must contact us prior to the new hearing date at <https://www1.nyc.gov/site/oath/clerks-office/reschedule-upcoming-hearings.page> to request a reschedule of the hearing date.

\*Get text message reminders about hearing:Text OATHreminder to 474747\*

If you, or an authorized representative, do not appear on the new hearing date, submit a defense by mail or have a hearing by phone or online, a default decision finding you in violation will be issued.



**OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS**  
Hearings Division

Hearings Division  
66 John St., 10<sup>th</sup> Floor  
New York, NY 10038

To Whom It May Concern:

You are receiving this letter because you have a scheduled hearing at the NYC Office of Administrative Trials and Hearings ("OATH"). All appearances before the OATH Hearings Division are currently being conducted by telephone, except where a party requests and is approved for an in-person appearance. To schedule a date and time to have a Hearing by Phone, which allows you to speak to an OATH Hearing Officer over the phone and email your evidence to the Hearing Officer, you **must** contact OATH three (3) business days **before** your upcoming hearing date.

To participate in a hearing by telephone, you **must** email the OATH location where your hearing is currently scheduled to take place:

Brooklyn cases: [RemoteBKLYN@oath.nyc.gov](mailto:RemoteBKLYN@oath.nyc.gov)  
Bronx cases: [RemoteBronx@oath.nyc.gov](mailto:RemoteBronx@oath.nyc.gov)  
Manhattan cases: [RemoteManhattan@oath.nyc.gov](mailto:RemoteManhattan@oath.nyc.gov)  
Queens cases: [RemoteLIC@oath.nyc.gov](mailto:RemoteLIC@oath.nyc.gov)  
Staten Island cases: [RemoteSI@oath.nyc.gov](mailto:RemoteSI@oath.nyc.gov)

In your email, you **must** include the following four (4) pieces of information:

- All summons numbers for the summonses you want to have a Hearing by Phone;
- Respondent's name, as it appears on the summons(es); and
- If you are not the respondent named on the summons, tell us your relationship to the respondent.
- A valid phone number where you can be contacted to schedule your Hearing by Phone.

If you would like to have your **hearing in person**, you must request an in person hearing by emailing [LiveHearings@oath.nyc.gov](mailto:LiveHearings@oath.nyc.gov) five (5) business days before the hearing date.

To reschedule your hearing, if eligible, you can email the Clerk's Office at [clerksoffice@oath.nyc.gov](mailto:clerksoffice@oath.nyc.gov) for instructions. The best way to make your reschedule request, however, is to contact the Clerk's Office using OATH's **Online Reschedule form**. An online request to reschedule your case ensures that you get a date-stamped, electronic confirmation of your request. The online Reschedule form can be found in the "Clerk's Office" section of the OATH website at [nyc.gov/oath](http://nyc.gov/oath).

**Get text message reminders about your hearing: Text OATHreminder to (917) 451-8829**  
Administrative Trials and Hearings (OATH), City of New York

***Before your hearing date, visit [www.nyc.gov/oath](http://www.nyc.gov/oath) to check the most up-to-date rules on in-person and telephonic hearings.***