

# PRODUCT REQUIREMENTS DOCUMENT

## Enterprise CRM Platform

(Similar to Zoho CRM)

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# 1. Executive Summary

## 1.1 Product Vision

To build a comprehensive, intelligent, and user-friendly Customer Relationship Management (CRM) platform that empowers businesses of all sizes to effectively manage their customer relationships, streamline sales processes, automate marketing efforts, and deliver exceptional customer service. Our platform will be a unified solution that integrates sales, marketing, customer support, and analytics into a single, cohesive ecosystem.

## 1.2 Product Overview

The Enterprise CRM Platform is a cloud-based, multi-tenant SaaS application designed to help organizations manage the complete customer lifecycle. The platform provides tools for lead management, contact management, deal tracking, sales automation, marketing campaigns, customer support ticketing, and comprehensive analytics and reporting.

## 1.3 Target Market

- Small and Medium Businesses (SMBs) with 10-500 employees
- Enterprise organizations with 500+ employees
- Sales teams requiring pipeline management
- Marketing teams needing campaign automation
- Customer service departments managing support tickets
- Business analysts requiring comprehensive reporting

## 1.4 Key Differentiators

- AI-powered sales intelligence and lead scoring
- Unified platform for sales, marketing, and support
- Highly customizable with low-code/no-code capabilities
- Advanced automation workflows with visual builders
- Comprehensive integration ecosystem
- Mobile-first responsive design
- Competitive pricing with flexible plans

## 2. Goals and Objectives

### 2.1 Business Goals

1. Acquire 10,000 paying customers within 18 months of launch
2. Achieve \$5M ARR (Annual Recurring Revenue) by end of Year 2
3. Maintain customer churn rate below 5% annually
4. Achieve NPS (Net Promoter Score) of 50+ within first year
5. Establish partnerships with 50+ integration providers

### 2.2 Product Goals

1. Deliver a minimum viable product (MVP) within 6 months
2. Achieve 99.9% platform uptime SLA
3. Support 100,000+ concurrent users per enterprise tenant
4. Provide sub-3 second page load times globally
5. Enable 90% of common workflows without custom code

### 2.3 User Goals

1. Increase sales team productivity by 30%
2. Reduce time spent on manual data entry by 50%
3. Improve lead conversion rates by 25%
4. Decrease average customer response time by 40%
5. Enable data-driven decision making with real-time insights

### 2.4 Success Metrics (KPIs)

Metric	Target	Measurement
Daily Active Users (DAU)	50,000+ by Month 12	Analytics Dashboard
User Retention (30-day)	> 80%	Cohort Analysis
Feature Adoption Rate	> 60% for core features	Feature Usage Tracking
Customer Satisfaction	CSAT > 4.5/5	In-app Surveys
Support Ticket Volume	< 0.5 tickets/user/month	Support System
API Response Time	< 200ms (p95)	APM Tools

## 3. User Personas

### 3.1 Primary Personas

#### Persona 1: Sales Representative (Sarah)

**Role:** Field Sales Representative

**Company Size:** 50-200 employees

**Technical Proficiency:** Moderate

**Goals:** Close more deals, manage pipeline effectively, reduce administrative work

**Pain Points:** Manual data entry, lack of mobile access, difficulty tracking customer interactions

**Key Features Needed:** Mobile CRM, automated activity logging, pipeline visualization, email integration

#### Persona 2: Sales Manager (Michael)

**Role:** Regional Sales Manager

**Company Size:** 200-500 employees

**Technical Proficiency:** Moderate to High

**Goals:** Monitor team performance, forecast accurately, coach team members

**Pain Points:** Inconsistent data, time-consuming reporting, limited visibility into rep activities

**Key Features Needed:** Sales dashboards, forecasting tools, team activity reports, territory management

#### Persona 3: Marketing Manager (Emily)

**Role:** Marketing Campaign Manager

**Company Size:** 100-300 employees

**Technical Proficiency:** High

**Goals:** Generate qualified leads, track campaign ROI, nurture prospects

**Pain Points:** Disconnected systems, manual lead qualification, difficulty measuring attribution

**Key Features Needed:** Campaign management, lead scoring, marketing automation, attribution reporting

#### Persona 4: Customer Support Agent (David)

**Role:** Customer Support Specialist

**Company Size:** Any size

**Technical Proficiency:** Moderate

**Goals:** Resolve tickets quickly, maintain customer satisfaction, access customer history

**Pain Points:** No unified customer view, repetitive inquiries, lack of context

**Key Features Needed:** Ticketing system, knowledge base, customer 360 view, SLA tracking

### **3.2 Secondary Personas**

#### **Persona 5: System Administrator (Alex)**

**Role:** IT Administrator / CRM Admin

**Goals:** Maintain system security, customize platform, manage integrations

**Key Features Needed:** User management, role-based access, API management, audit logs

#### **Persona 6: Executive/C-Suite (Jennifer)**

**Role:** VP of Sales / CMO / CEO

**Goals:** Strategic insights, revenue forecasting, cross-functional visibility

**Key Features Needed:** Executive dashboards, forecasting reports, company-wide analytics

## 4. Core Modules and Features

### 4.1 Lead Management Module

#### 4.1.1 Lead Capture

- Web-to-lead forms with customizable fields
- Landing page builder with drag-and-drop interface
- Email-to-lead parsing and automatic creation
- Social media lead capture integration
- API endpoints for third-party lead sources
- Business card scanner (mobile app)
- CSV/Excel bulk import with field mapping

#### 4.1.2 Lead Management

- Configurable lead statuses and stages
- Automatic lead assignment rules based on territory, round-robin, or custom criteria
- Duplicate detection and merge functionality
- Lead source tracking and attribution
- Activity timeline showing all interactions
- Notes and attachments capability

#### 4.1.3 Lead Scoring

- Rule-based scoring with customizable criteria
- AI/ML-powered predictive lead scoring
- Behavioral scoring based on engagement
- Demographic scoring based on profile fit
- Score decay for inactive leads
- Threshold-based alerts and notifications

#### 4.1.4 Lead Qualification

- Customizable qualification frameworks (BANT, MEDDIC, etc.)
- Qualification questionnaires and checklists
- Automatic lead-to-contact/opportunity conversion
- Disqualification workflows with reason tracking

### 4.2 Contact Management Module

#### 4.2.1 Contact Records

- Comprehensive contact profiles with custom fields
- Multiple contact types (customer, prospect, partner, vendor)
- Contact hierarchy and relationships
- Social profile integration and enrichment
- Photo and identification management
- Communication preferences and consent tracking (GDPR compliance)

#### 4.2.2 Account/Company Management

- Company profiles with hierarchy support (parent-child relationships)
- Industry, revenue, and employee count tracking
- Multiple locations and address management
- Account teams and role assignments
- Account health scoring
- Competitor tracking per account

#### 4.2.3 Contact Intelligence

- Automatic data enrichment from public sources
- Contact activity timeline
- Relationship strength indicators
- Best time to contact predictions
- Communication history aggregation

### 4.3 Sales Pipeline Management

#### 4.3.1 Opportunity Management

- Configurable sales stages with probability mapping
- Multiple pipeline support for different products/regions
- Deal value and recurring revenue tracking
- Multi-currency support with automatic conversion
- Product/service line items with pricing
- Discount approval workflows
- Competitor tracking per opportunity
- Win/loss analysis

#### 4.3.2 Pipeline Visualization

- Kanban board view with drag-and-drop
- List view with advanced filtering
- Pipeline funnel visualization
- Deal aging and stagnation alerts
- Pipeline velocity metrics

#### 4.3.3 Quotation and Proposals

- Quote generation with product catalog integration
- Proposal template library
- E-signature integration (DocuSign, Adobe Sign)
- Quote versioning and tracking
- Approval workflows for discounts and terms
- Quote-to-invoice conversion

#### 4.3.4 Sales Forecasting

- Weighted pipeline forecasting
- AI-powered predictive forecasting
- Forecast categories (Commit, Best Case, Pipeline)
- Historical forecast accuracy tracking

- What-if scenario modeling
- Quota management and attainment tracking

## 4.4 Activity Management

### 4.4.1 Task Management

- Task creation with due dates and priorities
- Recurring task automation
- Task assignment and delegation
- Task templates for common activities
- Overdue task notifications
- Bulk task operations

### 4.4.2 Calendar and Scheduling

- Built-in calendar with day/week/month views
- Two-way calendar sync (Google Calendar, Outlook, Apple)
- Meeting scheduling with availability checking
- Appointment booking links for prospects
- Resource scheduling for demo rooms, equipment
- Time zone management

### 4.4.3 Communication Logging

- Call logging with duration and outcome tracking
- Email tracking with open and click notifications
- Meeting notes and follow-up actions
- Automatic activity logging from integrations
- Activity reports and productivity metrics

## 4.5 Email Integration

### 4.5.1 Email Connectivity

- Gmail and Google Workspace integration
- Microsoft 365 and Outlook integration
- IMAP/SMTP support for other providers
- Two-way email sync
- Email threading and conversation view

### 4.5.2 Email Features

- Email templates with merge fields
- Email scheduling and send later
- Email tracking (opens, clicks, replies)
- Bulk email sending with personalization
- Email sequence automation
- Unsubscribe management
- Email-to-case creation

## 4.6 Marketing Automation Module

### 4.6.1 Campaign Management

- Multi-channel campaign creation (email, social, SMS, web)
- Campaign hierarchy (parent campaigns, child campaigns)
- Budget tracking and ROI calculation
- Campaign member management and tracking
- A/B testing capabilities
- Campaign templates and cloning

#### **4.6.2 Email Marketing**

- Drag-and-drop email builder
- Responsive email templates library
- Dynamic content and personalization
- Email deliverability monitoring
- Spam score checking
- Email performance analytics

#### **4.6.3 Marketing Automation Workflows**

- Visual workflow builder
- Trigger-based automation (form submission, page visit, email action)
- Multi-step nurture campaigns
- Conditional branching logic
- Goal tracking and conversion measurement
- Workflow templates

#### **4.6.4 Forms and Landing Pages**

- Drag-and-drop form builder
- Progressive profiling
- Landing page builder with templates
- A/B testing for forms and pages
- Thank you page and redirect configuration
- Form analytics and submission tracking

#### **4.6.5 Social Media Integration**

- Social profile connection (LinkedIn, Twitter, Facebook)
- Social listening and monitoring
- Social publishing and scheduling
- Social lead capture
- Social engagement tracking

## 4.7 Customer Support Module

### 4.7.1 Ticketing System

- Multi-channel ticket creation (email, web, phone, chat, social)
- Automatic ticket assignment and routing
- Ticket prioritization and categorization
- SLA management with escalation rules
- Ticket templates and macros
- Parent-child ticket relationships
- Ticket merging and splitting

### 4.7.2 Support Agent Tools

- Agent workspace with unified view
- Canned responses and snippets
- Internal notes and collaboration
- Time tracking per ticket
- Customer satisfaction surveys (CSAT)
- Agent performance metrics

### 4.7.3 Knowledge Base

- Article creation and management
- Category and tag organization
- Search functionality with relevance ranking
- Article feedback and ratings
- Version control and publishing workflow
- Self-service customer portal

### 4.7.4 Live Chat

- Website chat widget
- Chat routing and distribution
- Chatbot integration capability
- Chat-to-ticket conversion
- Visitor tracking and proactive chat
- Chat transcripts and history

## 4.8 Analytics and Reporting

### 4.8.1 Standard Reports

- Pre-built report library (50+ standard reports)
- Sales reports (pipeline, forecast, activity, conversion)
- Marketing reports (campaign performance, lead source, ROI)
- Support reports (ticket volume, resolution time, CSAT)
- User adoption and activity reports

### 4.8.2 Custom Reports

- Report builder with drag-and-drop interface

- Cross-module reporting capability
- Calculated fields and formulas
- Advanced filtering and grouping
- Report scheduling and distribution
- Export to PDF, Excel, CSV

#### **4.8.3 Dashboards**

- Drag-and-drop dashboard builder
- Multiple dashboard support per user
- Real-time data refresh
- Widget library (charts, gauges, tables, KPIs)
- Dashboard sharing and permissions
- Mobile-optimized dashboard views
- TV mode for sales floors

#### **4.8.4 Advanced Analytics**

- Trend analysis and comparisons
- Cohort analysis
- Funnel analytics
- Attribution modeling
- AI-powered insights and anomaly detection
- Embedded analytics with data export APIs

## 4.9 Workflow Automation

### 4.9.1 Workflow Builder

- Visual workflow designer with drag-and-drop
- Trigger types: record-based, scheduled, manual
- Condition builder with AND/OR logic
- Action types: field updates, email alerts, task creation, webhooks
- Approval workflows with multi-step routing
- Workflow testing and debugging tools

### 4.9.2 Process Automation

- Blueprint/guided selling processes
- Stage-based validation rules
- Mandatory fields per stage
- Automatic record updates
- Cross-object automation
- Scheduled automation jobs

### 4.9.3 Notification System

- In-app notifications
- Email notifications
- SMS notifications
- Push notifications (mobile)
- Notification preferences per user
- Digest/summary notifications

## 4.10 Customization and Configuration

### 4.10.1 Field Customization

- Custom field types (text, number, currency, date, picklist, lookup, formula)
- Field-level security and permissions
- Conditional field visibility
- Field validation rules
- Multi-select and dependent picklists
- Formula fields with cross-object references

### 4.10.2 Layout Customization

- Page layout editor
- Related lists configuration
- Quick actions and buttons
- Record type-based layouts
- Mobile layout optimization

### 4.10.3 Custom Modules

- Custom object/module creation
- Module relationships (lookup, master-detail)

- Custom tabs and navigation
- Module templates

#### **4.10.4 Low-Code Development**

- Canvas app builder for custom UI
- Serverless function support
- Custom API endpoints
- Widget development framework

## 5. Integration Ecosystem

### 5.1 Native Integrations

#### 5.1.1 Communication

- Gmail and Google Workspace
- Microsoft 365 (Outlook, Teams, SharePoint)
- Slack
- Zoom, Google Meet, Microsoft Teams (video conferencing)
- Twilio (telephony and SMS)
- RingCentral, Aircall (VoIP)

#### 5.1.2 Marketing Tools

- Mailchimp
- HubSpot Marketing
- Google Ads, Facebook Ads
- LinkedIn Sales Navigator
- Eventbrite

#### 5.1.3 Productivity

- Google Drive, OneDrive, Dropbox, Box
- Evernote, Notion
- Asana, Trello, Monday.com
- Calendly

#### 5.1.4 Finance and Operations

- QuickBooks, Xero, FreshBooks
- Stripe, PayPal, Square
- DocuSign, Adobe Sign, PandaDoc
- SAP, Oracle ERP

#### 5.1.5 Data and Analytics

- Tableau, Power BI, Looker
- Google Analytics
- Segment, Mixpanel

## 5.2 API and Developer Platform

### 5.2.1 REST API

- Full CRUD operations for all modules
- Bulk API for large data operations
- Metadata API for customizations
- Query language (similar to SOQL)
- API versioning with deprecation policies
- Rate limiting with tier-based quotas

### 5.2.2 Webhooks

- Real-time event notifications
- Configurable webhook subscriptions
- Retry logic and failure handling
- Webhook logs and debugging

### **5.2.3 Developer Tools**

- API documentation and interactive console
- SDKs for popular languages (JavaScript, Python, Java, PHP, Ruby)
- Postman collections
- Sandbox environments for testing
- Developer portal with forums

## **5.3 Data Import/Export**

- CSV/Excel import with field mapping
- Bulk data export with scheduling
- Data backup and archival
- Migration tools from other CRMs

## 6. Mobile Application

### 6.1 Platform Support

- Native iOS application (iPhone and iPad)
- Native Android application (phones and tablets)
- Progressive Web App (PWA) for other platforms

### 6.2 Core Mobile Features

- Full access to leads, contacts, accounts, opportunities
- Activity logging (calls, meetings, tasks)
- Real-time notifications
- Offline mode with data sync
- Mobile-optimized dashboards
- Voice notes and dictation
- Business card scanning
- Check-in/check-out for field visits
- Route planning and optimization
- Nearby accounts and contacts (location-based)

### 6.3 Mobile Security

- Biometric authentication (Face ID, fingerprint)
- PIN/passcode protection
- Remote wipe capability
- Session timeout management
- Mobile device management (MDM) support

## 7. Security and Compliance

### 7.1 Authentication and Access Control

#### 7.1.1 Authentication

- Username/password with complexity requirements
- Multi-factor authentication (MFA) support
- Single Sign-On (SSO) via SAML 2.0 and OAuth 2.0
- Social login (Google, Microsoft, LinkedIn)
- Password policies (expiration, history, lockout)
- Session management and timeout controls

#### 7.1.2 Role-Based Access Control (RBAC)

- Predefined roles (Admin, Sales Manager, Sales Rep, Marketing, Support)
- Custom role creation
- Permission sets with granular controls
- Object-level permissions (CRUD)
- Field-level security
- Record-level sharing rules
- Team-based access
- Territory-based access

### 7.2 Data Security

- Data encryption at rest (AES-256)
- Data encryption in transit (TLS 1.3)
- Database-level encryption
- Secure key management (HSM)
- Data masking for sensitive fields
- Field audit history
- Comprehensive audit logs
- IP whitelisting
- Geo-blocking capabilities

### 7.3 Compliance and Certifications

- GDPR compliance with data processing tools
- CCPA compliance features
- SOC 2 Type II certification
- ISO 27001 certification
- HIPAA compliance (healthcare edition)
- PCI DSS compliance for payment data
- Data residency options (US, EU, APAC)
- Regular third-party security audits
- Penetration testing
- Vulnerability management program

## **7.4 Privacy Features**

- Consent management
- Data subject request handling (access, rectification, erasure)
- Data retention policies
- Right to be forgotten automation
- Privacy impact assessments
- Cookie consent management

## 8. Technical Architecture

### 8.1 High-Level Architecture

The platform follows a modern cloud-native architecture with the following key components:

- Presentation Layer: React-based SPA with responsive design
- API Gateway: Kong/AWS API Gateway for routing, rate limiting, authentication
- Application Layer: Microservices architecture using Node.js and Python
- Data Layer: PostgreSQL (primary), Redis (caching), Elasticsearch (search)
- Message Queue: Apache Kafka for event streaming
- Storage: AWS S3/Azure Blob for file storage
- CDN: CloudFront/Cloudflare for global content delivery

### 8.2 Infrastructure Requirements

#### 8.2.1 Cloud Platform

- Primary: AWS (Amazon Web Services)
- Secondary/DR: Azure or GCP
- Multi-region deployment for high availability
- Auto-scaling based on load
- Container orchestration via Kubernetes (EKS)

#### 8.2.2 Database Architecture

- PostgreSQL 15+ for relational data
- Read replicas for reporting workloads
- Connection pooling with PgBouncer
- Automated backups with point-in-time recovery
- Database sharding strategy for scale

### 8.3 Performance Requirements

Metric	Requirement
Page Load Time	< 3 seconds (90th percentile)
API Response Time	< 200ms (95th percentile)
Search Query Time	< 500ms for complex queries
Report Generation	< 10 seconds for standard reports
Concurrent Users	100,000+ per enterprise tenant
Uptime SLA	99.9% (< 8.76 hours downtime/year)
Data Storage	Unlimited with fair use policy
File Storage	Based on plan (5GB - unlimited)

### 8.4 Scalability Considerations

- Horizontal scaling for application servers
- Database read replicas for read-heavy workloads
- Caching strategy (Redis) for frequently accessed data
- Queue-based processing for background jobs
- CDN for static assets and media files

- Search indexing optimization with Elasticsearch

## 9. AI and Intelligence Features

### 9.1 AI-Powered Sales Intelligence

#### 9.1.1 Predictive Lead Scoring

- ML model trained on historical conversion data
- Real-time score updates based on engagement
- Score explanation and transparency
- Model retraining and improvement cycles

#### 9.1.2 Deal Intelligence

- Win probability prediction
- Deal risk alerts and recommendations
- Optimal next action suggestions
- Competitive intelligence insights

#### 9.1.3 Sales Forecasting

- AI-adjusted forecast vs. rep forecast
- Historical accuracy tracking
- Trend analysis and seasonality

### 9.2 Intelligent Automation

- Smart email composition suggestions
- Automatic data enrichment
- Duplicate detection and resolution
- Sentiment analysis for communications
- Conversation intelligence from calls

### 9.3 Virtual Assistant (Chatbot)

- Natural language query processing
- Voice command support
- Quick data lookups
- Report generation via chat
- Task and reminder creation
- Integration with external AI assistants

### 9.4 Analytics Intelligence

- Anomaly detection in metrics
- Automated insight generation
- Trend predictions
- Recommendation engine

## 10. Pricing and Packaging

### 10.1 Edition Overview

Feature	Free	Standard	Professional	Enterprise
Price/User/Month	\$0	\$14	\$23	\$40
Users	3	Unlimited	Unlimited	Unlimited
Leads/Contacts	5,000	100,000	Unlimited	Unlimited
Storage	1 GB	10 GB	50 GB	Unlimited
Custom Fields	10	50	150	Unlimited
Workflows	5	25	100	Unlimited
Reports	Basic	Standard	Advanced	Custom
API Access	No	Basic	Full	Full + Priority
Support	Community	Email	Priority	Dedicated

### 10.2 Add-On Modules

- Marketing Automation: +\$10/user/month
- Customer Support Module: +\$8/user/month
- AI Intelligence Pack: +\$15/user/month
- Advanced Analytics: +\$12/user/month
- Additional Storage: \$5/10GB/month

### 10.3 Enterprise Add-Ons

- Dedicated instance: Custom pricing
- Custom data residency: Custom pricing
- Premium support (24/7): +\$500/month base
- Professional services: \$150/hour
- Custom development: \$200/hour

## 11. Implementation Roadmap

### 11.1 Phase 1: MVP (Months 1-6)

Core foundation and essential CRM functionality

- User authentication and authorization
- Lead management (capture, qualification, conversion)
- Contact and account management
- Basic opportunity/deal management
- Task and activity tracking
- Email integration (Gmail, Outlook)
- Basic reporting and dashboards
- Mobile app (iOS and Android) - basic features
- REST API foundation

### 11.2 Phase 2: Enhanced Sales (Months 7-10)

Advanced sales features and automation

- Sales pipeline visualization (Kanban)
- Quotation and proposal management
- Sales forecasting
- Workflow automation builder
- Email templates and sequences
- Advanced reporting
- Calendar integration
- Territory management

### 11.3 Phase 3: Marketing and Support (Months 11-14)

Marketing automation and customer support modules

- Campaign management
- Email marketing builder
- Marketing automation workflows
- Landing page and form builder
- Support ticketing system
- Knowledge base
- Live chat widget
- SLA management

### 11.4 Phase 4: Intelligence and Scale (Months 15-18)

AI features and enterprise scalability

- AI-powered lead scoring
- Predictive analytics
- Virtual assistant
- Advanced customization (custom modules)
- Enhanced API and webhooks

- Integration marketplace
- Enterprise security features
- Global deployment and data residency

## **11.5 Phase 5: Optimization (Months 19-24)**

Polish, performance, and ecosystem growth

- Performance optimization
- UX refinements based on feedback
- Partner ecosystem development
- Industry-specific editions
- Advanced AI features
- Compliance certifications expansion

## 12. Risk Assessment

### 12.1 Technical Risks

Risk	Likelihood	Impact	Mitigation
Performance issues at scale	Medium	High	Early load testing, auto-scaling architecture
Data security breach	Low	Critical	Security audits, encryption, compliance
Integration failures	Medium	Medium	Robust API design, monitoring, fallbacks
Technical debt accumulation	High	Medium	Code reviews, refactoring sprints

### 12.2 Business Risks

Risk	Likelihood	Impact	Mitigation
Competitive pressure	High	High	Differentiation strategy, rapid iteration
Customer adoption slower than expected	Medium	High	MVP testing, customer feedback loops
Key talent departure	Medium	Medium	Knowledge sharing, documentation
Regulatory changes	Low	Medium	Privacy-first design, legal monitoring

## 13. Dependencies and Assumptions

### 13.1 Key Dependencies

- Cloud infrastructure availability (AWS/Azure)
- Third-party service availability (email providers, payment gateways)
- API stability of integration partners
- Browser compatibility and mobile OS updates
- SSL certificate and domain management

### 13.2 Assumptions

- Target customers have reliable internet connectivity
- Users have basic computer/mobile device proficiency
- Email remains primary business communication channel
- Cloud-based SaaS model is acceptable to target market
- Budget and resources are available as planned
- No major regulatory changes impacting data handling

### 13.3 Constraints

- Initial development team size: 15-20 engineers
- MVP budget: \$2-3M
- Timeline: MVP in 6 months
- Technology stack decisions are final post-Phase 1

## 14. Appendices

### 14.1 Glossary

Term	Definition
CRM	Customer Relationship Management - software for managing customer interactions
Lead	A potential customer who has shown interest but not yet qualified
Opportunity	A qualified sales prospect with potential revenue associated
Pipeline	Visual representation of deals at various stages of the sales process
SLA	Service Level Agreement - commitment to response/resolution times
ARR	Annual Recurring Revenue - yearly subscription revenue
NPS	Net Promoter Score - customer loyalty metric (-100 to +100)
CSAT	Customer Satisfaction Score - typically measured 1-5 or 1-10
MQL	Marketing Qualified Lead - lead meeting marketing criteria
SQL	Sales Qualified Lead - lead ready for direct sales engagement

### 14.2 Competitive Analysis Summary

Aspect	Zoho CRM	Salesforce	HubSpot	Our Platform
Starting Price	\$14/user	\$25/user	\$45/user	\$14/user
Free Tier	Yes (3 users)	No	Yes	Yes (3 users)
Ease of Use	Good	Complex	Excellent	Excellent
Customization	High	Very High	Medium	High
AI Features	Growing	Advanced	Good	Advanced
Integrations	500+	3000+	1000+	100+ (Year 1)

### 14.3 Document Revision History

Version	Date	Author	Changes
1.0	Dec 2024	Product Team	Initial document creation
1.1	TBD	TBD	Updates based on stakeholder feedback

— End of Document —