

# Sami Sarkhi Mousavi

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## Summary

Highly accomplished IT Professional with 24 years of technical, managerial, and research experience. Proven track record in project management, customer support, and process improvement. Adept at analyzing complex situations, driving productivity, and implementing strategic IT solutions. Strong leadership and communication skills, known for developing and leading high-performing teams. Seeking to leverage expertise as an IT Manager.

## SKILLS

### Technical Skills :

- Network & Computer Systems Administration
- Operating Systems and VMWare
- Servers and Services Management
- Active Directory Administration
- MS Office, Mathematics & Statistics Softwares
- Desktop and Mobile Support
- Microsoft SQL Server
- FrontEnd Development: JavaScript/CSS/HTML React
- Fire base & MongoDB

### Soft Skills:

- Teamwork And Team Management
- Problem-Solving
- Audit & Promote IT Business Excellence Systems
- Leadership & Communication Skills
- Ability to Adapt to Evolving Technologies and Industry trends are crucial for success
- Effective Communication, Collaboration with cross-functional teams
- Troubleshooting
- Help Desk Experience
- Parature Ticketing

## WORK EXPERIENCE

### Member Of Tender Commision Department

2021-2023

National Iranian South Oil Company (NISOC) | Iran

- **Managed end-to-end tender process**, leveraging IT managerial skills to ensure seamless coordination from drafting documents to bid evaluation and vendor selection. Ensured strict compliance with industry standards.
- **Negotiated favorable terms and conditions** with internal stakeholders and external contractors, applying IT management expertise to emphasize transparency and adherence to legal guidelines.
- **Maintained meticulous records of tendering activities**, including contracts and evaluations, utilizing organizational and documentation skills developed as an IT Manager. Prepared comprehensive reports for senior management.
- **Identified and mitigated potential risks associated** with the tendering process through collaboration with cross-functional teams, drawing on experience in risk management gained as an IT Manager.
- **Built strong vendor relationships**, utilizing interpersonal skills honed in IT management to monitor performance and provide valuable feedback. Contributed to improving overall procurement efficiency.

### Information Technology Manager

2018-2021

Petroleum Industry Health Organization (PIHO) | Iran

- Oversaw healthcare information systems, ensuring regulatory compliance and HIPAA adherence.
- Integrated technology solutions, improving operational efficiency and collaborating with healthcare professionals.
- Provided technical support for clinical systems, including medical imaging and telemedicine technologies.
- Developed and implemented robust IT disaster recovery plans for uninterrupted services during emergencies.

**Information Technology Manager** **2014-2018**  
**National Iranian Drilling Services Company (NIDSC) | Iran**

- Directed day-to-day IT operations, infrastructure management, strategic planning, and budget allocation.
- Implemented robust security measures to safeguard data and systems, ensuring protection against cybersecurity threats.
- Managed a team of IT professionals, fostering teamwork and development to enhance overall efficiency.
- Oversaw successful execution of IT projects, ensuring timely delivery and alignment with Org-objectives.
- Collaborated with external vendors and service providers to integrate third-party IT services, optimizing operational functionality.

**Chief Controller of R&D Projects** **2010-2014**  
**National Iranian South Oil Company (NISOC) | Iran**

The individual successfully led the R&D department by creating and executing strategic plans to promote innovation and competitiveness. They efficiently managed the budget, allocating resources within financial limits. By establishing strategic partnerships with industry stakeholders and research institutions, they facilitated knowledge exchange and technology transfer. The leader provided effective guidance to the R&D team, fostering a culture of innovation and continuous learning. Additionally, they played a key role in evaluating the commercial potential of research outcomes and collaborated with the business development team for technology monetization.

**Head of Information Technology** **2008-2010**  
**East Oil and gas Production Company (EOGPC) ) | Iran**

In this role, I implemented robust cybersecurity measures and ensured adherence to industry standards. I provided technical support for specialized operational systems, improving their performance. Integrating emerging technologies like IoT and big data analytics, I aimed to streamline operations and decision-making. Additionally, my initiatives in developing comprehensive crisis recovery plans and sustainable business programs ensured the steady and reliable continuation of the company's IT activities.

**Information Technology Support Specialist** **2001-2008**  
**Karoon Oil and Gas Production Company (KOGPC) ) | Iran**

As an IT Support Specialist at Karoon Oil and Gas Production Company, my role involved providing technical support for IT systems. I addressed various technology-related issues and ensured the efficient operation of systems. Additionally, I implemented cybersecurity measures to protect critical data. Collaborating with diverse teams, I integrated emerging technologies and optimized IT processes to enhance overall operational efficiency.

**Computers Support Technician (MainFrame & PC)** **1999 –2001**  
**Agro-industry sugarcane | Iran**

As a Computer Support Technician specializing in Mainframe and PC systems, my responsibilities included providing technical support for both Mainframe and PC computing environments. I addressed and resolved issues related to hardware, software, and network systems, ensuring the smooth operation of computer systems. Additionally, I played a key role in troubleshooting, maintenance, and optimization tasks for Mainframe and PC setups, contributing to the overall efficiency of the organization's computer systems.

## EDUCATION

**Master's Degree, Human Resource Management** **2014**  
Azad Islamic University | Shooshtar, Khoozestan, Iran

**Bachelor's Degree, Computer Software Engineering** **2005**  
Azad Islamic University | Mahshahr, Khoozestan, Iran

**Associate's Degree, Computer Software** **1999**  
Chamran University | Ahvaz, Khoozestan, Iran

**Technical Diploma, Computer Software** **1997**  
technical school | Ahwaz, Khoozestan, Iran

## **CERTIFICATION**

**Advanced Network Servers & Operating Systems**

DPI in Iran

**Fundamentals of computer programming**

DPI in Iran

**Fiber optic network engineering firm**

Belden

**Information and Communication Technology Service Management ITIL**

Applied Information Development

**Documentation, Auditing, Leading and Coaching CE of integrated management system (IMS) and the Transcendental System of Total Quality**

IMQ Academy