Effective Communication

- 1. how communication is important at work place?
- A. Effective communication is important in the workplace for many reasons like Communication helps build and maintain relationships, and can improve interpersonal skills and emotional intelligence. Open communication can increase productivity by 25%. It ensures that employees have the information they need to perform their jobs efficiently
- 2. explain your communication style.
- A. Assertiveness, Directness, Indirectness, Analytical, Social, Being clear and transparent in your communication can help you achieve your goals.
- 3. importance of communication during interview
- A. Communication skills are crucial in a job interview because it is the tool that will help you convey all your preparation, skills, and knowledge to the recruiters. The exams you have taken, your marks, your profile, your work experience, everything from the past will only matter if you can talk about it confidently