



Office of the Registrar
100 Morrissey Blvd
Boston, MA 02125
P: 617.287.6200
F: 617.287.6242
E: Reg.Forms@umb.edu

Undergraduate **GENERAL** Re-Enrollment Application

This application is for inactive undergraduate degree seeking students who left the university in good academic standing and wish to resume their studies.

INSTRUCTIONS & IMPORTANT INFORMATION PLEASE READ CAREFULLY BEFORE COMPLETING THIS APPLICATION

ONLY applications received via DocuSign will be accepted. Emailed attachments will not be reviewed.

Instructions:

- Deadlines: Application must be submitted by*¹:

| | |
|--------|--------------------------|
| Fall | August 15 th |
| Spring | January 15 th |

***¹Any application submitted after the deadline will be considered for the following semester.**

- Section C: Students have the option to declare a new major. However, requests to transfer into the College of Management (CM) or Nursing (CNHS) cannot be approved using this application.**
 - Students interested in **transferring into** CM or CNHS will be re-enrolled into their current program and sent instructions on how to submit a program add/change form for departmental review.
 - Departmental approval is required for Engineering majors, please allow extra processing time for Engineering major requests.
- Returning students who were **suspended*² or dismissed** from UMass Boston must complete the **Undergraduate Studies Re-Enrollment Application** to appeal to return for the spring/fall semester.
 - *²Suspended students have the option to re-enroll for the summer term only using this application.
- DO NOT USE THIS APPLICATION:**
 - If you are a **returning Guest/Non-Degree student**: visit umb.edu/nondegree for more information.
 - If you were **previously accepted and did not attend or deferred your admissions**. Please email undergrad.admissions@umb.edu for assistance.
- Returning international students must also contact the Office of Global Programs for new I-20 information. Please email ISSS@umb.edu iss@umb.edu

Important Information:

- If you have been away from the university for four or more consecutive semesters, you may be required to observe new academic requirements in effect upon your return.
- If you have any administrative holds on your account (you owe money, parking tickets, library books, sporting equipment, etc.) you must clear your hold(s) prior to registering for classes.
- If your request is approved and signed by the Registrar's Office. You will:
 - receive an email from DocuSign confirming completion of your request.
 - be able to run a NEW DEGREE AUDIT in WISER.
 - make an appointment to meet with your academic advisor to register for classes. Link to advising in section E
- If you need assistance with logging into WISER: [WISER Help](#) OR [IT Helpdesk](#)
- For any questions regarding this application please email reg.forms@umb.edu



Office of the Registrar
100 Morrissey Blvd
Boston, MA 02125
P: 617.287.6200
F: 617.287.6242
E: Reg.Forms@umb.edu

Undergraduate **GENERAL** Re-Enrollment Application

This application is for inactive undergraduate degree seeking students who left the university in good academic standing and wish to resume their studies.

SECTION A: STUDENT INFORMATION

Name: samir banjara

Date of Birth: 10/25/2002

(By law you must use your legal/primary name)

UMB ID#: 01977049

[ID Lookup Tool](#)

Street Address: 32 Appleton Rd

City, State, ZIP: Nantucket, MA, 02554

Email: samir.banjara001@umb.edu

Phone: 774-325-6113

SECTION B: SUPPLEMENTARY INFORMATION

1. Have you ever been found responsible for a disciplinary violation at a previous institution you have attended, whether academic honesty/integrity (Example: plagiarism/cheating) related or behavioral misconduct (**NOT suspension due to poor performance/low GPA**) that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution? NO
2. Have you been adjudicated guilty or convicted of a misdemeanor, felony, or other crime*? NO

*Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.

If you answer 'Yes' to any question, you must attach a document that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience. You will be notified if there are any issues with your re-enrollment or when you have been re-enrolled.

Approval: _____

SECTION C: RE-ENROLLMENT PLAN

1. Please indicate the semester and year you plan to return: Spring 2024
2. Please indicate your intended major*: Mathematics
*Please refer to item 2 in the instructions page.
3. During your absence if you attended any other institutions please enter the name of the institution(s):

Official transcript(s) with final grades should be sent by secure electronic delivery to the Registrar's Office at registrar@umb.edu.

If mailing the transcript is the only option, please use the address at the top of this application. Transcripts received by mail will require extra time for processing.



Office of the Registrar
100 Morrissey Blvd
Boston, MA 02125
P: 617.287.6200
F: 617.287.6242
E: Reg.Forms@umb.edu

Undergraduate **GENERAL Re-Enrollment Application**

This application is for inactive undergraduate degree seeking students who left the university in good academic standing and wish to resume their studies.

Name: samir banjara

UMB ID#: 01977049

SECTION D: RESIDENCY STATUS

Please respond to the question below as appropriate, after reviewing the [MA Dept of Higher Ed Residency Policy](#)

1. I have reviewed the above policy. YES
2. I qualify as a resident of Massachusetts, according to the above policy. YES

Please note that if you were categorized as a non-Massachusetts resident during your previous enrollment, but now wish to claim you qualify for in-state student status, you will be required to submit specific documentation. For more information:

[UMB Residency Reclassification](#)

[UMB Residency Reclassification](#)

SECTION E: LINK TO ACADEMIC ADVISING (Required prior to registering for classes)

You will need to schedule an appointment to meet with an academic advisor to go over your degree requirements and get your advising hold removed before you can register for classes. Please choose the appropriate link associated with your college for your advisor contact information:

Science and Mathematics: <https://www.umb.edu/science-mathematics/student-success-center/meet-with-your-advisor/>

Please note: After your application is approved, it will be processed in WISER and signed by the Registrar's Office.

You will

a- receive an email from DocuSign confirming completion of your request.

b- be able to run a NEW DEGREE AUDIT in WISER.

Signature:

DocuSigned by:

samir banjara

8EA97E3C131E4B7...

Date: 1/3/2024

FOR OFFICE USE ONLY:

Acceptance Effective: _____

New Plan: _____

Comments: _____

Signature of Registrar's Office: _____

Date: _____

Certificate Of Completion

| | |
|--|--------------------------------|
| Envelope Id: 71F834ECD16C4D9EB416D95F3E29D2D1 | Status: Sent |
| Subject: Please DocuSign:REG-General Undergrad Re-enrollment | |
| Source Envelope: | |
| Document Pages: 3 | Signatures: 1 |
| Certificate Pages: 5 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelopeld Stamping: Enabled | Reg Forms |
| Time Zone: (UTC-05:00) Eastern Time (US & Canada) | 100 William T. Morrissey Blvd. |
| | Boston, MA 02125-3393 |
| | Reg.Forms@umb.edu |
| | IP Address: 24.61.240.114 |

Record Tracking

| | | |
|---------------------|-------------------|--------------------|
| Status: Original | Holder: Reg Forms | Location: DocuSign |
| 1/3/2024 2:07:02 PM | Reg.Forms@umb.edu | |

| Signer Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| | | |
|---|---|-----------------------------|
| samir banjara | <div>DocuSigned by: <i>samir banjara</i> 8EA97E3C131E4B7...</div> | Sent: 1/3/2024 2:07:05 PM |
| samir.banjara001@umb.edu | | Viewed: 1/3/2024 2:07:51 PM |
| Security Level: Email, Account Authentication (Optional) | | Signed: 1/3/2024 2:10:10 PM |
| Signature Adoption: Pre-selected Style Using IP Address: 24.61.240.114 | | |

Electronic Record and Signature Disclosure:
Accepted: 1/3/2024 2:07:51 PM
ID: 9964e910-135b-498a-b8ec-d00a3a217228

Dean of Students
conditional75031035@placeholder.dsxttr.com
Security Level: Email, Account Authentication (Optional)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Registrar Review

Signing Group: Registrar Review
Security Level: Email, Account Authentication (Optional)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| In Person Signer Events | Signature | Timestamp |
|------------------------------|-----------|-----------|
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |

| Envelope Summary Events | Status | Timestamps |
|--|------------------|---------------------|
| Envelope Sent | Hashed/Encrypted | 1/3/2024 2:07:05 PM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

In Process

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, UMassBoston (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact UMassBoston:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: peter.tierney@umb.edu

To advise UMassBoston of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at peter.tierney@umb.edu and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from UMassBoston

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to peter.tierney@umb.edu and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with UMassBoston

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to peter.tierney@umb.edu and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify UMassBoston as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by UMassBoston during the course of your relationship with UMassBoston.