

CONTACT

- ★ (262) 374-2348
- ★ samantha.machi@gmail.com

PROFESSIONAL SUMMARY

Hi, I'm Samantha. I am a dedicated worker who is eager to contribute to my team and form connections. I have a strong sense of commitment and am always looking to expand my skill set.

My biggest professional accomplishment? Knowing that everywhere I've worked I made a difference and left an impact.

SKILLS

- Leadership & Management
- Written & Verbal Communication
- Business Principles
- Selling Principles
- Multimedia Artist
- Adobe Photoshop
- Social Media Literacy
- Adaptability
- Critical Thinking
- Time Management
- Organizational Skills
- Customer Service
- Inventory Management
- Problem-Solving
- Teamwork
- Order Fulfillment
- Conflict Resolution
- Mentoring and Training
- Merchandising Strategies

SAMANTHA MACHI

EXPERIENCE

Shift Lead Best Buy - Duluth, Minnesota 11/2025 - Present

- ❑ Keyholder responsible for opening and closing the store
- ❑ Completed daily security procedures
- ❑ Managed and directed truck shipments and team members
- ❑ Trained new employees, completed certifications, and mentored team members
- ❑ Conducted daily inventory audits
- ❑ Oversaw and managed merchandising procedures
- ❑ Managed in-store unit display functionality and integrity
- ❑ Communicated directly with vendors & third parties to execute merchandising strategies

Product Flow Specialist Best Buy - Duluth, Minnesota & Lake Geneva, Wisconsin 11/2023 - Present

- ❑ Led and executed merchandising strategies
- ❑ Maintained brand standards in preparation for SEI audits
- ❑ Recognized as the top Product Flow Specialist for multiple fiscal quarters within territory market

Facility Operations Associate Country Inn & Suites by Radisson - Brookfield, Wisconsin

04/2022 - 08/2023

Sales Floor Associate Homegoods - Lake Geneva, Wisconsin 07/2019 - 05/2021

EDUCATION

Bachelors of Accounting (B.A.cc. Ongoing) University of Minnesota Duluth - Duluth, MN

Associate in Applied Science (A.A.S.): Business Management Gateway Technical College - Elkhorn, WI

Technical Diploma: Business Services Manager Gateway Technical College - Elkhorn, WI

Relevant Coursework

- ❑ Quantitative Reasoning
- ❑ Microeconomics
- ❑ Marketing Principles
- ❑ Business Law
- ❑ Accounting Principles

REFERENCES

References available upon request