

CONTACT

★ (262) 374-2348
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PROFESSIONAL SUMMARY

Hi, I'm Samantha. I am a dedicated worker who is eager to contribute to my team and form connections. I have a strong sense of commitment and am always looking to expand my skill set.

My biggest professional accomplishment? Knowing that everywhere I've worked I made a difference and left an impact.

SKILLS

- Written & Verbal Communication
- Business Principles
- Selling Principles
- Multimedia Artist
- Adobe Photoshop
- Social Media Literacy
- Adaptability
- Critical Thinking
- Time Management
- Organizational Skills
- Customer Service
- Inventory Management
- Problem-Solving
- Teamwork
- Order Fulfillment
- Conflict Resolution
- Mentoring and Training
- Merchandising Strategies

SAMANTHA MACHI

EXPERIENCE

Product Flow Specialist Best Buy - Duluth, Minnesota & Lake Geneva, Wisconsin 11/2023 - Present

- ☐ Communicated directly with vendors & third parties to execute merchandising operations
- ☐ Managed and directed truck shipments and team members
- ☐ Led and executed merchandising strategies
- ☐ Recognized as the top Product Flow Specialist for multiple fiscal quarters
- ☐ Trained new employees, completed certifications, and mentored team members
- ☐ Conducted daily inventory audits
- ☐ Maintained brand standards in preparation for SEI audits
- ☐ Oversaw in-store unit display functionality and integrity

Sales Advisor Best Buy - Lake Geneva, Wisconsin 11/2023

- ☐ Met and exceeded sales quotas by employing techniques to sell credit cards, memberships, protection plans, and services
- ☐ Recognized for delivering a positive and impactful customer experience

Facility Operations Associate Country Inn & Suites by Radisson - Brookfield, Wisconsin 04/2022 - 08/2023

Sales Floor Associate Homegoods - Lake Geneva, Wisconsin 07/2019 - 05/2021

EDUCATION

Bachelors of Accounting (B.A.cc. Ongoing)
University of Minnesota Duluth - Duluth, MN

Associate in Applied Science (A.A.S.): Business Management Gateway Technical College - Elkhorn, WI

Technical Diploma: Business Services Manager Gateway Technical College - Elkhorn, WI

Relevant Coursework

- ☐ Quantitative Reasoning
- ☐ Microeconomics
- ☐ Marketing Principles
- ☐ Business Law
- ☐ Accounting Principles

REFERENCES

References available upon request

