



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BUDGE BUDGE COLLEGE
Name of the head of the Institution	Dr. Debjani Datta
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324701454
Mobile no.	9874224929
Registered Email	budgebudgecollege@gmail.com
Alternate Email	iqacbbcollege@gmail.com
Address	7, Deshbandhu Chittaranjan Road, Budge Budge
City/Town	Kolkata
State/UT	West Bengal
Pincode	700137

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			Dr. Debasis Upadhyay																
Phone no/Alternate Phone no.			03324805168																
Mobile no.			9903883482																
Registered Email			iqacbbcollege@gmail.com																
Alternate Email			budgebudgecollege@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://wbbudgebudgecollege.org/uploads/aqar/1657700865AQAR-2016-17.pdf																
4. Whether Academic Calendar prepared during the year			No																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B+</td> <td>2.68</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	B+	2.68	2016	05-Nov-2016	04-Nov-2021
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
2	B+	2.68	2016	05-Nov-2016	04-Nov-2021														
6. Date of Establishment of IQAC			05-Apr-2013																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td colspan="3">No Data Entered/Not Applicable!!!</td> </tr> <tr> <td colspan="3">No Files Uploaded !!!</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	No Data Entered/Not Applicable!!!			No Files Uploaded !!!				
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No Data Entered/Not Applicable!!!																			
No Files Uploaded !!!																			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Supervision of academic improvement of the students through class tests, midterm tests. ? ? ? Field studies to supplement theoretical classes. ? ? ? ? ? ? Implementing softskill use such as ICT, uploading elearning resources by purchasing desktops and laptops in all the departments from different funds approved by State and Central governemental bodies same activities were planned for the college office also. ? Maintenance of successful NSS activities. ? ? ? ? ? ? Supporting various academic departments for organizing national and state level seminars along with student seminars.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
As per the uploaded file	As per the uploaded file
View File	

14. Whether AQAR was placed before statutory

No

body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	20-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism in the following manner: Academic calendar: The College follows the Academic calendar issued by the University and executes it rigorously. The Heads of Departments conducts distribute workload, allot subjects, plan the activities of the department and review the completed syllabus. Faculty members meticulously try to complete the syllabus in time. Time- Table Committee: The college constitutes the Time Table committee headed by the Principal Time Tables are displayed on the Notice Board. Teaching Aids and study materials: The faculty uses charts, maps, models and specimens along with chalk and board methods like ICT, seminar, group discussion, quiz, case study for effective delivery of curriculum. Internet, Computer, LCD projectors and other Audio-visual aids are utilized on regular basis. Initiatives by the faculties for better deliberation and documentation: There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. Educational field visits, industrial visits, tours are organized as per curriculum. Group projects are also assigned to teach them team spirit, sharing and develop presentation and research skills. The achievements of objectives of the syllabus are measured through students' performance in internal tests, Group discussions, Presentations and University examinations. Introduction of Post-graduation Courses & seat enhancement: The college received the approval for Regional Study Centre of NSOU in 2017 which was an encouraging initiative to promote higher education among first generation learners and for those who want to pursue higher education for academic up gradation. Keeping the interest, reviews and demand of students in mind, the Honours seats of Bengali and Zoology were increased after receiving approval from University of Calcutta.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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Introduction				ability/entrepreneurship	Development
NA	NA	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Economics Honours	01/07/2017
BA	Sanskrit General	01/07/2017
MA	History (Distance)	01/07/2017
MA	Political Science (Distance)	01/07/2017
MA	English (Distance)	01/07/2017
MA	Bengali (Distance)	01/07/2017
MCom	Commerce (Distance)	01/07/2017
MA	Education (Distance)	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy Honours	01/07/2017
BCom	Accountancy General	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology General	35
BA	Philosophy Honours & General	21
BSc	Food & Nutrition Honours	46
BSc	Zoology Honours	22
BA	Geography General	21
BSc	Botany Honours	9

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Many of our students are first generation learners. The mission of our institution has thus always been to impart best quality education to the students. The institution carefully takes into account the student's feedback and acts accordingly on both curriculum and co-curriculum issues. PG course: Students yearning for higher education led to opening new courses such as Bengali, Commerce, English, Education, History, and Political Science and College has been enthusiastic to pace the needs of students through these Post Graduate courses offered by Netaji Subhash Open University Regional Study Centre introduced in July 2017. It is noteworthy that NSOU degrees are now at par with the regular degree courses. National Service Scheme: Students enthusiastically enrolled their names in the NSS program and through NSS the institution continued with the Welfare Programs such as cloth distribution to the needy people, serving food to the deprived section, health checkup and free distribution of general medicine in the slum area and cleaning of locality etc were organized during this period. Some pertinent students' facilities: Maintenance of Gymnasium, Boy's and Girl's Common Room, Sick room was done. The Library facility of our institution is remarkable and keeping in mind the students' requirements our Library is updated every year. The Library provides the students with free internet access. They can access N-list-INFLIBNET as well. The library catered to the student's need with utmost alacrity. Students' encouragement program: Every year the College sponsors Annual Social Program to fulfill the student's wish for cultural entertainment. In every session the institution celebrates Saraswati Puja to enhance the students' passion for wisdom. Commemoration of Rabindra Jayanti, College Foundation Day, and observance of Bhasha Divas, Independence Day are also done by the students. Moreover, on students' insistence Annual Sports is held every year. It is but for the students' initiative and active participation that Sports is being successfully conducted annually. In this session Career Orientation program was organized predominantly on the basis of student's feedback. The Prize Distribution Ceremony was introduced where prizes were distributed to the students to develop art and skill among students, various cultural and extracurricular activities organized by the College. In order to inculcate research-oriented aspects seminars were organized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	401	874	400

BA	GENERAL	732	759	732
BCom	HONOURS	144	182	122
BCom	GENERAL	65	130	59
BSc	HONOURS	166	296	146
BSc	GENERAL	40	92	34
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3153	17	24	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	13	123	8	5	13
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college conducts regular internal examinations and provides feedback to the students to mentor them. It also mentors the students through conducting field trips for science based subjects. A few departments depend on the quiz method of evaluation to facilitate their students' acquaintance with curricular content. The institution relies on practical and traditional modes of mentoring to enhance the students' understanding of chosen disciplines.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3153	24	1:131

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	24	6	1	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2017	Dr. Debjani Dutta	Principal	Acted as Chairperson/ Expert of the personality test board in connection with 1st State Level Selection Test (AT), 2016 for recruitment of Assistant teacher in XI-XII classes in Govt. Aided/sponsored secondary and higher secondary school on 21/9/2017
2017	Dr. Kakali Ghoshal	Assistant Professor	Reviewer Committee Member in The European Conference on Ethics Religion and Philosophy organised by IAFOR, Brighton, UK, 04th July 2017.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1091612, 1161208, 1121608, 1081612, 1111612, 1010810, 1011208, 1101612, 1071216	PART III	26/04/2018	28/06/2018
BA	0161211, 0161210, 0161208, 0161201, 0161207, 0010810, 0161209, 0010822, 0011022	PART III	26/04/2018	30/08/2018
BCom	1000405	PART III	26/04/2018	03/07/2018
BCom	0040506	PART III	26/04/2018	30/08/2018
BSc	1170203, 1020317,	PART III	26/04/2018	28/06/2018

	1210317, 1110712, 1071316			
BSc	0170203, 0031513, 0160713	PART III	26/04/2018	30/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college arranges for midterm and class tests for students studying under the Annual system. Besides this, quizzes and surprise class tests are organized to evaluate the progress of the students on the subject. Parent-Teacher meetings are held whereby they are apprised of their wards' performance. Selection tests are organized before the final university examinations to evaluate the academic progress of the students and accordingly provide guidance for final examinations. Students are encouraged to participate in group discussions and presentations as a method of evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows the Academic Calendar stipulating the dates of commencement of classes and examinations, developed by University of Calcutta at the beginning of the academic session and fully adheres to the same. The calendar developed by the college closely matches the schedule prescribed by the affiliating University. Adhering to the University schedule, the Academic Calendar has been drawn on a month-wise basis with corresponding internal activities designed within pre-planned time frame. Various types of initiatives such as Parent Teacher meetings, Departmental Special Lectures, field trips are marked on the academic calendar. More significantly, the College Calendar specifies the tentative admission duration, duration of regular classes as well as the time-frame to conduct all institutional examinations including Internal examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1091612, 161208, 1121608, 1081612, 1111612, 1010810, 1011208, 1101612, 1071216	BA	Honours Part System	239	215	89.96
"0161211, 0161210, 0161208,	BA	General Part System	375	157	41.87

0161201, 0161207, 0010810, 0161209, 0010822, 0011022"					
1000405	BCom	Honours Part System	96	49	51.04
0040506	BCom	General Part System	77	2	2.60
1170203, 1020317, 1210317, 1110712, 1071316	BSc	Honours Part System	40	36	90
0170203, 0031513, 0160713	BSc	General Part System	26	24	92.31
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

None conducted for this academic session
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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	600	ICSSR	150000	135000
Minor Projects	730	UGC	250000	185000
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NA	NA	Null	Null	Null	Null
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Food and Nutrition	2	3.19
International	Zoology	4	2.87
National	English	1	Nill
National	Economics	1	Nill
National	History	2	Nill
National	Zoology	2	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Food and Nutrition	1
Bengali	4
Political Science	4
Mathematics	1
Philosophy	6
History	2
English	1
Economics	2
Library	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	8	10	1	0
Attended/Seminars/Workshops	4	6	2	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Programme organised by Jogesh Chandra Chaudhuri College to commemorate 150th Birthday of Sister Nivedita	Community	2	4
Organised awareness programme Thalassemia at Budge Budge College auditorium	Community	2	15
Organised programme on Foundation Day of college	Community	10	35
Handed over cloths from kapra bank to Budge Budge Nature Club for disbursing among poor people	Community	3	20
Cleaning of college campus and Tree plantation	Community	3	15
organised Special Camp Programme where a. Student counselling session was organised b.	Community	3	20

Drawing Competition where colour pencil were distributed c. Literacy camp where copy, pencil, eraser, sharpner etc distributed to primary school students d.			
A health camp	Community	2	18
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of National Nutrition Week	Collaboration with Nutrition Society of India (NSI)	Awareness Generation on Optimal Infant Young children Feeding Practices for better Child Health	5	52
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Diet Therapy (Clinical Nutrition)	Peerless Hospital B. K. Roy Research	03/07/2017	17/07/2017	18

Centre 360
Panchasayar,
Kolkata -
700 094,
West Bengal,
India Ph: 91
(33) 4011
1222, 2432
0075 / 4989,
2462 2394
Fax: 91 (33)
2462 0692

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M/s. Rational Computer	25/03/2018	To impart computer education to students of B.Com Part II (Hons. General) as per the recommended curriculum of University of Calcutta	133
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7310000	7207304

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-librarian	Partially	1st	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20864	3173140	804	55195	21668	3228335
Reference Books	1181	375700	0	0	1181	375700
e-Books	0	0	0	0	0	0
Journals	11	11280	0	0	11	11280
CD & Video	32	3785	12	0	44	3785
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	57	2	30	1	17	7	33	150	0
Added	6	0	0	0	6	0	0	0	0
Total	63	2	30	1	23	7	33	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2700000	2663207	1630000	1618462

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The systems and procedures for the maintenance and utilisation of academic and sports facilities of the college are very well organised and developed. The college follows a centralised mechanism for acquiring the infrastructural requirements, whereas a decentralised system for maintaining those acquired infrastructural resources. The purchases of departmental goods, laboratory equipment, chemicals, sports equipment etc. is done through the recommendation of departmental indent committees. At least 3 quotations / tenders (or quotations as specified by the State Govt. on the basis of amount of purchase) are procured in sealed envelope in case of the purchase above rupees five lakh (Rs.5,00,000). These are opened on a specific date in front of the vendors and lowest quotation noted. Then purchase order is given specifying terms and conditions. Sometimes local vendors are called for supplying necessary requirements on an emergency basis. Various committees and subcommittees are responsible for the maintenance of physical facilities of the college campus. In case of urgent maintenance and repair of physical facilities, the college office arranges everything as per demand. The college maintains a stock register of all physical goods like electrical and electronic machines including computer, water purifiers, generator, air-conditioners, furniture like chairs, tables, benches, infrastructural facilities like blackboard, whiteboard. Servicing of the laboratory equipments are done at regular intervals by the departments. The computers are maintained through Annual Maintenance Contract done with a specific company. Classroom microphones, Air conditioners and Water purifiers/coolers are maintained through Annual Maintenance Contract. Cleaning of campus is done on a regular interval. NSS takes an active part in keeping the campus neat and clean and filled with greenery. The college has a central library along with respective departmental library. There is a group of well trained library staff and an efficient librarian to look after the maintenance and the utilisation of the library. Library Sub-committee keeps a record of existing books in both hard copy and e-copy. Decision regarding purchase of new text books, references and journals is made as per allocation of funds and requisition of books provided by the departmental Heads. The decision is forwarded to the Academic Subcommittee, Finance Committee and Governing Body. The college is in the process of digitisation of the library through KOHA software installation. Users get easy access to these digitalised documents and can download information from the library portal. Books and journals are neatly stacked in the stack room, reading hall and also in the teachers reading room. A staff member has been placed for regular cleaning of books and other materials. There are a large number of computers being utilised both at the computer centre and the computer laboratories. They are maintained by teaching as well as efficient non-teaching staff. The college has Botany, Zoology, Chemistry, Geography as well as Food and Nutrition Laboratory. The college has a dynamic website which is maintained by non-teaching staff and website designer. Gym has been running with proper care and guidance.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			

a) National	Kanyashree, SC, ST, OBC, Minority, Swami Vivekananda	1580	Nill
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nill	Nill	Nill
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NA	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nill	Nill	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	22	BA (HONOURS)	BENGALI	CU, RBU, VU	MASTER OF ARTS
2018	13	BA (HONOURS)	EDUCATION	CU, RBU, NSOU	MASTER OF ARTS
2018	6	BA (HONOURS)	ENGLISH	CU, RBU, NSOU	MASTER OF ARTS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Health Awareness Programme	Department of Food Nutrition	25
Departmental Seminar in collaboration with NSL, Kolkata chapter	Department of Food Nutrition	25
Celebration of College Foundation Day, Inter College and Intra College Competitions were organized	College	100
Rabindra Jayanti	College	100
Bhasa Dibos	College	50
Annual Social	College	1000
Annual Sports	College	500
ICHR sponsored National Seminar in History	Deptment of History	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internatinal	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Prize (painting)	National	Nil	1	17181210 31732	Aishwarya Acharya
2017	Memento and Poster	National	Nil	1	16171210 31748	Sarada Dari
2017	Medal and certifi- cate	National	Nil	1	15161210 3171	Barnali Saha
2018	Certific- ate of honour (At- letics)	National	1	Nil	16171010 810324	Bishal Das
2018	Certific- ate of honour (At- letics)	National	1	Nil	16171000 40562	Supriyo Jashu
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's representation is an integral part of any institution. Our institution has a very pertinent Student's Union.. Our institution has a formidable student's representation in the Governing Body. The General Secretary acts as the student's representative in the Governing Body. Apart from that there are various positions in the Student's Union namely Cultural Secretary, Assistant General Secretary, Game Secretary, Magazine Secretary, Girl's Common Room Secretary, Boy's Common Room Secretary, Cashier. At the administrative and academic level, they perform several duties. The foremost amongst them are supervision of the different classes, newsletter publication, cultural programmes, National Service Scheme activities, Sports, Anti-ragging, Anti-sexual, Student's grievance and student's welfare cell. The 2017-2018 session was remarkable. The student's Council along with the General Secretary, Game Secretary, Cultural Secretary, Magazine Secretary, Boy's and Girl's Common room Secretaries, Cashier and the class representatives performed with great alacrity. Their enthusiasm was reflected in the various activities throughout the year. In this particular session Inter College competitions in art, debate, quiz, music was organized to commemorate the College Foundation Day. Intra College competition was organized to celebrate the same. The student's Union along with the General Secretary and the various other representatives to a great extent helped the teachers to coordinate the various programmes. The class representatives as usual meticulously worked for the well being of their respective classes. They took into consideration every minutest details like the cleanliness of the classrooms, drinking water facilities, book requirements of the students. The convenors of the Boy's and Girl's common room took good care of the common rooms, The Annual Social was organized by the Student's Council with great enthusiasm. The Student's Union organized the Fresher's Welcome Programme to welcome the first year students. Their effort was quite commendable. The other functions like Rabindra Jayanti, Saraswati Puja were celebrated with great vigour. The Student's Council like every year actively helped in organizing the NSS programmes. In this particular session few members from our NSS volunteers participated in the Inter College Competitions organized by the NSS units of other Colleges. Annual Sports was organized with great vigour. The general Secretary and the Game Secretary played a pivotal role along with the Sports Committee comprising of some of the teachers of our College. In this particular session a case of ragging was reported. The student's representatives along with teachers of the anti ragging cell worked on it with great sincerity. Finally, the case was amicably resolved. In this particular session a case on the gender harassment was reported. The student's representatives along with the members of the gender cell worked on it with great humanitarian zeal. Finally, the issue was redressed. The victim got justice as the person who had verbally abused her apologized to her in the presence of the teachers and the student's representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has, for long, practiced decentralization and participative management in its daily activities in the way of achieving the goal of the institution. College has formed different sub - committees under Internal Quality Assurance Cell of the college and these sub - committees are constituted of internal and external stakeholders of the college. The working of the following committees exemplifies decentralization and participative management practised in the college. All the college activities and events are conducted and managed by different teams with representatives from the faculty members, nonteaching staff members as well as the student community. All the university examinations are conducted under separate teams with a senior teacher acting as the coordinator. The college has introduced Netaji Subash Open University (NSOU) sponsored post-Graduation programme and act as an important study Centre and examination center. The students of our college as well as a large nearby locality benefitted due to this outreach initiative. The NSOU are governed by the Co-Ordinator, Examination-in-charge and Principal act as a center-in-charge and one office-bearer and the participation of teaching and non-teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development- the University of Calcutta prepare, design and recommend the Curriculum to all its affiliated college and as an affiliate college, we adhere to the prescribed curriculum issued by the University. There is not much scope for internal curriculum designing. Complementing traditional written examination with Project work and seminar presentation-based evaluation.
Teaching and Learning	Teaching and Learning- Wide access to internet facility to inculcate online learning management resources. e-book, e-journal facility for carrying out project work and research related activities by the faculties of the college. Learning through Field Work, Refreshers course etc. Enhancement of learning skills of the students through participation in different seminars. The faculty members of each department meet at the beginning of each academic

session for term-wise allocation of syllabus assignments, contents, fixing dates for the term-end tests and preparing the academic calendar of that session under the guidance of the academic sub-committee. The college has successfully introduced courses such as Psychology, Sociology and Sanskrit to the University of Calcutta after the recommendation of the team of university of Calcutta which visited the college. The college has obtained the necessary permission from the competent authority to introduce post-Graduation programme offered by the Netaji Subash Open University (NSOU). Along with the traditional chalk and talk methods the college is continuing teaching through smart classroom, following Audio-visual method, Power-point presentation by both the teachers and students and also maintaining Debate-Seminar-Extempore in classroom, Surprise Tests, Tutorials and Educational Excursion regularly.

Examination and Evaluation

Examination and Evaluation: the college regularly conducts internal assessment mid-term as well as selection test for promoting students for final examination conducted by university of Calcutta. The college also acts as an examination centre for university examination. All the teachers are engaged in evaluation process and some of the teachers also act in various capacities such as a Head Examiner, Scrutineer etc. of the respective subjects.

Research and Development

Research and Development: The teachers of the college are actively engaged with the research related activities. Most of the substantive teachers are either completed their PhD or are in the process of completion. Some of the teachers also received UGC grants for completion of their minor research projects and the college also has a committee on place and forward the application for any research proposal by the teachers through Principal.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure / Instrumentation: - the library of our college is endowed with vast reservoirs of books, magazine, journal and newspaper. The department of library maintain ICT initiative for

smooth functioning of the department it has already installed KOHA software, RFID enabled infrastructure is also being developed. The libraries maintain subscription to Inflibnet and other online resources and regularly upgrade them. The library also gives access to students, free internet along with reading facilities. The library in consultation and proposal of the various departments purchased books for newly introduced semester system of education as mandated by the university of Calcutta.

Human Resource Management

Human Resource Management: Substantive teaching and non-teaching posts in the college are governed by the policy of the state government. However, college recruits guest lecturer to compensate the lack of faculty in some department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development: the college is planning to incorporate all the data relating to students, finance and other activities of the college through digital mode. Implementation of SMS system for dissemination of information including regular official Notices to all stakeholders. Dissemination of all information through College website portal. Implementation of Online feedback mechanism.
Administration	Administration: Display of official Notices for students and other stakeholders on college notice board. Regular exercise of e-tendering Process through Govt. portal. Submission of retirement related documents through e-pension portal. Initiative taken towards installation of RFID system in the Library.
Finance and Accounts	Finance and Accounts: Submission of superannuation documents through e-pension portal of the state govt. the college maintains fully computerized Office and Accounts section. Receiving of Salary grants funds from Govt. Treasury through HRMS portal Student Admission and Support.
Student Admission and Support	Student Admission and Support Online admission including payment gateway. Maintenance of student database through college-designed software outsourced

	from a private vendor.
Examination	Examination: the college is exploring options to implement examination through online mode and the question papers of some of the departments are prepared in word file.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	15/01/2018	05/02/2018	21
7 DAYS WORKSHOP	1	15/05/2018	21/05/2018	7
REFRESHER COURSE	1	04/07/2017	24/07/2017	21
ORIENTATION PROGRAMME	1	21/08/2017	18/09/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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Study Leave, Leave for Faculty Development Programme. Tea Club facility, Canteen, Provident fund Loan facilities. Sexual Harassment Redressal Cell.	Group Insurance Policy, Provident Fund loan facility, Festival Allowance and ex-gratia, Canteen, Sexual Harassment Redressal Cell.	Health scheme for the welfare and extreme health issues are provided. Financial Assistance, installment facility and half and full waiver of admission fees for needy and meritorious students. student counseling and support, Sexual Harassment Redressal Cell are actively functional. Canteen facility, Cheap Store Facility for the Students are some of the measures provided to the students.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit - The external audit is mandatory as per govt. norms and the external auditors are nominated by the Directorate of Public Instructions, Dept. of Higher Education, Govt. of West Bengal. The external audit for the period 2016-17 has been completed. The auditor assigned for the purpose was M/S. Rudrajeet Associates The audit report forwarded by the auditor has been placed before the Finance Sub Committee prior to final ratification by the Governing Body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NA	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher meeting in most departments. 2. Communication of results to Parents. 3. Mechanism of feedback from parents is being initiated.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NA	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. To maintain greenery in the College campus within the limited space, potted plants are placed in the courtyard, on the staircases and corridors for beautification and maintaining an eco-friendly ambience. 2. Vinyl stickers at College campus for promoting awareness against environmental pollution, wastage of water and electricity. 3. Different Departments of this Institution, such as Departments of Botany, Geography inculcate environmental consciousness among the students through their curriculum based activities thus creating sensitivity and enhancing knowledge regarding space, environment and sustainability. Moreover, students have to take up project on various issues of Environmental Studies. 4. In our College we have to deal basically with four different types of wastes, which include liquid / chemical waste (generated from Chemistry, Zoology, Botany laboratories), organic waste (generated from Food and Nutrition, Botany and Zoology laboratories), e-waste (Geography, Commerce Laboratories and other computer and electronics related activities) and solid waste (miscellaneous type). While the chemically combined waste water is automatically drained out through the drainage line, we segregate the used / discarded laboratory apparatus (such as beaker, test tubes, etc) which are very hazardous for health. Organic biodegradable wastes commonly include food waste, fruit and vegetable peels etc. We sometimes use a small portion of it to beautify our small College garden as manure. Rest of the organic, inorganic wastes and solid wastes (non-biodegradable) collected daily after cleaning the College premises are segregated into non-recyclable and recyclable segments (paper, glass) and properly handed over to relevant waste management local municipal authorities / departments. The e-wastes too are segregated from the rest and handled with care to prevent any harmful exposure. Thus, through waste segregation and management the College attempts to assist in enhancing the

recycling rate, avoid health risks and take a small step towards environmental conservation and sustainable development. 5. The College 'server' is the 'Dell Poweredge T610', which is technologically designed towards seamless and holistic management of networking distribution thus substantially helps in reducing power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	5
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	11/01/2018	1	Distributing food among the poor children in the locality by the NSS Unit I. • Organised a Literacy Camp for primary school students of the locality and distributed learning	To partially address the issue of poverty and encourage literacy	73

					aids to them by the NSS Unit I. • Distributing blankets to poor people by		
2018	1	1	20/02/2018	1	Project report by Department of Geography based on Primary and Secondary data on rural/urban household survey at Budge Budge Ward No.15 on Standard of Living in Peri-urban Kolkata.	To address the issue of Standard of Living in Peri-urban Kolkata.	23
2018	1	1	21/03/2018	1	The NSS Unit I organised a Health Camp	To partially address the issue of Malnutrition	33

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Campus Code of Conduct Framed	Nil	<ul style="list-style-type: none"> • A code of conduct framed for students is mentioned in the College Website. • Students are directed to attend the classes in time. They are always expected to maintain discipline, peace and silence in their Class rooms, College Office, Laboratories, Library and in the College campus. • Use of mobile phones is

		strictly prohibited in classrooms laboratories and library. • To keep high regard of this Institution in the locality, they are expected to behave with modesty and dignity.
Prospectus of College	Nil	The Prospectus clearly delineates the duties and responsibilities of Students and also specifies Rules and Regulations regarding governance of College.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of Independence Day	15/08/2017	15/08/2017	91
Observation of National Nutrition Month	01/09/2017	07/09/2017	53
Celebration of Teachers' Day	05/09/2017	05/09/2017	152
College campus cleaning and tree plantation activities conducted by NSS unit of College	09/12/2017	09/12/2017	48
Celebration of College Foundation Day through Drawing competition, Inter-College Debate, Recitation etc.	01/12/2017	10/12/2017	285
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Plastic free campus, with special emphasis on reducing usage of plastic less than 40 microns thickness. • Proper management for bio degradable and non-bio degradable waste. • Varied kind of potted plants are used to maintain greenery in the College campus, and indoor plants are placed in the Library to create eco-friendly environment. • The Institution thus encourages healthy practices such as minimising wastage of water, electricity, paper etc. for the preservation of natural resources. • Initiative taken every year to inculcate awareness on ecological issues through poster presentation, painting exhibition and cleaning of College campus and neighbourhood areas by the College students. <p>The College NSS Unit I organised a Tree-Plantation programme on 08.08.2016 and planted saplings both in the campus and nearby locality.</p>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• “Be Green Be Clean”—the motto of our Institution. Keeping this motto in mind, green and clean practices are being adopted by the Institution towards creating an eco-friendly environment and to encourage sustainable development. Waste water of AC in the Institution is diverted to water the plants and maintain greenery in the campus. To gives highest priority to the safety and security of the Institution and its physical infrastructure, refilling and maintenance of fire-extinguishers and pest control is done in regular basis. Most of the Laboratory based Departments in the College have Multimedia projectors and are smart classrooms which are e-enabled. Not only do each of the laboratories house separate LCD projectors coupled with laptop/desktop with internet access and are connected to the servers, each of these laboratories are equipped with ‘Interactive Smart Board’ which makes teaching and learning in the College a superior experience. Along with this, Library automated integrated software Koha is introduced from 18th April 2018. • Besides College Magazine some of the Departments display Departmental Wall magazines which give students the opportunity to express their creativity thus enhancing the students’ socio-ethical values. Further, besides the College Central Library all the Departments have a separate collection of books this initiative is undertaken to supplement the knowledge base of the students by providing them with books as and when required, even during the examination period. Towards the betterment of students’ academic and non-academic performances, Parent-Teacher meetings are conducted by various Departments.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://wbbudgebudgecollege.org/uploads/agar/16582138727.2.1%20Best%20Practices%20\(AS%202017-18\).PDF](https://wbbudgebudgecollege.org/uploads/agar/16582138727.2.1%20Best%20Practices%20(AS%202017-18).PDF)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• The College simultaneously imparts Under Graduate (UG) courses in all the three streams Arts, Science and Commerce, affiliated to the University of Calcutta. • The Department of History of this Institution conducted a ICHR sponsored National Seminar on 2nd November, 2017 on ‘History of Natural Disaster in India: Perceptions and Implications’ and published a book History of Natural Disaster in India: Perceptions and Implications with ISBN (978-81-929635-9-4) in the year 2019. • The College introduced a new subject Sanskrit in the Under Graduate (UG) course. • To help students pursue higher education, the College tied up with Netaji Subhas Open University (NSOU) for opening of STUDY CENTRE in the College for the Post Graduate (PG) courses in Distance Mode from the July 2017 session, in different subjects such as Bengali, Education, History, Political Science. • The College provides financial support to the needy students in the form of concession and other modes through Student Aid Fund. • The College implements various Government aided scholarships such as Kanyashree for female students, Oasis Scholarship for SC /ST /OBC students, Aikyashree for Minority, Swami Vivekananda Merit-cum-Means Scholarship for students who scored 75 and above marks in 102 Examination. • The College also helps the students to avail other non-Government scholarships such as Jindal Student Scholarship, Indian Oil Educational Scholarship, W.B.Labour Welfare Board Scholarship/Stipend etc. • The Institution is actively attached to Students Health Home, a non-governmental organization (NGO), acting towards providing physical, psychological and social health to the students of WB, both in curative and preventive way.

Provide the weblink of the institution

[https://wbbudgebudgecollege.org/uploads/agar/16582140707.3%20Institutional%20Diagnosticiveness%20\(AS%202017-18\).PDF](https://wbbudgebudgecollege.org/uploads/agar/16582140707.3%20Institutional%20Diagnosticiveness%20(AS%202017-18).PDF)

8.Future Plans of Actions for Next Academic Year

1. Since the college has received RUSA grant IQAC would try to ensure to enrich facilities in different departments like providing desktops and laptops, laboratory instruments, LCD projectors, white boards and other infrastructural requirements during the session 2017-2018 as per the requisitions of the departments. 2. NSS unit would take more active decisions to provide diverse community services to the local people especially in the socioeconomically poor areas . 3. IQAC would continue to take updates of the progress of the Minor Research Projects. 4. IQAC would try to improve student's support system viz. cleanliness of the lavatories, availability of drinking water, accessibility to the library and availability of the required books and user friendliness of the microscopes, instruments, specimens etc for the students of the Honours Departments with Laboratories.