# Hardeep Singh

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## **Objective**

• To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

#### **Education**

P.G.D.C.A | 2016 | GURU NANAK DEV UNIVERSITY | 58%

M.A | 2015 | GURU NANAK DEV UNIVERSITY | 51%

B.A | 2013 | GURU NANAK DEV UNIVERSITY | 51%

HSC | 2010 | PUNJAB SCHOOL EDUCATION BOARD | COMMERCE | 74%

SSC | 2008 | PUNJAB SCHOOL EDUCATION BOARD | 57%

### **Skills & Abilities**

#### MANAGEMENT

• Handling a large group of portfolios and access their skills to help build a product.

#### **SALES**

Analyzing a product and suggesting suitable delivery methods that can be implemented by the client.

#### **COMMUNICATION**

• Understanding the client requirements and allotting responsibilities depending upon the various tasks and parts of the required scenarios.

## **Experience**

#### SALES EXECUTIVE | HDB LMT. (SISTER CONCERT COMPANY OF HDFC BANK) | 2016

• Handling a portfolio 200 hundred peoples and selling a new product of the bank.

#### DECLARATION

I hereby declare that the above-mentioned information is correct to my knowledge and I bear the responsibility for the correctness of the particulars.