

## **LUDMILA PELISSARI HERNANDES**

Birth Date: 04.16.1989  
Citizenship: Brazil/Italy  
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### **ACADEMIC EDUCATION**

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Bachelor in Law – PUC Londrina (Brazil) – 2012

Registered with the Brazilian Bar Association under number 100.932/PR

Bachelor in Social Communication / Journalism – UNOPAR (Brazil) – 2017

### **FOREIGN LANGUAGES**

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English – Advanced - Level B2.2

### **PROFESSIONAL EXPERIENCE**

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Pg1 COMUNICAÇÃO (Brazil)

Londrina BR Malls Press officer – Catuaí Shopping Londrina and Londrina Norte Shopping

July/2017 – July 2019

Tasks: press officer - production of releases, creation and suggestion of guidelines, photography, monitoring of press teams, monitoring of spontaneous media, preparation of partial and monthly clipping, event coverage, project briefing, customer service, superintendence, operations and marketing.

CRIMINAL SOLICITOR (Brazil)

November 2019 - May 2022

Tasks: advise clients on their legal options, represent clients at arraignments, hearings and court trials in all stages of a criminal prosecution, prepare and draft legal documents, negotiate plea negotiations, punishments and settlements, visit prisons and police stations to liaise with defendants, establish a complete defense for the accused.

LEEVIN HOSTEL - Receptionist (Dublin)

July 2022 - January 2023

Tasks: greet guests and help them to check-in and check-out, manage and book reservations, assist individuals with queries, manage cash, answer and forward phone calls, respond to all guest questions and requests.

LEEVIN ACCOMMODATION - Customer Service B2C

March 2023 - Present

Tasks: support tenants with all questions and problems they may have, contact with the maintenance and facilities team, cashier management, preparation and presentation of license agreements, telephone support, sales team support.

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**INTERNSHIPS**

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FOLHA DE LONDRINA (Brazil)  
Department: Portal Bonde – Intern

July/2016 – July/2017

Tasks: Portal Bonde's (online news) newsroom intern. Journalistics, photography, home page updater, contact with agencies, direct assistance to the editor and reporters, field performance, reporter's vacation coverage in the "Minuto Bonde" presentation.

TEIXEIRA & RODRIGUES ADVOGADOS ASSOCIADOS (Brazil)

March/2011 – December/2011

Tasks: preparation of petitions in the civil, social security and administrative areas, assistance and direct assistance to lawyers, presence in hearings, forum assignments.

CARTÓRIO DA 5ª VARA CRIMINAL DO FÓRUM DE LONDRINA (Brazil)  
Volunteer Internship

November/2008 – November/2009

Tasks: writing criminal records, serving the public, providing assistance to hearings, reading the complaint before the police escort, collecting the defendant's qualifications, loading of cases for the judiciary and Public Prosecutor's Office, preparation and loading of warrants for bailiffs, experience with SICC system (Criminal Notary Information System).

ROMEU SACCANI ADVOGADOS (Brazil)  
Department: tax

Tasks: case files updating and organization, full assistance to lawyers, contact with state and federal agencies (load/protocol/information/certificates/unarchive of cases), among others, experience with the CPJ system.

