

# AVINASH KUMAR VIJAYRAJ

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## Professional summary

Results-driven Construction Manager with more than 7 years of comprehensive construction experience. Orchestrating and coordinating residential, commercial and industrial projects effectively and efficiently. Strong knowledge of hazard management, scheduling and planning, quality control and contract negotiations to provide all-round smooth project running.

## Work history

### **PROJECT MANAGER (CIVIL)**, 10/2022 - Current **NBCC (India) Ltd**, New Delhi, India

- Collaborated with construction administration consultants to schedule field observations.
- Conducted routine quality audits, verifying progression against specifications and initiating corrective actions to remedy concerns.
- Conducted critical conferences with contractors, sub-contractors and key stakeholders, negotiating best-possible project progression.
- Oversaw financial turnover progress, enhancing communication between key stakeholders to facilitate smooth completion.
- Translated senior management directives into actionable front-line policies and implemented changes with staff.

### **DEPUTY PROJECT MANAGER (CIVIL)**, 12/2018 - 09/2022 **NBCC (India) Ltd.**, New Delhi, India

- Defined project scope, guidelines, milestones and task allocation to establish and maintain clear progress plans.
- Led and motivated talented project teams, consistently achieving against KPIs.
- Designed project presentations and reports for executive teams.
- Reduced downtime with effective scheduling and resourcing.
- Minimised accidents and incidents with comprehensive health and safety procedures.
- Led meetings with department executives to review project status, drafting action plans to deliver proposed changes.
- Built positive, productive relationships with internal and external stakeholders through outstanding client management skills.
- Produced detailed quality inspections and reports, utilising construction technology expertise to maintain high standards.
- Collaborated with construction administration consultants to schedule field observations.

### **SITE ENGINEER/ GRADUATE TRAINEE ENGINEER**, 06/2013 - 07/2016 **SHIV SAI Infrastructure Pvt. Ltd.**, Faridabad, India

- Surveyed, graded and levelled construction sites within assigned timeframes.
- Oversaw Quality Control (QC) for construction teams, delivering results in line with project specifications.
- Outlined construction schedules, equipment and labour requirements using Gantt charts.
- Led team of 5+ to achieve optimum efficiency and health and safety compliance.
- Minimised project risks, conducting structural monitoring to ensure maximum safety and stability.
- Checked technical drawings for adherence to standards, maintaining operational compliance.
- Documented daily progress, incidents and issue resolutions for accurate site records.
- Onboarded and inspected work of subcontractors to drive quality and performance.

**TRAINEE ENGINEER (CIVIL)**, 06/2012 - 07/2012  
**IL & FS Engineering Services**, Gurugram, India

- Read and interpreted schematic drawings and project specifications.
- Pile work for metro rail pillar, Placing of rail track on girder.
- Field monitoring of civil, concrete and steel work of station building of Rapid Metro Project, Gurugram.
- Learnt how to complete and file workplace documentation.

## Skills

- Project planning and development
- Commercial construction, Residential construction
- Project Management, Construction management
- Staff Management
- Site layout
- AutoCAD, Excel, PowerPoint
- Contract Management, Strategic planning
- Health, Safety and Environment

## Certifications

**Academically Qualified Person (White Card)**  
Construction Skills Certification Scheme (CSCS)  
Issued Sep 2022 · Expires Sep 2027, Credential ID:14010396

**Construction Skill Statement (United Kingdom)**  
Ecctis Ltd, Issued Sep 2022 , Credential ID: 4001403983

**HS&E Test for Manager and Professionals**  
CITB, Issued Aug 2022 · Expires Aug 2024,  
Credential ID: CITB004990826

## Projects

### Current Project:

Construction of World Trade Centre at Nauroji Nagar, New Delhi, India.  
Size: 300,000 Sq.ft., 12 numbers of 10 story buildings, Restaurant Building, Retail Block and three level basement parking  
Cost: \$ 350M

### Completed Projects:

Sai Vatika, Sector-63, Faridabad, Haryana, India  
Size: 273 Residential flats, 500 KLD Sewage Treatment Plant and basement parking.  
Cost: \$ 20M

Sai Park, Sector- 87, Faridabad, Haryana, India  
Size: 240 numbers of Residential flats with basement parking.  
Cost: \$ 15M

## Education

**Master of Technology:** Structural Engineering  
**Indian Institute of Technology, Delhi** - Delhi, 06/2017  
UK Framework levels: RQF Level 7 / SCQF Level 11 / CQFW Level 7  
Comparable UK qualifications: Master's Degree

**Bachelor of Technology:** Civil Engineering  
**Maharshi Dayanand University** - Rohtak, Haryana, 05/2013  
UK Framework levels: RQF Level 6 / SCQF Level 10 / CQFW Level 6  
Comparable UK qualifications: Bachelor (Honours) Degree

- Member of American Society of Civil Engineers

## Languages

<b>English:</b>	B2	<b>Hindi:</b>	C1
Upper intermediate		Advanced	