

BYLAWS OF G.T.H.S MAMFE EX-STUDENTS ASSOCIATION.
BATCH: 1996-2004.



Article 1: Objectives.....	2
Article 2: Headquarter	2
Chapter 1: Organization.....	2
Chapter 2: Functioning.....	5
Chapter 3: Rights, Duties and Discipline.....	6
Chapter 4: Socials and Solidarity.....	8
Chapter 5: Miscellaneous.....	9
Chapter 6: Dissolution.....	9

PREAMBLE

Mindful of the 1996 Constitution of the Republic of Cameroon.

Mindful of Law No. 90/053 of 19 December 1990 on Freedom of Association

Mindful of Arête Nocreation of GTHS Mamfe

Mindful of Prime Ministerial Decision No transforming G.T.C Mamfe
into Government Technical High School (G.T.H.S Mamfe)

We, the former students of GTHS Mamfe in consonance with the minutes of the Constituent General Assembly ofheld on..... hereby create an association that shall be called GTHS Mamfe Ex-Students Association, also known as G-Tech Mamfe Ex-Students Association.

The motto shall be

The anthem shall be.....

ARTICLE 1: OBJECTIVES

This association shall be apolitical alumni association bound by the bonds of a common alma mater (G-Tech Mamfe) with the following objectives:

1. Creating a better learning environment for current and future students of school.
2. Rejuvenating, maintaining and fostering solidarity among alumni.
3. To build a community that helps to instill a family spirit through re-acquaintance.
4. To instill a sense of financial responsiveness to members and our alma mater when need be.
5. To promote job opportunities in the group and guide interested individuals on a career path.
6. To socialize and commune with each other monthly at the regional level and annually for a memorable come together of all members all over the globe.
7. To provide scholarships for students of GTHS Mamfe and future candidates.
8. To conduct technical update programs by circulating newsletters periodically, aimed at maintaining continuous contact.
9. To organize cultural, literacy, sports and other events and financially support such events.

Briefly, the association shall seek to create, promote and protect the links and good memories of our alma mater

ARTICLE 2: HEAD QUARTERS

The national office shall be anywhere within the town of Mamfe, South West Region of Cameroon.

It can be changed through a resolution of the National Assembly.

CHAPTER 1: ORGANISATION

ARTICLE 3: MEMBERSHIP

There shall exist two types of memberships:

Ordinary and Honorary.

1. **Ordinary Membership:** Ordinary Members shall include all past students from its creation, irrespective of duration.

2. **Honorary Membership:** There shall exist two classes of honorary membership:

- a. Council of patrons and matrons.

These shall include all past and present administrative staff; Principals, Vice principals, General wardens, Chief of works, Head of departments, Discipline masters, Bursar and Security agents.

- b. College of advisers

Advisers shall include all past and present academic staff of GTHS-Mamfe

- c. Spouses of ordinary members if they so desire.

ARTICLE 4: GOVERNING BODY, GENERAL ASSEMBLY, NATIONAL EXECUTIVE BUREAU AND COMMITTEES.

Article 4.1: GENERAL ASSEMBLY.

The General Assembly shall be the supreme governing body of the Association. It shall comprise of all registered members. It is concerned with the general orientation of the Association especially in voting of budget, national elections approval of projects, dismissal dissolution and others. It shall hold ordinary or extraordinary sessions. Other details shall be provided in article 7.

ARTICLE 4.2: National Executive Bureau (NEB) and the Regional Executive (RB)

ARTICLE 4.2.1: National Executive Bureau.

1. National President: He/she shall be the chief executive officer of the association. He/she has power to make decisions if the administration is unable to do so.
2. National Vice President: He/she shall assist the President. If the national president is not based in Mamfe, the first Vice President must be based in Mamfe.
3. Secretary General: He/she shall make and keep records of the association.
4. Vice Secretary: He/she shall assist the secretary general. If the secretary general is not based in Mamfe, the vice secretary shall be based in Mamfe.
5. Treasurer and financial secretary: He/she shall oversee the safety of finances and their reports. One of them must be the Treasurer or financial secretary of the Mamfe branch.
6. Public Relations Officers: He/she shall be in charge of communication and publicity. He/she should be cumulatively fluent in English, French and Pidgin.
7. Chief Whips: He/she shall be in charge of maintaining and implementing disciplinary measures.
8. Auditor: He/she shall review financial statements, internal processes and transaction records to assess accuracy and completeness.

4.2.2 REGIONAL BUREAU

Elections at the regional level shall be by nomination;

1. Regional president: He/she shall be the chief executive office at the regional level.
2. Secretary General: He/she shall make and keep records of the association at the regional level.
3. The treasurer and financial secretary: He/she shall oversee safety of finances and their reports at the regional level.
4. Chief Whips: He/she shall be charged with maintaining and implementing disciplinary measures.

ARTICLE 4.3: COMMITTEES.

1. Entertainment Committee: Responsible for providing food and drinks.

2. Disciplinary Committee: Responsible for enforcing discipline (Comprising all members of the NEB, Patrons, Matrons and advisers).
3. Social Committee: Responsible for organizing all social events.
4. Solidarity Committee: Shall be in charge with the responsibility to ensure that deserving members are assisted when need be.
5. *Protocol and Order Committee*: Responsible for sitting and movement arrangements.
6. Project Committee: Responsible for project study, adoption, follow up and execution of projects.
7. Culture Committee: Responsible for organizing all cultural activities.
8. Sports Committee: Responsible for organizing all sporting activities.
9. Election Committee: Responsible for organizing elections.
10. Scholarship Committee: This committee shall be composed of two or more members appointed by the president and vice. They shall be charged with the responsibility of scholarship eligibility criteria for post-secondary programs and other matters that concern the students of GTHS Mamfe.

ARTICLE 5: ELECTION AND APPOINTMENT OF HEADS OF COMMITTEES

ARTICLE 5.1 CONDITIONS OF ELIGIBILITY:

To be eligible for elections:

1. Must have no criminal record.
2. Must have the status of an ordinary member.
3. If a patron / matron / adviser is an alumnus/alumna, he/she can vie for office.
4. Must fulfil all necessary obligations and thus be deemed to be morally intellectually and physically fit for the task.

ARTICLE 5.2 Individuals who wish to go in for elections shall be nominated by members of the general assembly.

ARTICLE 5.3 For each post, the maximum numbers of nominations shall be three times the number wanted and must be done physically.

ARTICLE 5.4 Elections shall proceed with a hand raise, to make counting easier and transparent, while the candidates will be outside of the voting hall.

ARTICLE 5.5 The majority at every given round will be declared the winner.

ARTICLE 5.6 A second round of elections would be conducted if there's no clear cut winner at the first round.

ARTICLE 5.7 If there is still no clear cut winner after the second round of elections, the head of the electoral committee shall have the sole discretion as to who leads the association for the next term of office.

ARTICLE 5.8 The term of office of the presidents shall be two years, renewable once.

ARTICLE 5.9 The N E B shall be held to give a statement of accounts for each year of his tenure during each All General Assembly.

ARTICLE 5.10 The first administrative act to be taken by the new NEB president shall be to appoint various heads of committees. He will be expected to do so within a week in office.

CHAPTER II: FUNCTIONING

ARTICLE 6: Branches

ARTICLE 6.1 Branches can be created where alumni are resident. It shall suffice to formally inform the immediate hierarchy.

ARTICLE 6.2 Local branches shall report to their divisional or regional supervisors as the case may be, who shall in turn report to the NEB

ARTICLE 6.3 International branches shall report directly to the NEB through the secretary general.

ARTICLE 6.4 Branches are required to collect and transfer obligatory financial duties of their members and also report to the bureau all information relating to their activities and necessary to the smooth functioning of the association

ARTICLE 6.5 Branches can decide to make donations as a group. They are all expected to present clear, regular, and annual reports to the annual general assembly.

ARTICLE 6.6 Branches may organize local fundraising for their projects. In this case, they shall be required to donate 10% of the amount raised to the national bureau. This money shall be reserved for similar development projects.

ARTICLE 6.7 Branch meetings shall be held monthly, precisely the last Saturday of the month.

ARTICLE 6.8 Without prejudice to branches based on geographical locations, members are free to organize themselves according to batches or years of admission for graduation. In such instances, they shall inform the NEB and shall be bound by relevant rules contained herein.

ARTICLE 7: NATIONAL MEETINGS.

ARTICLE 7.1: Ordinary General Assembly.

It shall hold annually between 16th and 30rd December each year

ARTICLE 7.2: Extraordinary Assembly

It can be revoked by the national president upon consultation with his/her bureau, the council of patrons/matrons and the college of advisers, as need might arise.

ARTICLE 7.3 Bureau of Meetings.

It shall hold trice yearly:

January (to plan for projects, launch the execution and disciplinary issues)

May (to evaluate the rate of project advancement and disciplinary issues)

October (to finalize projects, report, disciplinary issues and plan for the annual general assembly.)

ARTICLE 7.4: Patrons, matrons, and advisers as members of the disciplinary committee shall have the right to attend any of the bureau meetings as they are opportune. To this effect, the bureau must do well to appropriately remind them of any upcoming sessions and brief them on the agenda.

ARTICLE 7.5 The quorum for each session shall be 50%+1

CHAPTER 3: RIGHTS, DUTIES AND DISCIPLINE.

ARTICLE 8: RIGHTS

In line with the objectives of the association, members shall be entitled to the following rights:

1. Meet other successful business owners.
2. Create partnership for their businesses.
3. Get business contacts and network opportunities.
4. Advertise businesses, services, and products.
5. Gain scholarship, internship and employment opportunities
6. Benefit from assistance (solidarity funds) in times of need
7. Belong to the official WhatsApp forum of the association.

ARTICLE 9: DUTIES

Every member shall have the following obligations:

1. Annual membership contribution shall be 5000 francs CFA, where 2000 francs shall be directed to sponsor development projects, 1000 francs shall be directed to the national executive bureau for the running of its activities, 1000 francs shall be directed to the solidarity funds and 1000 francs shall be directed to the scholarship scheme. A sinking fund of 2000 francs nonrefundable shall be paid latest by 31st December.
2. Make hosting contributions as necessary for hosting various meetings: 1000 francs to support the hosting of branch, 5000 francs to support the hosting of general meetings.
3. Make donations in cash as well as in kind when called to do so.

4. Attend branch or national meetings as need arises. All absences must be announced and justified in advance.
5. Should belong to at least one committee.
6. Must be ready and willing to offer academic or career orientation when needed.
7. Be your brother's/sisters keeper, hence share information on the latest happenings among members.
8. Advertise job /scholarship opportunities
9. Design and propose development projects.

ARTICLE 10: DISCIPLINE

ARTICLE 10.1 The following disciplinary rules and regulations shall guide interactions amongst members especially within the dedicated WhatsApp fora:

1. Members shall treat one another with respect, fairness, and tolerance and shall not allow any ill feeling of tribe, ethnicity, religion or anything whatsoever to influence their conduct, interaction and demeanor towards one another
2. The association stands against insults and annoying words against members.
3. The association is apolitical. Any political topic of discussion will not be tolerated in any form.
4. Every member is entitled to his/her view, and no member will be stigmatized based on his/her view. Constructive criticism is what we should aim at.
5. Only pictures or videos that have something to do with our goals and well-being are permitted in the group. Reasonable jokes are permitted. However, the NEB may define particular rules restricting posting on the various fora as necessary.
6. Posting of advertisement and links are strictly prohibited, except approved by an admin. However, posts relating to a religion that are not abusive to other religions are tolerated, verified job links are accepted. In the case of advertisement, only one is allowed per day.
7. New members should use their personal display pictures and names for identification purposes.
8. No aid or assistance will be granted to any member who is not registered. Free will contributions are permissible in situations where it is necessary.
9. Members shall at all times promote, encourage, assist and disseminate the core aims and objectives of the group.

ARTICLE 10.2: Failure to strictly observe the above rules shall attract sanctions which shall range from warnings, fines, suspension to dismissal, depending on the gravity of the offence committed.

ARTICLE 10.3: Once suspended, a member or members concerned having recognized the harm of his/her action to the good of the association may tender an apology to the NEB or AGA who may be reinstated into the group before the expiry of his/her suspension term (not more than 6 months).

ARTICLE 10.4: Nevertheless, if after the expiry of a suspension term (3 months) the victim doesn't formally report to the NBE (or his/her local bureau) by a written note his/her desire to be reinstated he/she will be considered to have voluntarily resigned from the association.

ARTICLE 10.5: Membership can be lost in exceptional circumstances. If a member commits an act that is blatantly in contradiction to the objectives and rules of the association.

ARTICLE 10.6 Disciplinary council meetings shall be held jointly with the NBE Sessions.

CHAPTER 4: SOCIALS AND SOLIDARITY

ARTICLE 11: A solidarity fund shall be established to assist members in times of celebration and grief. In order to benefit from this, a member must be in right standing with regards to his/her compulsory dues of the association.

ARTICLE 12: In moments of grief or celebration, members shall show their solidarity by contributing as follows:

I. Births: this group shall attend birth celebrations (baby showers) for members' children on invitation. Members shall contribute 1000 francs, if it concerns a single member and 2000 francs each if the said couples are Ex-students. All money contributed will be used for the occasion. If a member decides to organize an occasion for more than one child at the same time, the said amount shall remain stipulated at the same amount of 1000 francs.

II. Marriages/Decorations: when the group is invited by a member for a child's wedding or any other occasion, each member shall contribute 1000 francs and if it concerns an ex-couple of GTHS Mamfe, an additional 2000 francs shall be contributed per member. This group shall not respond to partial invitations.

III. Other invitations: response to other invitations for example from associations for anniversaries shall be left to the spontaneous discretion of the house. When all members cannot attend, a delegation shall be sent with their transport taken from the money contributed.

IV. Funerals: when a member dies, each member shall contribute 2000 francs immediately and it shall be used as follows:

70% will be handed to the family of the deceased and 30% to entertain members present at the funeral. When the deceased member is a member's spouse, each member shall contribute 3000 francs.

If the biological parent of a member dies, each member shall contribute 2000 francs.

If the biological child of a member dies, each member shall contribute 2000 francs.

NB: for any member to benefit from these social contributions, he/she must have been registered for the past 3 months and contributed during events.

CHAPTER 5 MISCELLANEOUS

ARTICLE 13: The treasurer, financial secretary alongside the national vice president shall be signatories to the association's bank account. The bank account shall be created in Mamfe.

Every transaction relating to the above bank account must have the prior written approval of the national president and must carry two signatures; the treasurer or financial secretary and the president or vice.

ARTICLE 14: The working languages are English, French and Pidgin.

ARTICLE 15: Any amendments to these rules provided herein can only be achieved with the consent of a 2/3 majority of the general assembly.

ARTICLE 16: Any of such calls must be made through or by the NEB member or member of the council of patrons/matrons and the council of advisers.

CHAPTER 6: DISSOLUTION

Article 17: This association can be dissolved by 3/4 (three quarter) of the majority in a general assembly or by any decision of justice if the administration believes that it has drifted from its initial objectives.

Done in

On

Mr.