San Diego County Sheriff's Department

RIPA TEMPLATE UPLOAD INSTRUCTIONS

Abstract
This document demonstrates the steps required to import templates on Azure via the Azure Storage Explorer

Introduction

This document outlines the steps required to upload templates to Azure for RIPA Test Cases.

Step 1

Download the Azure Storage Explorer. To do this, go to Azure Storage Explorer – cloud storage management | Microsoft Azure and click "download now."
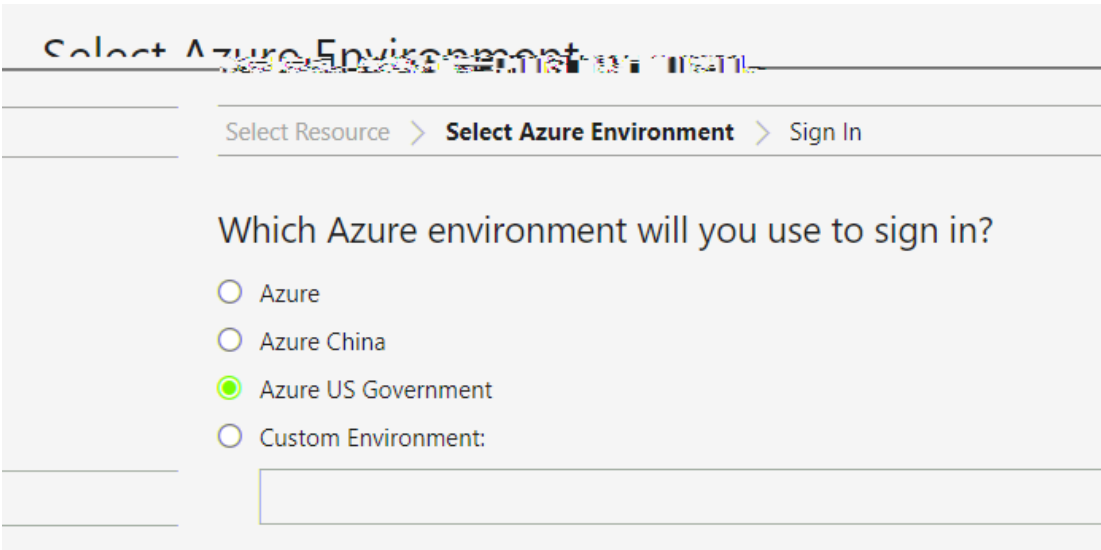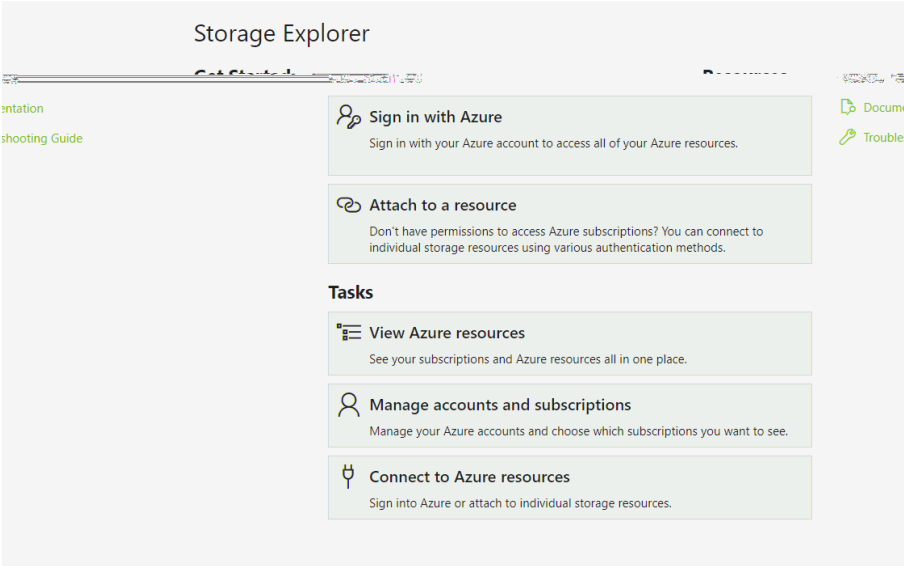

After you've downloaded it, run the installer and open the storage explorer.

Step 2

Sign in with Azure. It will prompt open a new browser, and here you will sign in with the account that has access to your RIPA subscription.
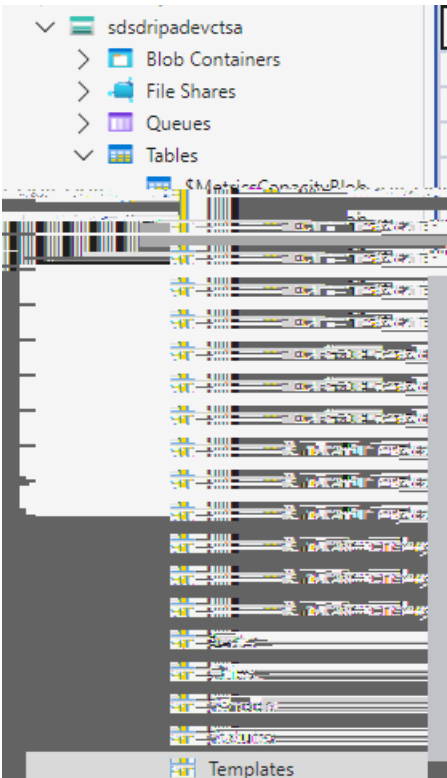
After you sign in, you should see a list of subscriptions.

If you run into an issue loading subscriptions, it may be a proxy issue. Make sure it is configured properly by going to Edit -> Configure Proxy in the top left toolbar.
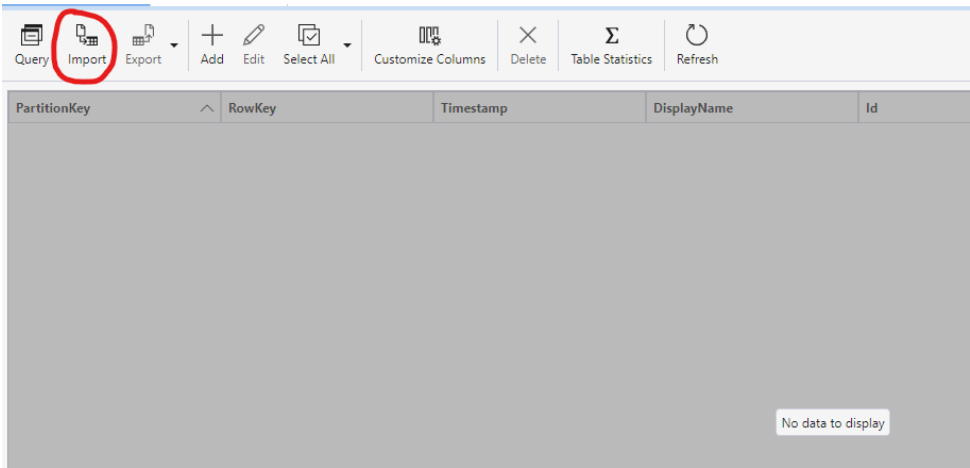
Step 3

Navigate to your RIPA subscription and find your RIPA storage account ending in **ctsa.**

Expand it, and from here you will see a few drop downs. Expand tables, and then click on templates.

From here, all you need to do is click on import at the top and import the csv file containing your templates. We've provided a sample template here.

Delimiter: ,

	Original Name	New Name	Type	Sample Value
☑	PartitionKey	PartitionKey	(inferred) ⌄	CA
☑	RowKey	RowKey	(inferred) ⌄	4001
☑	DisplayName	DisplayName	(inferred) ⌄	TC1
☑	Id	Id	(inferred) ⌄	4001

☑ Auto-generate empty or missing keys
☑ Infer types for unannotated property values
☑ Ignore empty string values
☐ Replace entity values in the table with imported data

Import   Cancel

Click on import, and you should see that the templates have been imported successfully.

Query Import Export Add Edit Select All Customize Columns Delete Table Statistics Refresh

PartitionKey	RowKey	Timestamp	DisplayName	Id	StopTemplate
CA	4001	2023-11-17T15:23:09.3189788Z	TC1	4001	{ "displayName": "TC1", "options"...
CA	4003	2023-11-17T15:23:09.3189788Z	TC3	4003	{ "displayName": "TC3", "options"...
CA	4003.1	2023-11-17T15:23:09.3189788Z	TC3A	4003.1	{ "displayName": "TC3A", "option...
CA	4004	2023-11-17T15:23:09.3189788Z	TC4	4004	{ "displayName": "TC4", "options"...
CA	4007	2023-11-17T15:23:09.3189788Z	TC7	4007	{ "displayName": "TC7", "options"...
CA	4009	2023-11-17T15:23:09.3189788Z	TC9	4009	{ "displayName": "TC9", "options"...
CA	4011	2023-11-17T15:23:09.319978Z	TC11	4011	{ "displayName": "TC11", "options...
CA	4013	2023-11-17T15:23:09.319978Z	TC13	4013	{ "displayName": "TC13", "options...
CA	4015	2023-11-17T15:23:09.319978Z	TC15	4015	{ "displayName": "TC15", "options...
CA	4017	2023-11-17T15:23:09.319978Z	TC17	4017	{ "displayName": "TC17", "options...
CA	4019	2023-11-17T15:23:09.319978Z	TC19	4019	{ "displayName": "TC19", "options...
CA	4021	2023-11-17T15:23:09.3209778Z	TC21	4021	{ "displayName": "TC21", "options...
CA	4022	2023-11-17T15:23:09.3209778Z	TC22	4022	{ "displayName": "TC22", "options...