

Sophie Williams

Business Analyst

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Professional Summary

Results-driven Business Analyst with 5+ years of experience translating business needs into actionable solutions. Expert in data analysis, process improvement, and stakeholder management. Proven record of enhancing efficiency and driving strategic initiatives.

Core Competencies

- 1 Requirements Gathering & Analysis
- 2 Process Mapping & Optimization
- 3 Data Visualization & Reporting (Tableau, Power BI)
- 4 SQL & Excel Advanced Analytics
- 5 Stakeholder Management & Communication
- 6 Agile & Scrum Methodologies

Professional Experience

Senior Business Analyst – Deloitte Consulting (2021 – Present)

- 1 Led cross-functional teams to implement process improvements saving \$1.2M annually
- 2 Developed dashboards and reports in Tableau to track KPIs for executive leadership
- 3 Managed stakeholder communications and requirements for 10+ enterprise projects

Business Analyst – Accenture (2018 – 2021)

- 1 Analyzed business processes to identify areas for efficiency gains
- 2 Performed SQL data analysis to provide actionable insights for operations teams
- 3 Created documentation and training materials for new process rollouts

Projects

- 1 Customer Churn Analysis using SQL & Tableau, resulting in 15% retention improvement
- 2 Process Automation Dashboard for finance team, reducing reporting time by 40%

Education

MBA in Business Analytics – University of Chicago Booth School of Business (2016 – 2018)

B.Sc in Economics – University of California, Berkeley (2012 – 2016)