**VIKAS SHARMA**

Paste your professional picture here

Lajpat Nagar ● Agra, 281121.

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# EDUCATION

**Bachelor of Arts in English, *GLA University, Mathura*** May 2019

**Intermediate, RPS School, Agra** May 2016

**High School, RPS School, Agra** May 2014

# INTERNSHIP EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Times of India**, Agra Jan 2017 - Present

*Reader/Associate Editor*

* Review poetry submissions online with a team of 7 readers and recommend the highest quality creative works to be published in **TOI.**
* Foster collaboration with other managing editors on magazine's theme, mission, and design using Adobe InDesign and Microsoft Publisher to review monthly.

**Sony Entertainment**, Mumbai May 2016 – Dec 2016

*Event Planner*

* Established and oversaw 25 online marketing promotions, advertising and sponsorships on company webpage.
* Interviewed 15 promotional employees and evaluated operating systems, sales plans, schedules, and activity plans.

# PROJECTS

**Oil Refinery, Mathura** May 2016 – Aug 2017

*Head Counselor and Supervisor*

* Implemented and evaluated schedules, programs and job positions for over 150 campers and 15 counselors.
* Planned and devised lessons and activities for 30 teenagers that enforced responsibility and dependability.
* Coordinated end-of-summer awards ceremony for over 100 teenagers and parents.

# SKILLS

**Technical**

* Presented to 100+ conference participants about the findings of a research study on folklore trends in the Southeast.
* Conducted 3 breakout sessions with conference participants to answer questions and provide feedback about the study.

**Professional**

* Effective Analytical Skills
* Ability to identify and solve problems

# EXTRA/CO-CURRICULAR ACTIVITIES

* Coordinated SRIJAN (Cultural Fest, GLA)
* Participated in MAITREE (Sports Fest, GLA)
* Attended workshop on…………..
* Attended seminar of…………

**DECLARATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I hereby declare that all the above mentioned information is true and correct to the best of my knowledge.