

Meeting Minutes

Date: May 16, 2024

Time: 10:00 AM - 11:30 AM

Location: Conference Room A

Attendees:

Nikhil Kodilkar (Sponsor, Steering Chairperson)

Shura Maximenko (Steering Team)

Alexander Oleshko (Steering Team)

Diego Castanares (Project Manager)

Project Progress Update:

Diego also confirmed that Client has a lot of change requests, so we cannot process every request

Nikhil added that we should cut our expenses by 10%

Next Meeting: May 26, 2024, 10:00 AM - 11:30 AM, Conference Room A