

Ref: HRD/ICSI/INC/ 5051

Date: March 20, 2019

Name : Sandeep Kumar Jena

Emp Id : ICSI-5051

Designation : Associate Software Engineer

INCREMENT LETTER

Dear **Sandeep Kumar Jena**,

Becoming a Best Employer takes significant time, energy and investment in our people practices and processes and highly engaged employees like you.

Your performance during this year has been rated as Outstanding. We hope that in the coming year, you continue to play a vital role in supporting the organization's strategies and priorities and we look forward to having you in our select team of high achievers in the year ahead. Further your annual compensation has been enhanced to **Rs.3,60,000/-**(Rupees Three Lakhs Sixty Thousand Only), w.e.f. **April 01, 2019** the breakup would be as per annexure.

SALARY STRUCTURE		
Name:	Sandeep Kumar Jena	
Department	IT	
Designation:	Associate Software Engineer	
Component of salary	Monthly	Annually
Basic	10860	130320
House Rent Allowance	5430	65160
Medical Allowance	1250	15000
Conveyance Allowance	1600	19200
Special Allowance	4887	58644
CCA	5973	71676
Total Compensation	30000	360000

This is a highly confidential document hence you are requested not to disclose it to anyone else.

All other terms & conditions of your letter of appointment remain unchanged.

Best Regards,

For Inventechs Consultancy Services India.,



Ajay Tharan
Manager-Human Resources



INVENTECHS CONSULTANCY SERVICES INDIA

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