



USER GUIDE

Jan Suvidha Kendra(JSK)

JHARKHAND MUNICIPAL SERVICES

Sparrow Softech Pvt. Ltd

Imp Note: Web Slides shown in this guide is for illustrative purpose only, actual website may differ...

Preface – About This Guide

This guide is intended for new users with little or no experience using the JHARKHAND MUNICIPAL Web Interface. The goal of this document is to give a broad overview of the summary of functions listed in JHARKHAND MUNICIPAL Web Interface and some basic instructions on how to set up and administer a list. This document will concentrate on demonstrating interaction with JHARKHAND MUNICIPAL Web Interface.

The following documentation conventions have been used in this manual:

- Web Screen Shots are provided of some randomly selected functions.
- Numbers with indicating arrows in red, blue, green and white are shown to understand the concept of interface.
- Clickable buttons will be bold.
- Screen Captures have been cropped and or edited for emphasis or descriptive purposes.

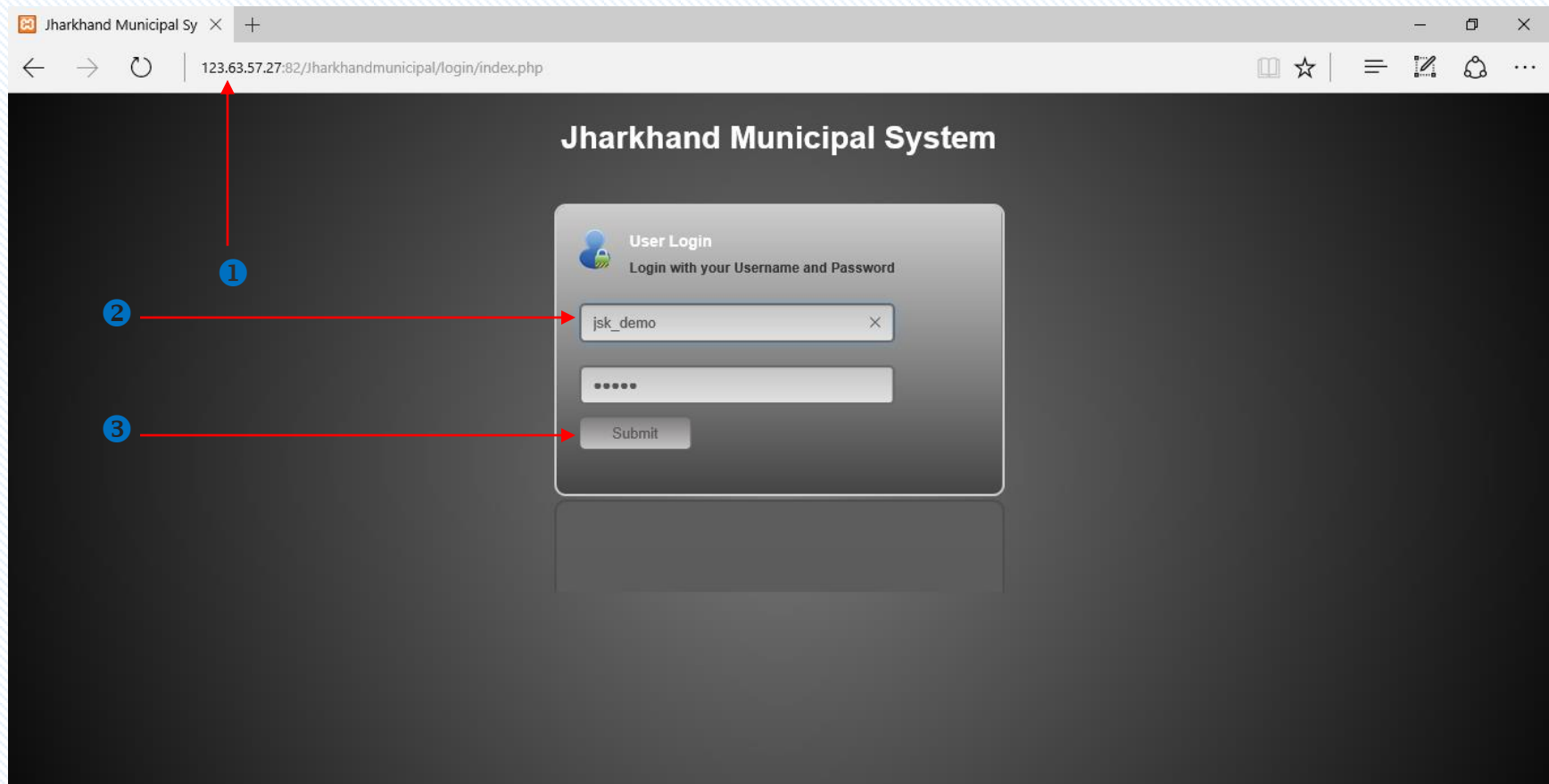
Contacting Sparrow Softech Pvt. Ltd

Support

Sparrow Softech recognizes that the information in this guide are not going to solve every problem you may face. We are always willing to help diagnose and correct problems you be having with your JHARKHAND MUNICIPAL web interface.

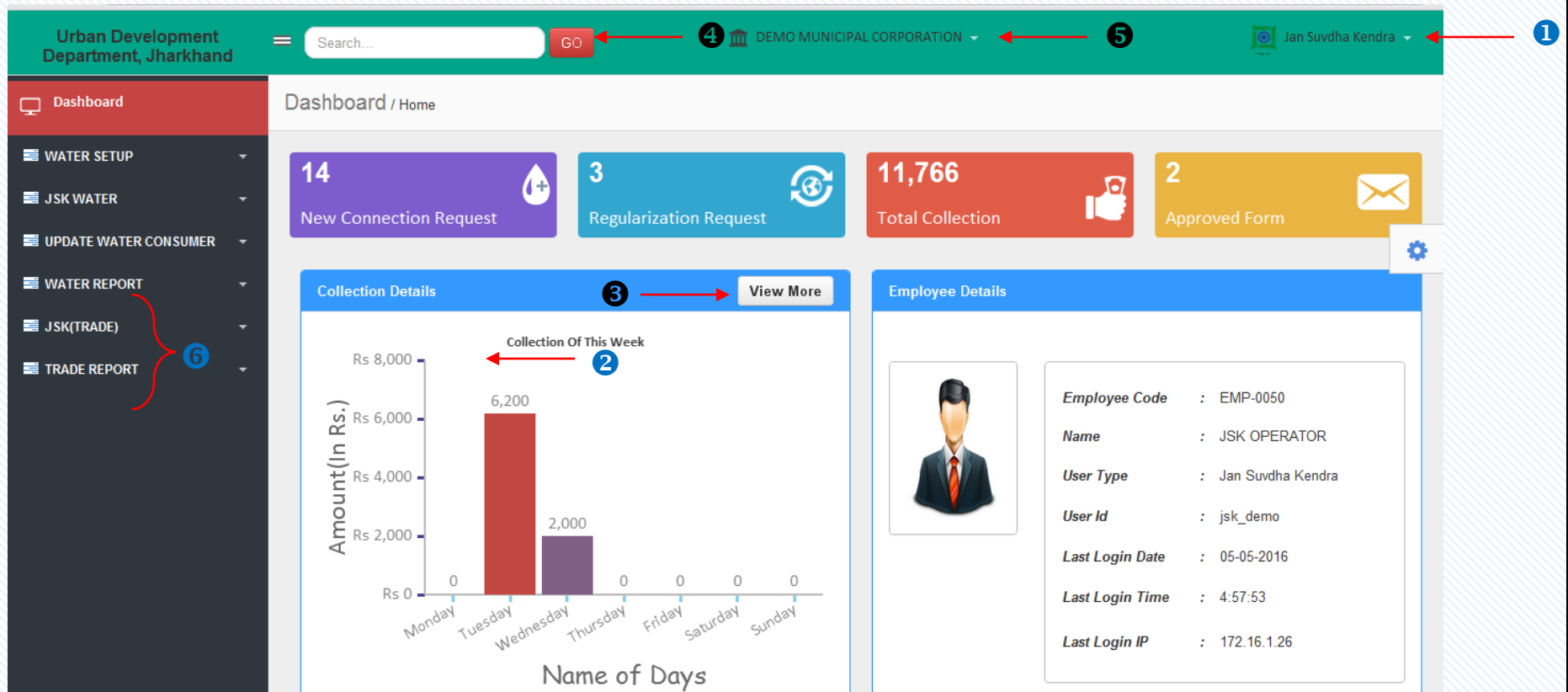
Should you have any queries please feel free to contact our technical team, we will be glad to provide you an all-round support.

Visiting the home screen...



- ① Visit the admin panel by logging to www.jharkhandmunicipal.com/login
- ② Enter the admin user id and password
- ③ Click **Submit** button to view the dashboard

Dashboard's View...



- 1 Click the downwards pointer to see the user profile, settings etc.
- 2 Bar graph showing collection details.
- 3 Click **View More** button to see detail collection report.
- 4 Search the web application by entering keywords and click **GO** button.
- 5 Click to choose the desired municipal corporation.
- 6 Different menu's carrying different admin rights(Trade).

JSK(TRADE)

Payment Of Application...

The screenshot shows the 'Urban Development Department, Jharkhand' web application. The top header includes a search bar and the 'DEMO MUNICIPAL CORPORATION' logo. The left sidebar lists various options, with 'JSK(TRADE)' selected. The main content area displays the 'Payment Of Application' section, which includes a table with columns for Application No, Firm Name, Challan No, Transaction No, Transaction date, Payment Mode, and Total Amount. Action buttons (Edit, delete, view) are present for each row. Red arrows and numbered circles (1-5) indicate the steps for navigating and managing the applications.

1. Click on **Payment Of Application** to see the payment application list.

2. Click on **Add New** button to add new payment application.

3. Click on **Edit** to make changes in the application form.

4. Click on **Delete** to remove the application form.

5. Click on **View** to see the details of the form.

1. Click on **Payment Of Application** to see the payment application list.
2. Click on **Add New** button to add new payment application.
3. Click on **Edit** to make changes in the application form.
4. Click on **Delete** to remove the application form.
5. Click on **View** to see the details of the form.

Add New...

The screenshot shows the 'Urban Development Department, Jharkhand' web application. The top header is green with a search bar and a 'GO' button. The sidebar menu on the left lists various options, with 'JSK(TRADE)' selected. The main content area displays the 'Payment Of Application' form. The form has a title bar with a 'Back' button and a search bar. The search bar contains the text 'Enter Application No.*' and a 'Search' button. Red arrows and numbered circles (1 and 2) highlight the search and back buttons.

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

Jan Suvdha Kendra

Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Payment Of Application

2

Back

Search Application No.

Enter Application No.*

Search

1

- 1 Enter the Application no. of the form and click on **Search** button to get the application form.
- 2 Click on **Back** button to go back to the previous menu.

Apply For New License...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

J SK WATER

UPDATE WATER CONSUMER

WATER REPORT

J SK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Apply For New License

Add New

Application No	Firm Name	Application Type	Entry Date	Edit	delete	view
----------------	-----------	------------------	------------	------	--------	------

- 1 Click on **Apply For New License** to see the list of application for new license.
- 2 Click on **Add New** button to add new application form.
- 3 Click on **Edit** to make changes in the application form.
- 4 Click on **Delete** to remove the application form.
- 5 Click on **View** to see the details of the form.

Add New...

Online Apply License Back

Application Type & Types of Business Structure

Application Type : New Licence Category Type :

Firm Type* : Type of Ownership of Bussiness Premises* :

Applicant Details

Name* : Father's Name* :

Ward No* : Mobile No* :

Pan No(If Any) : Aadhar Card No(If Any) :

Postal Address* :

Email ID :

1 →

Note: To Add Applicant Details, please fill all details then click Add button.

SI No	Name	Father's Name	Ward No	Mobile No	Pan No	Aadhar Card No	Postal Address	Email ID	Edit	Delete
-------	------	---------------	---------	-----------	--------	----------------	----------------	----------	------	--------

Details Of Business (Please fill in capital letters)

Ward No* : Holding(If Any) No :

- 1 Fill up the applicant details form for new license and click add.

Add New(continued)...

Details Of Business (Please fill in capital letters)					
Ward No*	:	<input type="text" value="Select"/>	Holding(If Any) No	:	<input type="text"/>
Name of Business / Firm*	:	<input type="text"/>	Nature of Business / Firm *	:	<input type="text"/>
Name Of Owner of Bussiness Premises. *	:	<input type="text"/>			
Brief Description of Business / Firm*	:	<input type="text"/>			
Annual Turnover of Business (in Rs) *	:	<input type="text"/>			
Date of Establishment*	:	<input type="text" value="05-05-2016"/>	PAN No(If any)	:	<input type="text"/>
TIN No(If any)	:	<input type="text"/>	Sales Tax No (If any)	:	<input type="text"/>
Address*	:	<input type="text"/>	Street Name	:	<input type="text"/>

Area Details (Please fill in Number)		
Total Area (Sq.Ft.)*	:	<input type="text"/>

Electricity Connection Details (Please fill in capital letters)					
K No.	:	<input type="text"/>			
OR					
Bind/Book No.	:	<input type="text"/>	Account No.	:	<input type="text"/>

1

→

Save

1 Click Save after completing the other details of the form.

Renewal License Application...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewal License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

TRADE REPORT

Renewal License Application

Add New

Application No	Firm Name	Application Type	Entry Date	Edit	delete	view
----------------	-----------	------------------	------------	------	--------	------

1

2

3

4

5

- 1 Click on **Renewal License Application** to see the list of application for renewal license.
- 2 Click on **Add New** button to add new renewal form.
- 3 Click on **Edit** to make changes in the renewal license form.
- 4 Click on **Delete** to remove the renewal license form.
- 5 Click on **View** to see the details of the form.

Add New...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

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7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Apply For Renewal License

Back

Enter Licence * : Search

1 Enter the license no. and click on **Search** button to get the license renewed.

2 Click on **Back** button to go back to the previous menu.

Amendment License Application...

The screenshot shows the 'Urban Development Department, Jharkhand' web application. The top header is green with a search bar and 'GO' button. The left sidebar is dark red with a menu. The main content area is titled 'Amendment License Application' and features a table with columns: Application No, Firm Name, Application Type, Entry Date, Edit, delete, and view. Red arrows and numbered circles (1-5) indicate the steps for navigating and managing applications.

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

Jan Suvidha Kendra

Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

TRADE REPORT

Amendment License Application

Add New

Application No ^

Firm Name ^

Application Type ^

Entry Date ^

Edit

delete

view

3

4

5

- 1 Click on **Amendment License Application** to see the list of amandment license application.
- 2 Click on **Add New** button to add new amendment license form.
- 3 Click on **Edit** to make changes in the amendment license form.
- 4 Click on **Delete** to remove the amendment license form.
- 5 Click on **View** to see the details of the form.

Add New...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

TRADE REPORT

Apply For Amendment License

Back

Enter Licence *: Search

1

2

- 1 Enter the license no. and click on **Search** button to get the license amended.
- 2 Click on **Back** button to go back to the previous menu.

Surrender License Application...

The screenshot shows the 'Urban Development Department, Jharkhand' web application. The top header is green with a search bar and 'GO' button. The left sidebar is dark red with a menu. The main content area is titled 'Surrender License Application' and features a table with columns: 'Application No', 'Firm Name', 'Application Type', 'Entry Date', 'Edit', and 'view'. A red arrow points from the 'Surrender License Application' menu item in the sidebar to the table header. Another red arrow points from the 'Add New' button to the table header. Two more red arrows point from the 'Edit' and 'view' buttons to the table header.

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewal License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Surrender License Application

Add New

Application No

Firm Name

Application Type

Entry Date

Edit

view

- 1 Click on **Surrender License Application** to see the list of surrender license application.
- 2 Click on **Add New** button to add new surrender license form.
- 3 Click on **Edit** to make changes in the surrender license form.
- 4 Click on **View** to see the details of the form.

Add New...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

TRADE REPORT

Apply For Surrender License

Back

Enter Licence *: Search

- 1 Enter the license no. and click on **Search** button to get the license surrendered.
- 2 Click on **Back** button to go back to the previous menu.

Applied New Application(Web App)...

The screenshot shows the 'Urban Development Department, Jharkhand' web application. The top header includes a search bar, a 'GO' button, and the 'DEMO MUNICIPAL CORPORATION' logo. The left sidebar contains a menu with options: Dashboard, WATER SETUP, JSK WATER, UPDATE WATER CONSUMER, WATER REPORT, JSK(TRADE), 1. Payment Of Application, 2. Apply For New License, 3. Renewel License Application, 4. Amendment License Application, 5. Surrender License Application, 6. Applied New Applications(Web App), 7. Track Status, 8. Applied Surrender Applications, and 9. Applied Renewal Applications. The main content area is titled 'Track Application Status' and contains a form with three input fields: 'Application No *', 'Date Wise' (with 'From Date' and 'To Date' sub-fields), and 'Firm Name *'. A green 'SEARCH' button is located below the form. Red arrows and blue circles with numbers 1, 2, and 3 indicate the steps: 1 points to the 'Applied New Applications(Web App)' menu item, 2 points to the 'Application No *' input field, and 3 points to the 'SEARCH' button.

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Track Application Status

Application No *

OR

Date Wise

From Date To Date

05-05-2016 05-05-2016

OR

Firm Name *

SEARCH

- 1 Click on **Applied New Application(web app)** to track the application status.
- 2 Enter the Application No/Date range/Firm Name.
- 3 Click on **Search** button to get the status of the application.

Search...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

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4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Application List

Back

Application. No	Firm Name	Application Type	Entry Date	View
No Record Found !!!				

1 Click on **View** to see the details of individual application.

2 Click **Back** button to go back to last menu.

Track Your Status...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Track Your Status

TRACK YOUR STATUS

Application No *

Search

- 1 Click on **Track Status** to track the application status.
- 2 Enter the Application No.
- 3 Click on **Search** button to get the status of application.

Applied Surrender Application...

Urban Development Department, Jharkhand

Search... GO

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

TRADE REPORT

Track Application Status

Application No *

OR

Date Wise

From Date To Date

05-05-2016 05-05-2016

OR

Firm Name *

SEARCH

- 1 Click on **Applied Surrender Application** to track the application status.
- 2 Enter the Application No/Date range/Firm Name.
- 3 Click on **Search** button to get the status of the application.

Search...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Application List

Back

Application. No	Firm Name	Application Type	Entry Date	View
No Record Found !!!				

1 Click on **View** to see the details of individual application.

2 Click **Back** button to go back to last menu.

Applied Renewal Application...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewal License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Track Application Status

Application No *

OR

Date Wise

From Date 05-05-2016 To Date 05-05-2016

OR

Firm Name *

SEARCH

- 1 Click on **Applied Renewal Application** to track the application status.
- 2 Enter the Application No/Date range/Firm Name.
- 3 Click on **Search** button to get the status of the application.

Search...

Urban Development
Department, Jharkhand

Search...

GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

1. Payment Of Application

2. Apply For New License

3. Renewel License Application

4. Amendment License Application

5. Surrender License Application

6. Applied New Applications(Web App)

7. Track Status

8. Applied Surrender Applications

9. Applied Renewal Applications

Application List

Back

Application. No	Firm Name	Application Type	Entry Date	1	View
No Record Found !!!					

1 Click on **View** to see the details of individual application.

2 Click **Back** button to go back to last menu.

TRADE REPORT

Counter Report...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Collection Detail Report

Date From : 05-05-2016 Date To : 05-05-2016

Ward No. : All Operator Name : All

Search

Collection Detail Report From 05-05-2016 To 05-05-2016 Total Collection: Rs 0.00

#	App. No	Ward No.	Firm Name	Tran. Date	Tran. No	Payment Mode	Check No/DD No	Amount	Payment Collector	View
No Record Found!!!!										

Print

- 1 Click on **Counter Report** to see the counter report details.
- 2 Enter the date range, ward no. and operator name from the dropdown.
- 3 Click on **Search** button to get the details of the choosen fields.
- 4 Click on **Print** to take a print copy of report.
- 5 Click on **View** to see the details of the application form.

Collection Report...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Collection Summary

Date From : 05-05-2016

Date To : 05-05-2016

Ward No : All

View Report

Payment Wise Collection Description

Type	Consumer	Amount
Cash Payment	0	0.00
Cheque Payment	0	0.00
DD Payment	0	0.00
Total Collection	0	0.00

Application Wise Collection Description

Type	Consumer	Amount
New License	0	0.00
Renewal License	0	0.00
Amendment License	0	0.00
Surrender License	0	0.00
Total Collection	0	0.00

123.63.57.27:82/Jharkhandmunicipal/admin/collection-report-trade.php?id=ed3d2...

Print

- 1 Click on **Collection Report** to see the collection report details.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **View Report** button to get the payment details of the choosen fields.
- 4 Click on **Print** to take a print copy of report.

Application Form Status...

The screenshot shows a web application interface for tracking application status. The header includes 'Urban Development Department, Jharkhand', a search bar, and 'DEMO MUNICIPAL CORPORATION'. The left sidebar lists various reports, with 'TRADE REPORT' expanded to show '3. Application Form Status' highlighted. The main content area, titled 'Track Application Status', contains three input fields: 'Application No *', 'Date Wise' (with 'From Date' and 'To Date' sub-fields), and 'Firm Name *'. A green 'SEARCH' button is at the bottom. Red arrows and numbers 1, 2, and 3 indicate the steps: 1 points to the 'Application Form Status' menu item, 2 points to the 'Application No' input field, and 3 points to the 'SEARCH' button.

- 1 Click on **Application Form Status** to track the application status.
- 2 Enter the Application No/Date range/Firm Name.
- 3 Click on **Search** button to get the status of the application.

Search...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Application Status

Back

A. No	Firm Name	Application Type	1	View
No Record Found !!!				

- 1 Click on **View** to see the details of individual application.
- 2 Click **Back** button to go back to last menu.

Level Wise Pending Form...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Level Wise Pending Forms

Date From : 05-05-2016

Date To : 05-05-2016

Ward No : All

View Report

Pending Forms Summary

Sr No.	Designation Name	No.of Pending Applications	View
1	Dealing Assistant	0	View
2	Section Incharge	0	View
3	Assistant CEO	0	View

- 1 Click on **Level Wise Pending Form** to see the level wise pending forms.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **View Report** button to get the summary of pending form.
- 4 Click on **View** to see the details of the pending form.

Form List...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Level Wise Pending Forms Detail

Date From : 05-05-2016

Date To : 05-05-2016

Ward No : All

Designation : Dealing Assistant

View Report

A. No	Firm Name	Ward No.	Application Category	View
No Record Found!!! Please try Another Level				

- 1 Click on **Form List** to see the list of forms.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **View Report** button to see the list of forms.

Approved Form List...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

List of Forms

Date From : 05-05-2016

Date To : 05-05-2016

Ward No : All

View Report

No Record Found !!!

- 1 Click on **Approved Form List** to see the approved forms.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **View Report** button to get the list of approved forms.

Back To Citizen Form...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

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Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

Back To citizen Forms

Date From : 05-05-2016

Date To : 05-05-2016

Ward No : All

View Report

No Record Found !!!

- 1 Click on **Back To Citizen Form** to see the forms sent back to the citizen.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **View Report** button to get the list of forms sent back to the citizen.

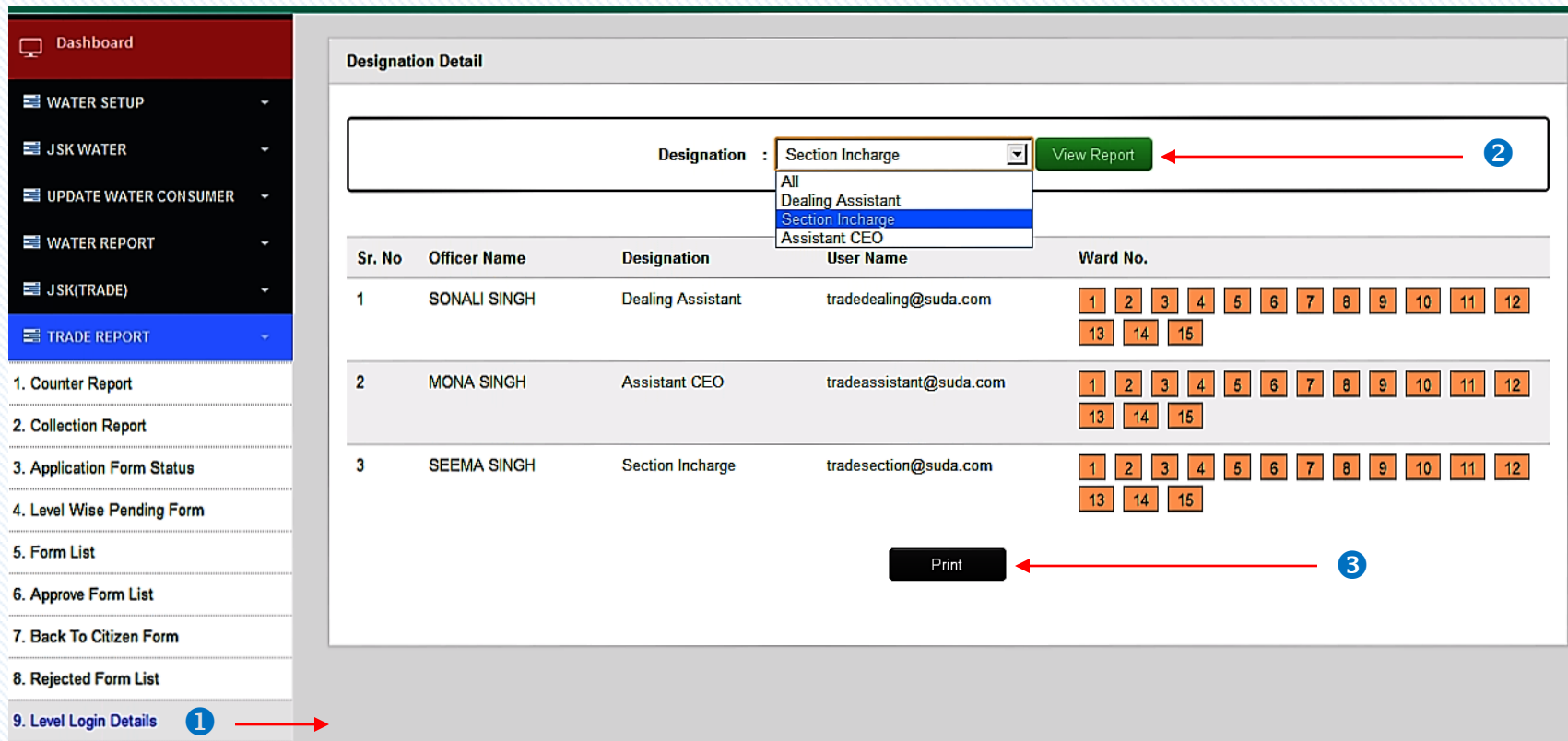
Rejected Form List...

The screenshot shows the 'Rejected Forms' section of the Urban Development Department, Jharkhand web application. The interface includes a sidebar menu on the left with options like Dashboard, WATER SETUP, JSK WATER, UPDATE WATER CONSUMER, WATER REPORT, JSK(TRADE), and TRADE REPORT. The main content area has a search bar and a 'GO' button. Below the search bar, there are filters for 'Date From' (05-05-2016), 'Date To' (05-05-2016), and 'Ward No' (All). A 'View Report' button is present. A message 'No Record Found !!!' is displayed. Red arrows and numbered circles (1, 2, 3) indicate the steps to view the rejected forms: 1. Click on 'Rejected Form List' in the sidebar. 2. Enter the date range and ward no. from the dropdown. 3. Click on 'View Report' button.

Click on **Rejected Form List** to see the rejected forms.

1. Enter the date range and ward no. from the dropdown.
2. Click on **View Report** button to get the list of rejected forms.

Level Login Details...



Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

9. Level Login Details

Designation Detail

Designation : Section Incharge

View Report

All

Dealing Assistant

Section Incharge

Assistant CEO

Sr. No	Officer Name	Designation	User Name	Ward No.
1	SONALI SINGH	Dealing Assistant	tradedealing@suda.com	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
2	MONA SINGH	Assistant CEO	tradeassistant@suda.com	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
3	SEEMA SINGH	Section Incharge	tradesession@suda.com	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

Print

- 1 Click on **Level Login Details** to see the details of the level login.
- 2 Select the designation from the dropdown and Click on **View Report** button to get the details of the selected designation(level) .
- 3 Click on **Print** to take a print copy of report.

TC Wise Collection Report...

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

9. Level Login Details

10. TC Wise Collection Report

11. TC Login Details

Collection Summary

Date From : 05-05-2016Date To : 05-05-2016

TC Wise : AllWard No : Please Select TC

View Report

Payment Wise Collection Description

Type	Consumer	Amount
Cash Payment	0	0.00
Cheque Payment	0	0.00
DD Payment	0	0.00
Total Collection	0	0.00

Application Wise Collection Description

Type	Consumer	Amount
New License	0	0.00
Renewal License	0	0.00
Amendment License	0	0.00
Surrender License	0	0.00
Total Collection	0	0.00

Print

- 1 Click on **TC Wise Collection Report** to see the TC wise collection summary.
- 2 Enter the date range and TC wise. from the dropdown and ward no. when TC is selected.
- 3 Click on **View Report** button to get the summary of payment wise collection.
- 4 Click on **Print** to take a print copy of report.

TC Login Details...

Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

9. Level Login Details

10. TC Wise Collection Report

11. TC Login Details ①

Designation Detail

Designation : All View Report ②

All

EMP-0057 || MUKESH SINGH

#	Emp Name	Emp Code	Last Login	User Name	Ward No. Alloted
1	MUKESH SINGH	EMP-0057	04-05-2016	tc_demo	1 2 3 4 5 6 7 8 9 10

Print ③

123.63.57.27:82/Jharkhandmunicipal/admin/ulbwisetc.php?id=4c56ff4ce4aaf957

- ① Click on **TC Login Details** to see the details of the TC login.
- ② Select the designation from the dropdown and Click on **View Report** button to get the details of the selected designation(TC) .
- ③ Click on **Print** to take a print copy of report.

Summary Report...

Urban Development Department, Jharkhand

Search... GO

DEMO MUNICIPAL CORPORATION

Jan Sudha Kendra

Dashboard

WATER SETUP

JSK WATER

UPDATE WATER CONSUMER

WATER REPORT

JSK(TRADE)

TRADE REPORT

1. Counter Report

2. Collection Report

3. Application Form Status

4. Level Wise Pending Form

5. Form List

6. Approve Form List

7. Back To Citizen Form

8. Rejected Form List

9. Level Login Details

10. TC Wise Collection Report

11. TC Login Details

12. Summary Report

Counter Report

Date From : 05-05-2016

Date To : 05-05-2016

ULB Name : DEMO MUNICIPAL CORPORATION

Ward No. : All

Search

Collection Report

From 05-05-2016 To 05-05-2016

Total Collection: Rs 0

Print

- 1 Click on **Summary Report** to see the details of all ULB wise wards.
- 2 Enter the date range and ward no. from the dropdown.
- 3 Click on **Search** button to get the ULB wise collection report.
- 4 Click on **Print** to take a print copy of report.



SSPL