



USER GUIDE

Citizen

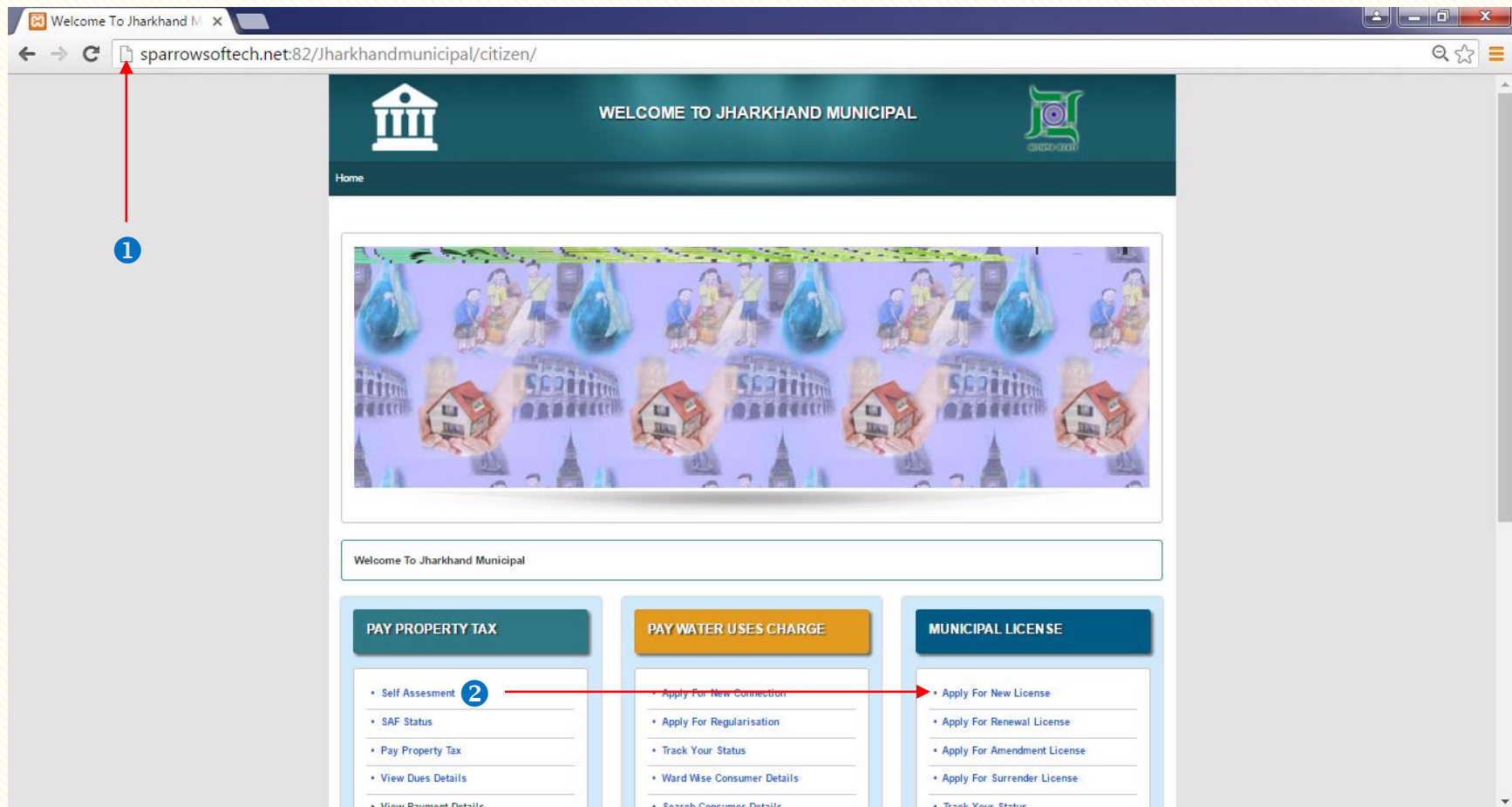
MUNICIPAL LICENSE

Sparrow Softech Pvt .Ltd.

Imp Note: Web Slides shown in this guide is for illustrative purpose only, actual website may differ...

Applying for New License

Slide 1...



- 1 Open your internet browser and login to the website – 123.63.57.27:82
- 2 Select your desired option by clicking – Apply For New License / Apply For Renewal License/ Track Your Status etc.

Slide 2...

The screenshot shows a web application titled "MUNICIPAL LICENCE". The header includes a logo on the left, the title in the center, and a logo on the right. Below the header, there are links for "Home" and "Help". A green banner reads "Municipal Licence...!". Below this, a black box says "Please Select Municipal". The main form area has a label "Please Select Municipal :" followed by a dropdown menu. The dropdown menu is open, showing a list of municipal corporations and parishads. A red arrow labeled "1" points to the dropdown menu. To the right of the dropdown menu is a red button labeled "GO NOW". A red arrow labeled "2" points to the "GO NOW" button. At the bottom of the page, there is a footer that reads "Best viewed in 1024x768 resolution" and "Design and Developed by Sparrow softech Pvt. Ltd.".

Home Help

Municipal Licence...!

Please Select Municipal

Please Select Municipal : --Please Select --

GO NOW

1

2

Best viewed in 1024x768 resolution

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- 1 From the dropdown menu please select your municipal corporation.
- 2 Next, click Go Now Button.

Slide 3...

DEMO MUNICIPAL CORPORATION

Home | Apply For New License | Apply For Renewal License | Apply For Amendment License | Apply For Surrender License | Track Your Status

Online Apply License [Back](#)

Application Type & Types of Business Structure

Application Type : New Licence Category Type :

Firm Type* : Type of Ownership of Bussiness Premises* :

Applicant Details

Name* : Father's Name* :

Ward No* : Mobile No* :

Pan No(If Any) : Aadhar Card No(If Any) :

Postal Address* : Email ID :

1 [Add](#)

Note: To Add Applicant Details, please fill all details then click Add button.

SI No	Name	Father's Name	Ward No	Mobile No	Pan No	Aadhar Card No	Postal Address	Email ID	Edit	Delete
-------	------	---------------	---------	-----------	--------	----------------	----------------	----------	------	--------

1 Fill up the applicant details form for new license and click add.

Continued.....

Slide 3(continues)...

Details Of Business (Please fill in capital letters)

Ward No* :

Select

Holding(If Any) No :

Name of Business / Firm* :

Nature of Business / Firm* :

Name Of Owner of Bussiness Premises. * :

Brief Description of Business / Firm* :

Annual Turnover of Business (in Rs) * :

Date of Establishment* :

30-04-2016

PAN No(If any) :

TIN No(If any) :

Sales Tax No (If any) :

Address* :

Street Name :

Area Details (Please fill in Number)

Total Area (Sq.Ft.)* :

Electricity Connection Details (Please fill in capital letters)

K No. :

OR

Bind/Book No. :

Account No. :

2

Save

- Click Save after completing the other details of the form.

Slide 3(a)...

The screenshot shows a web application interface for document upload. At the top, there is a navigation bar with links: Home, Apply For New License, Apply For Renewal License, Apply For Amendment License, Apply For Surrender License, and Track Your Status. Below this, a message states: "Your applied application no. is 1471. You can use this application no. for future reference." followed by "Current Status : Document Not Completed".

The main section is titled "Document Upload" and contains a table with columns: Document, Upload, and Status. The table lists several document types, each with a list of required documents and an "Upload Document" button. The status for all documents is "Not Uploaded".

- Firm Type Document**: Upload Document (Not Uploaded)
- Document List**: 1. ENCLOSE DEED OF AGREEMENT
- Business Premises Type Document**: Upload Document (Not Uploaded)
- Document List**: 1. ENCLOSE LAND POSSESSION CERTIFICATE, 2. ALLOTMENT ORDER, 3. REVENUE RENT, 4. SALES DEED, 5. CORRECTION SLIP UPDATED HOLDING TAX
- Category Type Document**: Upload Document (Not Uploaded)
- Document List**: 1. NOC FROM THE OFFICER OF DISTRICT FIRE SERVICE
- Turnover Type Document**: Upload Document (Not Uploaded)
- Document List**: 1. BALANCE SHEET PROOF, 2. TDS CERTIFICATE, 3. SELF DECLARATION, 4. STARTING CAPITAL (NEW BUSINESS)
- Identity Proof Document**: Upload Document (Not Uploaded)
- Document List**: 1. ID PROOF OF TRADE APPLICANT

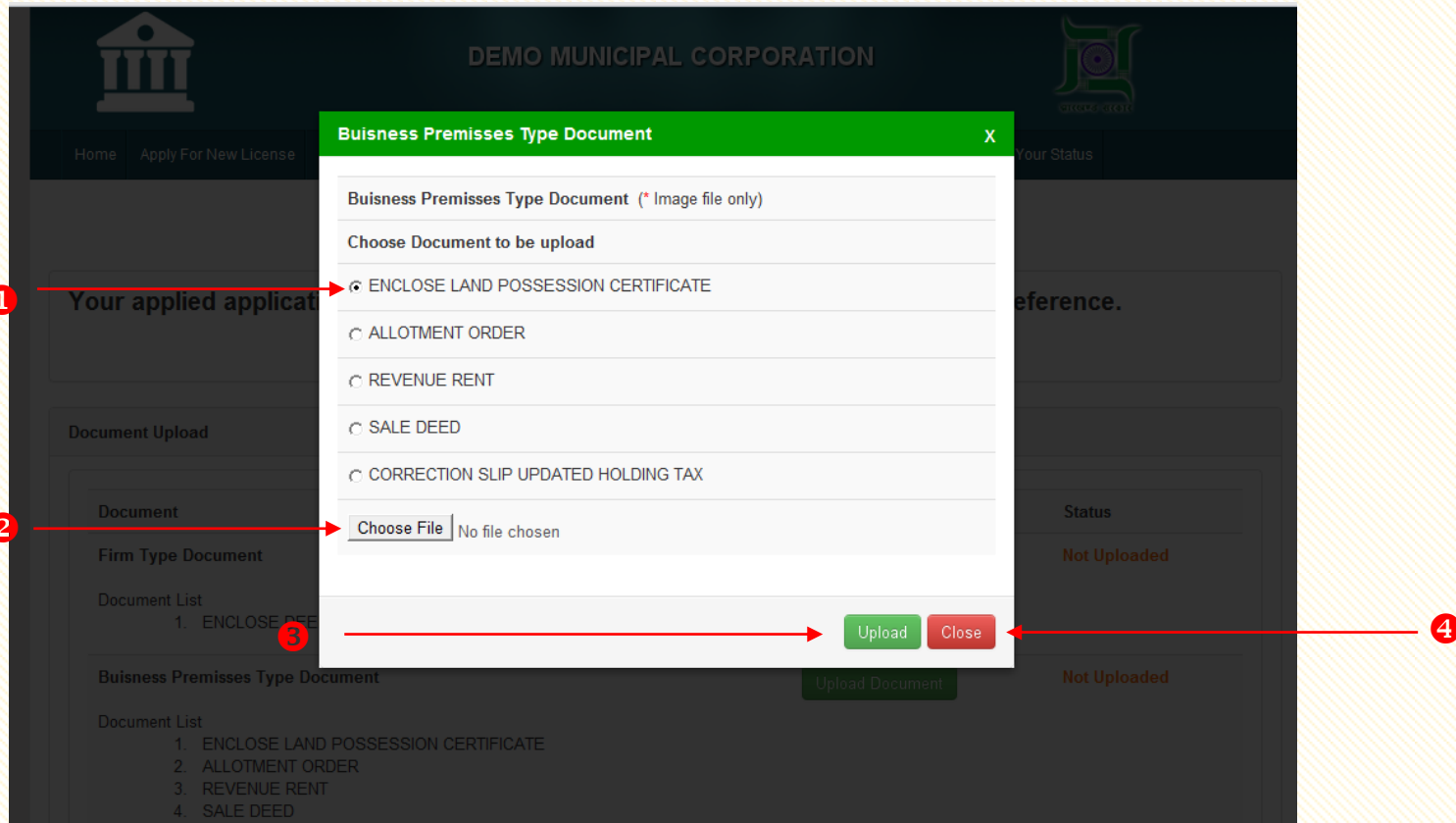
At the bottom, there is a "Declaration" section with four terms and conditions (A, B, C, D). Below the declaration, there are two buttons: "Confirm & Apply" and "Cancel".

Numbered annotations (1-4) with red arrows point to specific elements:

- 1**: Points to the "Upload Document" button for "Business Premises Type Document".
- 2**: Points to the "Upload Document" button for "Category Type Document".
- 3**: Points to the "Confirm & Apply" button.
- 4**: Points to the "Cancel" button.

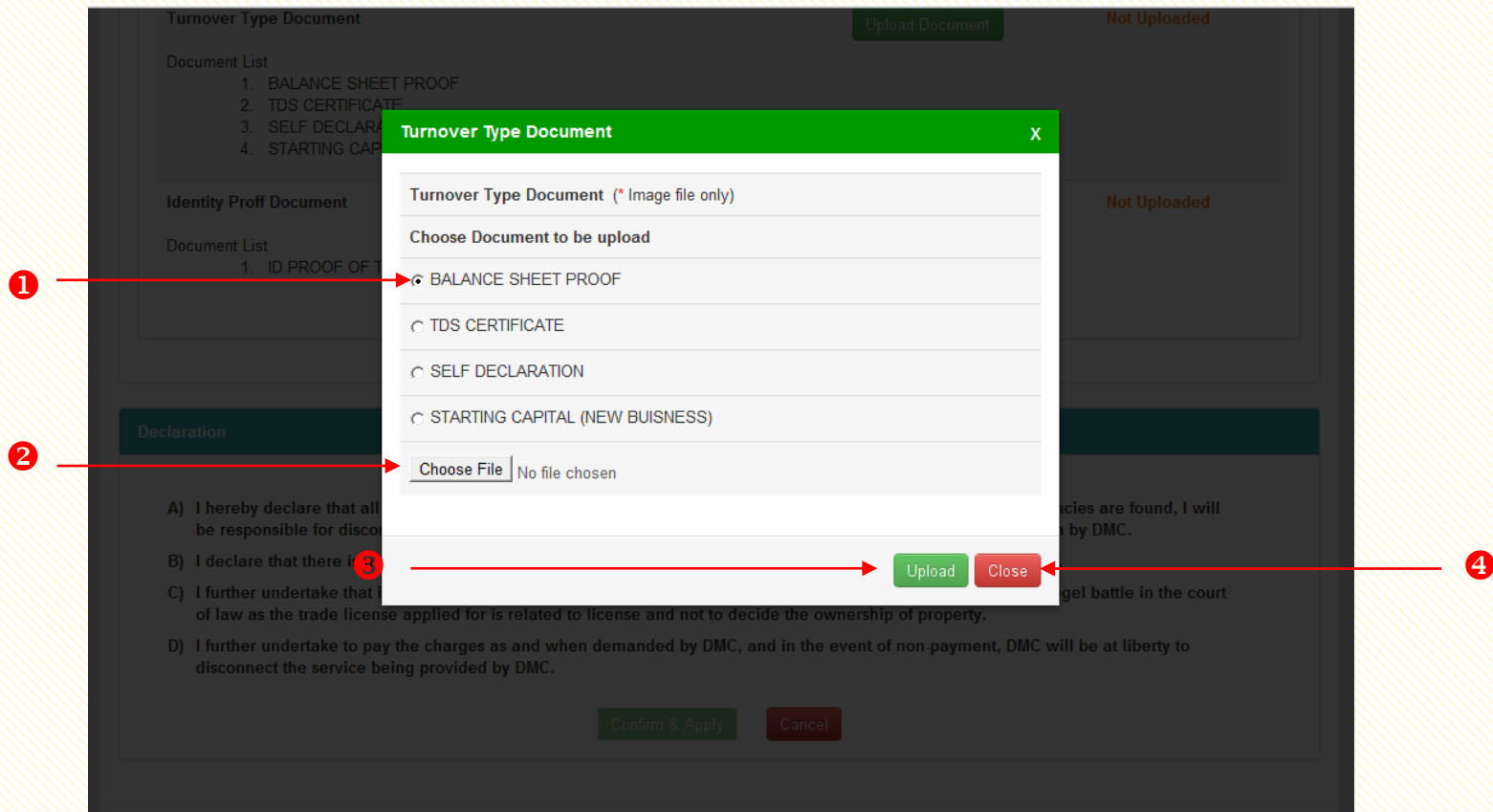
- 1 Upload any of the business premises type document given in the list in any image format by clicking Upload Document.
- 2 Upload any of the turnover type in the list in any image format by clicking Upload Document.
- 3 Click on the confirm& apply button to agree to the above terms and conditions.
- 4 You may click Cancel button to postpone your application.

Slide 3(6)...



- 1 Click to select the desired business premises type document.
- 2 Click Choose file to upload its image.
- 3 Click Upload to save your file.
- 4 You may click Close to go back to previous menu.

Slide 3(c)...



- ① Click to select the desired turnover document.
- ② Click Choose file to upload its image.
- ③ Click Upload to save your file.
- ④ You may click Close to go back to previous menu.

Slide 3(d)...

4. STARTING CAPITAL (NEW BUSINESS)

Identity Proof Document

Document List

1. ID PROOF OF T

Upload Document

File Uploaded

1

Please Enter OTP Send to Your Mobile No. 9658465136

1234

Click [here](#) to Resend OTP.

Validation code:

ty7v2j

Enter the code above here :

ty7v2j

Can't read the image? click [here](#) to refresh.

2

3

4

Close

Submit

Confirm & Apply


Cancel


Best viewed in 1024x768 resolution

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- 1 Enter the OTP received in the registered mobile number.
- 2 Enter the validation code as shown in figure.
- 3 Click Submit to complete your verification and apply.
- 4 You may click Close to go back to previous menu.

Slide 3(e)...



DEMO MUNICIPAL CORPORATION

[Home](#) [Apply For New License](#) [Apply For Renewal License](#) [Apply For Amendment License](#) [Apply For Surrender License](#) [Track Your Status](#)

Confirm Payment

Current Status : **Challan Not Generated**

Details of Application No. 1471

Type of Application	:	New Licence	Firm Type	:	Partnership
Buisness Premisses Type	:	Own Property	TurnOver	:	40000000
Ward No	:	3			
Firm Name	:	Sparrow			

Application No. 1471 Required Fee to be Submitted

Sl.No	Account Head	Period	Amount
01	License Fee Current	2016-2017	2,500.00
		TOTAL Amount	2,500.00

Choose Payment Mode

Select PAY ONLINE option for online payment or PAY OFFLINE option to generate Challan.

Payment Mode

☐ Pay Online ☒ Pay Offline

Generate Challan

Thank You For Registering For Trade Licence.
Please visit your nearest JanSuvidha Kendra for more Information.

- 1 Select to choose your payment option.
- 2 To pay offline select pay offline and click on Generate challan to get your challan / to Pay Online select it and proceed towards payment gateway.

Slide 3(f)...

DEMO MUNICIPAL CORPORATION RANCH1 MUNICIPAL CORPORATION				DEMO MUNICIPAL CORPORATION RANCH1 MUNICIPAL CORPORATION				DEMO MUNICIPAL CORPORATION RANCH1 MUNICIPAL CORPORATION			
Partner Copy				Citizen Copy				DEMO MUNICIPAL CORPORATION Copy			
Firm\Business Name : <u>Seattrow</u>				Firm\Business Name : <u>Seattrow</u>				Firm\Business Name : <u>Seattrow</u>			
Applicant No : <u>1471</u>				Applicant No : <u>1471</u>				Applicant No : <u>1471</u>			
Application Date : <u>30-04-2016</u>				Application Date : <u>30-04-2016</u>				Application Date : <u>30-04-2016</u>			
Ward No : <u>3</u>				Ward No : <u>3</u>				Ward No : <u>3</u>			
Application Type : <u>New Licence</u>				Application Type : <u>New Licence</u>				Application Type : <u>New Licence</u>			
TurnOver : <u>40,000,000.00</u>				TurnOver : <u>40,000,000.00</u>				TurnOver : <u>40,000,000.00</u>			
Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	2,500.00	01	License Fee current	2016-2017	2,500.00	01	License Fee current	2016-2017	2,500.00
#				#				#			
#				#				#			
TOTAL			2,500.00/-	TOTAL			2,500.00/-	TOTAL			2,500.00/-
Amount (in words) rupees : <u>Two Thousand Five Hundred only/-</u>				Amount (in words) rupees : <u>Two Thousand Five Hundred only/-</u>				Amount (in words) rupees : <u>Two Thousand Five Hundred only/-</u>			
Date: 30-04-2016 Signature Of the Applicant				Date: 30-04-2016 Signature Of the Applicant				Date: 30-04-2016 Signature Of the Applicant			

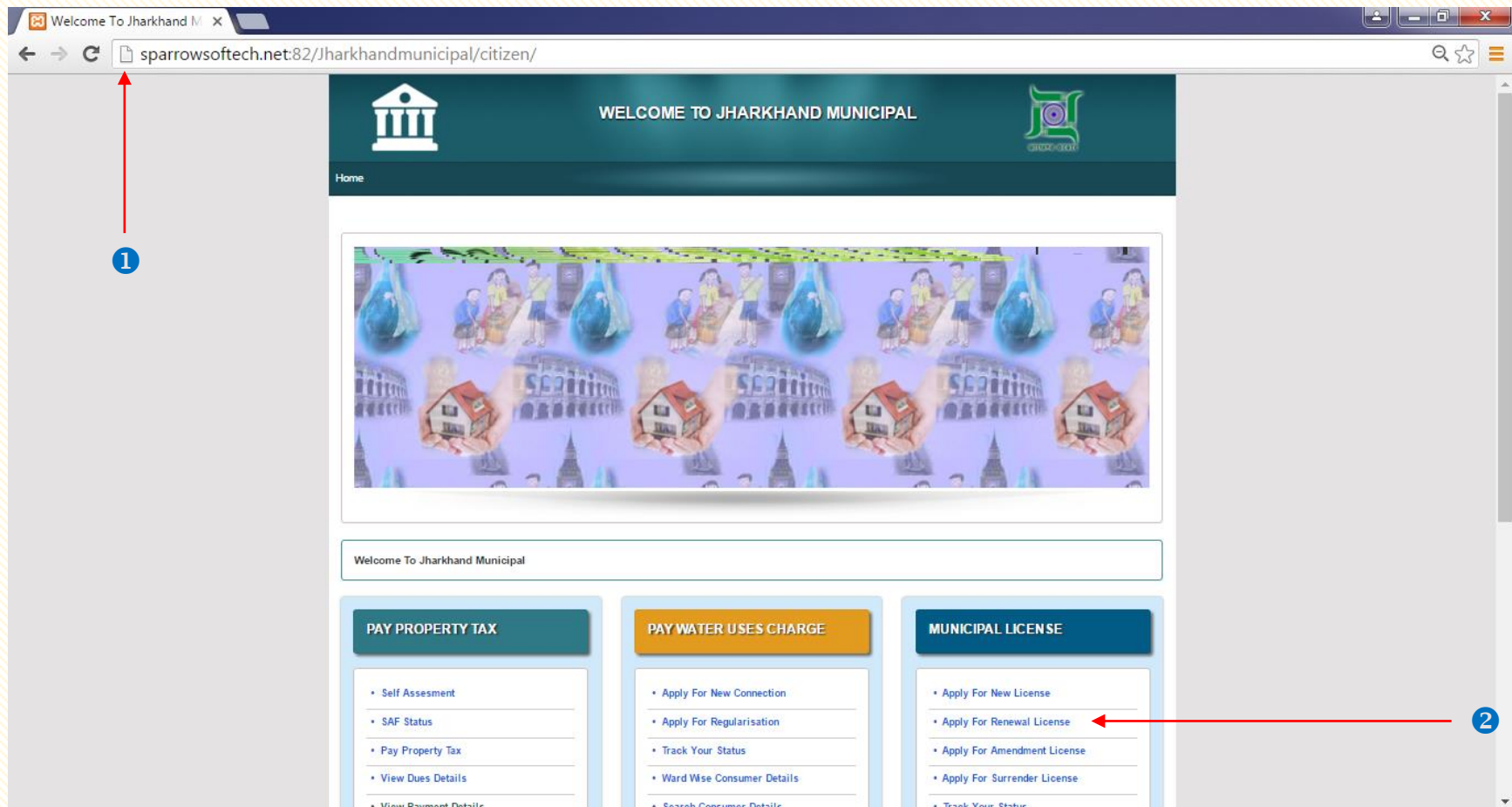
1 → [Print](#)

Thank You For Register .
Please visit your nearest JanSuvridha Kendra with a copy of your Challan to pay the fee.

- 1 Click Print button to take the printout of the challan and visit your nearest Jan Suvridha Kendra for payment.

Applying for Renewal License

Slide 1...



- 1 Open your internet browser and login to the website – 123.63.57.27:82
- 2 Select your desired option by clicking – Apply For New License / Apply For Renewal license / Track Your Status etc.

Slide 2...

The screenshot shows a web application for 'MUNICIPAL LICENCE'. The header includes a logo of a classical building, the title 'MUNICIPAL LICENCE', and a 'Sparrow' logo. Below the header is a navigation bar with 'Home' and 'Help' links. A green banner reads 'Municipal Licence...!'. The main form area is titled 'Please Select Municipal'. It contains a label 'Please Select Municipal :' followed by a dropdown menu. The dropdown menu is open, showing a list of municipal corporations and parishads. A red arrow labeled '1' points to the dropdown menu. To the right of the dropdown is a red button labeled 'GO NOW'. A red arrow labeled '2' points to the 'GO NOW' button. The footer of the application states 'Best viewed in 1024x768 resolution' and 'Design and Developed by Sparrow softech Pvt. Ltd.'.

Home Help

Municipal Licence...!

Please Select Municipal

Please Select Municipal : --Please Select--

- Please Select--
- ADITYAPUR MUNICIPAL CORPORATION
- BASUKINATH NAGAR PANCHAYAT
- BISHARAMPUR NAGAR PANCHAYAT
- BUNDU NAGAR PANCHAYAT
- CHAIBASA NAGAR PARISHAD
- CHAKRADHARPUR NAGAR PARISHAD
- CHAKULIA NAGAR PANCHAYAT
- CHAS MUNICIPAL CORPORATION
- CHATRA NAGAR PARISHAD
- CHIRKUNDA NAGAR PANCHAYAT
- DEMO MUNICIPAL CORPORATION
- DEOGHAR MUNICIPAL CORPORATION
- DHANBAD MUNICIPAL CORPORATION
- DUMKA NAGAR PARISHAD
- GARHWA NAGAR PARISHAD
- GIRIDIH NAGAR PARISHAD
- GODDA NAGAR PANCHAYAT
- GUMLA NAGAR PARISHAD
- HAZARIBAGH NAGAR PARISHAD

GO NOW

Best viewed in 1024x768 resolution

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- 1 From the dropdown menu please select your municipal corporation.
- 2 Next, click Go Now Button.

Slide 3...

DHANBAD MUNICIPAL CORPORATION

Home Apply For New License Apply For Renewal License Apply For Amendment License Apply For Surrender License Track Your Status

Apply For Renewal Licence Back

Enter Licence * : DHA5043016459 Search

- 1 Enter the license number.
- 2 Click Search button to open the application.

Slide 4...

The screenshot shows the Dhanbad Municipal Corporation website with a 'Verification' modal open. The modal contains a validation code 'tkrxrw' and a text input field where the code has been entered. Numbered callouts 1, 2, and 3 point to the input field, the Submit button, and the Close button respectively.


1

2


3

- 1 Enter the verification code as shown in the fig.
- 2 Click Submit button to verify.
- 3 You may click Close to go back to previous menu.

Slide 4 (a)...



DHANBAD MUNICIPAL CORPORATION



[Home](#) [Apply For New License](#) [Apply For Renewal License](#) [Apply For Amendment License](#) [Apply For Surrender License](#) [Track Your Status](#)

Apply For Renewal License

Back

Application Type & Types of Business Structure

Application Type	: Renewal	Firm Type	: Pvt Ltd
Licence No.	: DHA5043016459	Type of Ownership of Bussiness Premises	: Own Property
Category Type	: Dangerous		

Applicant Details

SNo	: 1		
Name	: Yashu	Father Name	: Praveen
Ward No	: 6	Mobile No	: 9658556466
Pan No	: 2564455666	Aadhar No	:
Address	: Ashok nagar	Email Id	:

Details Of Business (Please fill in capital letters)

Ward No	: 5	Holding(If Any) No	: 554544543
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Continued.....

Slide 4 a(continues)...

Name of Business / Firm	: Airtel	Nature of Business / Firm	: kkkkk
Name Of Owner of Bussiness Premises.	: buzo	Brief Description of Business / Firm	: A New Firm
Date of Establishment	: 15-04-2016	PAN No(If any)	:
TIN No(If any)	:	Sales Tax No (If any)	:
Address	: kad	Street Name	:
Last Annual Turnover of Business (in Rs)	: 2000000000		
Annual Turnover of Business (in Rs) *	:		

Area Details (Please fill in Number)

Total Area (Sq.Ft.)	:	8
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Electricity Connection Details (Please fill in capital letters)

K No.	:	
OR		
Bind/Book No.	:	Account No. :

☒ I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies if arises I will be responsible. Hence I request you to issue my Renewal municipal license .

Save

- 1 Enter the annual turnover of the business.
- 2 Click on the dialog box to agree the term .
- 3 Click on save to go to next page.

Slide 4 (6)...

The screenshot shows a web application interface for license renewal. At the top, a navigation bar contains links: Home, Apply For New License, Apply For Renewal License, Apply For Amendment License, Apply For Surrender License, and Track Your Status. Below the navigation bar, a message states: "Your applied application no. is 1474. You can use this application no. for future reference." followed by "Current Status : Document Not Completed".

The main section is titled "Document Upload" and contains two tables. The first table, "Renewal Document", has columns "Document", "Upload", and "Status". It lists two items: "1. CURRRRENT YEAR HOLDING TAX RECEIPT OF BUISNESS PREMISES" and "2. COPY OF PREVIOUS LICENSE". Each item has a "Choose File" button and a "No file chosen" status. A green "Upload Documents" button is at the bottom of this table. The second table, "Turnover Type Document", also has columns "Document", "Upload", and "Status". It lists four items: "1. BALANCE SHEET PROOF", "2. TDS CERTIFICATE", "3. SELF DECLARATION", and "4. STARTING CAPITAL (NEW BUISNESS)". A green "Upload Document" button is at the bottom of this table.

Below the tables is a "Declaration" section with four paragraphs (A, B, C, D) of text. At the bottom of the declaration section are two buttons: "Confirm & Apply" and "Cancel".

Numbered callouts (1-5) with red arrows point to specific elements: 1 points to the "Choose File" button for the first renewal document; 2 points to the "Upload Documents" button; 3 points to the "Upload Document" button for the turnover type document; 4 points to the "Confirm & Apply" button; and 5 points to the "Cancel" button.

- 1 Click on choose file to upload renewal documents.
- 2 Click on uploads document to upload the file.
- 3 Click on upload button to upload any of the turnover type document.
- 4 Click on the confirm & agree button to confirm.
- 5 Click on the cancel button to cancel the application.

Slide 4(c)....

Document Uploaded Successfully

Home Apply For New License Apply For Renewal License Apply For Amendment License Apply For Surrender License Track Your Status

Verification X

Please Enter OTP Send to Your Mobile No. 9658556466

1234

Click [here](#) to Resend OTP.

Validation code:

hxwn35

Enter the code above here :

Can't read the image? click [here](#) to refresh.

Close Submit

Document Upload

Document

Renewal Document

1. CURRENT YEAR HOLDING

2. COPY OF PREVIOUS LICENSE

Choose File No file chosen

Upload Documents

Document Upload Status

File Uploaded

File Uploaded

- 1 Enter the OTP sent to your mobile number specified.
- 2 Enter the verification code as shown in the fig.
- 3 Click to close button to suspend the verification.
- 4 Click on Submit button complete the verification.

Slide 4(d)....

Home Apply For New License Apply For Renewal License Apply For Amendment License Apply For Surrender License Track Your Status

Confirm Payment

Current Status : Challan Not Generated

Details of Application No. 1474

Type of Application	: Renewal	Firm Type	: Pvt Ltd
Business Premises Type	: Own Property	TurnOver	: 4000000000
Ward No	: 5		
Firm Name	: Airtel		

Application No. 1474 Required Fee to be Submitted

Sl.No	Account Head	Period	Amount
01	License Fee Arrear	2005-2006 To 2015-2016	27,500.00
02	License Fee Current	2016-2017	2,500.00
		TOTAL Amount	30,000.00

Choose Payment Mode

Select PAY ONLINE option for online payment or PAY OFFLINE option to generate Challan.

Payment Mode ☐ Pay Online ☒ Pay Offline

Generate Challan

Thank You For Registering For Trade Licence.
Please visit your nearest JanSuvdha Kendra for more Information.

- 1 Select to choose your payment option.
- 2 To pay offline select pay offline and click on Generate challan to get your challan / to Pay Online select it and proceed towards payment gateway.

Slide 4(e)....

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

Partner Copy

Firm\Business Name : Airtel
 Applicant No : 1474
 Application Date : 30-04-2016
 Ward No : 5
 Application Type : Renewal
 TurnOver : 4,000,000,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	2,500.00
02	License Fee Arrear	2005-2006 To 2015-2016	27,500.00
#			
#			
TOTAL			30,000.00/-

Amount (in words) rupees : Thirty Thousand only/-
 Date: 30-04-2016 Signature Of the Applicant

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

Citizen Copy

Firm\Business Name : Airtel
 Applicant No : 1474
 Application Date : 30-04-2016
 Ward No : 5
 Application Type : Renewal
 TurnOver : 4,000,000,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	2,500.00
02	License Fee Arrear	2005-2006 To 2015-2016	27,500.00
#			
#			
TOTAL			30,000.00/-

Amount (in words) rupees : Thirty Thousand only/-
 Date: 30-04-2016 Signature Of the Applicant

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

DHANBAD MUNICIPAL CORPORATION Copy

Firm\Business Name : Airtel
 Applicant No : 1474
 Application Date : 30-04-2016
 Ward No : 5
 Application Type : Renewal
 TurnOver : 4,000,000,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	2,500.00
02	License Fee Arrear	2005-2006 To 2015-2016	27,500.00
#			
#			
TOTAL			30,000.00/-

Amount (in words) rupees : Thirty Thousand only/-
 Date: 30-04-2016 Signature Of the Applicant

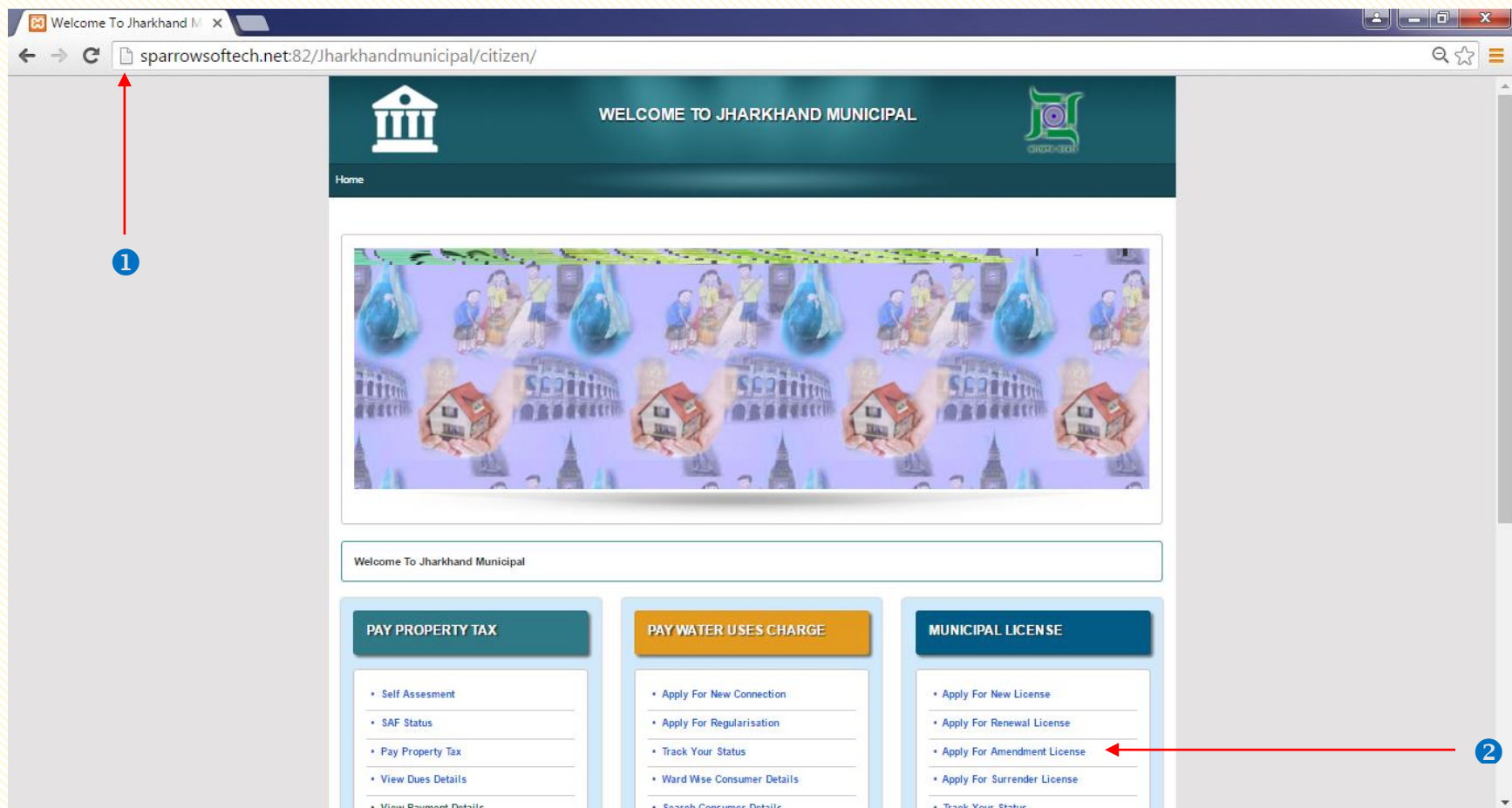
1 → [Print](#)

Thank You For Register .
Please visit your nearest JanSuvidha Kendra with a copy of your Challan to pay the fee.

- 1 Click Print button to take the printout of the challan and visit your nearest Jan Suvidha Kendra for payment.

Apply for Amendment License.

Slide 1...



- 1 Open your internet browser and login to the website – 123.63.57.27:82
- 2 Select application for Amendment License.

Slide 2...

The screenshot displays a web application for 'MUNICIPAL LICENCE'. The header includes a logo of a classical building, the title 'MUNICIPAL LICENCE', and a 'Help' link. Below the header, there is a green box with the text 'Municipal Licence...!'. The main content area is titled 'Please Select Municipal' and contains a form with a label 'Please Select Municipal :'. A dropdown menu is open, showing a list of municipal corporations and parishads. A red arrow points from a blue circle with the number '1' to the dropdown menu. Another red arrow points from a blue circle with the number '2' to a red 'GO NOW' button. The footer of the application states 'Best viewed in 1024x768 resolution' and 'Design and Developed by Sparrow softech Pvt. Ltd.'.

Home Help

Municipal Licence...!

Please Select Municipal

Please Select Municipal : --Please Select --

1

2

GO NOW

Best viewed in 1024x768 resolution

Design and Developed by Sparrow softech Pvt. Ltd.

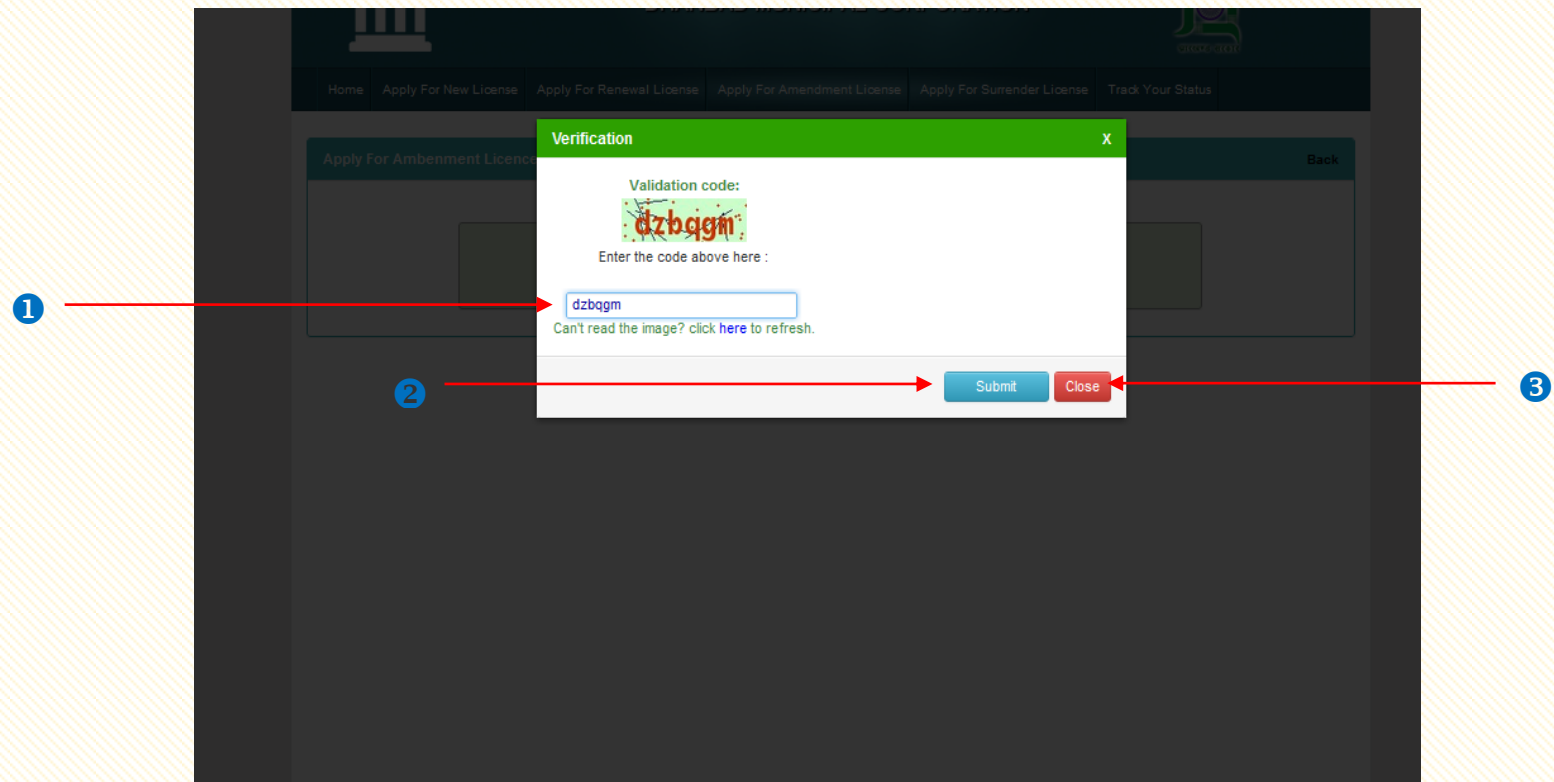
- 1 From the dropdown menu please select your municipal corporation.
- 2 Next, click Go Now Button.

Slide 3...

The screenshot shows the Dhanbad Municipal Corporation website. The header includes the corporation's name and logo. Below the header is a navigation bar with links: Home, Apply For New Licence, Apply For Renewal Licence, Apply For Amendment Licence, Apply For Surrender Licence, and Track Your Status. The main content area is titled 'Apply For Ambenment Licence' and contains a search field labeled 'Enter Licence *' with the value 'DHA2050216480' and a 'Search' button. Red arrows point from numbered circles 1 and 2 to the search field and button respectively.

- 1 Enter the license number of the application.
- 2 Click Search button to open the application.

Slide 3...



- ① Enter the verification code as shown in the fig.
- ② Click on submit button to complete the verification.
- ③ Click on close button to decline the verification.

Slide 3(6)...

Online Apply License Back

Application Type & Types of Business Structure

Application Type : Amendment Firm Type* : Proprietary

Enter licence : DHA2050216480 Type of Ownership of Business Premises* : Own Property

Category Type : Dangerous

Applicant Details

Name* : Father's Name* :

Ward No* : Mobile No* :

Pan No(if Any) : Aadhar Card No(if Any) :

Postal Address* : Email ID :

[Add](#)

Note: To Add Applicant Details, please fill all details then click Add button.

Sl No	Name	Father's Name	Ward No	Mobile No	Pan No	Aadhar Card No	Postal Address	Email ID	Edit	Delete
1	Shivani	Naveen	4	9685232654	6652636542	155556561919	Namkom	shiv@gmail.com	Edit	Delete

Details Of Business (Please fill in capital letters)

Ward No* : Holding(if Any) No : 131566465464645456464646

1 Data can be changed according to the requirement.

Slide 36(continued)...

Name of Business / Firm*	: subo pvt	Nature of Business / Firm *	: Software firm
Name Of Owner of Bussiness Premises. *	: subojit		
Brief Description of Business / Firm*	: A New Firm		
Annual Turnover of Business (in Rs) *	: 200000		
Date of Establishment*	: 01-05-2016	PAN No(if any)	:
TIN No(if any)	:	Sales Tax No (if any)	:
Address *	: Birsa chowk	Street Name	:

Area Details (Please fill in Number)

Total Area (Sq.Ft.) *	: 4
-----------------------	-----

Electricity Connection Details (Please fill in capital letters)

K No.	:
OR	
Bind/Book No.	:
Account No.	:

☒ I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies if arises I will be responsible. Hence I request you to issue my Ambenment municipal license .

Save

2 Click on the dialog box to agree the terms.

3 Click on save button to save the changes.

Slide 3(c)...

Your applied application no. is **1481**. You can use this application no. for future reference.

Current Status : Document Not Completed

Document Upload

Document	Upload	Status
Amendment Document		
1. PREVIOUS MUNICIPAL LICENSE	Choose File No file chosen	File Uploaded
2. AN AFFIDAVIT ON RS. 10/- NON-JUDICIAL STAMPPAPER O THE EFFECT THAT AMENDMENT HAS BEEN MADE	Choose File No file chosen	File Uploaded
Upload Documents		

Declaration

A) I hereby declare that all the information furnished by me is true to the best of my knowledge and if any discrepancies are found, I will be responsible for disconnection of services by the DMC without any prior notice and any other legal action taken by DMC.

B) I declare that there is no dispute on property and there is no stay form the court of law against obtaining License.

C) I further undertake that in case of any dispute about the ownership of the property I will absolve DMC from any legel battle in the court of law as the trade license applied for is related to license and not to decide the ownership of property.

D) I further undertake to pay the charges as and when demanded by DMC, and in the event of non-payment, DMC will be at liberty to disconnect the service being provided by DMC.

[Confirm & Apply](#) [Cancel](#)

- 1 Click on the choose file to upload.
- 2 Click on the upload document to upload the file.
- 3 Click on the confirm & apply button to confirm the application.
- 4 Click on cancel button to decline.

Slide 3(d)...

Your applied application no. is **1481**. You can use this application no. for future reference.

Current Status : Document Not Completed

Document Upload

Document	Status
Amendment Document	File Uploaded
1. PREVIOUS MUNICIPAL LICEN	File Uploaded
2. AN AFFIDAVIT ON RS. 10/-	File Uploaded
AMENDMENT HAS BEEN MADE	

Verification

Please Enter OTP Send to Your Mobile No. 9685232654

1234

[Click here to Resend OTP.](#)

Validation code:

k89s78

Enter the code above here :

k89s78

[Can't read the image? click here to refresh.](#)

[Close](#) [Submit](#)

Declaration

A) I hereby declare that all the information furnished by me is true to the best of my knowledge and if any discrepancies are found, I will be responsible for disconnection of services by the DMC without any prior notice and any other legal action taken by DMC.

B) I declare that there is no dispute on property and there is no stay form the court of law against obtaining License.

C) I further undertake that in case of any dispute about the ownership of the property I will absolve DMC from any legel battle in the court of law as the trade license applied for is related to license and not to decide the ownership of property.

D) I further undertake to pay the charges as and when demanded by DMC, and in the event of non-payment, DMC will be at liberty to disconnect the service being provided by DMC.

- 1 Enter the OTP sent to your mobile number specified.
- 2 Enter the verification code as shown in the fig.
- 3 Click to close button to suspend the verification.
- 4 Click on Submit button complete the verification.

Slide 3(e)...

Home Apply For New License Apply For Renewal License Apply For Amendment License Apply For Surrender License Track Your Status

Confirm Payment

Current Status : Challan Not Generated

Details of Application No. 1481

Type of Application	:	Amendment	Firm Type	:	Proprietary
Buisness Premisses Type	:	Own Property	TurnOver	:	200000
Ward No	:	2			
Firm Name	:	subo pvt			

Application No. 1481 Required Fee to be Submitted

Sl.No	Account Head	Period	Amount
01	License Fee Current	2016-2017	250.00
		TOTAL Amount	250.00

Choose Payment Mode

Select PAY ONLINE option for online payment or PAY OFFLINE option to generate Challan.

Payment Mode ☐ Pay Online ☒ Pay Offline

2

Thank You For Registering For Trade Licence.
Please visit your nearest JanSuvridha Kendra for more Information.

- 1 Select to choose your payment option.
- 2 To pay offline select pay offline and click on Generate challan to get your challan / to Pay Online select it and proceed towards payment gateway.

Slide 3(f)...

DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION				DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION				DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION			
Partner Copy				Citizen Copy				DHANBAD MUNICIPAL CORPORATION Copy			
Firm\Business Name : <u>Subb. Pvt.</u>				Firm\Business Name : <u>Subb. Pvt.</u>				Firm\Business Name : <u>Subb. Pvt.</u>			
Applicant No : <u>1481</u>				Applicant No : <u>1481</u>				Applicant No : <u>1481</u>			
Application Date : <u>02-05-2016</u>				Application Date : <u>02-05-2016</u>				Application Date : <u>02-05-2016</u>			
Ward No : <u>2</u>				Ward No : <u>2</u>				Ward No : <u>2</u>			
Application Type : <u>Amendment</u>				Application Type : <u>Amendment</u>				Application Type : <u>Amendment</u>			
TurnOver : <u>200,000.00</u>				TurnOver : <u>200,000.00</u>				TurnOver : <u>200,000.00</u>			
Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	250.00	01	License Fee current	2016-2017	250.00	01	License Fee current	2016-2017	250.00
#				#				#			
#				#				#			
TOTAL			250.00/-	TOTAL			250.00/-	TOTAL			250.00/-
Amount (in words) rupees : <u>Two Hundred and Fifty only/-</u>				Amount (in words) rupees : <u>Two Hundred and Fifty only/-</u>				Amount (in words) rupees : <u>Two Hundred and Fifty only/-</u>			
Date: 02-05-2016 Signature Of the Applicant: _____				Date: 02-05-2016 Signature Of the Applicant: _____				Date: 02-05-2016 Signature Of the Applicant: _____			

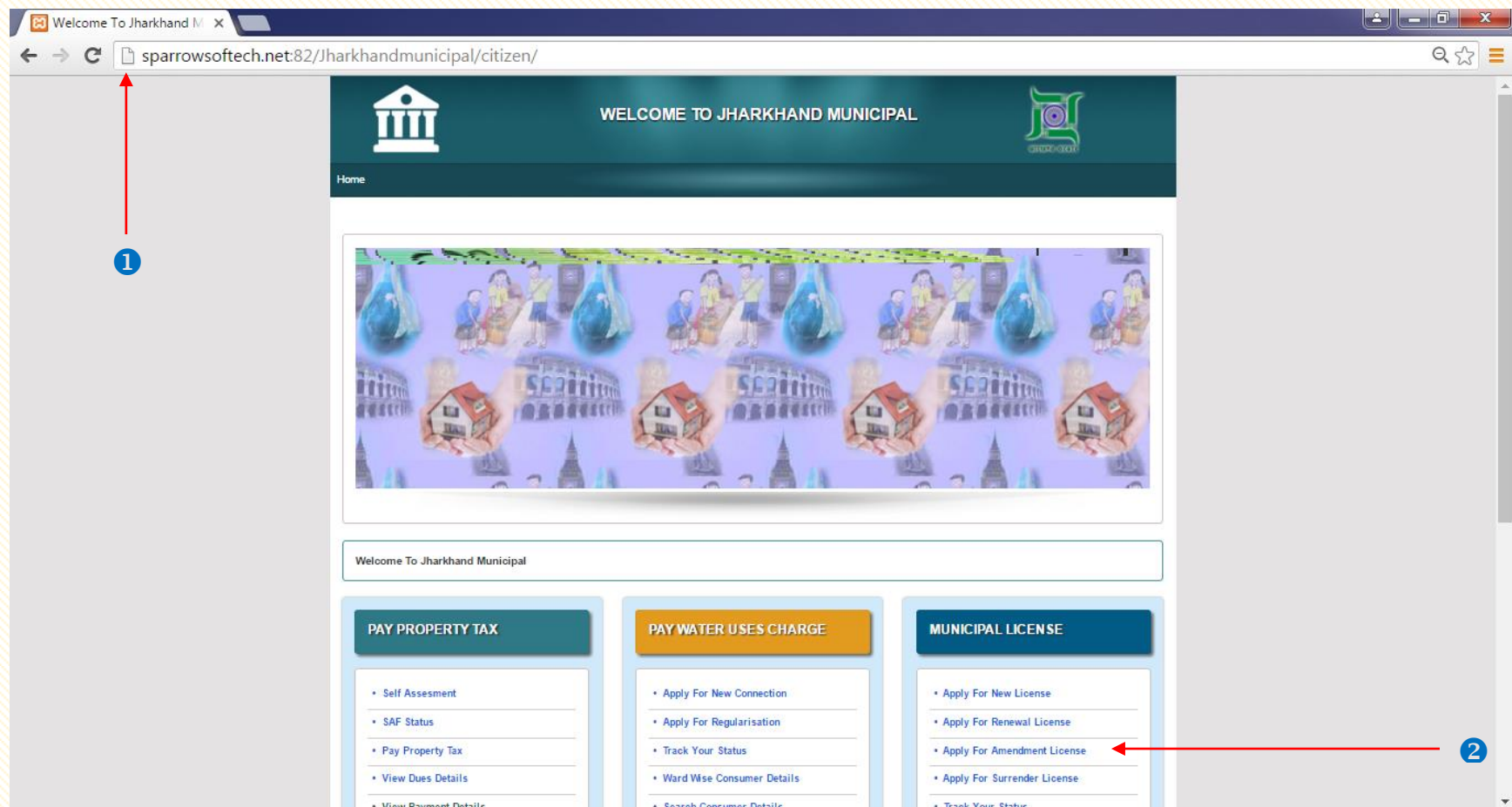
➔
Print

Thank You For Register .
 Please visit your nearest JanSuvidha Kendra with a copy of your Challan to pay the fee.

- 1** Click Print button to take the printout of the challan and visit your nearest Jan Suvidha Kendra for payment.

Apply for Surrender License.

Slide 1...



- 1 Open your internet browser and login to the website – 123.63.57.27:82
- 2 Select application for surrender License.

Slide 2...

Municipal Licence...!

Please Select Municipal

Please Select Municipal : ---Please Select ---

GO NOW

ADITYAPUR MUNICIPAL CORPORATION
BASUKINATH NAGAR PANCHAYAT
BISHARAMPUR NAGAR PANCHAYAT
BUNDU NAGAR PANCHAYAT
CHAIBASA NAGAR PARISHAD
CHAKRADHARPUR NAGAR PARISHAD
CHAKULIA NAGAR PANCHAYAT
CHAS MUNICIPAL CORPORATION
CHATRA NAGAR PARISHAD
CHIRKUNDA NAGAR PANCHAYAT
DEMO MUNICIPAL CORPORATION
DEOGHAR MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION
DUMKA NAGAR PARISHAD
GARHWA NAGAR PARISHAD
GIRIDIH NAGAR PARISHAD
GODDA NAGAR PANCHAYAT
GUMLA NAGAR PARISHAD
HAZARIBAGH NAGAR PARISHAD

Best viewed in 1024x768 resolution

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1 From the dropdown menu please select your municipal corporation.

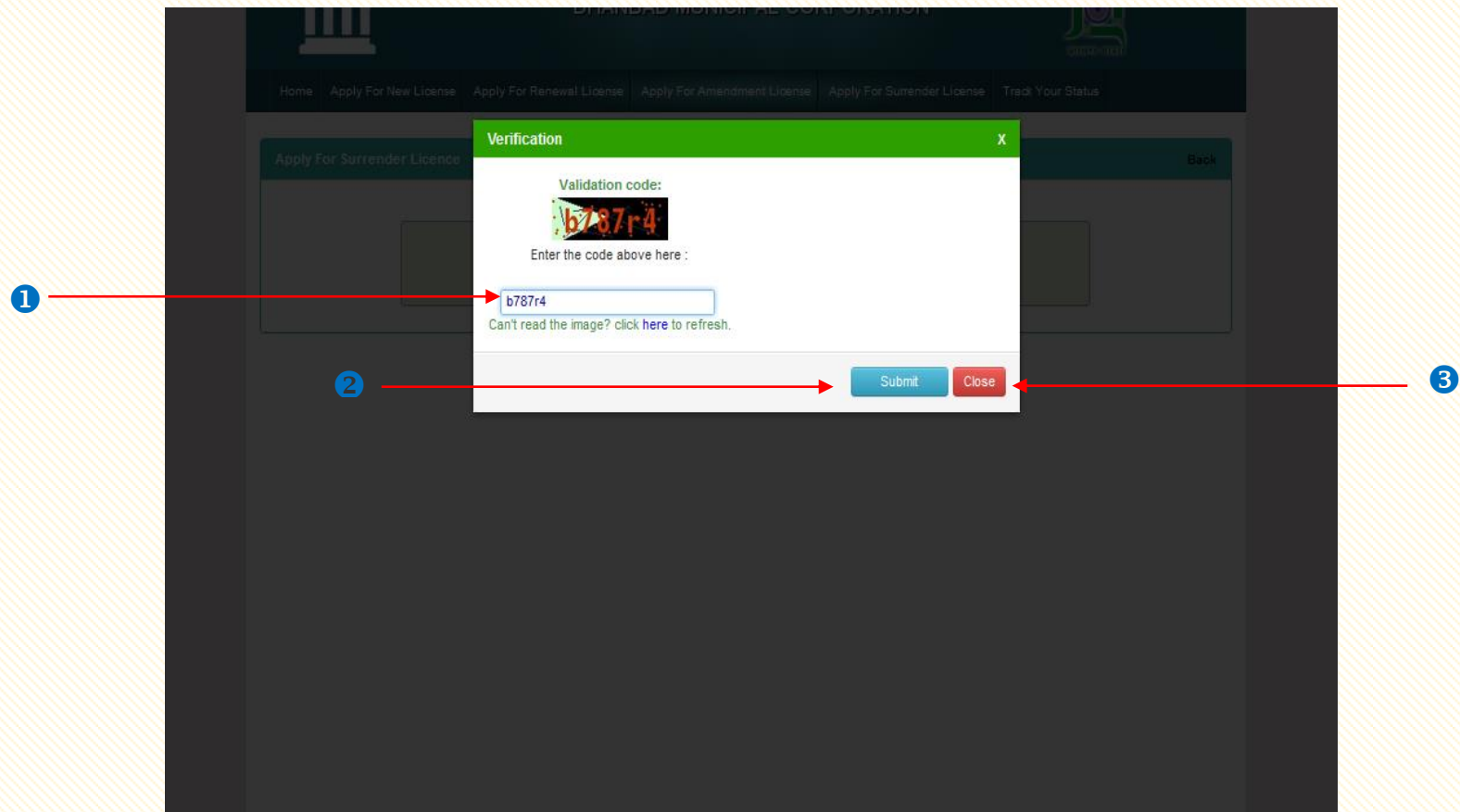
2 Next, click Go Now Button.

Slide 3...

The screenshot shows a web application interface for 'Apply For Surrender Licence'. At the top is a dark teal navigation bar with links: Home, Apply For New License, Apply For Renewal License, Apply For Amendment License, Apply For Surrender License, and Track Your Status. Below this is a teal header bar with the title 'Apply For Surrender Licence' and a 'Back' button. The main content area is white and contains a light green rectangular box. Inside this box, the text 'Enter Licence *' is followed by a colon and a text input field containing 'DHA3050216482'. To the right of the input field is an orange 'Search' button. A red arrow labeled with a blue circle containing the number '1' points to the text input field. Another red arrow labeled with a blue circle containing the number '2' points to the 'Search' button.

- ① Enter the license number of the application.
- ② Click Search button to open the application.

Slide 3(a)...



- ① Enter the verification code as shown in the fig.
- ② Click on submit button to complete the verification.
- ③ Click on close button to decline the verification.

Slide 3(6)...

Home	Apply For New License	Apply For Renewal License	Apply For Amendment License	Apply For Surrender License	Track Your Status
------	-----------------------	---------------------------	-----------------------------	-----------------------------	-------------------

Apply For Surrender License

Back

Application Type & Types of Business Structure

Application Type	: Surrender	Firm Type	: Pvt Ltd
Licence No.	: DHA3050216482	Type of Ownership of Bussiness Premises	: On Lease
Category Type	: Hostel/Lodge/Banquet Hall/Dharam Shala		

Applicant Details

SNo	: 1		
Name	: Sweety	Father Name	: Sumil
Ward No	: 1	Mobile No	: 9854712665
Pan No	: 3213116516	Aadhar No	:
Address	: Patna	Email Id	:

Details Of Business (Please fill in capital letters)

Ward No	: 3	Holding(If Any) No	:
Name of Business / Firm	: Airtel	Nature of Business / Firm	: silk
Name Of Owner of Bussiness Premises.	: subojit	Brief Description of Business / Firm	: A New Software Firm
Date of Establishment	: 01-05-2016	PAN No(If any)	:

Continued.....

Slide 36(continued)...

The screenshot shows a web form for a surrender application. It contains several sections: a top section for TIN, Sales Tax No, Address, Street Name, and Annual Turnover; a section for a Remark with a red-bordered input field; a section for Area Details with a Total Area field; a section for Electricity Connection Details with K No., OR, Bind/Book No., and Account No. fields; and a bottom section with a checkbox for a declaration and a green Save button. Three red arrows with numbered callouts point to specific elements: callout 1 points to the Remark field, callout 2 points to the declaration checkbox, and callout 3 points to the Save button.

TIN No(If any)	:		Sales Tax No (If any)	:	
Address	:	Kadru	Street Name	:	
Annual Turnover of Business (in Rs)	:	500000			
Remark *	:	<input type="text"/>			

Area Details (Please fill in Number)

Total Area (Sq.Ft.)	:	2
---------------------	---	---

Electricity Connection Details (Please fill in capital letters)

K No.	:		
OR			
Bind/Book No.	:	Account No.	:

☒ I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies if arises I will be responsible. Hence I request you to issue my Renewal municipal license .

- 1 Enter the remarks for reason of surrender .
- 2 Click on the dialog box to accept the terms&conditions.
- 3 Click on save button to save the surrender application.

Slide 3(c)...

Your applied application no. is **1483**. You can use this application no. for future reference.

Current Status : Document Not Completed

Document Upload

Document	Upload	Status
Surrender Document		
1. PREVIOUS MUNICIPAL LICENSE	Choose File No file chosen	Not Uploaded
2. AN AFFIDAVIT ON RS. 10/- NON-JUDICIAL STAMPPAPER O THE EFFECT THAT AMENDMENT HAS BEEN MADE	Choose File No file chosen	Not Uploaded
Upload Documents		

Declaration

A) I hereby declare that all the information furnished by me is true to the best of my knowledge and if any discrepancies are found, I will be responsible for disconnection of services by the DMC without any prior notice and any other legal action taken by DMC.

B) I declare that there is no dispute on property and there is no stay form the court of law against obtaining License.

C) I further undertake that in case of any dispute about the ownership of the property I will absolve DMC from any legel battle in the court of law as the trade license applied for is related to license and not to decide the ownership of property.

D) I further undertake to pay the charges as and when demanded by DMC, and in the event of non-payment, DMC will be at liberty to disconnect the service being provided by DMC.

[Confirm & Apply](#) [Cancel](#)

- 1 Click on the choose file to upload.
- 2 Click on the upload document to upload the file.
- 3 Click on the confirm & apply button to confirm the application.
- 4 Click on cancel button to decline.

Slide 3(d)...

Document Upload Status

Surrender Document

1. PREVIOUS MUNICIPAL LICENSE Choose File No file chosen File Uploaded

2. AN AFFIDAVIT ON RS. 10/- AMENDMENT HAS BEEN MADE

Declaration

A) I hereby declare that all the information provided is true and correct and I will be responsible for any discrepancies found, I shall be liable for any action taken by DMC.

B) I declare that there are no other pending cases related to the same.

C) I further undertake that I shall not file any legal battle in the court of law as the trade license applied for is related to license and not to decide the ownership of property.

D) I further undertake to pay the charges as and when demanded by DMC, and in the event of non-payment, DMC will be at liberty to disconnect the service being provided by DMC.

Confirm & Apply Cancel

Verification

Please Enter OTP Send to Your Mobile No. 9854712665

1234

Click [here](#) to Resend OTP.

Validation code:

dzzhvx

Enter the code above here :

dzzhvx

Can't read the image? click [here](#) to refresh.

Close Submit

- 1 Enter the OTP sent to the mobile number specified.
- 2 Enter the verification code as shown in fig.
- 3 Click to close button to suspend the verification.
- 4 Click on Submit button complete the verification.

Slide 3(e)...

[Home](#) [Apply For New License](#) [Apply For Renewal License](#) [Apply For Amendment License](#) [Apply For Surrender License](#) [Track Your Status](#)

Confirm Payment

Current Status : Challan Not Generated

Details of Application No. 1483

Type of Application	:	Surrender	Firm Type	:	Pvt Ltd
Buisness Premisses Type	:	On Lease	TurnOver	:	500000
Ward No	:	3			
Firm Name	:	Airtel			

Application No. 1483 Required Fee to be Submitted

Sl.No	Account Head	Period	Amount
01	License Fee Current	2016-2017	250.00
		TOTAL Amount	250.00

Choose Payment Mode

Select PAY ONLINE option for online payment or PAY OFFLINE option to generate Challan.

Payment Mode	<input type="radio"/> Pay Online	<input checked="" type="radio"/> Pay Offline
--------------	----------------------------------	--

Generate Challan

Thank You For Registering For Trade Licence.
Please visit your nearest JanSuvridha Kendra for more Information.

- 1 Select to choose your payment option.
- 2 To pay offline select pay offline and click on Generate challan to get your challan / to Pay Online select it and proceed towards payment gateway.

Slide 3(f)...

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

Partner Copy

Firm\Business Name : Airtel
 Applicant No : 1483
 Application Date : 02-05-2016
 Ward No : 3
 Application Type : Surrender
 TurnOver : 500,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	250.00
#			
#			
TOTAL			250.00/-

Amount (in words) rupees : Two Hundred and Fifty only/-
 Date: 02-05-2016 Signature Of the Applicant

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

Citizen Copy

Firm\Business Name : Airtel
 Applicant No : 1483
 Application Date : 02-05-2016
 Ward No : 3
 Application Type : Surrender
 TurnOver : 500,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	250.00
#			
#			
TOTAL			250.00/-

Amount (in words) rupees : Two Hundred and Fifty only/-
 Date: 02-05-2016 Signature Of the Applicant

DHANBAD MUNICIPAL CORPORATION
DHANBAD MUNICIPAL CORPORATION

DHANBAD MUNICIPAL CORPORATION Copy

Firm\Business Name : Airtel
 Applicant No : 1483
 Application Date : 02-05-2016
 Ward No : 3
 Application Type : Surrender
 TurnOver : 500,000.00

Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	250.00
#			
#			
TOTAL			250.00/-

Amount (in words) rupees : Two Hundred and Fifty only/-
 Date: 02-05-2016 Signature Of the Applicant

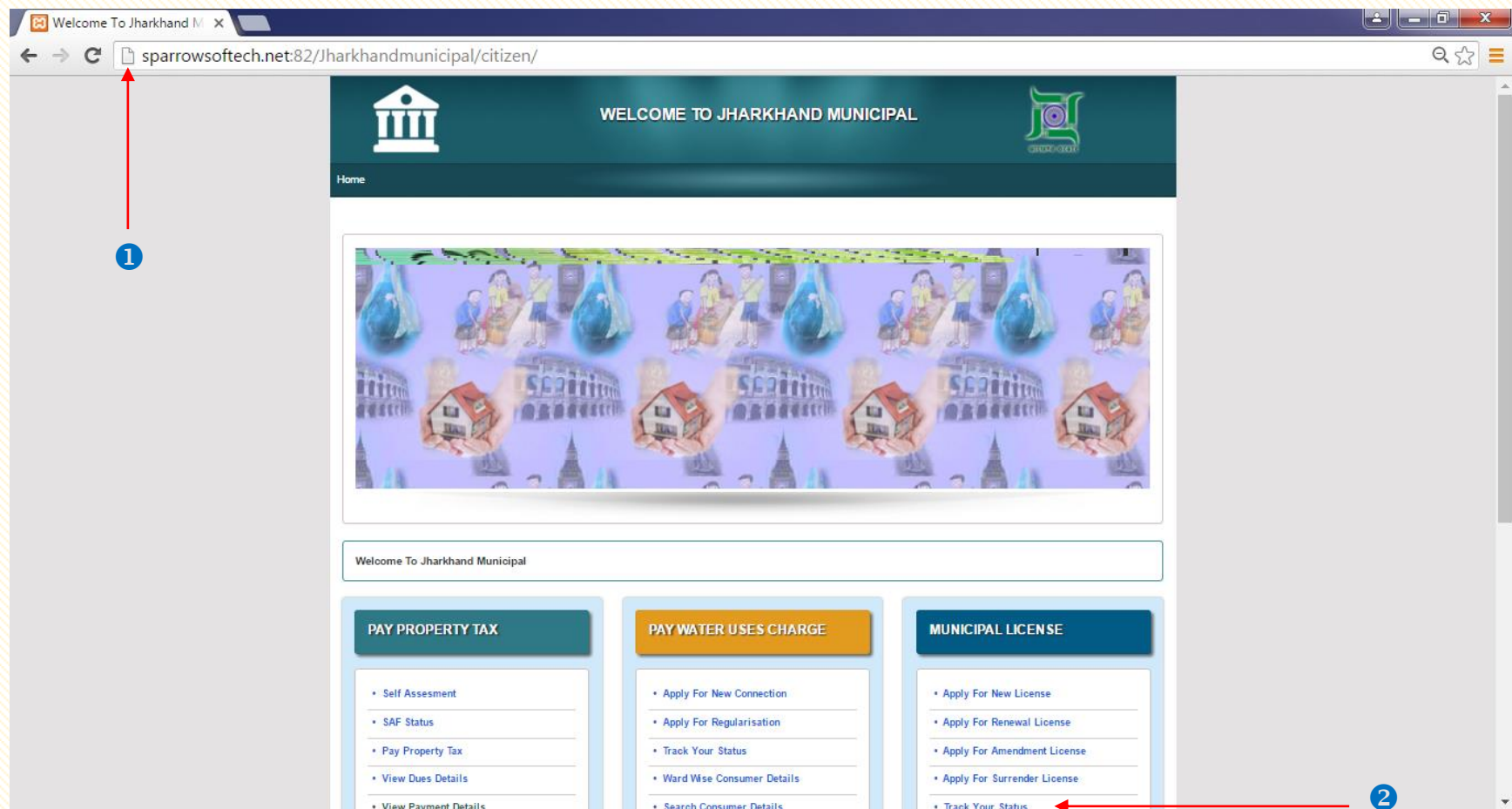
1 → [Print](#)

Thank You For Register .
Please visit your nearest JanSuidha Kendra with a copy of your Challan to pay the fee.

- 1 Click Print button to take the printout of the challan and visit your nearest Jan Suidha Kendra for payment.

Track your application status.

Slide 1...



- 1 Open your internet browser and login to the website – 123.63.57.27:82
- 2 Select Track your status.

Slide 2...

Municipal Licence...!

Please Select Municipal

Please Select Municipal : ---Please Select ---

GO NOW

1

2

Best viewed in 1024x768 resolution

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1 From the dropdown menu please select your municipal corporation.

2 Next, click Go Now Button.

Slide 3...

The screenshot shows a web application interface for tracking status. At the top is a dark teal navigation bar with links: Home, Apply For New License, Apply For Renewal License, Apply For Amendment License, Apply For Surrender License, and Track Your Status. Below this is a teal header for the 'Track Your Status' section, which includes a 'Back' link. The main content area has a clock icon and the text 'TRACK YOUR STATUS'. It contains two input fields: 'Application No *' with the value '1459' and 'Mobile No *'. Between these fields is the word 'OR'. Below the mobile number field is a teal 'Search' button. Two red arrows with blue circular numbers point to the input fields: arrow 1 points to the 'Application No' field, and arrow 2 points to the 'Search' button. At the bottom of the page, there is a footer with the text 'Best viewed in 1024x768 resolution' and 'Design and Developed by Sparrow softech Pvt. Ltd.'.

Track Your Status [Back](#)

TRACK YOUR STATUS

Application No *

OR

Mobile No *

Best viewed in 1024x768 resolution Design and Developed by Sparrow softech Pvt. Ltd.

- 1 Enter the application number or mobile number to track the status of the application.
- 2 Click on search button to know the status of the application.

Slide 3(a)...

Home	Apply For New License	Apply For Renewal License	Apply For Amendment License	Apply For Surrender License	Track Your Status
------	-----------------------	---------------------------	-----------------------------	-----------------------------	-------------------

Detail of Applied Form For Trade Licence for DHANBAD MUNICIPAL CORPORATION	
Your applied application no. is 1458 . You can use this application no. for future reference.	
Current Status : Application Form Approved	
Applicant Connection Request Type Details	
Application Type : New Licence	Firm Type : Partnership
Licence No. : DHA5043016458	Type of Ownership of Business Premises : On Rent
Applicant Details	
SNo : 1	
Name : Shilpa	Father Name : father
Ward No : 12	Mobile No : 9658741235
Pan No :	Aadhar No :
Address : harmu	Email Id :
Details Of Business (Please fill in capital letters)	
Ward No : 5	Holding(If Any) No :
Name of Business / Firm : Sparrow	Nature of Business / Firm : Software firm
Name Of Owner of Business Premises. : subojit	Brief Description of Business / Firm : Jkd
Date of Establishment : 30-04-2016	PAN No(If any) :

Continued.....

Slide 3a(continued)...

TIN No(If any)	:		Sales Tax No (If any)	:	
Address	:	kanke	Street Name	:	
Annual Turnover of Business (in Rs)	:	40000000	K No.	:	
Bind/Book No.	:		Account No.	:	

Documents Uploaded				
SNo.	Document Name	View	Status	Remarks
1	STARTING CAPITAL (NEW BUISNESS)	File Uploaded	Verified	No Remarks
2	ENCLOSE DEED OF AGREEMENT	File Uploaded	Verified	No Remarks
3	ID PROOF OF TRADE APPLICANT	File Uploaded	Verified	No Remarks
4	ELECTRICITY BILL(IN THE TRADE APPLICANT NAME)	File Uploaded	Verified	No Remarks
5	NOC FROM THE OFFICER OF DISTRICT FIRE SERVICE	File Uploaded	Verified	No Remarks

Payment Detail			
Processing Fee	: 2500.00	Payment Through	: CASH
Challan No	: 343	Transaction Date	: 30-04-2016

Challan Details	
<div><div>1</div><div>View Challan</div><div>View Memo</div><div>View Receipt</div><div>3</div></div> <div><div>4</div><div>Print</div><div>2</div></div>	

- 1 Click on view challan to view the challan.
- 2 Click on view memo to view the memo.
- 3 Click on view receipt to see the receipt.
- 4 Click on print button to print the application status.

Slide 3(6)...

DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION				DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION				DHANBAD MUNICIPAL CORPORATION DHANBAD MUNICIPAL CORPORATION			
Partner Copy				Citizen Copy				DHANBAD MUNICIPAL CORPORATION Copy			
Firm\Business Name : Airtel				Firm\Business Name : Airtel				Firm\Business Name : Airtel			
Applicant No : 1482				Applicant No : 1482				Applicant No : 1482			
Application Date : 02-05-2016				Application Date : 02-05-2016				Application Date : 02-05-2016			
Ward No : 3				Ward No : 3				Ward No : 3			
Application Type : New Licence				Application Type : New Licence				Application Type : New Licence			
TurnOver : 500,000.00				TurnOver : 500,000.00				TurnOver : 500,000.00			
Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount	Sl.No	Account Head	Period	Amount
01	License Fee current	2016-2017	700.00	01	License Fee current	2016-2017	700.00	01	License Fee current	2016-2017	700.00
#				#				#			
#				#				#			
TOTAL			700.00/-	TOTAL			700.00/-	TOTAL			700.00/-
Amount (in words) rupees : Seven Hundred only/-				Amount (in words) rupees : Seven Hundred only/-				Amount (in words) rupees : Seven Hundred only/-			
Date: 02-05-2016				Date: 02-05-2016				Date: 02-05-2016			
Signature Of the Applicant				Signature Of the Applicant				Signature Of the Applicant			

1
→
Print

Thank You For Register .

Please visit your nearest JanSuvidha Kendra with a copy of your Challan to pay the fee.

- 1 Click Print button to take the printout of the challan and visit your nearest Jan Suvidha Kendra for payment.

Slide 3(c)...

Memo

DHANBAD MUNICIPAL CORPORATION

अनुज्ञप्ति

झारखण्ड नगरपालिका अधिनियम 2011 की धारा 155 (i) एवं 455 (i) के अंतर्गत

संख्या : DHA3050216482
दिनांक : 02-05-2016

श्री Sweety पिता/पति का नाम Sumil

वार्ड नं. 1 मुहल्ला Patna

को DHANBAD MUNICIPAL CORPORATION क्षेत्रान्तर्गत

फर्म /प्रतिष्ठान का नाम Airtel

वार्ड 3 मुहल्ला / बाईलैन में Kadru

के लिए निर्धारित शुल्क 700.00 Seven Hundred

रु० विविध रसीद सं. 252 दिनांक 02-05-2016

द्वारा प्राप्त कर वर्ष 02-05-2016 To 31-03-2017 के लिए अनुज्ञप्ति निम्नांकित शर्तों के अधीन प्रदान की जाती है।

नोट :-

- यह अनुज्ञप्ति जिस व्यवसाय के लिए निर्गत की गई है, वही व्यवसाय चलाया जाना है। इसमें यदि परिवर्तन की जाती है, तो निगम से पूर्वानुमति आवश्यक है।
- व्यवसाय स्थल का परिवर्तन अथवा परिसर वृद्धि की सूचना निगम को देना अनिवार्य है।
- व्यवसाय बंद करने की सूचना पूर्व में ही देना होगा।
- यदि व्यवसाय की प्रकृति के अनुसार अन्य संबंधित विभाग से अनुमति प्राप्त करना आवश्यक है और तत्संबंधी अनुमति जिस अवधि के लिए प्राप्त है उसी अवधि तक के लिए अनुज्ञप्ति मान्य होगा।
- प्रत्येक वर्ष अप्रैल के प्रथम सप्ताह में अनुज्ञप्ति नवीकरण कराना आवश्यक होगा।
- अनुज्ञप्ति अवधि समाप्ति के एक माह पूर्व इसके नवीकरण का आवेदन देना अनिवार्य है।
- नवीकरण में विलम्ब होने पर झारखण्ड नगरपालिका अधिनियम 2011 की धारा 459 के अधीन Penalty देय होगा।
- प्रतिष्ठान के सामने अवैध पार्किंग नहीं होनी चाहिए।
- निगम द्वारा निर्धारित स्थल पर ही कचरा फेंकना सुनिश्चित करेंगे।

निबंधन पदाधिकारी,
DHANBAD MUNICIPAL
CORPORATION

For More Details Please Visit : www.ranchimunicipal.com
Or Call us at 18001212241 or 0651-7145511


Print

1

1 Click on the print button to take a print of the application.

Slide 3(d)...

Payment Receipt



DHANBAD MUNICIPAL CORPORATION
NEW /Renewel /Amendment/Surrender

LICENSE FEE RECEIPT

Receipt No. : 252
Date : 02-05-2016
Department / Section : Municipal License Section
Account Description : Licenses Fee Charges
Business/Firm Name : Airtel
A Sum of Rs. 700.00 (in words) Seven Hundred
towards Licenses Fee vide CASH.
Signature of Clerk
Signature of Authorised Officer
N.B.Cheque/Draft/ Bankers Cheque are Subject to realisation

LICENSE FEE DETAILS

Account Description	Period	Amount
License Fee Current	2016-2017	700.00
	Total	700.00

Print

- 1 Click on the print button to take a print of the application.



Sparrow Softech Pvt Ltd.