SOEN 341 Group C
Meeting Minutes (3)

September 23, 2017

I. **Call to order**

The meeting was held at 12h15 on September 23, 2017 at Concordia University H400-2.

II. **Attendees**

    a) Daniel Anthony Romero, Loïc Huss, Alex Hayeur, David Bérard, Evan Mateo, Xintong Chen, Karen Bie, Kayne Herrmann and Giancarlo Sierra (TA)

III. **Open issues**

    a) Weekly meeting with Giancarlo Sierra (TA)

    b) Tasks for Sprint 2

    c) Resolving git ignore issues

IV. **Accomplished actions**

    a) Positive feedback from the TA: great work, good current and future ideas. His recommendations: create a branch for each feature, uses labels, use the wiki feature in GitHub to separate the code from documentation and add a description of the overall project. Moreover, if possible, minimum of 3 meetings/scrums per week.

    b) Tasks for Sprint 2 were distributed to each team member. See issues #1-5.

    c) Refactoring needed to be executed in order to resolve issues with the git ignore.

V. **Adjournment**

The meeting was adjourned at 13h30.

Minutes submitted by: Kayne Herrmann

Minutes approved by: Group C

VI. **Next meeting/scrum**

Monday, September 25th 2017 on Slack.