



# Q&A Authoring Guidelines

July 2025

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## What's new?

- 1. [Updated instructions on how to skip questions with blurred images](#)

# Your Journey



## Promotion Criteria for Live Q&A

Particulars	Criteria
Solution count	3
Average QC score	$\geq 4.5$
Skip limit (per attempt)	100

### Follow these steps to start your journey as an expert:

1. Log in with your credentials on [expert.chegg.com](https://expert.chegg.com) and complete the mandatory training.
2. Click on 'Start practicing' and submit at least **3 solutions in an attempt with an Avg QC score of  $\geq 4.5$** . Once you fulfill this criterion, you'll receive access to the Live Q&A within 4 days.

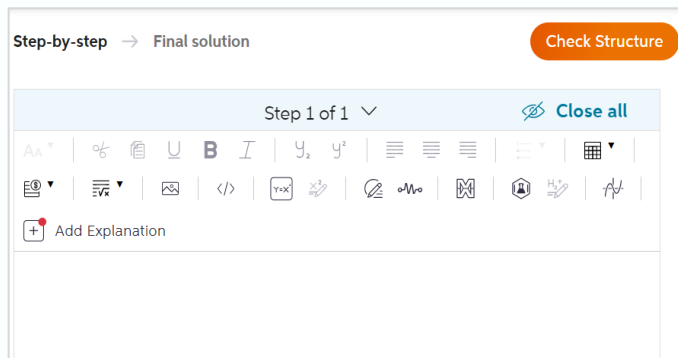
### Note:

- The Practice Site feature is mandatory only for newly hired experts.
- Once you have received the **PS access**, you have **30 days** to complete it.
- You may skip questions if unsure, but please note that you can **skip a maximum of 100 questions per attempt**. If you try to skip more than that, your attempt will be marked as failed.
- You will be paid for all the valid solutions submitted in a passed attempt on the Practice Site. Payments will be made as per the terms and conditions.
- **No payment** will be made for questions solved in the failed attempt(s).

# Check My Structure (CMS)

**Check My Structure** serves as a 24/7 guide to help author better-structured solutions.

The 'Check My Structure' feature on the authoring platform can be used by clicking the '**Check Structure**' button; it is always available while you create your solution.



When you click the '**Submit your solution**' button, a pop-up with structuring recommendations will also appear as shown below:

### Check my structure

Thank you for using "Check my structure." Chegg is dedicated to helping our Experts create great solutions for students to learn from. The below is meant as a guide to creating a better solution. Please note your score doesn't mean your solution is correct and this score may be different from your final QC score.

Requirement	Points	Mark as Not Applicable
You have 50 of 70 total points for a score of 71%. Please ensure your score is at least 75% to submit your solution.		
1. Steps in solution. Students prioritize solutions with <b>two or more steps</b> over single-step solutions.	5/10 points	Not applicable
2. Required editor tools. Receive 5 points for each usage of a Circuit Tool or any other tool.	15/20 points	
3. Words per step. We recommend <b>min 10 words per step</b> for comprehensive learning.	10/10 points	
4. Explanations. Steps with <b>explanations</b> help make learning easier.	0/10 points	
5. No images allowed. Images of content that can be created in Expert 2.0 are not permitted.	10/10 points	
6. Final solution word count. Final solutions with <b>min 5 words</b> increase solution clarity.	10/10 points	

sqna solution size: 10.81 kb

Improve and use editor tools

## Note:

You must achieve a minimum Check My Structure (CMS) score of 75%.

To learn more about **Chegg Q&A Authoring tools**, click [here](#).

# Your Live Q&A Dashboard

The dashboard is divided into several sections with the following annotations:

- Home / My Past Activities**: Navigation tabs at the top left.
- What would you like to do today?**: A section with a document icon and a "Start solving" button. An arrow points from the "My Past Activities" tab to this section.
- Visit your previously submitted solution/s.**: An annotation box pointing to the "What would you like to do today?" section.
- Improve your Chegg rating to increase your authoring price multiplier and authoring limit.**: An annotation box pointing to the "Q&A Authoring" section.
- Visit the question window.**: An annotation box pointing to the "Start solving" button.
- My Stats**: A section showing performance statistics. An arrow points from the "My Stats" header to this section.
- Q&A Authoring**: A section with a "CF Score: 90%" and a "Start solving" button.
- CF Score: 90%**: A score displayed in a light blue box.
- Start solving**: A dark blue button.
- Ensure you follow the Q&A Authoring Guidelines to maintain a CF Score of 80% or more. For any help, please visit our support page.**: A blue informational message box.
- User Guidelines**: A section with a "Q&A Authoring" button.
- Visit Help Centre to view useful resources.**: An annotation box pointing to the "User Guidelines" section.
- Help Centre**: A button with a question mark icon.
- Contact us**: A section with a "Support ticket unresolved?" button.
- Support ticket unresolved?**: A button with a question mark icon.

**Q&A Authoring** NA Pricing 10 Q Limit

Students love reading clear, step-by-step solutions. Author well-explained solutions using our in-built editor.

CF Score: 90%

Start solving

**My Stats** Today

CF Score	N/A
Solved	0
Skipped	0

Ensure you follow the Q&A Authoring Guidelines to maintain a CF Score of 80% or more. For any help, please visit our [support page](#).

**User Guidelines**

Q&A Authoring

**Contact us**  
Reach out for any support or queries.

Support ticket unresolved?

**Frequently Asked Questions**

Overall Q&A Authoring

My question got skipped automatically. How can I get the same question again?

What happens if my account gets revoked?

# Question Window

Click on “Start solving” on the homepage to take you to the question.

You get 10 minutes to decide if you want to solve or skip/exit the question.

The screenshot shows the Chegg 'Question Window' interface. At the top, the Chegg logo is on the left, and 'Expert Q&A' and 'My solutions' are in the center. On the right, there are links for 'Guide Me', 'Notifications', and a user profile icon. Below the header, the 'Student question' section is visible, with a green 'Safe to solve' badge and a 'Time Left : 00:09:45' timer. The question text asks to explain the functions of structural members (column, slab) and draw sections A-A and B-B. At the bottom, there are three buttons: 'Skip question', 'Start Solving', and 'Exit'. Annotations with orange boxes and arrows point to these buttons: 'Click here to skip the question and move to the next one.' points to 'Skip question'; 'Click here to start solving the question.' points to 'Start Solving'; and 'Click here to exit.' points to 'Exit'. A large orange box on the right contains a note about the 10-minute timer.

**Student question** Safe to solve ⓘ ⌚ Time Left : 00:09:45

Explain the functions of the following structural members in a building:

- i. column
- ii. slab

A -

Draw section A - A with annotations. Explain the functions of the reinforcements that shown in your drawings.

Draw section B - B to show the reinforcement details of the R. C. column.

How to prevent the slender main bars of a column from buckling when subject to axial load.

Why this type of slab does not have beams? What are the advantages of using this kind of slab?

Describe the main features of a waffle slab.

In a reinforcement detail drawing, what is meant by '6T32 - 01'?

**Note:** If you do not decide in the allocated **10 minutes**, the question gets skipped automatically and a new question will appear on your screen.

**Click here to skip the question and move to the next one.**

**Click here to start solving the question.**

**Click here to exit.**

**Skip question** **Start Solving** **Exit**

# How to Skip Questions

You can skip a question whenever you want, provided you select the correct skip reason. You can choose the reason from the list below:

- **"I can solve, but the question..."** - Choose whether the question is difficult, lengthy, has multiple subparts, or has multiple questions.
- **"I cannot solve this question, because..."** - Choose whether the question is incomplete, requires external tools, does not belong to your subject, or if you do not know the solution.
- **"This question violates authoring guidelines:"** - Choose whether the question belongs to an exam/ test/quiz, has a copyright/external URL, requires lab work, is spam, or has points/ marks/ grades.

## Why are you skipping this question?

☐ I can solve, but the question:

☒ **I cannot solve this question, because:**

Question is incomplete

External tools required

Not Civil Engineering question

I don't know the solution

What is missing?

Image not clear, please re-upload the image

Diagram is not clear, please re-share

Equation seems missing a portion

Not clear on the ask of the question, can you elaborate on what is expected?

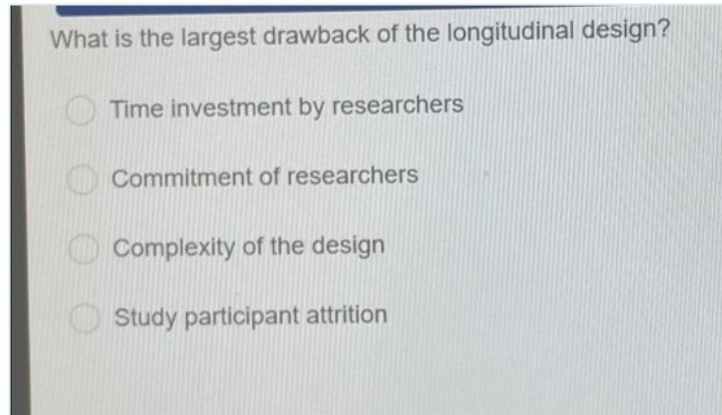
☐ This question violates authoring guidelines:

**Note:** For questions with **blurred images**, use the skip reason: **"Question is Incomplete -> Image not clear/Diagram not clear"**

# How to attempt

**Multiple Choice Questions (MCQs):** Provide the correct option, and a detailed explanation of why that option is correct and why the remaining aren't.

Example:



**Solution approach:** A detailed explanation for each option, i.e., which option is correct, why, and the reasoning for the incorrect options.

**Multiple Questions:** Solve all the questions, unless the student has asked for a specific question to be solved.

Example:

Questions
1.) What is respiratory system?
2.) How do plants make food?
3.) Explain diversity in living organisms.
4.) What are communicable diseases and how to control them?

**Solution approach:** Solve all the questions (as the student didn't specify which one among the 4 needs to be solved).



# How to attempt

**Questions with sub-parts:** Solve **all parts** of multiple sub-part questions unless the student has specified to solve only certain sub-part/s.

Example:

## Student Question

1) please answer the following question in a short response:

- a) Answer the following question from Harriet A. Washington's "Non-Consenting Adults": Was the PolyHeme Study legal? How could patients opt out of the PolyHeme study? What was the outcome of the study?
- b) From the documentary "How to die in Oregon" contrast the experiences of Randy Stroup and Cody Curtis.

**Solution approach:** Solve all the sub-parts of the question. Add the solution of all the sub-parts in your Final Solution section.

**Questions in non-English language:** Solve only when you know the language. If you are unable to understand or translate the language, skip the question under **"I can't solve this question because: >Question is incomplete"** and ask the student to upload the question in English.

Example:

二, 用“的”, “得”或“地”天空:

1. 我朋友把我房间扫( )真干净。
2. 桌子上( )书不是我的书。
3. 她绣花绣( )非常漂亮。
4. 她开心( )说笑。
5. 清清( )河水不断的流着。

**Solution approach:** Solve only when you know the language and submit the solution in English Language only.

# Solution Window

- Click on the 'Start Solving' button in the question window. It will take you to the solution window. On the left, you will see the question, and on the right, the solution.
- You have exactly 120 minutes to solve the question. If you need extra time, you can take advantage of up to 60 minutes of bonus time (in two bursts of 30 minutes each). The first burst will be offered at the 110-minute mark of the 120-minute session, and the second burst will be available at 140 minutes, provided the first bonus time is claimed. If the solution is not submitted within the allocated time, the question will be skipped immediately, and no compensation will be provided for skipped solutions.
- If you encounter difficulty while solving a question, you have the option to skip it and proceed to the next one.

**Student question**⌚ Time Left : 01:59:18

We are evaluating a project that costs \$799,000, has a life of 7 years, and has no salvage value. Assume that depreciation is straight-line to zero over the life of the project. Sales are projected at 158,000 units per year. Price per unit is \$42, variable cost per unit is \$24, and fixed costs are \$809,387 per year. The tax rate is 21 percent, and we require a return of 17 percent on this project.

1. Calculate the accounting break-even point.
2. What is the degree of operating leverage at the accounting break-even point?
3. Calculate the base-case cash flow.
4. Calculate the NPV.
5. What is the sensitivity of NPV to changes in the quantity sold?
6. What your answer tells you about a 500-unit decrease in the quantity sold?
7. What is the sensitivity of OCF to changes in the variable cost figure?
8. How much will OCF change if variable costs decrease by \$1?

**Tag the question** → Step-by-step → Final solution

Subject  
Finance

Sub-subject

Skip question Exit

Back Next Submit your solution

**Note: You have a limited number of skips available on the solution window (Live Q&A)**

The solution flow is divided into **three main steps**:

## 1. Tagging

- Select the sub-subject and the topic.
- Click 'Next' for step-by-step solution.
- Make sure to tag the question correctly.

## 2. Step-by-Step Solution

- Each solution starts with a default step, then click 'Add another step' to add new steps.
- If needed, add in-step explanations by clicking 'Add Explanation'.
- Promote learning with clear, step-by-step solutions.

## 3. Final Solution

- After the last step, add a 'Final Solution', which provides a clear and concise summary in easy-to-understand language.
- If the final solution includes content that's already in the steps (e.g., tables or journal entries), then a simple sentence is enough, pointing to the relevant step.
- Click on 'Preview your solution' to see how it will appear to students. Once finalized, click on "Submit your solution".

# Solution Formatting/Alignment

## Wrong Formatting/Alignment

**Step 2/3**

The term "linear momentum" is not represented with a variable and equations are written in the same line.

Before collision total linear momentum in the direction of ball =  $7.9 \times 8.3 = 65.57 \text{ kgm/s}$

After collision total linear momentum in the direction of ball  
 $= 7.9 \times 6.5 \cos 1.70^\circ + 0.826 \times v \times \cos 18.5^\circ \text{ kgm/s}$

Where v is velocity of balling pin.

**X**

**Step 3/3**

The format of units should be in the equation editor instead of the text.

## Correct Formatting/Alignment

Calculate the total linear momentum in the direction of ball before collision.

$P_1 = 7.9 \times 8.3$   
 $= 65.57 \text{ kg} \cdot \text{m/s}$

The term "linear momentum" is represented with a variable, and units are also written in the proper format.

Write the equation for total linear momentum in the direction of ball after collision.

$P_2 = (7.9 \times 6.5 \cos 1.7^\circ) + (0.826 \times v \times \cos 18.5^\circ)$   
 $= 51.32739 + 0.7833v$

The equation is clearly written and simplified.

**✓**

# Chegg “Honor Code”

Experts help students with the toughest questions while maintaining the highest standards in academic work. In doing so, Experts **must not** participate in aiding **academic dishonesty**.

As an Expert, you must adhere to our “**Honor Code**” to ensure you can continue working with us. **Any violation of our Honor Code would result in revocation of your Expert privileges.**

*Note: Experts should not subscribe to a student account. If found, both student and expert accounts will be terminated, and any balance payment or student subscription amount will be forfeited.*

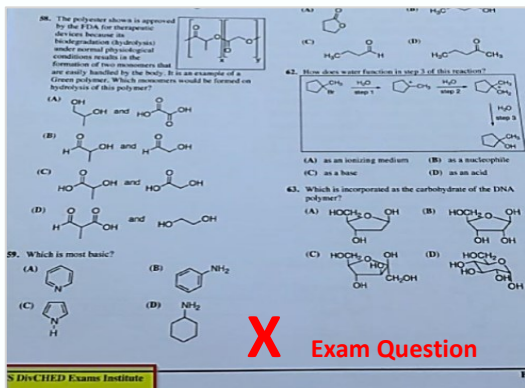
## Honor Code: Dealing with - Examination/Test Questions, Activity-Based Questions

**Do not solve** questions that include terms such as "Final Exam," "Test," "Exam," "Quiz," or "No outside help allowed" without specific dates or dates related to current and future years. If you come across such questions:

- Skip them under **"This question violates authoring guidelines: > Exam/Test/Quiz"** as we do not support any kind of cheating/academic dishonesty.

**Do not solve** questions that require you to perform an activity or experiment to arrive at the final solution.

- Skip them under **"This question violates authoring guidelines: > Requires Lab Work"**



### Student question

Prepare a  $\frac{1}{4}$  and  $\frac{1}{8}$  dilution of the stock 20 U/mL Alkaline Phosphatase in 20 mM Tris pH8 in a 1.5 mL Eppendorf test tube by measuring water, add 200 mM Tris pH 8 Tris, and add enzyme.

**X Activity Based Question**

#### Note:

- Questions from previous year's examinations, quizzes, or tests are not Honor Code Violations and can be attempted.
- Questions with terms like "Exam Review", "Practice Test", and "Practice Exam" are not Honor Code Violations and can be attempted.
- Experiment-based questions that do not require any activity to be performed and include complete data or observations may be attempted. (Note: No other question violation should be present.)

## Honor Code: Dealing with - Copyrighted Questions

**Do not solve** questions with logos/watermarks of institutions, e.g., “Ryerson University”, “Exams Institute”, “Div. Ched”, “ACS”, or “Sapling Learning”, as these are examination / copyrighted questions.

You must skip these under the “**This question violates authoring guidelines: > Copyright/External URL**” reason.

The concept of present value relates to the idea that

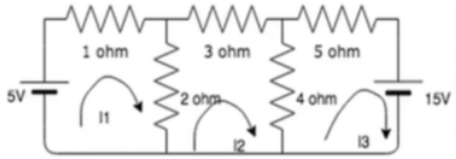
- ☐ The discount rate is always higher when you invest now than in the future
- ☐ The discount rate is always higher when you invest in the future than
- ☐ The money you have now is worth less today than an identical amount you would receive in the future
- ☐ The money you have now is worth more today than an identical amount you would receive in the future

The formula for calculating future value (FV) is

- ☐  $FV = PV / (1+r)^n$
- ☐  $FV = PV / (1+r) * n$
- ☐  $FV = PV \times (1+r)^n$
- ☐  $FV = PV \times (1+r) * n$

**X**

Find the value of  $I_1$ ,  $I_2$  and  $I_3$ .



- a) -0.566A, 1.29A, -1.91A
- b) -1.29A, -0.566A, 1.91A
- c) 1.29A, -0.566A, -1.91A
- d) 1.91A, 0.566A, 1.29A

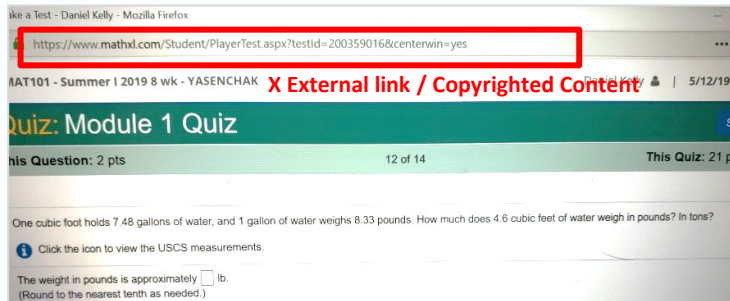
© 2000 - 2026 John Wiley & Sons, Inc. All Rights Reserved. A Division of

**X**

## Honor Code: Dealing with – Third-Party Links

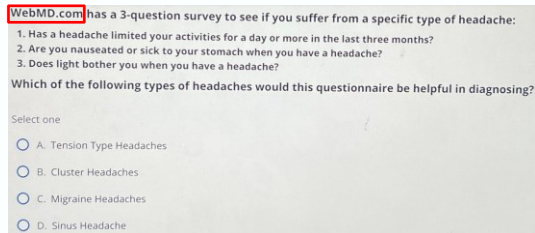
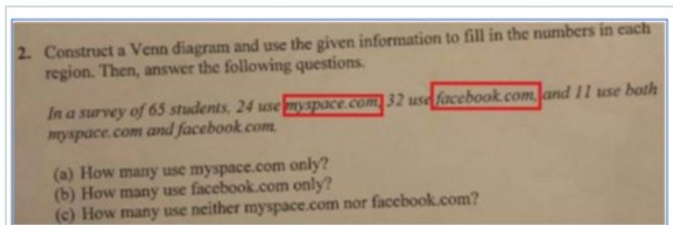
**Do not solve** questions containing external links.

-You must skip such questions under the “This question violates authoring guidelines: > Copyright/External URL” reason.



### Exception -

If website names are part of the question text, then such cases should not be considered a violation. While authoring such solutions, the website names/URLs should not be picked as is from the question content. For example, the website URL 'Myspace.com' can be mentioned as Myspace in the solution window.





## Honor Code: Dealing with

### – Questions having points/marks/grades

#### Do not solve :

- Questions that have points/marks/grades except for questions having a Safe to solve ⓘ tag.
- You must skip all such questions under the **“This question violates authoring guidelines: > Points/Marks/Grades”** reason.

### – Opinion/ Perception-Based Questions, Essay Questions

#### Do not solve :

- Questions that explicitly ask for your opinion or require you to share your own ideas, interpretations, or viewpoints.
- Questions that explicitly ask for an “essay” or “essay writing”.
- Questions that require solution within a word limit.
- You must skip all such questions under the **“This question violates authoring guidelines: > Spam”** reason.

Directions: Read and answer each question below carefully in not less than 5 sentences. (30 points)

1. If given the chance to design your own walking staff, what feature would you add to make it useful on the trail? (10 points) X
2. What are the safety tips you should consider when crossing a fast-flowing river? Provide at least 5 safety tips and briefly explain each. (10 points)
3. Which of the alternative rafts do you think is the safest when crossing a fast-flowing river? Explain your answer. (5 points)
4. Why is swimming important for survival? (5 points)

#### Question

Q1. Give your own example illustrating two of the following economic principles.

- (a) How much is a decision at the margin.
- (b) People usually respond to incentives, exploiting opportunities to make themselves better off.

#### Question

Essay Topic: X

- What is corruption? How does it impact an economy?

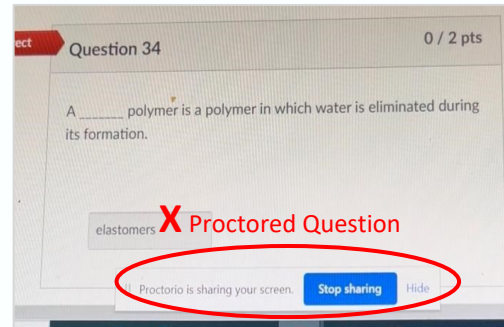
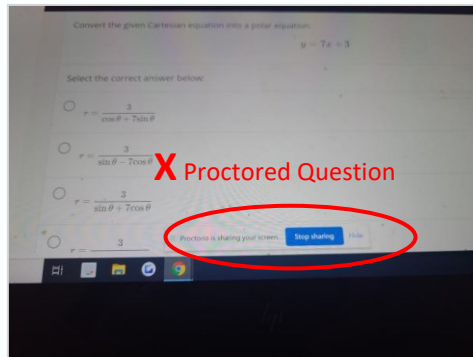
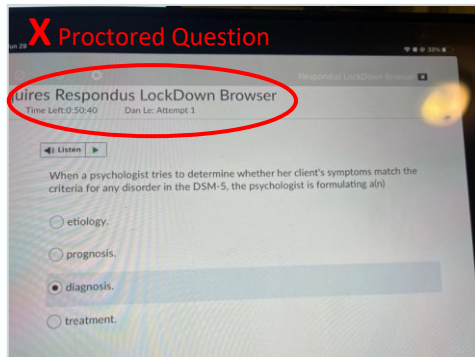
Please make sure you mention your sources in the essay.

## Honor Code: Dealing with - Proctored Exam Questions

Proctored exams are timed, graded exams that a candidate takes on a computer while proctoring software identifies the candidate and supervises the candidate's computer activity by capturing the computer screen, to ensure that the exam is being taken in accordance with the academic integrity rules of the university and professor.

**Do not solve** questions that contain images/terms from proctoring software, such as “Proctorio is sharing your screen”, “Honorlock is sharing your screen”, “Requires Respondus LockDown Browser”, or “ProctorU is sharing your screen”.

You must skip such questions under the “**This question violates authoring guidelines: > Spam**” reason.



## Dealing with - Vague / Non-Academic Questions / Blank Questions

### Do not solve :

- Questions that are vague / non-educational / non-academic.
- Blank questions, such as when nothing is written in the question window, or a blank screenshot is uploaded by a student.

-You must skip all such questions/posts under the “I cannot solve this question, because: > Question is incomplete > Not clear on the ask of the question, can you elaborate on what is expected?” reason.

Examples of some vague/non-academic questions:

Chegg			
Student question			
how do i ask a question on chegg	How can I get into Princeton University?	How to Subscribe to Chegg?	How to raise a support ticket at Chegg?
X	X	X	X

## Plagiarism

Copying content from any source, whether fully or partially, is considered plagiarism. At Chegg, we follow a **zero-tolerance policy** against plagiarism.

### DO NOT:

- Copy content from any third-party sources.
- Reuse existing solutions from chegg.com.
- Use screenshots or photos of any work that isn't yours.

**Note:** If you have solved a similar question before, please take the time to review and revise your solution for every new question.

## Dealing with - Questions explicitly asking to cite external reference/source

### How to cite a research article/ research work

*Author's surname, Author's initial(s). (Date Published). Title of article. Title of Journal/ Publisher*

**Example:** Smith, J. A., & Lee, R. B. (2020). The impact of social media. Journal of Communication.

### How to cite online website sources / URLs

*Author Last Name, Author Initial(s). (Date Published). Title of web page. Website Name.*

**Example:** Brice, M. (2021, March 4). U.S. Senate expected to begin debating coronavirus package on Thursday. Reuters.

#### Note:

- Providing any URL, Digital Object Identifier (DOI), or external link is considered a violation of the Chegg Honor Code, **even if requested by the student**.
- References are allowed only for public figures, public institutions, free academic resources, and open-source content.
- If a specific citation format is requested by the student, we should follow **it without including URLs or DOIs**.
- If no format is specified in the question window, the above-mentioned standard format should be followed.

### Examples of acceptable and non-acceptable citations in solutions:

Smith, J. A. (2020). *The impact of social media on communication*. Journal of Modern Media, 15(3), 45–60.



Brown, S. (2019). *Cognitive development in children*. Penguin Publishing.



Smith, J. A. (2020). *The impact of social media on communication*. Journal of Modern Media, 15(3), 45–60.

<https://doi.org/10.1234/jmm.v15i3.2020>



Brown, S. (2019). *Cognitive development in children*. <https://www.publisher.com/ebooks/cognitivedev>



# Quality Parameters

Quality reviews are feedback from our quality team to help you improve your solutions and enhance the student learning experience.

Solutions are evaluated based on **six key parameters: Relevancy, Completeness, Accuracy, Clarity, Structure, and Voice.**

To check your Quality Reviews, go to 'My Solutions' tab.


You will find:

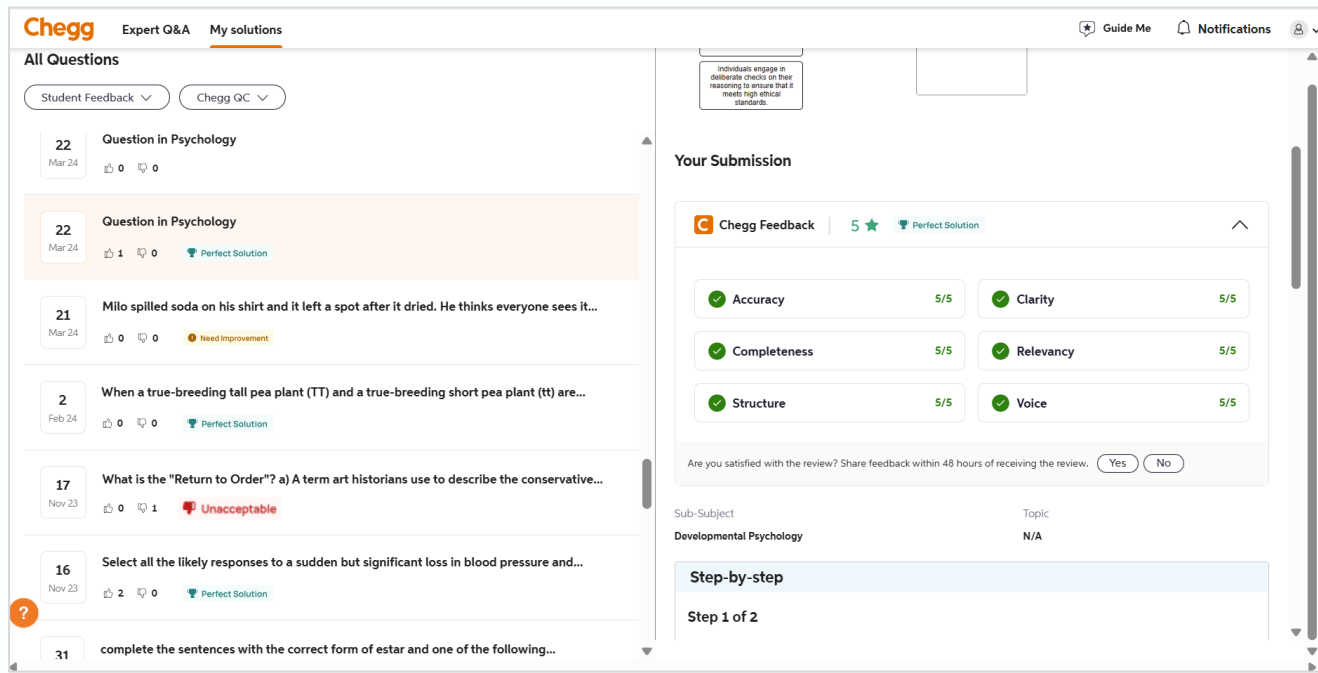
**Chegg Feedback** – Provided by the Chegg Quality team as part of the quality review process.

**Student Rating** – Given directly by students in the form of a thumbs up or thumbs down.

Chegg Feedback is classified into **three categories**:

1.  **Perfect Solution**
2.  **Need Improvement**
3.  **Unacceptable**

**Important:** You will not be paid for solutions that receive an  **Unacceptable** feedback in the quality review.



The screenshot displays the Chegg 'My solutions' interface. On the left, a list of questions is shown with their dates and initial feedback status. The right panel provides a detailed view of a selected solution, including the question text, the user's submission, and a 'Chegg Feedback' section with six parameters: Accuracy, Clarity, Completeness, Relevancy, Structure, and Voice, all rated 5/5. Below the feedback, there is a 'Step-by-step' section showing 'Step 1 of 2'.

**Questions List:**

- 22 Mar 24: Question in Psychology (Perfect Solution)
- 22 Mar 24: Question in Psychology (Perfect Solution)
- 21 Mar 24: Milo spilled soda on his shirt and it left a spot after it dried. He thinks everyone sees it... (Need Improvement)
- 2 Feb 24: When a true-breeding tall pea plant (TT) and a true-breeding short pea plant (tt) are... (Perfect Solution)
- 17 Nov 23: What is the "Return to Order"? a) A term art historians use to describe the conservative... (Unacceptable)
- 16 Nov 23: Select all the likely responses to a sudden but significant loss in blood pressure and... (Perfect Solution)
- 31: complete the sentences with the correct form of estar and one of the following...

**Your Submission Details:**

- Chegg Feedback:** 5 stars, Perfect Solution
- Parameters:**
  - Accuracy: 5/5
  - Clarity: 5/5
  - Completeness: 5/5
  - Relevancy: 5/5
  - Structure: 5/5
  - Voice: 5/5
- Are you satisfied with the review?** Yes No
- Sub-Subject:** Developmental Psychology
- Topic:** N/A
- Step-by-step:** Step 1 of 2

# Definition of Quality Parameters

Solutions are reviewed by our quality team mainly based on **6 parameters: Relevancy, Completeness, Accuracy, Clarity, Structure, and Voice.**



**Relevancy:** This indicates how closely a solution aligns with the question asked. It evaluates whether the solution addresses the core aspects of the question and provides appropriate information.



**Completeness:** This indicates how thoroughly the solution addresses various asks in the question. It evaluates whether the solution has all essential information like calculations, diagrams, procedural steps, & explanatory statements in the solution.



**Accuracy:** It refers to how correct the provided solution is for the given question/s. This evaluates the correctness of the information/concept/method followed in the solution.



**Clarity:** Clarity refers to how easily the solution can be understood by the student. This evaluates the language complexity, readability, and redundancy of a solution.



**Structure:** Structure refers to how the solution is organized and presented in relation to the requirements of the question. This evaluates the necessity of steps and their effectiveness in helping the student grasp how to arrive at the solution.





**Voice:** This refers to the language and tone of the solution. This primarily evaluates whether a solution sounds human or overly non-human (bot-like).

# Other Points to Keep in Mind

The following questions can be attempted:

## Questions with

1. This tag:  **Safe to solve** 
2. Terms like Homework/Assignment/Experiment/Lab with or without points/marks from past academic periods/years
3. Terms like Exam Review/Quiz Review/Test Review
4. Terms like Graded assignment/assessment with past date
5. Logos of Laptops/Mobiles visible (like Dell, Apple, etc.)
6. CamScanner/any other image scanner logo
7. Practice/Sample + Test/Quiz/Exam mentioned
8. "Spring"/"Fall" or "F" for any previous year
9. "Exam/Test/Quiz" from past academic periods/years
10. Terms like Practice assessments and assessments from study guides

The following questions should be marked under “ This question violates authoring guidelines: > (Correct Reason) ”:

## Questions with

1. Homework/Assignment/Experiment/Lab with points/marks/grades having current/future/no-academic periods/years.
2. Exam/Test/Quiz mentioned having current/future/no-academic periods/years.
3. Points/marks/grades mentioned having current/future/non-academic periods/years.
4. Graded assignment/assessment questions with due dates.
5. External Website URL (even a partially visible URL).
6. Company Name/Logo/Copyright/External Reference to book/website.
7. “Spring”/“Fall” or “F” with or without points/marks for the current/future/no-academic periods/years.
8. Take Home Exam/Take Home Test/Take Home Quiz with current/future/no-academic periods/years.
9. Specific instructions to take “no outside help” must be skipped under the ‘Exam/Test/Quiz’ reason.
10. Unethical intent. e.g., Questions requiring web scraping in the solution must be skipped under ‘Spam’ reason.

# Practices to Avoid

## Avoid prohibited behaviors, including these areas:

1. **Illegal:** Defamatory, libelous, copyright, privacy, patent, trademark, or contract rights violations.
2. **Violent:** Abusive, harmful, harassing, threatening.
3. **Inappropriate:** Sex, indecency, bodily function, obscenities, death/trauma/grief, socially offensive topics.
4. **Prejudiced:** Bigotry, racism, xenophobia, sexism, ageist, disability, religious discrimination.
5. **Malicious:** Security threats, exploitative.
6. **Fraudulent:** Commercial activities, contests, sweepstakes, unsolicited advertising, spam.
7. **Misappropriating:** Modifying, copying, distributing, downloading, scraping, or transmitting content.

## Avoid:

1. Submitting solutions containing **AI-generated content**. Doing so would result in appropriate penalizations.
2. Asking students for feedback (**upvote/like/rating**) in the solutions.
3. Use of **improper language/profanity** on the Chegg Q&A platform.
4. Sharing/asking for **personal details**.
5. Skipping questions using **incorrect skip reason**.
6. Providing any **URLs/hyperlinks in the solution window**.
7. Submitting **incomplete/incorrect/irrelevant/direct** solutions.
8. Posting **irrelevant comments/suggestions in the solution window**.
9. Submitting hard-to-read or **illegible solutions**.
10. **Posting off-site requests** – All interactions between students and experts must occur via the Q&A platform. If students are requesting off-site help, please flag this behavior as abusive/spam.
11. Pasting the **question instructions in the solution window**.
12. Solving **blank or incomplete questions**.



# Payments

Payment for valid solutions submitted on Live Q&A during a month is processed in the following month.

## Terms of our payment policy:

- You are paid only for correct solutions that conform to Q&A solution guidelines.
- You must submit your OWN PAN, AADHAAR and bank details (jointly-held bank accounts are prohibited).
- In line with Income Tax guidelines, Chegg is required to deduct applicable TDS on all payments made to Experts who have submitted their PAN card details. In such a case, you will be provided with a Form-16A mentioning the deduction.
- If payment is not processed in a particular month due to missing/incorrect bank details, they will be processed in next month's payment cycle only if the required details are provided in time.
- **Any misuse of authoring privileges will lead to immediate account revocation and forfeiture of any due payments.**

# How to Contact Us?

In case of any query, feel free to contact us through any of the following modes:

- Visit our **self-help** section at <https://qnasupport.cheggindia.com/portal/en/kb/expert-support>
- Submit a **support ticket** at <https://qnasupport.cheggindia.com/portal/en/newticket>