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HENRY HARVIN® EDUCATION

Certified Business Analytics Practitioner (CBAP) Course

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Knowledge which can help you during the Course
- Mathematical Background - Algebra, Geometry
- Statistics Techniques
- Business Process/Analysis (Domain wise)
- Some programming background (C/R/Python)
- Excel, SQL Techniques

Before Start (Always find the latest version of application, download and setup as ADMINISTRATOR; unless specified otherwise)

- Install Anaconda : https://www.anaconda.com/distribution/#download-section (Windows or Mac) - 64 bit installer - ~ 650 MB; (Check which OS you are installing)
- Complete the Anaconda Setup : See these instructions in LMS .

How to Get Started: (Online Zoom Meeting - if planned)

- **Platform:** Live Online on Zoom Cloud Meetings (zoom.us)
- **Step#1:** Go to: **https://zoom.us/j/xxxx (xxxx - zoom ID will be told later)**
- **Step #2:** Something will download. Let it download and follow simple steps to proceed.
- **Step #3:** You will then see a blank screen with a toolbar at the bottom (toolbar includes icon of mic, camera etc)
- **Step #4:** Click on Camera- Turn **ON**(And direction of camera towards white board)
- **Step #5:** Click on Mic- Turn **OFF** (It should be in unmuted mode during the doubt session only)
- **Step #6:** Click on Screenshare- Turn ON (Click on 1st option when you get option- which screen to share)

Project Management (Recommended)

- Note : Mac Laptops already have Git and SVN installed. You may have to install some app depending upon existing configuration
- Download and Install Git (64 bit) : https://github.com/
- Download Install Git Desktop (64 bit) : https://desktop.github.com/

- Signup for Git : https://github.com/ (verify with your email) and create your ID.
- Follow trainer Profile : https://github.com/xxxxxx (xxxx - trainers ID)
- Star the repository which your trainer has specified (mark star after your login so u can easily access the repository)
- Other Setup Trainer will explain during class / Can refer to online PPT in LMS or Mind Map shared

HH LMS

- Login to LMS : **http://henryharvin.org**
- Login ID - 10 digit mobile no given to HHE and pwd as 1234). you can change the password after login (this may not work if I users not added to LMS. Awaiting user details. Will be set up when first class starts. Provide details through Student Coordinator)
- You will see courses where you have been enrolled.
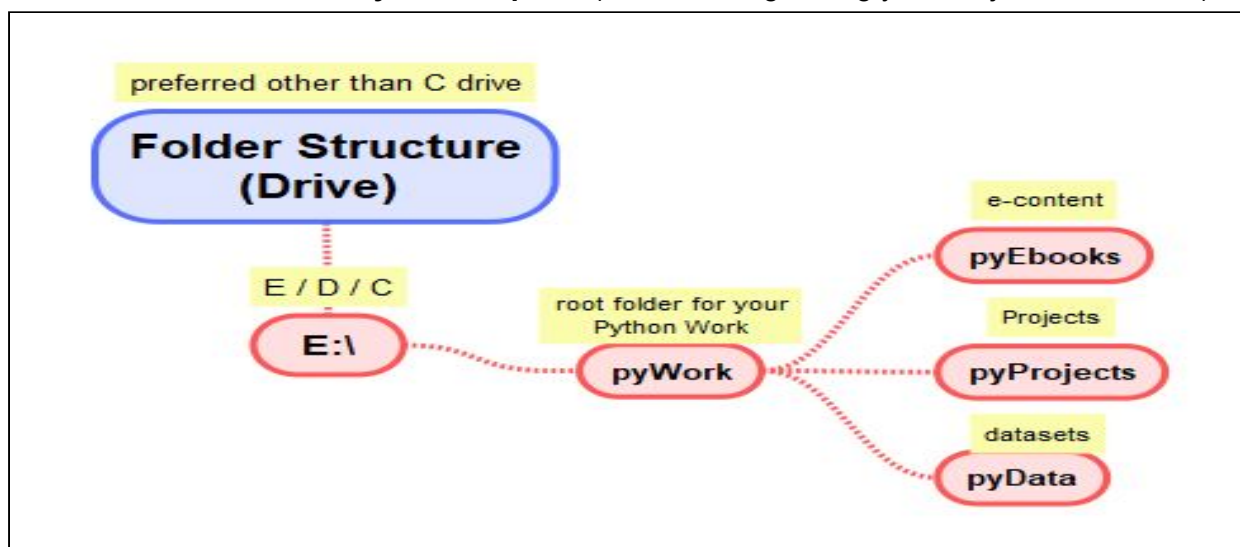- Complete the initial questionnaire asked for

Notes:

- Have your laptop fully charged
- Should have net connection central or mobile data
- Refresh your knowledge of Statistics and data manipulation in excel if learnt earlier
- For Online Classes preferably use headphones; can use your mobile for online video and laptop for practising the analytics work.
- You can give feedback at the end of each session (Conduct, Topics, Difficulties etc)
- Keep yourself updated with Course Schedule
- Mark your attendance Online :

Software	URL	Latest version
Anaconda	https://www.anaconda.com/distribution/#download-section	Windows- 2020.02 (~ 700 MB)
Git	https://git-scm.com/download/win https://github.com/git-for-windows/git/releases/download/v2.25.0.windows.1/Git-2.25.0-64-bit.exe	Windows - 2.25
Git Desktop	https://desktop.github.com/	Windows 2.1.1

Always Install as Administrator

Create Folder Structure in your Computer (This is for organising your Projects/ E-Content)

IDE for Python
- Jupyter
- Spyder (This will be mainly Used)