FROM, 5th

HARI

Bank nagar,

Annamalai street,

Vellore,

5th may 2024,

TO,

Guganesh

Muthukadai,

Amman temple street,

Ranipatti,

Subject: Request to give leave to me.

Sir/Mam,

Hello sir my name is G. shree hari I request you to give leave because I am going to my grandmother house because in my grandmother house one festival is going on so that I am going to take leave.

Thank You sir.

Yourfaithfully,

G. shree hari