

AYANDA BHEBHE

FINANCIAL ACCOUNTANT / MANAGEMENT ACCOUNTANT / FINANCIAL MANAGER

PROFESSIONAL PROFILE

An accomplished, dynamic and well-seasoned Accountant and Auditor with over 9 years of experience. My expertise includes extensive knowledge of International Financial Reporting Standards (IFRS), IFRS for SMEs and International Standards of Auditing (ISA) including Generally Recognized Accounting Practices (GRAP). I have successfully worked with both private and public sector entities across various industries. I am also a CaseWare specialist and have obtained a proven track record in installing, operating, maintaining, upgrading, and supporting whilst meeting end-user requirements and exceeding expectations.



WORK EXPERIENCE

SENIOR FINANCIAL ACCOUNTANT

SA Corporate Real Estate Limited
December 2022 – Current

Key Functions & Responsibilities:

- Maintaining accounting controls in line with company procedures and policies.
 - Prepare the monthly Swap Derivatives for company and subsidiaries
 - FNB Bank approver and authorizer on all payments
 - Preparing the Intercompany loans for the Group & Subsidiaries
 - Supervise the property sales schedules for broll managed properties
 - Prepare and calculate the commitment fees for all revolvers in Group
 - Prepare and calculate upfront fees and agency fees from revolvers
 - Reviewing of Mauritius Accounting
 - Prepares interim reporting for bi-annual distribution announcement
 - Prepares inputs for financial reporting
 - Prepare consolidated and separate annual financial statements for the group
 - Compiles supporting documents and reports for financial manager
 - Develop and document business processes and accounting policies
 - Direct internal and external audits to ensure compliance
 - Handling the Audit & Review queries for the Property Companies and Joint Venture
 - Participate in the completion of VAT returns
 - Ensure compliance with GAAP principles at all times
 - Prepare all statutory reporting (e.g. Stats SA submission, etc)
 - Prepares VAT computation and VAT submission (VAT 201)
 - Monitors VAT compliance
 - Prepare and administers journals and reconciliation (External TB's, Co-owner allocation, Loan accounts, NDR and Fund Clear)
 - Drive the process of clearing historical items
 - Prepare Annual returns for all subsidiaries

ACCOUNTANT/AUDIT SENIOR

Growthstone Assurance Inc.
January 2022 – November 2022

Key Functions & Responsibilities:

- Monthly management accounts.
- Drafting separate and consolidated annual financial statements.
- Reviewing consolidated annual financial statements.
- Maintaining and implementing internal control procedures.
- Performing full accounting and bookkeeping functions.
- Managing full audit functions with internal/external.

Contracted to Deloitte SA to assist with the Eskom External Audit:

CONTACT

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DOB:20/02/1991

EDUCATION

Advanced Diploma in Management Accounting

The Institute of Management Accountants 2024

Bachelor Of Commerce Honours in Management Accounting

University of KwaZulu-Natal 2022

Post Graduate Certificate of Theory in Accounting

University of Johannesburg - 2013

Bachelor Of Commerce Degree in Accounting

University of Johannesburg - 2012

Matric Certificate

Blue Hills College - 2009

Professional Development:

Middle Management Development Programme- In progress

Duke Cooperate Education

Chartered Institute of Management Accountants (CIMA)- In progress

South African Institute of Chartered Accountants (SAICA) Articles Completed – 2017

Registered as an **Associate General Accountant (SA)** member ID 20031591 - 2018

WORK EXPERIENCE

- Implemented and prepared financial reports.
- Maintained statutory compliance.
- Maintained and implemented internal control procedures.
- Managed all internal and external audits.
- Performed full accounting and bookkeeping functions.
- Oversaw the posting of all transactions to all company ledgers.
- Attended to month/year end journal posting.
- Oversaw the recording and valuation of inventories.
- Performed and reviewed bank reconciliations, debtors' reconciliations, creditors reconciliations and intercompany reconciliations.
- Prepared the monthly management accounts pack and annual audit packs (hard/soft copy).
- Prepared balance sheet reconciliations and cash flow forecasts.
- Prepared and analyzed income statements ledgers.
- Prepared financial budgets and forecast.
- Prepared separate financial statements and consolidated financial statements.
- Managed and coached junior staff members.
- Conducted developed plans and KPI discussions with junior staff reporting to me.

CaseWare Working Papers Senior Consultant

Adapt IT (Pty) Ltd

September 2018 -December 2021

Consulting work done for clients:

- Managed projects assigned to the consulting department.
- Consulted and provided training for corporate clients and public entity clients on, IFRS, IFRS for SMEs, US GAAP, Modified Cash, GRAP, MFMA, MSCOA and PFMA.
- Assisted clients in integrating their ERP to CaseWare.
- Customized templates to fit client requirements (Case View Customisations).
- Assisted clients and facilitated with drafting of financial statements on CaseWare
- Maintained and updated accounting systems for clients.
- Provided financial analysis and support to management and all business operational areas.
- Prepared monthly and quarterly reports for the CaseWare department to use in various reports.
- Created a platform within quarterly profitability review to evaluate the success of projects post-launch review, providing insight and learnings which can be taken into future launches

Clients worked on:

- Nqutu Local Municipality
- Xhariep Local Municipality
- iSimangaliso Wetland park
- uMgeni Local Municipality
- KwaZulu Natal Department of Economic Development
- Mossel Bay Local Municipality
- Dr. Pixley Ka Seme Local Municipality
- Ithala Development Finance Corporation Limited
- South African National Energy Development Institute (SANEDI)
- Land and Development Bank of South Africa
- South African Broadcasting Corporation (SABC) SOC
- Mpumalanga Provincial Treasury
- Eastern Cape legislature
- National University of Limpopo
- City of Tshwane
- North West Provincial Legislature Government
- Eastern Cape Department of Transport
- Bitou Local Municipality
- Companies & Intellectual property Commission
- JB Marks Local Municipality

CERTIFICATES

Certificate for Training and Facilitation Skills

Certificate of CaseWare Fundamentals

Microsoft Excel beginners to Advanced level certificate

SKILLS

Financial Management

Statutory Reporting

Financial Accounting

Account Reconciliation

Bookkeeping

Financial Analysis, Planning & Forecasting

Team Management

Training, Coaching & Mentoring

Strategy Development & Execution

Process Improvement

Crisis & Change Management

Requirement Identification & Implementation

Risk Identification

Budget Management, Planning & Forecasting

Systems Management & Implementation

Project Management & Execution

Stakeholder Engagement

Investigating Variances

Financial Statement Preparation (IFRS)

Audit Planning & Execution

Tax & VAT Compliance

Working Capital Management

Financial Administration & Reporting

WORK EXPERIENCE

SAICA ARTICLES

Ngubane & Co Chartered Accountants
January 2014 - December 2017

Key Functions & Responsibilities:


- Completed all tasks necessary to gain sufficient exposure to the SAICA Training Program competencies and related documentation over the period of traineeship.
- Planned, executed and finalized audits.
- Prepared annual financial statements within the required framework.
- Prepared taxation calculations for clients.
- Verified client information and claims.
- Outsourced to Auditor-General South Africa (AGSA).
- Audited the predetermined objectives (Auditor-General Procedures).
- Evaluated the Financial viability of clients, i.e. calculating the Ratios
- Overall management accounting and finance functions.

PROFESSIONAL ATTRIBUTES

- Thorough understanding of Generally Accepted Accounting Principles (GAAP) and Generally Recognized Accounting Practices (GRAP).
- Extensive knowledge of International Financial Reporting Standards (IFRS), IFRS for SMEs and International Standards of Auditing (ISA).
- Analytical thinker with strong conceptual and problem-solving skills.
- Meticulous attention to detail with superb organizational skills.
- Ability to work under pressure and meet tight deadlines.
- Ability to work independently and as part of a team.
- Excellent report-writing and communication skills.
- Solid proficiency in Microsoft Office, ERP, and other financial planning software.

Additional information required and references will be provided upon request.

SYSTEMS

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- MS Office Suite
- CaseWare & Case View
- Draft Worx
- ERP
- Broll-Online
- Oracle
- MDA Property manager