Dept. of Biochemistry,

Faculty of Science,

University of Lagos,

Akoka

7th August 2015

The Director,

CITS,

Unilag, Akoka.

Thro’ Head,

Dept. of Biochemistry,

Unilag, Akoka.

Thro’ The course Adviser,

Dept, of Biochemistry,

Unilag, Akoka.

Dear Sir,

Re: Request for the Removal of MAT 317 Course

I Olopade Oluwatobiloba Israel, 400 level student of the Department of Biochemistry with Matric No. 110801076 wrote a letter dated 8th June 2015 to request for the removal of MAT 317 course which I erroneously registered for during the last semester course registration, I found the course recorded on the score sheet sent to the Department from the Department of Mathematics as a ‘F’.

Please Sir, kindly assist me in the removal of the said 300 level course so it will not affect my result.

Thank you Sir, in anticipation for the removal and adequate correction.

Yours faithfully,

Olopade Oluwatobiloba I.

Matric No.: 110801076

Phone No.: 08064489788