



Withdrawal Scenarios – Master of Contemporary Education

Master of Contemporary Education

'No Show' - A student is classed as a 'No Show' if they have not attended any classes or engaged with the programme in any way

Withdrawal period	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
N/A	\$0.00	No record of enrolment, withdrawn from full programme	The scholarship amount is re-adjusted within TML to be awarded to the next recipient, the student does not need to reimburse.	The student is able to re-enrol into another/later intake. Full tuition fees charged (\$7245.60 + GST). Can apply for scholarship again.

If any student withdraws within 8 days of the programme and has paid fees directly to The Mind Lab over \$500 (not via Student Loan):

Withdrawal period	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
Within 8 days after the Start Date of the intake	10% of fees paid or \$500, whichever is lesser deducted, and remaining amount refunded	No record of enrolment, withdrawn from full programme	N/A	The student is able to re-enrol into another/later intake.

Part Time Students

If a Part Time student who has attended any sessions or engaged with the programme in any way withdraws during Part 2 of the programme:

The 10% Date cut off is based on the duration of each course

Withdrawal period	Actual Timeframe	Fees Charged (only charged for courses that a student is enrolled in)	Grade Awarded	Scholarship	Re-enrol into another intake
Within 10% of the course duration for MLED8201, MLED8203 and MLED 8204.	Within 19 days after the Start Date of the intake	MLED8201 - \$90.56+GST MLED8203 - \$90.56+GST MLED8204 - \$90.56+GST	No record of enrolment, withdrawn from full programme	The scholarship amount is re-adjusted within TML to be awarded to the next recipient, the student does not need to reimburse.	The student is able to re-enrol into another/later intake. Full tuition fees charged (\$7,245.60 + GST). Can apply for scholarship again.
After 10% of the course duration for MLED8201. (But still within 10% of the course duration MLED8203 and MLED 8204.)	From 20 days to 30 days after the Start Date of the intake	MLED8201 - \$905.63+GST MLED8203 - \$90.56+GST MLED8204 - \$90.56+GST	'W' grade for MLED8201. For other courses no record of enrolment, withdrawn from full programme		
After 10% of MLED8201. MLED8203 and MLED8204	From 31 days (1 month) to 195 days (28 weeks) from the Start Date of the intake	MLED8201 - \$905.63+GST MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	'W' grade for MLED8201, MLED8203, MLED8204 No record of enrolment, for other courses, withdrawn from full programme	Fees Charged may include any awarded TML Scholarships	
Within 10% of MLED8202	From 196 days (28 weeks) to 211 days (30	MLED8202 - \$90.56+GST	'W' grade for MLED8203, MLED8204		

(But after 10% of the course duration MLED8203 and MLED 8204.)	weeks) from the Start Date of the intake <i>This is 15 days after MLED8202 course Start Date</i>	MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	No record of enrolment, for other courses, withdrawn from full programme <i>Note: MLED8201 Course Concluded</i>		
After 10% of MLED 8202. MLED8203 and MLED8204	After 212 days (30 weeks) from the Start Date of the intake <i>(This is 16 days after MLED8202 course start date</i>	MLED8202 - \$905.63+GST MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	'W' grade for MLED8202, MLED8203, MLED8204 <i>Note: MLED8201 Course Concluded</i>		

Part 3 Withdrawal

**If a Part Time student withdraws within Part 3 of the programme:
The 10% Date cut off is based on the duration of each course**

Withdrawal period	Actual Timeframe	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
Within 10% of the course duration MLED9200.	Up to 30 days from the course start date	\$362.28+GST	No record of enrolment, withdrawn from MLED9200		The student is able to re-enrol into another/later intake. Only charged for courses re-enrolling in. Can apply for scholarship again.
After 10% of the course duration MLED9200	After 30 days from the course start date	\$3622.50+GST	'W' grade for MLED9200	Scholarship recipient has to reimburse FULL scholarship amount to TML	

Academic Penalty

Withdrawing after 75% of a courses duration results in an Academic Penalty

Withdrawal period	Actual Timeframe	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
MLED8201: After 75% of the course is completed	After 21 weeks from the course start date	Full course/s fees to be charged.	'DNC' Did Not Complete grade for any incomplete courses.	Scholarship recipient has to reimburse FULL scholarship amount to TML	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into. Cannot apply for scholarship again.
MLED8202: After 75% of the course is completed	After 16 weeks from the course start date				
MLED8203: After 75% of the course is completed	After 39 weeks from the course start date				
MLED8204: After 75% of the course is completed	After 39 weeks from the course start date				
MLED9200: After 75% of the course is completed	After 37 weeks from the course start date				

Full Time Students

If a Full Time student who has attended any sessions or engaged with the programme in any way withdraws during Part 2 of the programme:

The 10% Date cut off is based on the duration of each course

Withdrawal period	Actual Timeframe	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
Within 10% of the course duration for MLED 8201, MLED 8203 and MLED 8204	Within 9 days from Start Date of the intake	MLED8201 - \$90.56+GST MLED8203 - \$90.56+GST MLED8204 - \$90.56+GST	No record of enrolment, withdrawn from full programme	The scholarship amount is re-adjusted within TML to be awarded to the next recipient, the student does not need to reimburse.	The student is able to re-enrol into another/later intake. Full tuition fees charged (\$7,245.60 + GST). Can apply for scholarship again.
After 10% of the course duration for MLED8201. (But still within 10% of the course duration for MLED 8203 and MLED 8204)	From 10 days to 17 days from Start Date of the intake	MLED8201 - \$905.63+GST MLED8203 - \$90.56+GST MLED8204 - \$90.56+GST	'W' grade for MLED8201 For other courses No record of enrolment, withdrawn from full programme	Fees charged may include any awarded TML scholarships.	
After 10% of MLED8201, MLED8203 and MLED8204.	From 18 days to 90 days from the Start Date of the intake	MLED8201 - \$905.63+GST MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	'W' grade for MLED8201, MLED8203, MLED8204 No record of enrolment for other courses, withdrawn from full programme		
Within 10% of MLED8202 (But after 10% of the course duration for MLED8203 and MLED8204).	From 91 days (13 weeks) to 99 days (14 weeks) from the Start Date of the intake <i>This is 8 days after MLED8202 course start date.</i>	MLED8202 - \$90.56 MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	'W' grade for MLED8203, MLED8204 No record of enrolment, for other courses, withdrawn from full programme <i>Note: MLED8201</i>		

			<i>Course Concluded</i>		
After 10% of MLED8202, MLED8203, MLED8204	After 99 days (14 weeks) after the Start Date of the intake <i>This is day 10 MLED8202 course start date.</i>	MLED8202 - \$905.63 MLED8203 - \$905.63+GST MLED8204 - \$905.63+GST	'W' grade for MLED8202, MLED8203, MLED8204 <i>Note: MLED8201 Course Concluded</i>		

Part 3 Withdrawal

If a Full Time student withdraws within Part 3 of the programme:
The 10% Date cut off is based on the duration of each course

Withdrawal period	Actual Timeframe	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
Within 10% of the course duration MLED9200	Up to 18 days from course start date	\$362.28+GST	No record of enrolment, withdrawn from MLED9200	The scholarship amount is re-adjusted within TML to be awarded to the next recipient, the student does not need to reimburse.	The student is able to re-enrol into another/later intake. Only charged for courses re-enrolling in.
After 10% of the course duration for MLED9200	After 18 days from the course start date	\$3622.50+GST	'W' grade for MLED 9200	Scholarship recipient has to reimburse FULL scholarship amount to TML	Cannot apply for scholarship again.

Academic Penalty

Withdrawing after 75% of a courses duration results in an Academic Penalty

Withdrawal period	Actual Timeframe	Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
MLED8201: After 75% of the course is completed	After 9 weeks from the course start date	Full course/s amount to be charged	'DNC' Did Not Complete grade for any incomplete courses	Scholarship recipient has to reimburse FULL scholarship amount to TML	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into. Cannot apply for scholarships again.
MLED8202: After 75% of the course is completed	After 9 weeks from the course start date				
MLED8203: After 75% of the course is completed	After 18 weeks from the course start date				
MLED8204: After 75% of the course is completed	After 18 weeks from the course start date				
MLED9200: After 75% of the course is completed	After 19 weeks from the course start date				

The Mind Lab

If TML voluntarily ceases a Course or Courses, there is a Voluntary closure by TML, or a Course Closure Event

Fees Charged	Grade Awarded	Scholarship	Re-enrol into another intake
Any Fees paid for any remaining incomplete courses will be fully refunded	Completed courses would be graded, incompletes would show 'No record of enrolment'	Scholarships would not be requested to be reimbursed	The student is able to re-enrol into another/later intake if offered. Only charged for the courses re-enrolling into. Can apply for scholarship again.