

Goal Creation Manual for Employees

The screenshot displays the SuccessFactors Performance Manager interface. A yellow callout box with the text "Select Performance goals (KRAs) sheet option from Home drop down" points to the "Performance Goals (KRAs) Sheet" option in the Home dropdown menu. The interface includes a top navigation bar with a "Support" link, a search bar, and a notification bell. The main content area is divided into several sections: "To-Do" with a "Finish Your Profile" card showing 33% completion; "My Info" with a "My Profile" card showing 33% completion; and a grid of tiles for "Time Off", "Time Sheet", "Quick Links", "Mobile Application", "Achievements", "Give Feedback", "Activities", and "Performance / Competency Profile".

performancemanager8.successfactors.com/sf/start?_s.crb=0fuWegqADhZRI%252bAy0Qe0UrbI5xo%253d#Shell-home

Home

- Performance Goals (KRAs) Sheet
- Performance / Competency Profile
- Achievements, Coaching & Feedback
- Company Info
- My Employee File
- Reporting
- Admin Center

Support

Search for actions or p...

To-Do

Finish Your Profile

33% Complete

Complete Due Anytime

My Info

My Profile

33% Complete

Org Chart

Performance Goals (KRAs) Sheet

Time Off

No time off planned

Time Sheet

Quick Links

Mobile Application

Activate your device

Achievements

Give Feedback

Activities

Performance / Competency Profile

The performance management system at Marlabs aims at enhancing performance of people through structured goal setting with clear measures and standards and basing evaluations against these goals. The system also enables capturing of feedback, achievement and activities all through the year to ensure performance data of every employee is captured and made available as s/he moves through different projects / assignments through the year.

You have no goals in this category.

Goal Status: **Open goals for editing**

~ Introduction

Select create new goals


Add goal allows you to make up your own goal and assign any metrics you want


Copy From Previous Goal Plan

Copy from another goal plan allows you to copy a goal from different goal plan into this one

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Displaying 0-0 of 0 Goals

Total Weightage: 0.0%  Min: 5.0%

(Min:2)  Minimum Not Met

Role Specific Goals
You have no goals in this category.

Add Goal

Edit your goal below.

* Activities involved in the

Goal:

spell check... legal scall...

* Performance Measures:

spell check... legal scan...

* Start Date:

07/01/2020

* Due Date:

12/31/2020

* H1 / H2:

H2 (July to Dec)

* Weightage:

%

Milestones (Optional):

+ Add Milestones

* Goal Status:

Not Started

Mention start date, due date, weightage and goals status

Select here to save and close the goal sheet

Cancel

Back

Save Changes

mCafe mariabls Intranet Portal

Sf SuccessFactors: Goals

performancemanager8.successfactors.com/acme?s_crb=0fuWegqADhZRl%252bAy0Qe0Utl5xo%253d

New Tab

+

Search for actions or people

1

m Talent

Performance Goals (KRAs) Sheet

Goal Plan

Status Report

Meeting Agenda

2020 - H2 Goals

Goal Status:Open goals for editing

Introduction

The performance management system at Mariabls aims at enhancing performance of people through structured goal setting with clear measures and standards and basing evaluations against these goals. The system also enables capturing of feedback, achievement and activities all through the year to ensure performance data of every employee is captured and made available as s/he moves through different projects / assignments through the year.

Select Define goals to create additional goals

Define Goals

Actions

Display Options

Total number of goals and the total weightage of all goals (weightage should be 100%) can view here

Displaying 1–1 of 1 Goals

Total Weightage: 10.0% (Min:2) Minimum Not Met

Role Specific Goals

#	Goal / KRA title	Goal Description	Activities Involved in the Goal	Performance Measures	Start Date	Due Date	H1 / H2	Weightage	Goal Status	CPM Achievements	Action
1.1	Process	test	test	test	07/01/2020	12/31/2020	H2 (July to Dec)	10.0%	On Track	0	

Comments

You can view the created goal details

Type here to search

12:47 PM 24-03-2020