

Sangita Barala

Brampton, ON

Tel: 555-555-5555

sangitabarala@gmail.com

Objective: I want to exhibit my professional and technical skills in an organization that provides me opportunity to process my career where I can learn something new to be a better version of myself.

Interpersonal skills:

- Ability to handle the situation in stressful circumstances
- Good negotiation and management skills
- Very calm, forbearing, and punctual
- Very positive attitude to tackle any situation
- A person with creative mind
- Good at analyzing and problem solving

Technical skills:

- MS word
- MS Excel
- Good documentation skills
- Good presentation skills
- **Languages:**
 - HTML5
 - CSS3
 - JavaScript
 - jQuery
 - PHP
 - C++

Education:

- | | |
|---|---------|
| ▪ B. TECH (computer science) | 2012 |
| ▪ M. TECH (computer science) | 2014 |
| ▪ Application Development (Mobile & Web Specialist) | Present |

Experience:

I have 1-year teaching experience as a professor that I am assured will help me to analyze and understand the technical concepts and problem more evidently in a practical environment. If I get trained by your organization if it is required, then I would say I have that potential to give my best in every possible way towards work.

COVER LETTER

SANGITA BARALA

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Contact: 555-555-5555
sangitabarala@gmail.com

Date: 08/07/2020

Geotab Inc.
2440 Winston Park Dr
Oakville, ON, L6H7V2 Canada
(416) 434-4309

Dear Hiring Manager

RE: For the position of Application and Web Developer

I heard that you are open for the position of Application and Web Developer in your company. I saw it on Glassdoor job searching site. I am sending you my resume because I know there would be no great start to explore my technical career than Geotab. It would be like a dream come true.

I am a dedicated person and always try hard to achieve the goals within specified deadline. I am good at application and web development skills that I mentioned in my resume and every company demands these skills in this era of technology. I strongly believe in support or devote to the organization who gives you identity. My favorite part about this job is to giving real time results to meet the needs of the users and to impresses the clients.

Being a resilient and hardworking person with a creative head I am also good at management n technical skills and I assure you to enhance your company while polishing and keep working on my skills to add up more in your company.

I am expecting to be considered to get that chance to start with something exceptional like Geotab. You can contact me for the interview and any other detail regarding this position anytime. I am looking forward hearing from you.

Thank You in advance for your consideration and time.

Sincerely

Sangita Barala

Enclosure

