

RESUME

SYED MUNAWAR SHARIEF (Mahek Fathima)

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Career Objective:

- To build a flourishing career in corporate by ethics, discipline and dedication, where I can achieve a high standard of success. I'm prepared to work hard to attain my goals.

Professional Responsibilities:

- To serve the organization with outmost speed, quality and integrity.
- To achieve organizational & Personal goals.
- To recognize responsibility of the profession in self regulation.
- To maintain appropriate standards of the profession.

Work Experience Curricular:

- Worked as Asst. Professor at Chaitanya Degree & PG College from 2010 to June, 2018.
- Worked as a faculty at Loyola High School (2005-2008)

Educational Qualifications:

Course	Institution Name	Year of Pass
M.Com.	Ambedkar Open University	2015
M.B.A. (H.R)	Kakatiya University	2010
BBM	Chaitanya Degree and PG College	2005
Intermediate (CEC)	Sri Kakatiya Junior College	2002
S.S.C.	Raghu's High School	2000

Technical Qualifications:

- Ms-Office, PDGCA, DBMS

Subjects Deled:

- Strategic Management
- Management Organization Theory
- Human Resource management
- Managerial Communication

Experience:

- A part of teaching curriculum I was seminar in charge to motivate, train students to give effective seminar
- Act as a coordinator for job holder students
- Guided MBA and BBA Students in taking of their project

Area of Intensity:

- H.R. Activities
- Managerial functions
- Teaching
- Research

Strengths:

- Emphatic nature
- Focused on responsibility & Profession Desire & Willingness to learn
- Flexibility in terms of hours & place of work / department Confidence & Excellence in my capabilities.

Personal Details:

Father's Name	:	SYED AMJED SHARIEF, Head Master (late)
Date of Birth	:	19-08-1984
Marital Status	:	Single
Languages known	:	English, Hindi and Telugu
Religion	:	Muslim
Gender	:	Transgender
Nationality	:	Indian

Declaration:

I hereby mentioned all the above information is true to my knowledge and I'm responsible for the total information.

Date:

Place:

Syed Munawar Sharief (Mahek Fathima)