



WELKIN JOY

SENIOR ACCOUNTANT

SKILLS:

GAAP
TAX ACCOUNTING
FUND ACCOUNTING
BUDGETING AND
FORECASTING
P&L
BALANCE SHEET

INDUSTRY EXPOSURE: AIRLINE, MANUFACTURING&TRADING, BPO, HEALTH CARE

SUMMARY

A Highly talented finance and accounts professional with 13 plus years of demonstrated experience in end-to-end process, Thrives in fast paced environments handling numerous projects and deadlines while ensuring high quality execution

GENDER: MALE

D.O.B: 03-11-1982

MARITAL STATUS:MARRIED

CONTACT

MOBILE:+91-7829360818

CURRENT LOCATION:

BANGALORE

NATIVE

KERALA

EMAIL:

WELKINJOY@YAHOO.COM

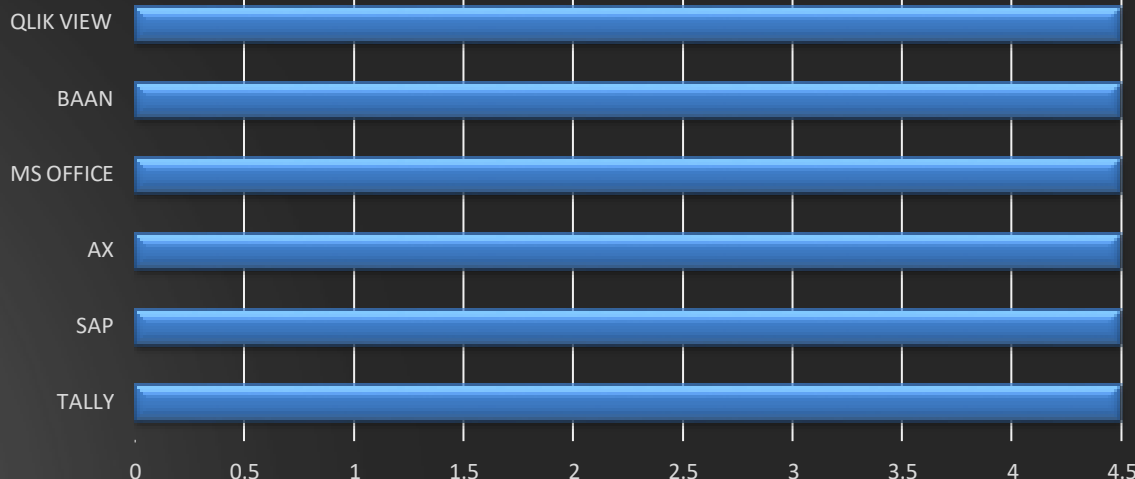
LANGUAGES KNOWN:

ENGLISH,HINDI,TAMIL MALAYALAM

ACHIEVEMENTS:

1. REWARDED FOR BEST PERFORMANCE IN TEAM MANAGEMENT
2. ORGANISED BALANCED ACCOUNTING INFRASTRUCTURE BY SEGREGATING THE PROCESS
3. RESOLVED THE DISCREPANCY IN ACCOUNTS CLOSING OF PREVIOUS FY
4. IMPLEMENTED METHOD TO INCREASE REVENUE

SOFTWARE/PROGRAM USED



WORK EXPERIENCE:

SAKRA WORLD HOSPITAL BANGALORE

Band A finance and accounts executive (supervisor) (December 2017 - Present)

- Handling revenue reconciliations worth 200 million monthly
- Coordinating with Banks and Insurance companies to resolve discrepancies
- Review Doctor referrals, salary, Rent, Patient Refund and other critical payments
- Maintaining and reconciling balance sheet and general ledger accounts
- P&L reporting
- Preparation of Balance sheet
- Performing other accounting duties and supporting junior staff as required for meeting the goals.
- Provide support to audits

CIRAD GROUP OF COMPANIES, COCHIN

Senior Accountant (December2014-August 2017)

- Analyze Trends, costs, revenues and obligations to predict future revenue and expenses
- Provide work leadership to other accounting personnel
- Ensure all journals are timely and accurately posted
- Guarantee up to date balance sheet reconciliation and timely month end closing activities

CAPGEMINI,BANGALORE

GL Accountant (May2013-Aug 2014)

- Processing of Payment, Accrual and clearing entries as per the tat and s.l.a.
- Bank Reconciliation
- Month end Period Closing and reporting
- Trained Junior Staffs

WNS GLOBAL SERVICES, CHENNAI

GL Accountant (April2012-March 2013)

- Processing of Payment, Accrual and clearing entries
- Bank Reconciliation
- Intercompany Reconciliation
- Trained Junior Staffs

OCEAN AND GULF, DOHA, QATAR,

General Accountant (December2007 - February2009)

- Payments and Revenue Entries
- Dealing with import and exports transactions
- Bank Reconciliation
- Intercompany Reconciliation
- Maintaining and reconciling balance sheet and general ledger accounts
- P&L Reporting
- Audit coordination
- Trained Junior Staffs

Training Details:

Sds Associates (November2006- November2007)

Air India (May2006-November2006)

EDUCATION

Kerala University

01-03-2002 – 31-03-2005

B.com

National

01-04-2005-30-09-2005

Diploma in digital Accounting

Swastik

01-10-2005-30-03-2006

IATA-UFTAA