**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_RESUME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:**

**D/o Raghurama Shetty, Email:poornimashetty2605@gmail.com**

**No. 101, 7th Cross, Thavarekere Phone: +916360980824**

**Chocolate Factory Road, Bangalore**

**Karnataka, India -560068**

                                     

                .**NAME: POORNIMA SHETTY**

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**Career Objectives:**

Seeking for an opportunity to learn and implement my knowledge and skills.

**Academic Qualifications:**

\*Bachelor in Arts from First Grade College, Barkur (Year 2008-09).

\*Successfully completed Basic Personal Trainer Course from PROTON FITNESS ACADEMY in July 2019.

**Qualities:** Positive attitude, Team player, Quality work.

**Computer  Proficiency:**

Diploma in Information Technology.

**Hobbies:**

  Reading Novels

  Playing Shuttle Badminton

  Watching Music Channels

 Surfing Online

**Extra Curricular  Activities:**

 Worked as volunteer in NSS

  Purple Belt in Karate (Budokon)

**Personal Details:**

  Date Of  Birth**:-**26 / 05 / 1988

  Marital Status**:-** Single

**Work Experience:**

\* Worked as Backend Executive in Creative Networks from April 2010 to November 2013

\* Worked as Documents Verifier in Concentrix Technologies India Pvt Ltd from Feb 2014 to December 2016 (www.concentrix.com)

\* Worked as Office Support in PENERBITAN JAYABHAKTI SDN BHD, Kuala Lumpur, Malaysia from May 2017 to January 2018

\*Worked as Senior Sales Officer in HDB Financial Services from September 2018 to Feb 2020

**Educational  Qualifications:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Examination** | **Institution** | **Marks** | **Grade** |
| 2009 | BA | FIRST GRADE COLLEGE BARKUR | 65% | I |
| 2006 | Class XII, MANGLORE UNIVERSITY | GOVT  PU COLLEGE,THEKKATTE | 66% | I |
| 2004 | Class X | GOVT  HIGH SCHOOL,VADDARSE | 71.% | I |

**PLACE:** BANGALORE

**SIGNATURE**

                                                                                                  [POORNIMA SHETTY]