

 9125879413

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# SANIDHYA TRIPATHI

## EDUCATION

**2024-2025**

**MBA Pathshala**

**2020 - 2023**

**Bharati University**

- Bachelor Degree of Business Administration.

**2018-2020**

**Gulmohar Public school**

- 12th from CBSE

**2006-2018**

**St. Thomas school**

- 10th from ICSE

## SKILL

- Leadership,
- communication,
- Team coordination,
- Adaptable to situations,
- Efficient even under pressure
- Conversant in MS Office and functions of windows OS

## CERTIFICATE

- **Prevention of Sexual Harassment (POSH) by NSDC**

To obtain challenges and responsibilities in an organization wherein I can contribute to the successful growth of the organization using my skills and abilities. My main objective is to learn the major aspects of a job in a well known organization

## INTERNSHIPS

**2025 (May- June)**

Human Resources Executive at N2N Solutions

- Managing recruitment and onboarding processes
- Creating leave policies
- Training and mentoring a telecaller to enhance sales

**2025 (March-April)**

Human Resource Intern at The Wedding Saga

- Recruited a telecaller and an HR Executive

**2022 (June-November )**

Human resource intern at BrewApps LLC

- Led team expansion and full-cycle recruitment, including sourcing, screening, and onboarding candidates from platforms like Internshala, LinkedIn, and Hirect.
- Built strong candidate relationships to ensure a seamless hiring experience.
- Supported employee engagement initiatives and activities.
- Handled administrative responsibilities to maintain smooth day-to-day office operations.

**2021 (June-August)**

Business development associate at Kiraanamandi Foods PVT LTD

- Recruiting people, on ground marketing, Digital Marketing.