**Sanjana R Sankar**

**E-mail:** sanjana77rajashankar@gmail.com

**Phone:** +91-7373597605

**CAREER OBJECTIVE**

Seeking an opportunity to utilize my skills and knowledge to the best of my abilities and contribute positivity for my personal growth as well as for the growth of the organization.

**Professional EXPERIENCE**

* Five years of working experience as Healthcare Documentation Associate.
* **Aquity Solutions India Pvt Ltd** – Worked as Executive - Records Summary from December 2021 through June 2022.
* **Seyyone Software Solutions Pvt Ltd**– Worked as Medical Transcriptionist from May 2019 through December 2021.
* Previously worked at **MModal Global Services Pvt Ltd** as Health Document Associate from September 2015 through August 2017.

**experience summary**

* Document reports with accuracy and exclude irrelevant or unimportant content thereby easing the access to information.
* Responsible for transcribing accurate and timely dictation by physicians and other health care providers.
* Transcribed dictation for a variety of medical reports such as History and Physical, Consultation, Discharge Summary, Emergency notes, SOAP note, Expiry summary, Lab notes, Radiology reports, Echocardiography reports, Operative summaries, etc.
* Transcribed dictations for Insurance and Accident Reports (Evalumed).
* Hands on experience in using digital transcription equipment.

**TECHNICAL SKILLS**

* MANUAL TESTING

(AGILE Methodology, SDLC Concepts, Smoke testing, Functionality testing, Integration testing, System testing, Adhoc testing, Compatibility testing, I18N & L10N testing, Regression testing, Performance testing, STLC, Test plan, Severity, Priority, Test Case Review, Test Scenarios and Test Cases, Defect Life Cycle)

* ORACLE SQL

(SQL Queries, CRUD Operations on RDBMS, Joins, Subqueries, Grouping and Functions, Views, Statements like (DDL, DML, TCL, DCL, DQL), Normalization.

* CORE JAVA

(OOPs concepts like Encapsulation, Inheritance, Polymorphism, Abstraction. Concepts like Constructor, Interface, Exception Handling and Threads. Collection Framework like List, Set and Map.

**QUALIFICATION**

Pursued Bachelor Degree in Computer Science Engineering at Vivekanandha College of Engineering for Women, Tiruchengode.

**PERSONAL DETAILS**

**Spouse’s Name** : Mr. N. Shankar Narayanan

**Date of Birth** : June 10, 1994

**Nationality** : Indian

**Marital Status** : Married

**Languages known** : Tamil, English

**DECLARATION**

I do hereby declare that the information and facts stated herein above are true, correct, and complete to the best of my knowledge and belief.

**PLACE:** Coimbatore. Sanjana R. Sankar