# **№** Q&A Section

- 1. Name three types of visuals you can create in Power BI.
  - Bar/Column Chart
  - Line Chart
  - Pie/Donut Chart (others: Map, Table, Matrix, Funnel, Gauge, etc.)
- 2. How do you add a slicer to a report?
  - Go to the **Visualizations pane** → select **Slicer** → drag a field (e.g., Quarter) to the slicer's *Values*.
- 3. What is the difference between a bar chart and a column chart?
  - **Bar chart**: horizontal bars (good for long category names).
  - Column chart: vertical bars (good for comparing values across categories).
- 4. How do you change the color of a visual background?
  - Select the visual → go to Format pane (paint roller icon) → Background → turn it On → choose a color.
- 5. What does "drill-down" mean in a visual?
  - Drill-down lets you navigate from higher-level data to more detailed levels (e.g., Region → Country → City).

# **Practical Tasks**

- 6. Create a bar chart showing SalesAmount by Region.
  - Insert a Clustered Bar Chart  $\rightarrow$  put Region on  $Axis \rightarrow$  Sales Amount on Values.
- 7. Add a slicer for Quarter to filter all visuals on the page.
  - Add a Slicer visual  $\rightarrow$  drag Quarter field  $\rightarrow$  it will filter every visual on the report page.
- 8. Format the bar chart to show data labels.
  - Select the bar chart  $\rightarrow$  Format pane  $\rightarrow$  **Data labels**  $\rightarrow$  **On**.
- 9. Use a line chart to show SalesAmount trends over Quarter.
  - Insert a Line Chart  $\rightarrow$  place Quarter on  $Axis \rightarrow$  Sales Amount on Values.
- 10. Add a tooltip to display Product details when hovering over bars.

- Create a **Tooltip page** (new page  $\rightarrow$  mark it as Tooltip in Page Information).
- Add Product info there → then assign this tooltip page to your bar chart.

## 11. Sync slicers across multiple report pages.

• Select slicer → Go to **View** → **Sync slicers** → choose which pages to sync with (and whether visible or not).

### 12. Create a custom visual with dynamic measure selection (Sales vs. Profit).

- Create a disconnected **Measure Table** with values "Sales", "Profit".
- Write a measure using SWITCH( SELECTEDVALUE( MeasureTable[Measure] ), "Sales", [Total Sales], "Profit", [Total Profit]).
- Use that measure in your custom visual.

### 13. Implement a hierarchy for Region > Product > Quarter drill-down.

- In your data model, create a hierarchy: Region  $\rightarrow$  Product  $\rightarrow$  Quarter.
- Use it in a visual (bar or matrix)  $\rightarrow$  enable **drill-down** (double arrow in visual header).

#### 14. Use bookmarks to toggle between two visuals in the same space.

- Place Visual A and Visual B in the same spot.
- Create **Bookmarks** (one showing A, one showing B).
- Add a **button** to toggle between bookmarks.

## 15. Optimize a slow-rendering report with 10+ visuals.

- Use **Aggregations** or pre-aggregated tables.
- Limit unnecessary visuals per page.
- Avoid excessive use of complex DAX.
- Use **measure tables** instead of calculated columns.
- Enable **Query Reduction** in Options.