

SURYA'S MiB ENTERPRISES
PERAMBUR CHENANI – 11.

External Person Allocation & Engagement Form

1. Event / Project Details

Event Name:	
Event Date:	
Event Location:	
Purpose of Allocation:	

☐ Technical Support ☐ Logistics ☐ Guest Appearance ☐ Training ☐ Other:

2. Allocated Person Details

Full Name:	
Contact Number:	
Email Address:	
Role/Designation:	
Organization (if any):	

3. Reference Information

Referred By:	
Reference Contact:	
Relation to Referred:	

4. Document Checklist (Attach Copies)

Document	Attached (✓/✗)
Resume / CV	
Government ID Proof	
MOU Reference (if applicable)	
Bank Details (for disbursement)	
Passport-size Photograph	

5. Engagement Terms

Total Allocated Amount: ₹	
Payment Mode:	
Engagement Duration:	

☐ Bank Transfer ☐ UPI ☐ Cash (Only in exceptional cases)

☐ Pre-Event ☐ Post-Event ☐ 50% Advance + 50% After Completion

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6. Declaration & MOU Reference

I, the undersigned, acknowledge and agree to abide by the terms and responsibilities under the mutual understanding agreement (MOU) signed between me and Surya's MIB Enterprise. All details provided above are accurate to the best of my knowledge.

I understand that any misrepresentation may result in cancellation of engagement without compensation.

MOU Code (if applicable): MIB/EXT/MOU-_____

Date of MOU: _____

Signature of Applicant: _____ Date:

Authorized Signatory (MIB Office Use Only)

Name: _____ Designation: _____

Signature: _____ Date: _____

Stamp & Seal (Surya's MIB Enterprise)