**Logical View for the HRMS app**

Login Page

Username : ----------

Password : -----------

User Type : (dropdown usertype)

Home Page after login For managers/HR (For simple employee tabs like Manage Approvals and Reports not required or required with restrictions)



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High Level Functionality

**Employee Tab :**

1. Simple User:

* Can see His bio data
* Can update his/her biodata like current position/Address/Mobile details

1. Manager/ HR

* Can See his/her biodata
* Can update his/her biodata
* Can add a new employee

**Payroll Tab**

1. Simple User :

* Can see Salary details and download salary slip
* Can see the salary break up
* Can see other Allowance
* Can see IT deduction

1. Manager/HR

* Can see Salary details and download salary slip
* Can see the salary break up
* Can see other Allowance
* Can see IT deduction
* Can update other’s salary details
* Can add/Remove allowances from other employees

**Leave Tab**

1. Simple User :

* Can see Leave Balance
* Can apply for a leave
* Can see approval status

1. Manager/HR

* Can see Leave Balance
* Can apply for a leave
* Can see approval status
* Can approve/Reject other’s leave

**Grievances Tab**

1. Simple User :

* Can raise a grievance
* Can see the status of grievance

1. Manager/HR

* Can raise a grievance
* Can check the list of grievances which needs to be acted upon
* Can Act on the grievance and update the status
* Can assign the grievance to other Manager having similar role

**Manage Approvals Tab**

Only for Managers :

Can manage the leave approvals and any other types of approvals

**Loan Tab :**

1. For Simple Employee

Can see the details of the loan taken

Can apply for a loan

Can check the status of loan applied for

1. For Managers/HR

Can see the details of the loan taken

Can apply for a loan

Can check the status of the loan applied for

Can approve/reject a loan request by employee

**Report Tab :**

Only for Managers

Can Pull various type of report like Employee details, leave request, Open grievances list etc