## printrove Printrove

## How can I manage Amazon Self-Ship orders?

If you're selling on marketplaces like Amazon, then you need to comply with their <u>handling time</u> restrictions.

(i) **Handling time** refers to the number of days taken by a seller to procure, pack, and ship a product after the customer order for the product is confirmed. In both cases (easy shipping and self shipping), the handling time cannot be set to more than 2 working days.

In other words, if you're selling on Amazon, your orders need to be **shipped within 1 to 2 working days**.

However, when you're dropshipping using Printrove - since all products in your order are **made on-demand** (we print only after you place an order), it may take **more than 2 days** for us to ship your orders, depending on Printrove's current processing time.

Nonetheless, we would like to introduce you to a **workaround** to increase your handling time for Amazon Orders in a few simple clicks.

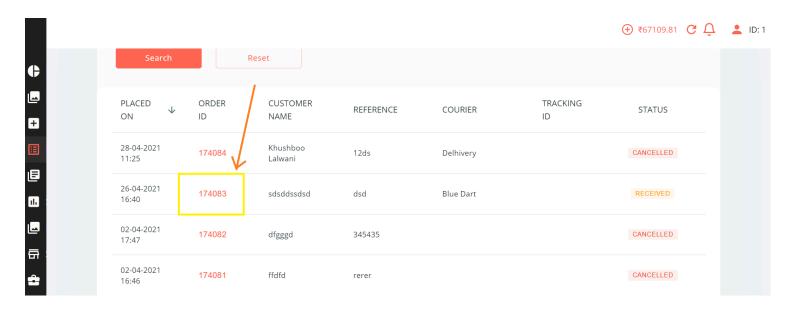
You just need to generate a '**Tracking Number**' for your order and upload the same on your Amazon Seller Portal. Once this is done, Amazon grants you more than 2 working days to ship your order without having to face any order cancellations.

Sounds complicated? Don't worry, in this article, you will learn step-by-step how to generate the tracking number by yourself from Printrove's Merchant Panel.

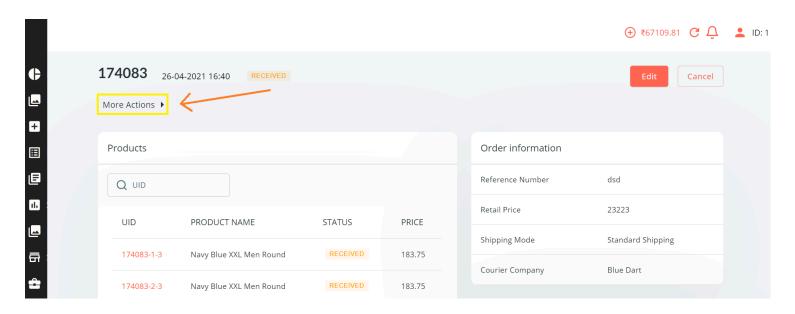
# How to Generate a Tracking Number from Printrove's Merchant Panel?

**Step 1**: Log in to your <u>Printrove Merchant Panel.</u>

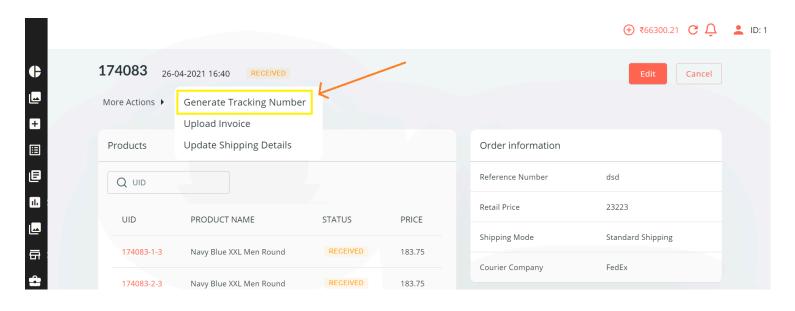
**Step 2**: Navigate to the '**Manage Orders**' page and click on the **Order ID** for which you want to generate the tracking ID.



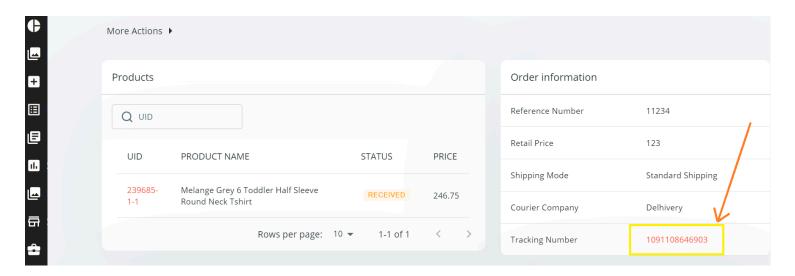
**Step 3**: You will find a 'More Actions' menu below the Order ID as shown in the image below.



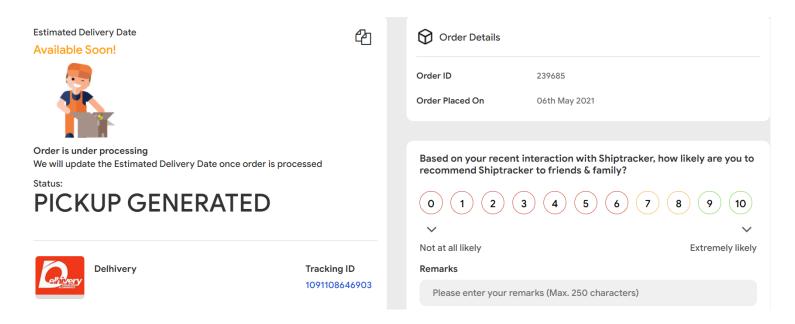
Step 4: Click on More Actions and then click on 'Generate Tracking Number'.



**Step 5:** Once it's generated, the Tracking Number will appear as shown below.



**Step 6:** Hit the Tracking number to track your order and you would be taken to the below page.



That's it, you can now upload the same number on your Amazon Seller Portal and get more time to fulfill your orders!

① Please note that you cannot update the shipping details '*after*' generating the tracking number. So make sure that all the shipping details are accurate before you generate the tracking number.

### Is this feature for you?

To put it simply - Yes, this feature can be enabled for you if you're selling on **Amazon** and other marketplaces.

If you have an **online store**, then the tracking number would be generated **automatically** after your order has passed the **Quality Check Stage**. To learn more about Printrove's processing stages, you can refer to <u>this article</u>.

#### How can you enable this feature for your Printrove Account?

Since this is exclusively for merchants selling on Amazon and the like, this feature is *not* enabled by default for your account. However, you can follow the steps below to enable this feature -

**Step 1:** Kindly send us an **email** from your **registered email ID** to <u>support@printrove.com</u> by mentioning your registered **Amazon Store Name.** 

**Step 2:** Once the ticket has been created, we will verify your store name from the backend and enable this feature for you within **one to two business days.** 

Hope you can now easily generate the tracking IDs by yourself! Happy selling!