

How to automatically place your store orders on Printrove?

The order placement process can be automated after your store has been integrated with the Printrove Merchant Panel and the products have been listed or synced successfully. Keep reading to understand how this can be achieved.

- ❗ This feature is only available for **Business Plan Users**. Free Plan users can place the orders manually on the Merchant Panel by following the steps as guided in the following article. [How to create an order through the Printrove Product Library?](#)

Conditions for Successful Order Pulling:

To ensure your orders are pulled successfully onto the Printrove Merchant Panel, the following conditions must be met:

1. The product on your store should have an **SKU**. This means, the products on both platforms, your store & Printrove, should be synced successfully.
2. The **vendor name** for the product on your store should be Printrove.

- ❗ You can check out the variant status in the Printrove Product Library to confirm if the sync has been successful. The status of the variant should be "Synced".

Pulling your Store Orders Manually

By default settings, Printrove automatically pulls all your store orders. However, if you're still unable to see your store orders in the Printrove Merchant Panel, you can **manually** pull those orders in just two simple steps.

Step 1: Log into your [Merchant Panel](#)

Step 2: Go to the **Manage Orders** Page and click on "Sync Store Orders"

PLACED ON ↓	ORDER ID	CUSTOMER NAME	REFERENCE	COURIER	TRACKING ID	STATUS
19-05-2021 12:47	174090	Pankaj Bokdia	1153	Delhivery		RECEIVED
11-05-2021 15:25	174089	dffdfsffdsfsf	efdf			RECEIVED
05-05-2021 13:38	174079	Khushboo Lalwani	Pakalj	Delhivery		QC PASSED
05-05-2021 13:37	174086	Khushboo Lalwani	InventryTest2	FedEx		QC PASSED

Done! All your store orders will now be fetched in your Printrove Panel.

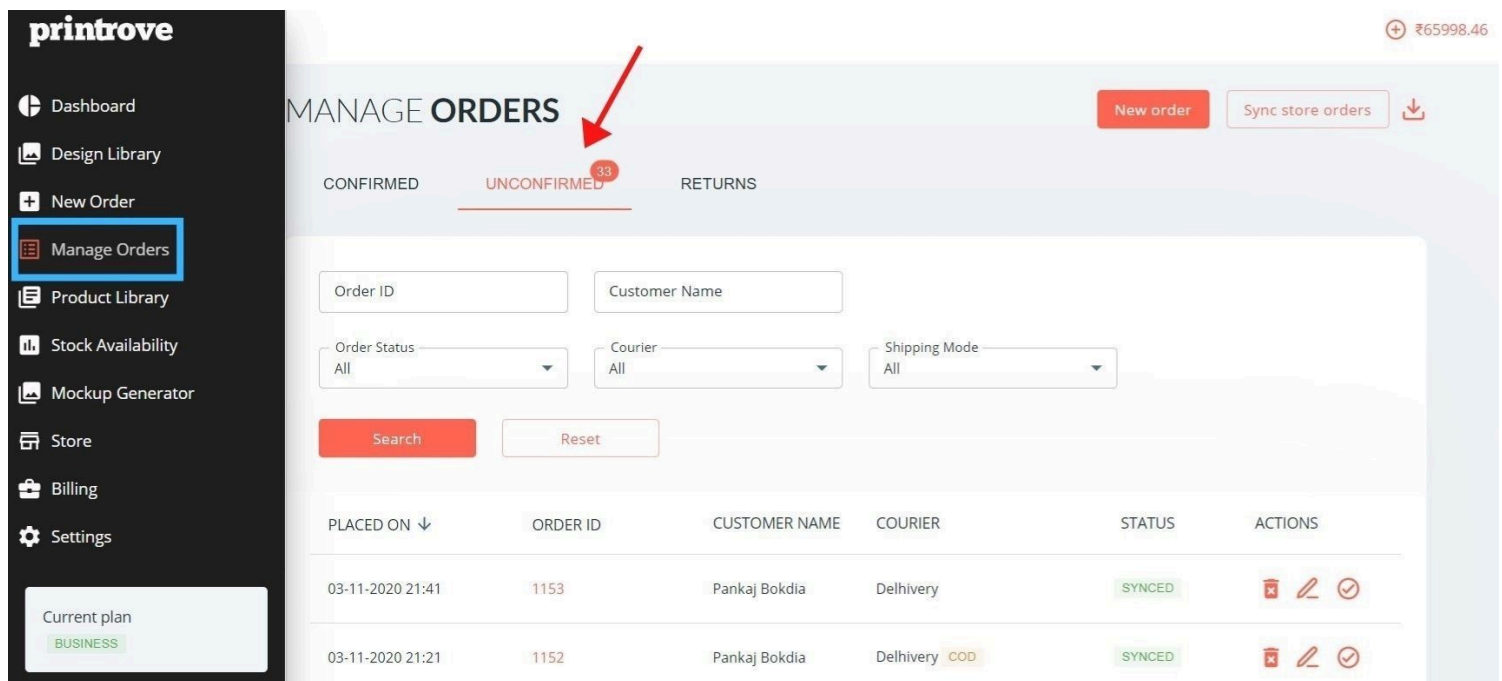
Depending upon the number of orders in your store, it can take up to **30 minutes** for the process to be completed.

Confirming Your Orders on Printrove:

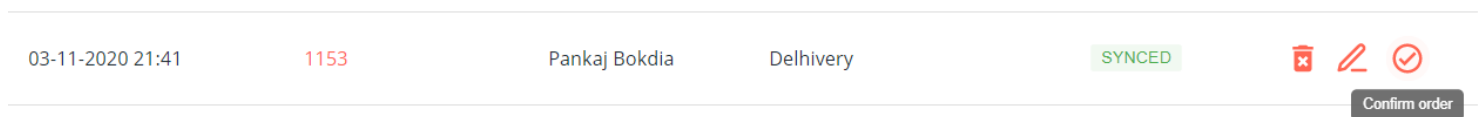
Once the above conditions have been fulfilled and all your store orders have been successfully pulled onto Printrove, they can be viewed under the **Unconfirmed Tab** on your **Manage Orders** Page. To confirm the same, follow the steps below:

Step 1: Log into your [Merchant Panel](#)

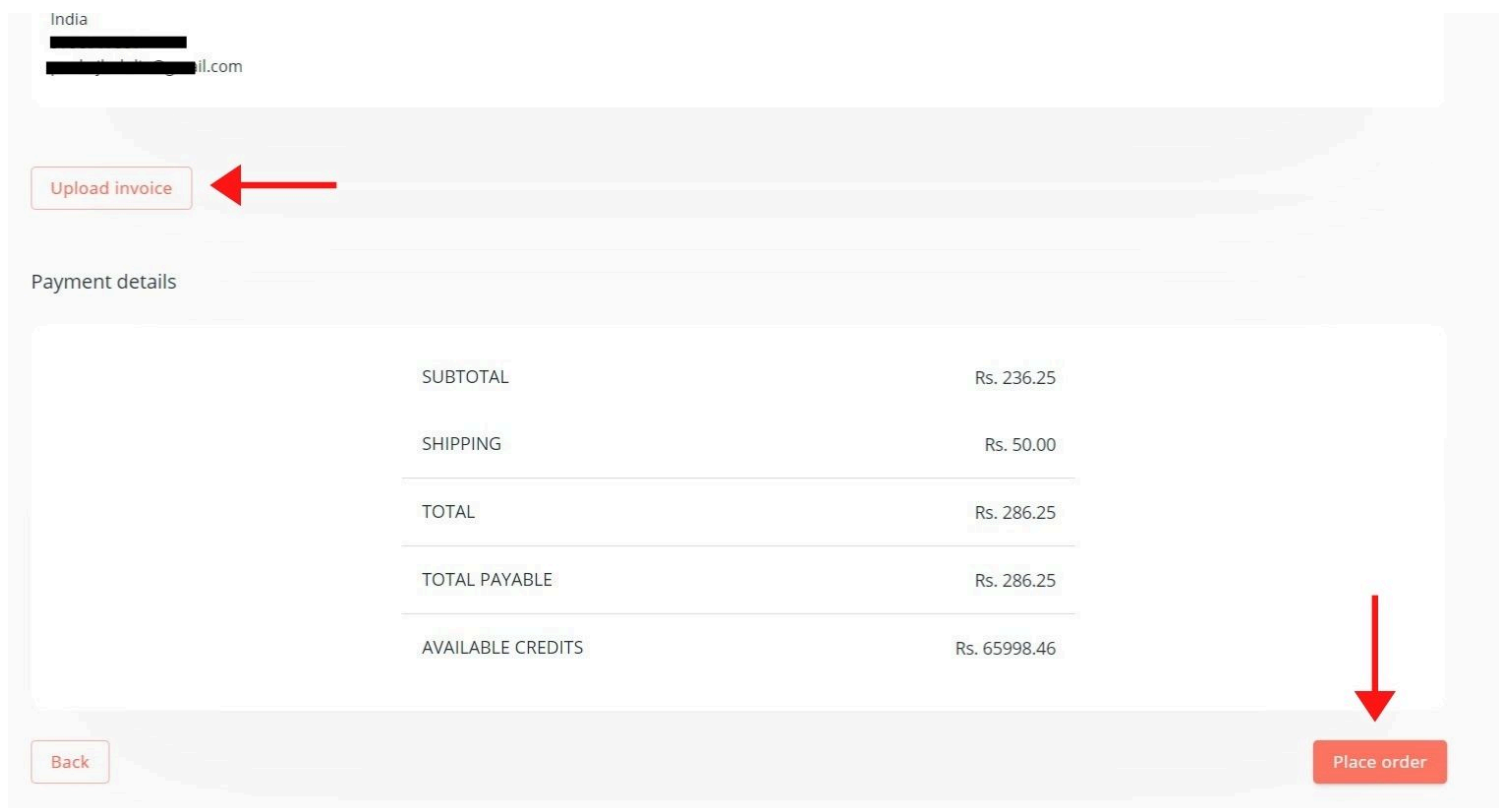
Step 2: Go to the **Manage Orders** Page and click on "**Unconfirmed**"



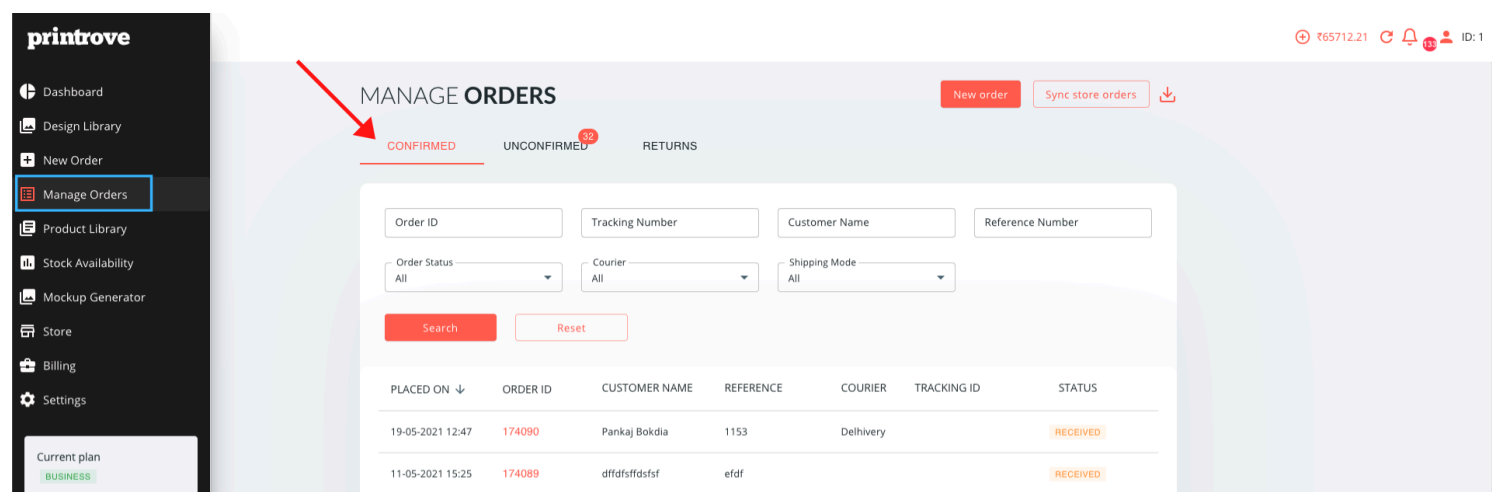
Step 3: Click on the "Confirm order" icon under the **Actions Tab**.



Step 4: You will see the order details along with the customer's address and contact details. You can choose to upload an invoice if required, and finally click on "**Place Order**" to confirm the order.



Your store order is now confirmed and will appear in the **"Confirmed"** tab on your Manage Orders page. We will then process your order and ship it to your customer based on our current timelines.

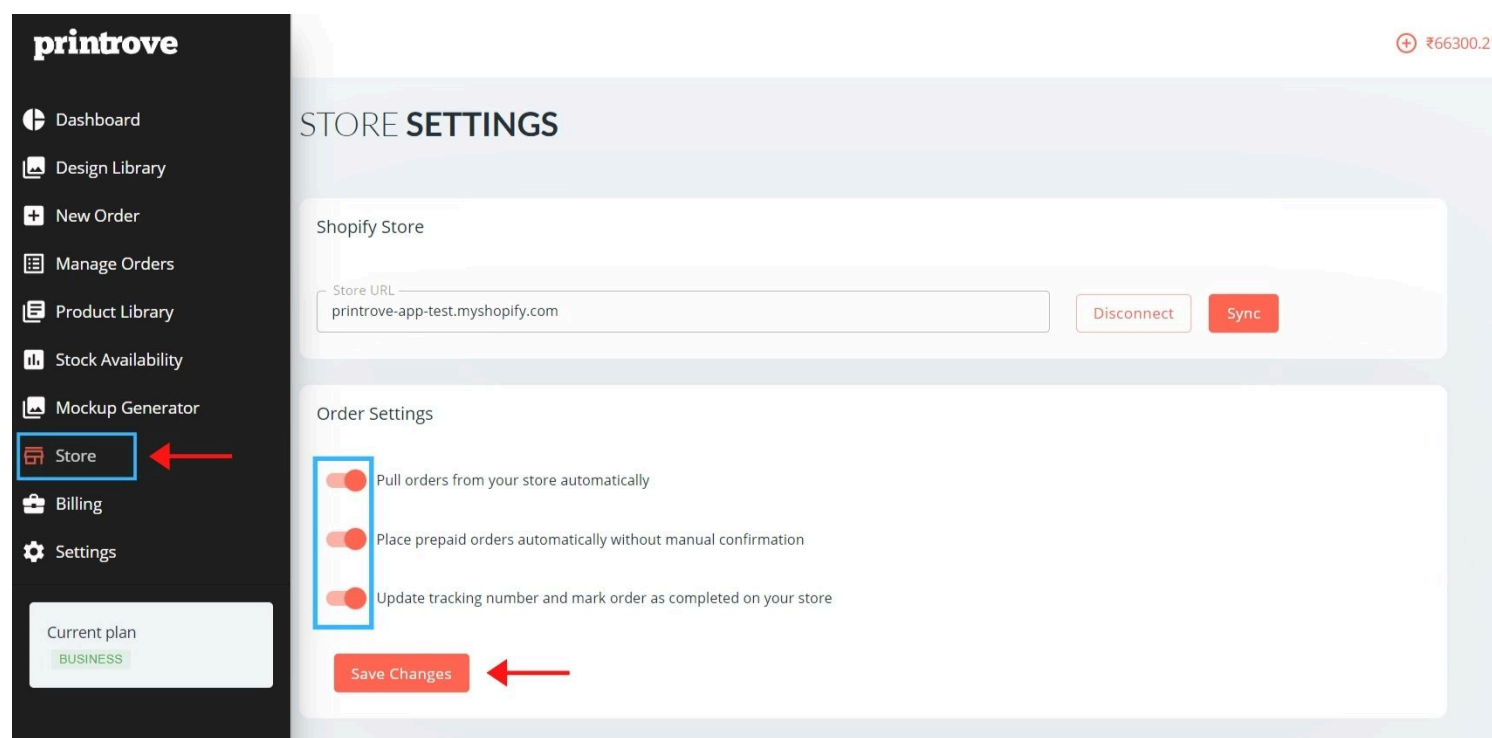


Place Prepaid Orders Automatically without Manual Confirmation

To avoid the hassle of manually confirming the store orders, you can even automate the order placement process of **prepaid** orders in a few simple clicks.

Step 1: Log into your [Merchant Panel](#)

Step 2: From your Printrove Dashboard, hover to the left and click on **"Store"**



Step 3: Enable the "**Place prepaid orders automatically without manual confirmation**" toggle and click on "**Save Changes**" to ensure a smooth, automated process. You will not need to manually confirm a prepaid store order anymore.

⚠ By enabling the above settings, you are agreeing to automate the fulfilment process by **automatic deduction** of your Printrove Credits. If you have **insufficient** credits in your Printrove Account, all the orders will be stored in the "**Unconfirmed**" Tab, until you recharge and confirm them manually.

Order Status Showing Error or Unsynced?

In your Unconfirmed Tab, if your order status shows as "**Unsynced**" or "**Error**", this indicates that your order is **missing crucial information** that is necessary to confirm the order. You can troubleshoot them easily by referring to the suggested article below.

Suggested Article: [How should I fix the errors while confirming store orders?](#)