

# Sanjay R

Data Analyst | Reporting Analyst | SQL • Power BI • Excel • Python

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## Career Objective

Data Analyst with hands-on internship experience in data analysis, reporting, dashboard development, and KPI tracking across multiple business domains. Strong proficiency in SQL, Power BI, Excel, and Python for data cleaning, validation, and visualization. Experienced in building automated reports, improving reporting efficiency, and supporting data-driven decision-making.

## Technical Skills

**Data Visualization & Reporting:** Power BI (DAX, KPI Dashboards), MS Excel (Advanced Functions, Pivot Tables, Power Query)

**Programming & Databases:** SQL (MySQL, MS SQL Server, Joins, Subqueries), Python (Pandas, NumPy – Basics)

**Data Analytics:** Data Cleaning, Data Validation, ETL Processes, KPI Analysis, Dashboard Automation

**Soft Skills:** Analytical Thinking, Problem Solving, Stakeholder Communication, Adaptability

## Professional Experience (Internships)

### Data Analyst Intern - Intgrow Global Import Duty Calculators

Dec 2024 – Feb 2025

**Tools:** SQL, Excel, Power BI

- Automated Excel-based KPI reports, reducing manual reporting effort by ~45%
- Developed weekly and monthly dashboards to track operational metrics, improving stakeholder visibility by ~30%
- Performed data validation and quality checks to ensure accuracy and consistency of reporting datasets

### Data Analyst Intern - BDreamz Global Solutions Pvt. Ltd.

Jun 2024 – Sep 2024

**Tools:** Power BI, Excel, SQL

- Built interactive Power BI dashboards for HR and sales performance metrics, reducing reporting turnaround time by 35%
- Consolidated data from Excel and SQL sources into structured management reports
- Standardized recurring report templates, cutting preparation effort by 25%

### EY India Private Limited

Dec 2023 – Jan 2024

**Tools:** Power BI, DAX, Excel

- Designed an e-commerce KPI dashboard in Power BI, enhancing business metric visibility by 40%
- Verified datasets to support accurate SLA and KPI tracking
- Implemented DAX calculations to automate recurring measures, reducing manual adjustments by 20%

## Projects

### Pizza Sales Dashboard (SQL, Power BI, Excel)

- Analyzed large-scale sales transaction data using SQL to identify top-selling products and peak order periods
- Cleaned and transformed raw data using Power Query
- Developed an automated Power BI dashboard to track revenue, order volume, and sales trends, reducing manual analysis effort by ~30%

### HR Analytics Dashboard (Power BI)

- Built an interactive dashboard to analyze employee attrition, headcount, and workforce trends
- Applied DAX measures to enhance KPI calculations and report usability
- Simplified recurring HR reporting through visual KPI tracking

### Library Management System (SQL)

- Designed a relational database schema for managing books, users, and transactions
- Wrote SQL queries to track book availability and issue history
- Supported basic automation for inventory status updates

## Education

Bachelor of Engineering (B.E.) in Computer Science | 2020 – 2024

Sri Krishna Institute of Technology, Bangalore |

CGPA: 7.43 / 10

## Certifications

- Data Science & Analytics Master Program – Besant Technologies, Bangalore
- Data Analytics Virtual Internship – EY Global Delivery Services & AICTE