THE IDEA SUBMISSION ROUND: GUIDELINES

GUIDELINES FOR REGISTRATION

1. On the vivo Ignite: Technology & Innovation Initiative website (https://vivoignite.com/login), log in or sign up using your email ID.
2. Enter the OTP verification sent to your Email ID.
3. Fill in the **Registration Form** with essential details (Name of the Parent, Name of the Participant, Current Grade, School Name, State, City, District).
   Please note: Parental Consent is required to move forward with the students' registration. Please make sure to refer to the Privacy Policy available at www.vivoignite.com in case of any queries regarding the safety of your information and how the data collected on the platform will be used.
4. Enter the OTP verification sent to your mobile number.
5. Fill out the **'Parental Approval'** form and click '**Submit**'.
6. Check your inbox for a confirmation email from vivo Ignite on successful registration.
7. Click on "**Proceed**" to progress to the next stage of "**Idea Submission**" in "**My Dashboard**".

GUIDELINES FOR SUBMISSION

1. On the vivo Ignite Technology & Innovation Initiative website (https://vivoignite.com/login), follow the given steps to login:
   a. Enter the registered Email ID
   b. Enter the OTP that gets sent to your mail ID.
2. You will land on your '**My Dashboard**' page. Click on Proceed to begin with the submission.
3. Select your Participation/Entry Type (Individual Entry/Group Entry) and School Type (Government/Government Aided/Private).
4. On completion of the survey, select the Project Criteria/Theme/SGDs aligned. Submit the project information and update the Project Display Board template, it is mandatory to fill in all the fields to explain the project (Title, Problem Statement, Objective, Target Population, Social Impact, Methodology, Approach, Results, Conclusion, and Bibliography).
5. On completion of the information of the Project Display Board, upload any relevant image or files, e.g. existing prototype/chart/infographic to support your project if required.

If Individual:
1. Read the Participant Guidelines and Do's & Don't s given on the site.
2. On submission of the Participation/Entry Type, participants will be required to participate in a quick survey to help us understand them better (The survey will include 15 questions which

need to be answered on a 5 point likert scale with options ranging from 1 to 5. Choose any one option from 1 - Strongly Disagree to 5 - Strongly Agree).

3. After completing the survey, select the Project Criteria/Theme/SGDs aligned. Submit the project information and update the Project Display Board template, it is mandatory to fill in all the fields to explain the project (Title, Problem Statement, Objective, Target Population, Social Impact, Methodology, Approach, Results, Conclusion, and Bibliography).

4. On completion of the information of the Project Display Board, upload any relevant image or files, e.g. existing prototype/chart/infographic to support your project if required in JPEG/PNG/PDF format.

5. Please ensure that the file size does NOT exceed **5MB**.

6. Click '**Next**'.

7. Click on the 2 confirmation boxes provided
    a. You will be building a working model of your project
    b. You will be carrying the working model of your project for the finale.

8. Click "**Back**' to make changes or to go ahead and submit click '**Preview & Submit**'.

If Team:

1. Have your parent click on the '**Parental approval**' option

2. Click on '**Next**' to go to the **'Participation round'**.

3. Read the Participant Guidelines and Do's & Don't s given on the site.

4. Please enter all the required fields of information regarding your Team (Team Name, Members' Names and Grades).

5. On submission of the Team details, participants will be required to participate in a quick survey to help us understand them better (The survey will include 15 questions which need to be answered on a 5 point likert scale with options ranging from 1 to 5. Choose any one option from 1 - Strongly Disagree to 5 - Strongly Agree).

6. After completing the survey, select the Project Criteria/Theme/SGDs aligned. Submit the project information and update the Project Display Board template, it is mandatory to fill in all the fields to explain the project (Title, Problem Statement, Objective, Target Population, Social Impact, Methodology, Approach, Results, Conclusion, and Bibliography).

7. On completion of the information of the Project Display Board, upload any relevant image or files, e.g. existing prototype/chart/infographic to support your project if required in JPEG/PNG/PDF format.

8. Please ensure that the file size does NOT exceed **5MB**.

9. Click **'Next'**.

10. Click on the 2 confirmation boxes provided
    a. You will be building a working model of your project
    b. You will be carrying the working model of your project for the finale.

11. Click "**Back**' to make changes or to go ahead and submit click '**Preview & Submit'**.

Images:

- The embedded image resolutions should be at least 150 dpi.
- Please ensure the usage of only static images.
- If you are using images downloaded from Google, no trademarked or copyrighted images, or phrases should be used. Ensure you have obtained complete permissions from the owner before using them in your poster.

GUIDELINES FOR COMPLETING THE PROJECT DISPLAY BOARD

What is a Project Display Board?

The Project Display Board (PDB) will be a visual representation of your project, it helps communicate your concept and idea.

Important sections in the PDB include - Title, Problem Statement, Objective, Target Population, Social Impact, Methodology, Approach, Results, Conclusion, and Bibliography).

- **Title**

  A short eye-catching title that gives the jury an idea of what your project / invention idea entails (within 75 characters).

- **Problem (Background/ Introduction)**

  This section describes the purpose of your innovation. Start with a simple introductory statement about why you are doing your project. What problem are you trying to solve? What needs are being addressed? Explain if your idea is better, faster, or cheaper than the concept that already exists (Within 450 Characters).

- **Objectives - Real-World Applications**

  In one or two sentences, state your goal or the idea you wish to proceed with that could be a potential solution to the problem stated in the introduction(Within 500 characters).

- **Target Population**

  The target population section describes the group of people or entities the project is designed to help or impact **(Within 500 characters).**

- **Social Impact**
- The social impact section explains how the project will positively affect communities or address societal challenges (Within 200 characters).

- **Methods - Explanation of Methodology**

  Summarize your methods or design processes that have been / will be done for the course of this project. If yours is a prototype-based project, please include the estimated cost. (Within 500 characters)

- **The Scientific Approach - Concept/Theory adopted**

The Scientific Approach section highlights the concept or theory that supports the project. It explains how this idea aligns with the project's goals (Within 350 characters).

- ○ **Results - Positive/Negative Impacts/Disadvantages**
  In one or two sentences indicate what you hope to accomplish with the project (Within 400 characters).
- ○ **Conclusions - Commercial Viability/Scalability**
  In one sentence, describe the most important consequence of your work. Infer what your results could mean with respect to society (Within 400 characters).
- ○ **Bibliography**
  The bibliography section lists all the sources referenced or consulted for the project (Within 200 characters).

Questions your PDB should answer:
- Why are you undertaking this project?
- What will you do and how?
- What do you expect to find?
- What do the findings mean?

Tips to meet the word limit:
The abstract should be 150-300 characters long. First, write up a draft report. Don't be concerned about the length of the draft, just be sure to include all the key points. Use this draft to omit unnecessary and repetitive words and phrases. Analyze the content structure and look for ways to combine your sentences to shorten the total length. Redo the draft until the report is incisive.