Digital Resource Board

(Operations managers)

Table of Contents

[Introduction 3](#_Toc168905561)

[Forecast 3](#_Toc168905562)

[Service Point Selection Filter 4](#_Toc168905563)

[Company (Client) Selection Filter 5](#_Toc168905564)

[Time Frame Selector 6](#_Toc168905565)

[Date Selection 7](#_Toc168905566)

[Add New Job 8](#_Toc168905567)

[Pumper Utilization 12](#_Toc168905568)

[Bulker Utilization 14](#_Toc168905569)

[Utilization - Daily 14](#_Toc168905570)

[Job Details on Hover 15](#_Toc168905571)

[Ability to Move Jobs (Sliding jobs) 16](#_Toc168905572)

[Ability to Update Jobs 18](#_Toc168905573)

[Adding a Program 19](#_Toc168905574)

[Removing a Job from the Forecast 19](#_Toc168905575)

[Sale Forecast 21](#_Toc168905576)

[Filters 21](#_Toc168905577)

[Data Table Columns 21](#_Toc168905578)

[Rig Count 21](#_Toc168905579)

[Rig Status Categories 21](#_Toc168905580)

[New Project 21](#_Toc168905581)

[Crew Mgmt 21](#_Toc168905582)

[Truck Schedule 22](#_Toc168905583)

[Employee Schedule 24](#_Toc168905584)

[Changes to Employee Schedule 25](#_Toc168905585)

[Bulker Schedule 25](#_Toc168905586)

[Applying filters 26](#_Toc168905587)

[Building Crews 27](#_Toc168905588)

[Changing a Crew to Planned 28](#_Toc168905589)

[Resolving Availability Warnings 29](#_Toc168905590)

[Pumper Schedule 30](#_Toc168905591)

[Job Board 30](#_Toc168905592)

[Job Board – Pumper Assignment 30](#_Toc168905593)

[Job Assignment 30](#_Toc168905594)

[Job Removal 32](#_Toc168905595)

[Job Details 32](#_Toc168905596)

[Crew Modification 33](#_Toc168905597)

[Uncheck “Show Only Planned Crews” and “Show only Active Crews” 34](#_Toc168905598)

[Change Crew Status 35](#_Toc168905599)

[Crew Status Warnings 35](#_Toc168905600)

[Warnings 37](#_Toc168905601)

[48 Hour View 37](#_Toc168905602)

[Job Board – Bulker Assignment 37](#_Toc168905603)

[Rig Board 38](#_Toc168905604)

[Blending Cement and Hauling Directly to a Rig 39](#_Toc168905605)

[Blend into Storage for Pre-Job Testing 39](#_Toc168905606)

[Hauling from Storage to a Rig 39](#_Toc168905607)

[Backhauling Cement from a Rig to Rig, Bulk Plant, or Laydown 39](#_Toc168905608)

[Transferring Cement from a Rig to the Bulk Plant (Silo to Silo) 39](#_Toc168905609)

[Editing Cement in a Bin 39](#_Toc168905610)

[Update inside the bulk plant 39](#_Toc168905611)

[Update Bin on Location 39](#_Toc168905612)

[How to Generate an MTS 39](#_Toc168905613)

[My Jobs 40](#_Toc168905614)

[Product Haul 41](#_Toc168905615)

[Bulk Plant 43](#_Toc168905616)

# Introduction

The digital resource board is the tool to be used to see upcoming work, look on a map where the work is taking place, create operational plans (for both people and equipment), manage the availability of people and equipment as well as the assignment of work.

Accessing these tools is done through eService online.



The new DRB includes

* Crew Mgmt
  + For the District Managers to create the crews that will work together in the upcoming work shift. These crews will be the starting point for the crew assignment
* Job Board
  + For the Dispatch team to assign the crews to a job
* Forecast
  + For the Operations Management team to see and manage the upcoming work
* Map
  + For all team members to see the location of current work

# Forecast

This data, when used properly will create the forecasted requirement, per region, of:

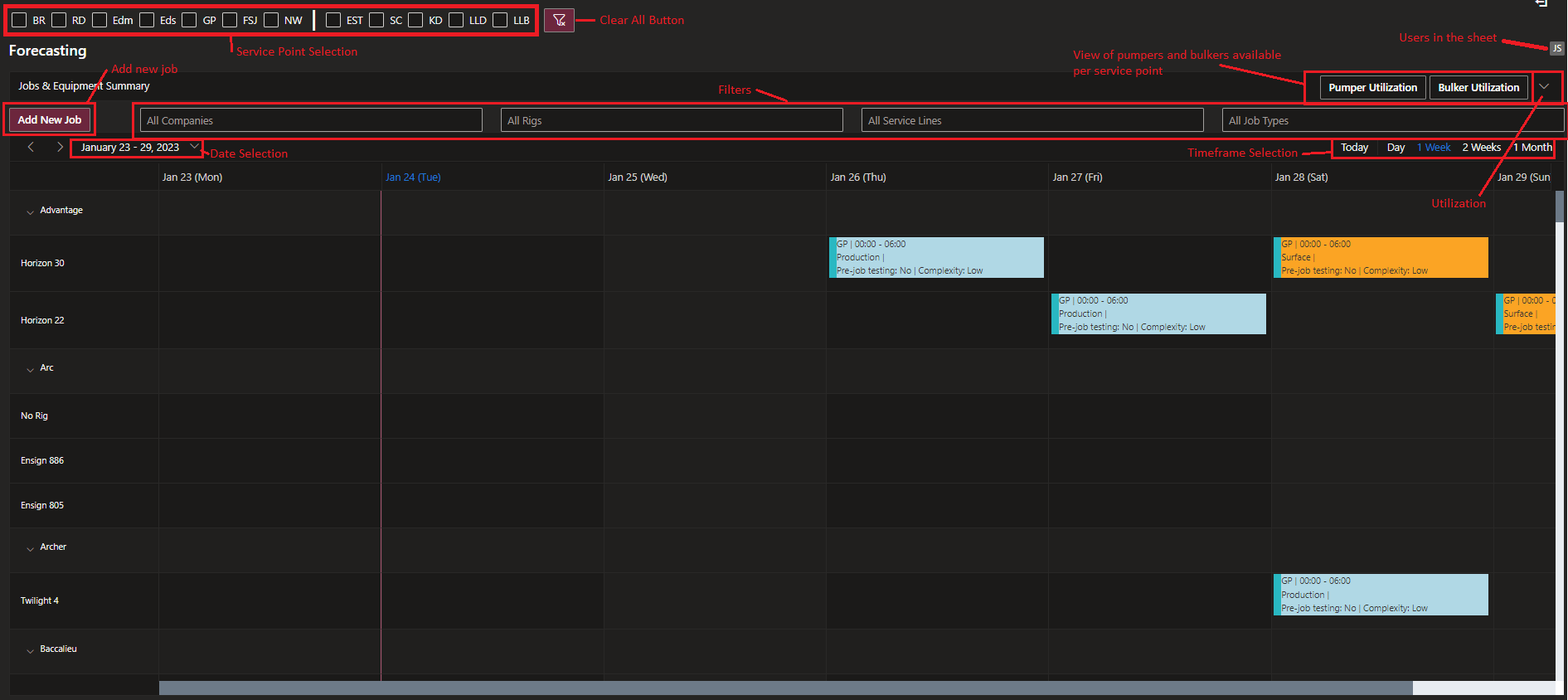
* People
* Equipment
* Products

Currently, as of Jan 24, 2023, this is starting with the Forecast tab from eService Online



Using the Forecast tab allows a user to see the planned jobs upcoming. This is typically kept out 3-6 months.

A view of the forecast tool is as follows:



In the tool there are the following items:

* Color Coding (Block Color)
  + Yellow – Liner
  + Orange – Surface
  + Purple – Intermediate
  + Pink – Plug
  + Blue – Production
  + White – Everything else
    - Color Coding (Dots)
      * Green – Low complexity
      * Yellow – Medium complexity
      * Red - High complexity
* Filters
  + Service Point Selection
  + Company (Client) Selection
  + Rig Selection
  + Service Line Selection
  + Job Type Selection
* Time Frame Selector
* Date Selection
* Add New Job
* Pumper Utilization
* Bulker Utilization
* Utilization (Daily)
* Job Details on Hover
* Ability to move jobs (sliding)
* Ability to update jobs

## Service Point Selection Filter

Using the service point selection filter, one or many service points can be selected at any time. The data shown in the forecast sheet will show all corresponding details:



All the selections can be removed by either clicking on each of the checked boxes, or by clicking the Clear All Button.

When no Service Point is selected, all service points are visible.



## Company (Client) Selection Filter

Clicking on the “All Companies” box will bring up a list of all the companies in eService that are available:

Graphical user interface, text, application

Description automatically generated

To select a company, either scroll down to the desired company, or type in their name to find it. Once found click on the company name.



Multiple companies can be viewed at the same time by selecting multiple companies one by one:



In this example, all forecasted jobs for Strathcona, ORLEN and Bonavista will be shown in the forecast.

To remove the companies, simply click on the “X” beside the names of each company to do it one at a time or click on the X at the right-hand side of the box to remove them all.





The filters for Rig, Service Lines and Job Types work the exact same way as the Company filter.





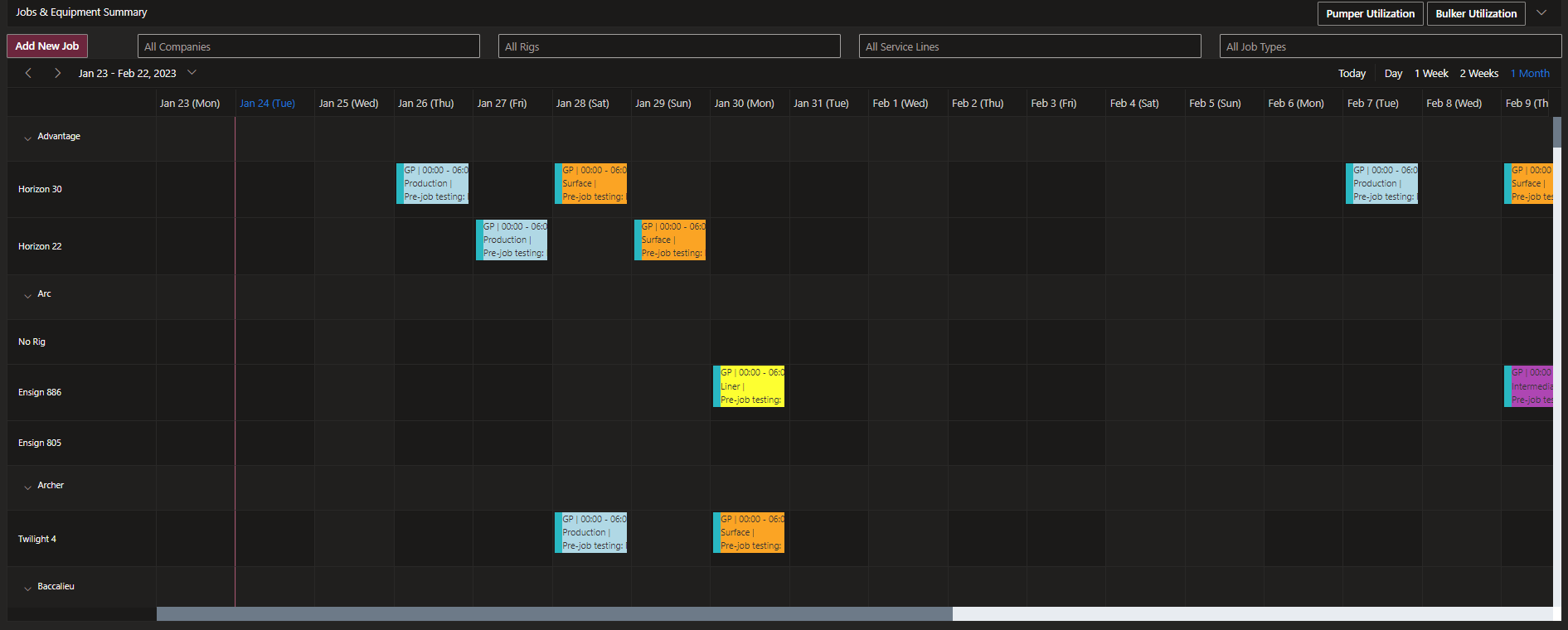


## Time Frame Selector

When you first open the forecast tool, it is set to 1 week time frame. Yesterday will be the first day in view and then move 7 days forward.



Clicking on 1 Month will show all the working forecast for the next month. Again, yesterday will be the first day and then move 1 month to the future. This may overlap between months depending on the day on which the forecast tool is being viewed. There will be a scroll bar at the bottom to see all of the selected days.



Graphical user interface, website

Description automatically generated

## Date Selection

In the upper left corner, there is a date selector:

Graphical user interface, text, website

Description automatically generated

Clicking on the arrow on the right will bring up the ability to view specific days:

A screenshot of a computer

Description automatically generated with medium confidence

When in the 1 Month view, by selecting the 31st, from the 31st to the next month will be visible:

A screenshot of a computer

Description automatically generated with medium confidence

Graphical user interface

Description automatically generated

The same goes for each of the other views that may be selected (1 week, 2 weeks)

Using the arrows left of the date range will toggle through by the selected timeframe:



Clicking on the right arrow will move the view further into the future. The left arrow will bring it back.



One click to the right:



Another click to the right:



A click to the left:



## Add New Job

Adding a new job can be done 2 different ways

* Click “Add New Job” button
* Double clicking on the square, you wish to add a job to

By clicking the Add New Job button, a new box will appear:

Graphical user interface

Description automatically generated

The mandatory items are marked with a “\*”. Once complete, the proper job will be inserted into the forecast tool:

Graphical user interface

Description automatically generated

Once the save button is clicked, the job will appear at the date and time that was entered

Graphical user interface, application

Description automatically generated

The other option is to double click on the spot that the job is desired to be entered:

Graphical user interface, application

Description automatically generated

Double clicking on Jan 25 for Horizon 30 will bring up the following box:

Graphical user interface

Description automatically generated

You will notice that many of the fields are already entered with the rig, company and district that the rig is currently working in.

Filling out the remainder of the information:

Graphical user interface

Description automatically generated

Hit save and the job will appear in the forecast.

Graphical user interface

Description automatically generated

The above scenario will be helpful when adding a single job. If multiple jobs are required to be added, this can be done as well. For example, if batch surfaces are done and 5 jobs need to be added this can easily be done using the repeat jobs functionality as follows:

Repeat Jobs will be either No, Repeat Days or Repeat Hours

Graphical user interface, application

Description automatically generated

Repeat Job Types will be either Number of Jobs or Repeat Jobs Until. Number of Jobs will be a number while repeat jobs until will be a date

Graphical user interface, text, application

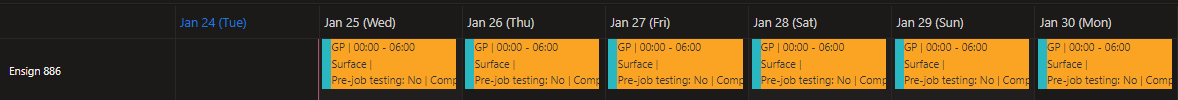
Description automatically generated

Filling out the information as follows:

Graphical user interface

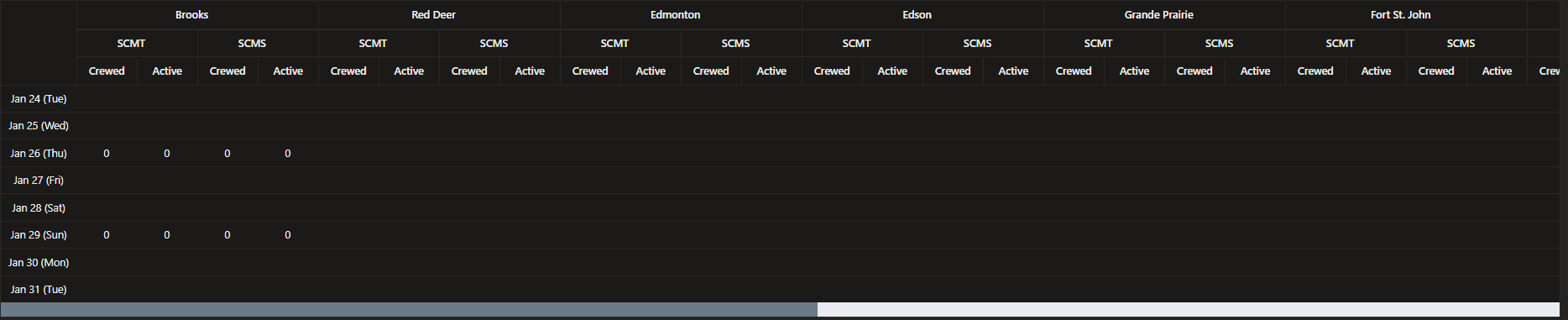
Description automatically generated

Keep in mind that the job count is in addition to the current job being added. So, in the above selection a job count entered as 5 will add a total of 6 jobs to the forecast sheet. 5 jobs in addition to the job being added. It will look as follows in the forecast sheet:



## Pumper Utilization

The pumper utilization button will go to another page where the number of each unit that are active and crewed is possible.



This truck count will affect the utilization calculations currently being done.

The number of trucks can be done 1 by 1 by selecting a cell and clicking on the Edit Selected button.

The following screen will appear:

Graphical user interface

Description automatically generated

Click save and the value will be updated.

If the update that is required is the same vale and all together, multiple cells can be selected by clicking a cell, holding down the shift key and clicking another cell. Follow this with the Edit selected button and the group of cells will be updated.

Graphical user interface, treemap chart

Description automatically generated Graphical user interface

Description automatically generated with low confidence A screen shot of a computer

Description automatically generated with low confidence

If the update is random in nature, this can be done by selecting a cell, then holding down the control button and selecting the remaining cells to be updated:

A picture containing text, indoor, computer

Description automatically generated

A picture containing graphical user interface

Description automatically generated

A picture containing text, computer, computer, indoor

Description automatically generated

## Bulker Utilization

The bulker utilization can be updated in the same manner as the pumper utilization tab

Graphical user interface, application

Description automatically generated

## Utilization - Daily

The daily utilization van be looked at by clicking on the arrow on the upper left side of the forecast page:



This will expand the window and show the calculated utilization: A screenshot of a computer

Description automatically generated with medium confidence

The district selector can be used to look at the utilization of each specific district:

A picture containing graphical user interface

Description automatically generated

Hovering over the job count will show the break down by service line:

Graphical user interface

Description automatically generated with low confidence

Hovering over the crewed pumps will show the breakdown between singles and twins operating on that day.

Timeline

Description automatically generated with low confidence

This data comes from the pumped utilization sheet.

## Job Details on Hover

All the jobs in the forecast sheet will show details when hovering over each of the jobs.

The details that are available include

* Client / Company
* Rig
* Call sheet
* Program
* Pre-job testing requirements
* Complexity matrix
* Service Point / District
* Job Type

A screenshot of a computer

Description automatically generated

Upon hovering on each job in the forecast, the above window will appear showing the respective details.

## Ability to Move Jobs (Sliding jobs)

In the event that a job needs to move to a different time or day, this can be done 2 different ways

* Click on the job and “slide” it
* Double click on the job and modify the data in the window

Click on the job and slide it:

Click on the job:

Graphical user interface, application

Description automatically generated

Slide it to the required day. After sliding the job, a pop up will appear to adjust the details:

A screenshot of a computer

Description automatically generated with medium confidence

Once Submit is clicked, the job will move to the new time:

Text

Description automatically generated with medium confidence

Double click a job to move it:

Graphical user interface

Description automatically generated

The double click will bring up another window:

A screenshot of a computer

Description automatically generated with medium confidence

Click Edit Job to modify the required details

Graphical user interface

Description automatically generated

Click Save and the job will be moved:

A picture containing text

Description automatically generated

When these 2 methods are used to move the jobs, it is important to note that all upcoming jobs will move by the same amount.

For example, if there are jobs on Thursday, Saturday and Monday and the Thursday job is moved to Friday, the Saturday job will move to Sunday and the Monday job will move to Tuesday.

Original Plan:

Graphical user interface, application, Teams

Description automatically generated

Move Thursday’s job to Friday:

A screenshot of a computer

Description automatically generated with medium confidence

Hit submit

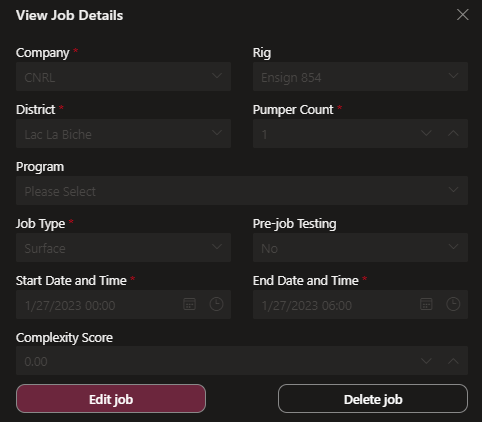
Graphical user interface, application, Teams

Description automatically generated

All the upcoming jobs move together to keep the job spacing the same.

## Ability to Update Jobs

When the need to update a job, this can be done by double clicking the job in the forecast sheet. This will bring up the following window:



To enable the ability to edit the job, click “Edit Job”.

This enables the ability to modify any of the fields previously entered:

Graphical user interface

Description automatically generated

If the Company, Rig or District are modified the entry will move within the forecast sheet as these are currently all associated together. If a change is made to any of these entries, a new association will be made, and the job will be moved to that location. All other information will be updated and be shown in the hover.

## Adding a Program

Adding a program will allow an association to a call sheet, assuming the same program is used. If a program is not entered and a call sheet is created, there will be 2 jobs entered for the job, client, rig and district. The job without the program will need to be removed to keep the data accurate.

Adding a program will allow product forecasting to occur for all jobs that have it entered.

The programs available on the list will be only those associated with the information entered into the job details – by Company.

If the previously selected job type is not in the selected program, it will be removed and need to be selected again. Make sure that the proper program is entered.

The program and job type will also populate the Complexity Score.

## Removing a Job from the Forecast

Removing a job on the forecast tool can be done 2 different ways:

* Press the “Delete” button on the Forecast tool
* Press the “Delete” button on the keyboard

First select the job that is to be removed from the forecast:

Graphical user interface, application

Description automatically generated

On the top left, the delete button will become available:

Graphical user interface, text, website

Description automatically generated

Select “Delete”

A pop-up window confirming the need to delete the job will appear:

Graphical user interface, text, application

Description automatically generated

Click “Submit” and the job will be removed.

A picture containing graphical user interface

Description automatically generated

The second way to remove the job is to use the “Delete” button on the keyboard.

Select the job on the forecast sheet:

Graphical user interface

Description automatically generated

Hit the “Delete” button on the keyboard

The pop-up will appear for confirmation

Graphical user interface, text

Description automatically generated with medium confidence

Click “Submit” and the job will be removed.

A picture containing graphical user interface

Description automatically generated

# Sale Forecast

The "Sales Forecast" tab provides a detailed overview of upcoming projects, allowing for efficient planning and tracking of sales activities. This tab is essential for managing project timelines, client interactions, and resource allocation. Below is a detailed description of the elements you see on this tab.

## Filters

Location Filters:

- In the top left, there are checkboxes for different locations (e.g., CENT, RD, EDM, FSJ, etc.). These filters allow you to narrow down the displayed information to specific locations. By selecting or deselecting these options, you can focus on the data relevant to your current needs.

Dropdown Filters:

- All Statuses: This filter allows you to view projects based on their current status.

- All Companies: Use this filter to narrow down the projects by specific companies. This is useful for focusing on projects associated with particular clients.

- All Rigs: This filter lets you select specific rigs, helping you to track and manage projects involving particular rigs.

- Program: Filter projects based on specific programs, allowing for a focused view on certain types of operations or initiatives.

- Sales Rep: This filter allows you to view projects managed by specific sales representatives, facilitating performance tracking and management.

- All Service Lines: This filter lets you narrow down the projects by service lines,

Status Filters:

- This set of buttons allows you to filter projects based on their approval status

## Data Table Columns

1. Service Line

- This column lists the service line associated with each project (e.g., Primary Cementing).

2. Company

- The name of the client company for whom the project is being executed.

3. Rig

- The name or identifier of the rig involved in the project.

4. Area

- The geographical area where the project is taking place (e.g., Wembley, Pouce Coupe).

5. Start Date

- The scheduled start date of the project.

6. Finish Date

- The scheduled finish date of the project.

7. Well Count

- The number of wells involved in the project.

8. Strings / Well

- The number of strings per well.

9. Job Types / Well

- The types of jobs to be performed per well.

10. Days to Drill/Well

- The estimated number of days to drill each well.

11. Specialty Products

- Any specialty products required for the project.

12. Sales Rep

- The sales representative assigned to the project.

13. Comments

- Additional comments or notes related to the project, providing context or specific instructions.

## Rig Count

A screenshot of a computer

Description automatically generated

The "Rig Count" button provides a summary of the current status of all rigs. When pressed, a detailed popup displays the counts and statuses of the rigs. Here's a description of the elements shown in the "Rig Count" popup:

### Rig Status Categories

**Active**: This category shows the number of rigs currently active and operational. The number is highlighted in green. In the provided example, there are 39 active rigs.

**No Status**: This category indicates the number of rigs that do not have a specific status assigned. In the provided example, there are 53 rigs with no status.

**Down For Maintenance**: This shows the number of rigs that are currently down due to maintenance activities. The count for this status is 0 in the provided example.

**Down For Weather**: This indicates the number of rigs that are non-operational due to weather conditions. The count for this status is also 0 in the provided example.

**Down For New Leases Or Licenses**: This category shows the number of rigs that are down because they are awaiting new leases or licenses. The count for this status is 0 in the provided example.

**Deactivated**: This shows the number of rigs that have been deactivated and are not in operation. The count for this status is 0 in the provided example.

## New Project

A screenshot of a computer

Description automatically generated

**Steps to Create a New Project**

To create a new project in the "Sales Forecast" tab, follow these step-by-step instructions:

**Step 1: Open the Add Project Form**

1. Click the "Add New Project" button.

**Step 2: Fill in Project Details**

1. **Status**:
   * Select the project status from the dropdown menu (e.g., Bid, Potential, Second Call, Won).
2. **Bid Information (Optional)**:
   * If the project is a bid, click the "Show Bid Information" button and fill in the following details:
     + **Bid Date**: Select the bid date from the calendar.
     + **Bid Scope**: Enter the scope of the bid.
     + **Bid Feedback**: Provide any feedback related to the bid.
     + **Other Pricing Information**: Enter any additional pricing information.
3. **District**:
   * Select the district from the dropdown menu.
4. **Service Line**:
   * Select the service line associated with the project from the dropdown menu (e.g., Primary Cementing).
5. **Company**:
   * Select the company from the dropdown menu.

**Step 3: Add Consulting Company (Optional)**

1. If applicable, click the "+ Add Consulting Company" button and fill in the following details:
   * **Consulting Company**: Select the consulting company from the dropdown menu.
   * **Rig**: Select the rig associated with the consulting company.
   * **Area**: Enter the geographical area.
   * **Well Location**: Provide the well location.
   * **Start Date**: Select the start date from the calendar.
   * **End Date**: Select the end date from the calendar.

**Step 4: Add Rig and Well Information**

1. **Rig**:
   * Select the rig associated with the project from the dropdown menu.
2. **Area**:
   * Enter the geographical area where the project is taking place.
3. **Well Location**:
   * Provide the well location.
4. **Start Date**:
   * Select the start date from the calendar.
5. **End Date**:
   * Select the end date from the calendar.

**Step 5: Program Details**

1. If needed, click the "+ Add Program" button and follow the prompt if not, fill in the following details:
   * **Program**: Select the program from the dropdown menu. (Optional)
   * **Strings/Well**: Enter the number of strings per well.
   * **Job Types/Well**: Enter the job types per well.
   * **Well Count**: Enter the total number of wells.
   * **Days to Drill/Well:** Enter the estimated number of days to drill each well**.**
   * **Specialty Products:** List any specialty products required for the project.

**Step 6: Assign Sales Representative**

1. **Sales Rep**:
   * Select the sales representative assigned to the project from the dropdown menu.

**Step 7: Add Comments (Optional)**

1. **Comments**:
   * Enter any additional comments or notes related to the project in the comments section.

**Step 8: Save or Submit the Project**

1. Once all the required fields are filled out, you have two options:
   * **Save as Draft**: Click this button if you need to save the project information as a draft to complete or review later.
   * **Submit**: Click this button to submit the project information and create the new project

# Crew Mgmt

The “Crews Mgmt.” tab is used by the management team to create the teams of employees that will be working together by identifying the supervisors and team members as well as the units that will be together.

Within the “Crews Mgmt” tab there are 4 different sections

* Pumper Schedule
* Bulker Schedule
* Employee Schedule
* Truck Schedule

A black background with white text

Description automatically generated

## Truck Schedule

The truck schedule looks as follows:

A screenshot of a computer

Description automatically generated

This page is to manage the availability of trucks.

To find a specific truck there is a search tool at the top left. Clicking on the tool will bring up a list of equipment which can be used to find the specific truck. Alternatively, the truck number can be typed into the tool and the equipment will be narrowed to that selection

Graphical user interface, text

Description automatically generated A picture containing graphical user interface

Description automatically generated

To manage the piece of equipment on specific dates, the dates can be changed using the date range and view setting at the top

The left and right arrows will toggle through the monthly setting. If weekly is selected it will toggle though week by week.

Changing the status’ of equipment is done by clicking on a specific date:

A single click will bring up the following window:

Text

Description automatically generated

The first 3 entries are used to modify the availability of a piece of equipment day by day.

A screenshot of a computer

Description automatically generated with medium confidence

If a piece of equipment is not available for multiple days, the Bulk Update Availabilities can be used. This will bring up an additional window:

A screenshot of a computer

Description automatically generated

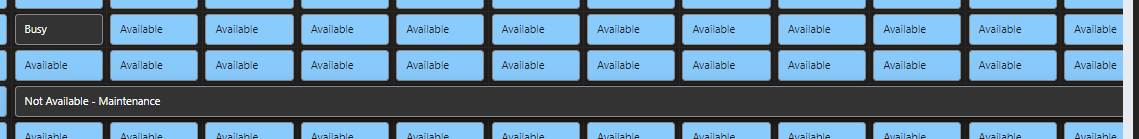
Enter the start and end dates as well as the new status:

Graphical user interface

Description automatically generatedGraphical user interface, text, application

Description automatically generated

Hit submit and the status of the truck will be updated:



Repeat the above steps for each piece of equipment that requires a change to its status.

## Employee Schedule

The employee schedule looks as follows:

A screenshot of a computer

Description automatically generated with medium confidence

At the top left there are filters to look at specific employees, roles and shift groups.

Multiples can be added to the filters as well just by clicking on multiple entries.

Graphical user interface

Description automatically generated

Selecting these two employees will show the following:

A screenshot of a computer

Description automatically generated

From here it is seen when they are available and when days off is occurring.

Their availability can be modified, similar to modifying truck availability, by clicking on the days:

A screenshot of a computer

Description automatically generated

This allows the availability of people to be managed day by day or in multiples using the “Bulk Update Availabilities”.

Graphical user interface, application

Description automatically generated

The reason for the employee not being available will be shown on the grid.

When doing a bulk update it will look as follows:



At the top right the shift group is identified by number and color. These groups can be changed for an employee if/when required within the DRB tool (ADP will be required to be updated as well).

Click on the employee’s name on the left-hand side of the tool:

This will bring up another window:

Graphical user interface, application

Description automatically generated

The shift group and the effective date on which the change will take place can be entered. This will change the availability of the employee on the effective date.

Any of the changes to the employee schedule may affect the crew and must be taken into consideration.

### Changes to Employee Schedule

Any changes to the employee schedule will continue to require communication with the HR team in the event that this information is required to be entered into ADP. This system does not update ADP and the current process **must** be followed.

## Bulker Schedule

The Bulker Schedule allows you to manage and view your bulker resources efficiently. Here’s how to use it and how it looks:A screenshot of a computer

Description automatically generated

### Applying filters

You can apply various filters to organize the schedule:

* **Unit Number and Bulker Type:** Use the filters in the top left to sort by unit number or type of bulker.

A screenshot of a phone

Description automatically generated A screenshot of a computer menu

Description automatically generated

* **Date Range:** Choose from predefined ranges such as Today, 1 Week, 2 Weeks, and Monthly. Use the date selector in the top left corner to navigate throughout the year and select custom date ranges.

A black screen with a black background

Description automatically generated

### Building Crews

There are two options to build crews:

* Crew
* Third Party Crew

#### Build Crew

To build a crew, follow these steps:

1. Select "Crew" in the top left. A "Build Crew" prompt will appear.

A screenshot of a computer

Description automatically generated

1. Choose the operating district.
2. Use the drop-down menu or search bar to select crew members.
3. Assign roles to each crew member using the "Role" drop-down menu.

A screenshot of a computer

Description automatically generated

1. Once a role is assigned, the "Add Crew Resource" button will become active. Click it and repeat the process until your crew is complete.

#### Build Third party Crew.

To build a third-party crew, follow these steps:

1. Select "Build Third Party Crew" in the top left. A prompt will appear.

A screenshot of a computer

Description automatically generated

1. Choose the operating district and contractor company from the drop-down menu.
2. Fill in the contact name and contact number, then click submit.

### Changing a Crew to Planned

To change a driver’s status to “planned”:

1. Click on the day you want to update. A prompt will appear.

A grey background with white text

Description automatically generated

2a). Click “Switch to planned” to change the status for that day.

2b). To change multiple days, select “Update Multiple” and choose the desired date range. Click submit to apply changes.

A screenshot of a computer

Description automatically generated

After clicking submit you could have warnings such as

A screenshot of a computer

Description automatically generated

Resolve and press continue, and the cells will update for your specified date range.

### Resolving Availability Warnings

If there is an error your cells will light up red telling you that there is a problem with the schedule this looks like:



If there are any availability warnings:

1. Select the “Availability Warnings” tab. A prompt will appear, displaying available drivers for the selected date.

A screenshot of a black screen

Description automatically generated

Select the necessary drivers and click “Build and Plan Crew.” The selected crew members will then appear in the Build Crew prompt.

## Pumper Schedule

The Pumper Schedule looks as follows:

A screenshot of a computer

Description automatically generated

This tab works the same as the Bulker Schedule. Please refer to the Bulker Schedule.

# Job Board

## Job Board – Pumper Assignment

The job board page is intended to be used by Dispatch to assign crews to jobs in the next 48 hrs.

A screenshot of a computer

Description automatically generated

### Job Assignment

There are a number of filters that can change the upcoming work in the 2-day window. Jobs can be assigned to crews by doing the following:

* Select job.
* Select crew.

A screenshot of a computer

Description automatically generated

* Click Assign at the top left.

If there are any conflicts with the assignment, they will now appear.

Graphical user interface, text, application

Description automatically generated

If you select continue, the job will appear as 1st job for crew 445039.

A screenshot of a computer

Description automatically generated with medium confidence

It will also show the crew number on the job so that it is known it has been assigned.

A second crew can be added to the job by following the same steps with another crew:

A screenshot of a computer

Description automatically generated with medium confidence

Once “Continue” is selected the job will show as the 1st Job as well as having the 2nd number appear on the job.

Graphical user interface

Description automatically generated

A second job can be assigned to a crew by clicking on 2nd Job and another job on the left:

Graphical user interface, application, Teams

Description automatically generated

Click Assign, deal with any conflicts, click continue.

Graphical user interface, application

Description automatically generated

The second job will appear.

### Job Removal

A crew can be removed by clicking on the assigned job:

Graphical user interface

Description automatically generated

Then click on “Unassign.”

Graphical user interface

Description automatically generated

The job will be removed from the 2nd job and the crew number will be removed from the job.

### Job Details

Job details are shown on a hover over the job.

Graphical user interface, table

Description automatically generated

Information on Program , District, Call sheet , job date & Time, Pre-Job Testing requirements, Complexity rating, crew members & equipment are shown.

### Crew Modification

A crew can be modified as required. Removing crew members, swapping crew members, or changing equipment assigned to a crew can all be done by clicking on the arrow beside the crew’s name:



Once the arrow is clicked, this will expand all the details of the crew:

A screenshot of a computer

Description automatically generated with medium confidence

Each member of the crew can be removed or swapped. Additional crew members can also be added.

If Adam is swapped for another member….

Graphical user interface

Description automatically generated Graphical user interface

Description automatically generated with medium confidence

Any conflicts that arise will appear:

Graphical user interface, text, application

Description automatically generated

Click “Continue”

A screenshot of a computer

Description automatically generated with medium confidence

The new crew is missing and unavailable. This is due to the issue that this new crew is not “Planned” or could be “Not Active.”

To find the crew, 2 different options exist to use the crew.

* Uncheck “Show Only Planned Crews” and “Show Only Active Crews” at the top of the page.
  + The new crew will show up.
* Go to the crews tab and change this new crews status to “Planned”

### Uncheck “Show Only Planned Crews” and “Show only Active Crews”

Once the “Show Only Planned Crews” and “Show Only Active Crews” is unchecked, the crew table looks as follows:



The crew can now be seen and assigned to a job.

Following the same steps, click on job 1 for a crew, the job and then click assign.

A screenshot of a computer

Description automatically generated with medium confidence

The job now appears in the schedule.

### Change Crew Status

So, on the Crew Assignment page, the “Show Only Planned Crews” and “Show Only Active Crews” is checked.

Go to the Crews Mgmt. and find the newly created crew – change their status to “Planned”:



Go back to the “Job Board” tab:

Graphical user interface

Description automatically generated

The crew is now shown and can be assigned to a job.

A screenshot of a computer

Description automatically generated with medium confidence

### Crew Status Warnings

The job was just assigned to the new crew turned “Red”. This means that there is an issue with this selection.

To see the warnings hover over the 1st Job entry

Graphical user interface, text, application

Description automatically generated

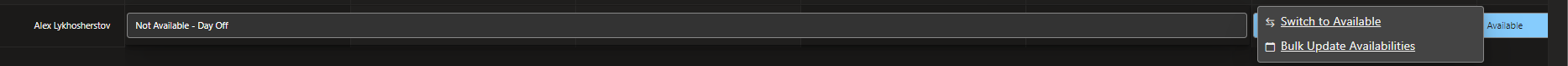
Alex is set to be starting days off during this job.

To fix this issue, either swap Alex with an employee on schedule or modify Alex’s availability in the Crew Mgmt. tab 🡪 Employee Schedule.

A screenshot of a computer screen

Description automatically generated with medium confidence

If Alex has decided to work some or all his days off, these can be controlled here. Click on the section that is showing Days Off:



Switch to AvailableA screenshot of a computer screen

Description automatically generated with medium confidence

which will show the following

A screenshot of a computer screen

Description automatically generated with medium confidence

Going back to the Job Board tab:

A screenshot of a computer

Description automatically generated with medium confidence

The job is no longer “Red” as the issue has been resolved.

### Warnings

At the top right side of the window there is a warnings button. It will show a number of warnings that are present:



Clicking on the button will display the warnings that are currently present:

Text

Description automatically generated

Once all the jobs have assigned crews and/or each available crew is assigned to a job these warnings will disappear.

### 48 Hour View

The 48-hour view button will show the jobs and the assigned crews in a view across the next 48 hours:



A screenshot of a computer

Description automatically generated

This is intended to show the available time between jobs for the possibility of assigning 2nd jobs to various crews.

## Job Board – Bulker Assignment

The bulker assignment page will show all the “hauls” moving for a rig and/or job.

A screenshot of a computer

Description automatically generated

The page will show all the functions completed on the Rig Board. This page just shows the data entered into the Rig Board. The management of the status of the driver is done here.

Graphical user interface, application

Description automatically generated

When a status is changed, a clock will count down from 16 hrs. until off shift. The clock will also show how long an employee has been at a set status.

The job will also change colours depending on the status of the job.

# Rig Board

When the Rig board tab is clicked this is what it will look like this information is closely intertwined with the Job Board 🡪 Bulker Schedule

A screenshot of a computer

Description automatically generated

## Filter



In the top left corner of the Rig Board window is the service point filter, these boxes sort rigs by district. Multiple areas can be selected at once; however, if no check boxes are selected, all areas are shown. Ensure to allow the board to load between each change in selection, otherwise the data may not populate properly.



In the top middle of the Rig Board window is the rig filter, these boxes sort rigs by type: Primary work is generally covered by drilling rigs, Remedial work is usually covered by service rigs and projects work is covered by project rigs.



In the top right corner of the Rig Board window is the job status filter, these boxes sort rigs by the status of the job. Below is an explanation of each of the above statuses.

***Alerted:***

Shown in blue with a grey background, this status is a “heads up” from the client or Client Solutions for work that is upcoming but little to no information is available. This will show a client and date expected for work that is upcoming, regardless if we have information of which rig, OSR, LSD, etc. No call sheet is required for an “alerted” job. To create a job alert use the following steps:

1. First ensure rig is activated and enabled (see Section 2.2.4 –Column 4 – Rig), then right click on any company name on the left side of the rig board and “select create job alert”A screenshot of a computer

   Description automatically generated
2. Fill in the required info on the prompt, the minimum info required is: Client, Service Point, Date and Notes. If filling in Rig Name, ensure it is not a rig currently in use as this will overwrite the current notes for that rig.

![A screenshot of a computer

Description automatically generated](data:image/jpeg;base64,/9j/4AAQSkZJRgABAQEAYABgAAD/4RDsRXhpZgAATU0AKgAAAAgABAE7AAIAAAALAAAISodpAAQAAAABAAAIVpydAAEAAAAWAAAQzuocAAcAAAgMAAAAPgAAAAAc6gAAAAgAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAEpvc2ggU2VlbnMAAAAFkAMAAgAAABQAABCkkAQAAgAAABQAABC4kpEAAgAAAAM1MgAAkpIAAgAAAAM1MgAA6hwABwAACAwAAAiYAAAAABzqAAAACAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAMjAxODowOToxMSAxMDo1NDoxOAAyMDE4OjA5OjExIDEwOjU0OjE4AAAASgBvAHMAaAAgAFMAZQBlAG4AcwAAAP/hCx1odHRwOi8vbnMuYWRvYmUuY29tL3hhcC8xLjAvADw/eHBhY2tldCBiZWdpbj0n77u/JyBpZD0nVzVNME1wQ2VoaUh6cmVTek5UY3prYzlkJz8+DQo8eDp4bXBtZXRhIHhtbG5zOng9ImFkb2JlOm5zOm1ldGEvIj48cmRmOlJERiB4bWxuczpyZGY9Imh0dHA6Ly93d3cudzMub3JnLzE5OTkvMDIvMjItcmRmLXN5bnRheC1ucyMiPjxyZGY6RGVzY3JpcHRpb24gcmRmOmFib3V0PSJ1dWlkOmZhZjViZGQ1LWJhM2QtMTFkYS1hZDMxLWQzM2Q3NTE4MmYxYiIgeG1sbnM6ZGM9Imh0dHA6Ly9wdXJsLm9yZy9kYy9lbGVtZW50cy8xLjEvIi8+PHJkZjpEZXNjcmlwdGlvbiByZGY6YWJvdXQ9InV1aWQ6ZmFmNWJkZDUtYmEzZC0xMWRhLWFkMzEtZDMzZDc1MTgyZjFiIiB4bWxuczp4bXA9Imh0dHA6Ly9ucy5hZG9iZS5jb20veGFwLzEuMC8iPjx4bXA6Q3JlYXRlRGF0ZT4yMDE4LTA5LTExVDEwOjU0OjE4LjUyMjwveG1wOkNyZWF0ZURhdGU+PC9yZGY6RGVzY3JpcHRpb24+PHJkZjpEZXNjcmlwdGlvbiByZGY6YWJvdXQ9InV1aWQ6ZmFmNWJkZDUtYmEzZC0xMWRhLWFkMzEtZDMzZDc1MTgyZjFiIiB4bWxuczpkYz0iaHR0cDovL3B1cmwub3JnL2RjL2VsZW1lbnRzLzEuMS8iPjxkYzpjcmVhdG9yPjxyZGY6U2VxIHhtbG5zOnJkZj0iaHR0cDovL3d3dy53My5vcmcvMTk5OS8wMi8yMi1yZGYtc3ludGF4LW5zIyI+PHJkZjpsaT5Kb3NoIFNlZW5zPC9yZGY6bGk+PC9yZGY6U2VxPg0KCQkJPC9kYzpjcmVhdG9yPjwvcmRmOkRlc2NyaXB0aW9uPjwvcmRmOlJERj48L3g6eG1wbWV0YT4NCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgCiAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAKICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgICAgIAogICAgICAgICAgICAgICAgICAgICAgICAgICAgPD94cGFja2V0IGVuZD0ndyc/Pv/bAEMABwUFBgUEBwYFBggHBwgKEQsKCQkKFQ8QDBEYFRoZGBUYFxseJyEbHSUdFxgiLiIlKCkrLCsaIC8zLyoyJyorKv/bAEMBBwgICgkKFAsLFCocGBwqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKioqKv/AABEIAxwDIQMBIgACEQEDEQH/xAAfAAABBQEBAQEBAQAAAAAAAAAAAQIDBAUGBwgJCgv/xAC1EAACAQMDAgQDBQUEBAAAAX0BAgMABBEFEiExQQYTUWEHInEUMoGRoQgjQrHBFVLR8CQzYnKCCQoWFxgZGiUmJygpKjQ1Njc4OTpDREVGR0hJSlNUVVZXWFlaY2RlZmdoaWpzdHV2d3h5eoOEhYaHiImKkpOUlZaXmJmaoqOkpaanqKmqsrO0tba3uLm6wsPExcbHyMnK0tPU1dbX2Nna4eLj5OXm5+jp6vHy8/T19vf4+fr/xAAfAQADAQEBAQEBAQEBAAAAAAAAAQIDBAUGBwgJCgv/xAC1EQACAQIEBAMEBwUEBAABAncAAQIDEQQFITEGEkFRB2FxEyIygQgUQpGhscEJIzNS8BVictEKFiQ04SXxFxgZGiYnKCkqNTY3ODk6Q0RFRkdISUpTVFVWV1hZWmNkZWZnaGlqc3R1dnd4eXqCg4SFhoeIiYqSk5SVlpeYmZqio6Slpqeoqaqys7S1tre4ubrCw8TFxsfIycrS09TV1tfY2dri4+Tl5ufo6ery8/T19vf4+fr/2gAMAwEAAhEDEQA/AOO0/wAPadNptvLLCXeSNXZi7DJIz2NWP+Ea0v8A59j/AN/G/wAas6O2/Q7FsY3W8Zx/wEVdqT7GFKm4p8qMn/hGtL/59j/38b/Gj/hGtL/59j/38b/Gtaigr2NP+VfcZP8AwjWl/wDPsf8Av43+NH/CNaX/AM+x/wC/jf41rUUB7Gn/ACr7jJ/4RrS/+fY/9/G/xo/4RrS/+fY/9/G/xrWooD2NP+VfcZP/AAjWl/8APsf+/jf40f8ACNaX/wA+x/7+N/jWtRQHsaf8q+4yf+Ea0v8A59j/AN/G/wAaP+Ea0v8A59j/AN/G/wAa1qKA9jT/AJV9xk/8I1pf/Psf+/jf40f8I1pf/Psf+/jf41rUUB7Gn/KvuMn/AIRrS/8An2P/AH8b/Gj/AIRrS/8An2P/AH8b/GtaigPY0/5V9xk/8I1pf/Psf+/jf40f8I1pf/Psf+/jf41rUUB7Gn/KvuMn/hGtL/59j/38b/Gj/hGtL/59j/38b/GtaigPY0/5V9xk/wDCNaX/AM+x/wC/jf40f8I1pf8Az7H/AL+N/jWtRQHsaf8AKvuMn/hGtL/59j/38b/Gj/hGtL/59j/38b/GtaigPY0/5V9xk/8ACNaX/wA+x/7+N/jR/wAI1pf/AD7H/v43+Na1FAexp/yr7jJ/4RrS/wDn2P8A38b/ABo/4RrS/wDn2P8A38b/ABrWooD2NP8AlX3GT/wjWl/8+x/7+N/jR/wjWl/8+x/7+N/jWtRQHsaf8q+4yf8AhGtL/wCfY/8Afxv8aP8AhGtL/wCfY/8Afxv8a1qKA9jT/lX3GT/wjWl/8+x/7+N/jR/wjWl/8+x/7+N/jWtRQHsaf8q+4yf+Ea0v/n2P/fxv8aP+Ea0v/n2P/fxv8a1qKA9jT/lX3GT/AMI1pf8Az7H/AL+N/jR/wjWl/wDPsf8Av43+Na1FAexp/wAq+4yf+Ea0v/n2P/fxv8aP+Ea0v/n2P/fxv8a1qKA9jT/lX3GT/wAI1pf/AD7H/v43+NH/AAjWl/8APsf+/jf41rUUB7Gn/KvuMn/hGtL/AOfY/wDfxv8AGj/hGtL/AOfY/wDfxv8AGtaigPY0/wCVfcZP/CNaX/z7H/v43+NH/CNaX/z7H/v43+Na1FAexp/yr7jJ/wCEa0v/AJ9j/wB/G/xo/wCEa0v/AJ9j/wB/G/xrWooD2NP+VfcZP/CNaX/z7H/v43+NH/CNaX/z7H/v43+Na1FAexp/yr7jJ/4RrS/+fY/9/G/xo/4RrS/+fY/9/G/xrWooD2NP+VfcZP8AwjWl/wDPsf8Av43+NH/CNaX/AM+x/wC/jf41rUUB7Gn/ACr7jJ/4RrS/+fY/9/G/xo/4RrS/+fY/9/G/xrWooD2NP+VfcZP/AAjWl/8APsf+/jf40f8ACNaX/wA+x/7+N/jWtRQHsaf8q+4yf+Ea0v8A59j/AN/G/wAaP+Ea0v8A59j/AN/G/wAa1qKA9jT/AJV9xk/8I1pf/Psf+/jf40f8I1pf/Psf+/jf41rUUB7Gn/KvuMn/AIRrS/8An2P/AH8b/Gj/AIRrS/8An2P/AH8b/GtaigPY0/5V9xk/8I1pf/Psf+/jf40f8I1pf/Psf+/jf41rUUB7Gn/KvuMn/hGtL/59j/38b/Gj/hGtL/59j/38b/GtaigPY0/5V9xk/wDCNaX/AM+x/wC/jf40f8I1pf8Az7H/AL+N/jWtRQHsaf8AKvuMn/hGtL/59j/38b/Gj/hGtL/59j/38b/GtaigPY0/5V9xk/8ACNaX/wA+x/7+N/jR/wAI1pf/AD7H/v43+Na1FAexp/yr7jJ/4RrS/wDn2P8A38b/ABo/4RrS/wDn2P8A38b/ABrWooD2NP8AlX3GT/wjWl/8+x/7+N/jR/wjWl/8+x/7+N/jWtRQHsaf8q+4yf8AhGtL/wCfY/8Afxv8aP8AhGtL/wCfY/8Afxv8a1qKA9jT/lX3GT/wjWl/8+x/7+N/jR/wjWl/8+x/7+N/jWtRQHsaf8q+4yf+Ea0v/n2P/fxv8aP+Ea0v/n2P/fxv8a1qKA9jT/lX3GT/AMI1pf8Az7H/AL+N/jR/wjWl/wDPsf8Av43+Na1FAexp/wAq+4yf+Ea0v/n2P/fxv8aP+Ea0v/n2P/fxv8a1qKA9jT/lX3GT/wAI1pf/AD7H/v43+NH/AAjWl/8APsf+/jf41rUUB7Gn/KvuMn/hGtL/AOfY/wDfxv8AGj/hGtL/AOfY/wDfxv8AGtaigPY0/wCVfcZP/CNaX/z7H/v43+NH/CNaX/z7H/v43+Na1FAexp/yr7jJ/wCEa0v/AJ9j/wB/G/xo/wCEa0v/AJ9j/wB/G/xrWq7pmjajrMxi0uzmuWX73lrwv1PQfjQJ06UVdpHOf8I1pf8Az7H/AL+N/jR/wjWl/wDPsf8Av43+Ndtd+A/E1lAZp9ImKAZPlsshH4KSa58gg4PBoJjGhPWKT+4yf+Ea0v8A59j/AN/G/wAaP+Ea0sf8ux/7+N/jWtSUF+xp/wAq+4wv+ETsP+etx+Y/worbooI+rUuxT0P/AJF/T/8Ar2j/APQRV+qGh/8AIv6f/wBe0f8A6CKv0GlP4F6BRRRQaBRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHV2PglBoMer+IdWi0e0nx5AaIyySZ77QQcd+M8elYmtWFnp18sWm6kmpQNGsgnSPZ17Fckgj0PNd/440668TeGNC1PQIHu7eKEo0UA3uhIUdB1wVIPpik8BW9/4d0XxNJeWphuY7SO4SKYf7MhG4dunQ802tX5f1/wTzIYiXs/aN3f8uitrbtc8xor1/wAIXpvfCt/r8v2q51iSbZcTWMETXAUbQFVWXbjABIx696ckEuqeMpNV0v7boUsNirXay2cbTzqWOMJ82GIQ8kZ4Xg5otZ2/ra5X12zknHbz6/d9x5HbW0t5dxW1sm+aZxHGuQMsTgDJ4q1rej3GgavLp160bTQhSxiJK8qG6kD1r1zXbqS3l8L6rCtxBeT3aWskl3EizNE55VwBgHjt0yemTT5Ip774r+TrURksba3aXTBJGApkxHuKnHzEcnknHXii36/lchY5v3mtLN763Tt/Xlr0seI1e0TTf7Y1u00/zfJ+0yBPM27tue+MjNd/471GK88LvFf6ZrAuoLgLDeahbRR4JzlQUxlSFPQEcDJ6VzfgLSL+68U6beW9rLJax3P7yZVyqbRk5Pbgjr1ojrKzOh126EqmzVzJ8RaP/YHiC60zz/tH2cqPM2bd2VB6ZOOvrUGj2ceoa3Y2cxZY7i4SJyhwQGYA49+a9XtWt5fEXjDUtKjjutXtQBbDZvZSI9p2j13Ag49Md+YJlmvdA8Oaj4mh8rW/7UijR5IRHK6+aflIAHGOe3b15cd1fy/Ew+uS5eVrXbzva+3Y898X6Nb6B4outNs3leGEJtaUgscoCc4AHU+lYte8q+ryfEC+srq0UaBJa7mZoBslbaoJZ8ct1GCfujp3rxR7NLzxC1lpmCk10YrfnIwXwvP5VK3S7m2GxHtI2l0S1+X5nTaP8OLjV/CZ1hL3y5WjkeG18nJkC5x824YyR6dxVLwv4bs9b0HXb26knSTToBJEI2AVjtc/NkHj5R0xXpkl/pGjeJtI0tdaW3azgFqLH7O7+bvChcuOFPCnn+tYtjpP9ir4+tFXbF9n8yLAwNjJIwA+mcfhVaWk12/U5IYqpKL5nu01pbRu3z6feeTUV7naS2mh6Bo39lWGpXVnPCGdNOtopFmLKOZdw3An1BHv6VjWepf2N4C8SXuiw/ZTFqjiGOVFPkkmMEYBK8ZOOo4FDVm/L/Nf5m0ca57R3aS176dtDzm18PX134dvNbj8tbOzZUcs3zMxIGFA9Nw6461l1614e1/xBqPw01S8tZnuNThucQ+XAhYAlC2FAwfvN2ryU5LHPXPNS9HY6aFSdTn5raO39f1+QUUUUHSFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBqeG9GOva9b2JfyomJeaT+4ijLH8h+da2r+ILzVJG0zwvBPbaTb8R29qrZkHTe+OST7/wA+aPACmXVNTto/9fcaVcRQDuXIGMfgDWf4SGsf8JNbf8I9n7Zu7/d299/+z6/pzimlc46jvOTf2Vpfb1KmmT6tDdl9Ie7WdPmP2fdkfUD+tdFqJh8XeGLjWREkOs6cV+2+Wu0XMZOBJj+8D1//AFY7jxLk6Dq//CGfZvt/mj+1Ps2fM+7zt/z/AHu+a4DwapTSvE1zJxAulvExPTe5Gz9QaXWxkqqqx9qlZpr19H69PvOVpKWkoPRG0UUUAU9D/wCRf0//AK9o/wD0EVfqhof/ACL+n/8AXtH/AOgir9BnT+BegUUUUGgUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBastU1DTd/9nX1zaeZjf5EzJux0zg89TTzrOqM1wzaleFrpQs5M7fvQBgBufmGOOapUUE8sb3sWLPUb3TpGfT7y4tXYYZoJWQkehwakXWNTS+e9TUbtbt12tOJ2EjDjgtnJHA/KqdFAcsd7Fq51XUL2FYry/ubiNWLqkszMAx6nBPXk8+9OuNZ1O7khkutRu5ngbdC0k7MYzxypJ4PA6elU6KA5Y9i3eavqWoxqmoahdXSKcqs87OAfUZNFpq+pWELQ2OoXVtE5yyQzMiscYyQDVSigOWNrWJba6uLK4Weznlt5lztkicqwyMHBHPSpZ9U1C6u47q6vrma4ix5c0kzM6YORgk5HPNVaKB8qvexoS+INZnhkin1a+kjlGJEe5chxjHIzzxVOC4mtZ0ntZZIZUOVkjYqyn2I6VHRQJRilZImmvLm4uzdXFxLLcEhjM7lnJHQ7jz2FWZNd1eXzfN1W9fzkEcu64c+YvPynnkcng+pqhRQHLHsXbTW9VsIPJsdTvLaLOfLhuGRc+uAaiXULxLJ7NLudbWRtzwCQhGPHJXoTwPyqvRQHLHsWrLVL/Td/wDZ19c2nmY3+RMybsdM4PPU1V69aKKB2SdwooooGFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBZ07ULjStSgvrJ9k8Dh0P9D7HpXW3Om2PiiY6l4Xv4bC9n5uNNnm8oh+5jbowJ5x/LpXE0UGU6fM+ZOzOti8Ba9aOZdQuLXSoT96ea8UDH/ASSah17V9PtdHTw94ddpLNX8y6u2XabqTtx2Udh/8ArPMUUEqlJu83e3lb/MKSlpKDcbRRRQB1PhP4W63qfg7SL2C609Y57OJ1DyOCBtHXCVr/APCn/EH/AD96b/39k/8AiK9B+G//ACTHw5/2Dof/AEAV01Ox8usxrpWVjxj/AIU/4g/5+9N/7+yf/EUf8Kf8Qf8AP3pv/f2T/wCIr2eiixX9pYjy+48Y/wCFP+IP+fvTf+/sn/xFH/Cn/EH/AD96b/39k/8AiK9noosH9pYjy+48Y/4U/wCIP+fvTf8Av7J/8RR/wp/xB/z96b/39k/+Ir2eiiwf2liPL7jxj/hT/iD/AJ+9N/7+yf8AxFH/AAp/xB/z96b/AN/ZP/iK9noosH9pYjy+48Y/4U/4g/5+9N/7+yf/ABFH/Cn/ABB/z96b/wB/ZP8A4ivZ6KLB/aWI8vuPGP8AhT/iD/n703/v7J/8RR/wp/xB/wA/em/9/ZP/AIivZ6KLB/aWI8vuPGP+FP8AiD/n703/AL+yf/EUf8Kf8Qf8/em/9/ZP/iK9noosH9pYjy+48Y/4U/4g/wCfvTf+/sn/AMRR/wAKf8Qf8/em/wDf2T/4ivZ6KLB/aWI8vuPGP+FP+IP+fvTf+/sn/wARR/wp/wAQf8/em/8Af2T/AOIr2eiiwf2liPL7jxj/AIU/4g/5+9N/7+yf/EUf8Kf8Qf8AP3pv/f2T/wCIr2eiiwf2liPL7jxj/hT/AIg/5+9N/wC/sn/xFH/Cn/EH/P3pv/f2T/4ivZ6KLB/aWI8vuPGP+FP+IP8An703/v7J/wDEUf8ACn/EH/P3pv8A39k/+Ir2eiiwf2liPL7jxj/hT/iD/n703/v7J/8AEUf8Kf8AEH/P3pv/AH9k/wDiK9noosH9pYjy+48Y/wCFP+IP+fvTf+/sn/xFH/Cn/EH/AD96b/39k/8AiK9noosH9pYjy+48Y/4U/wCIP+fvTf8Av7J/8RR/wp/xB/z96b/39k/+Ir2eiiwf2liPL7jxj/hT/iD/AJ+9N/7+yf8AxFH/AAp/xB/z96b/AN/ZP/iK9noosH9pYjy+48Y/4U/4g/5+9N/7+yf/ABFH/Cn/ABB/z96b/wB/ZP8A4ivZ6KLB/aWI8vuPGP8AhT/iD/n703/v7J/8RR/wp/xB/wA/em/9/ZP/AIivZ6KLB/aWI8vuPGP+FP8AiD/n703/AL+yf/EUf8Kf8Qf8/em/9/ZP/iK9noosH9pYjy+48Y/4U/4g/wCfvTf+/sn/AMRR/wAKf8Qf8/em/wDf2T/4ivZ6KLB/aWI8vuPGP+FP+IP+fvTf+/sn/wARR/wp/wAQf8/em/8Af2T/AOIr2eiiwf2liPL7jxj/AIU/4g/5+9N/7+yf/EUf8Kf8Qf8AP3pv/f2T/wCIr2eiiwf2liPL7jxj/hT/AIg/5+9N/wC/sn/xFH/Cn/EH/P3pv/f2T/4ivZ6KLB/aWI8vuPGP+FP+IP8An703/v7J/wDEUf8ACn/EH/P3pv8A39k/+Ir2eiiwf2liPL7jxj/hT/iD/n703/v7J/8AEUf8Kf8AEH/P3pv/AH9k/wDiK9noosH9pYjy+48Y/wCFP+IP+fvTf+/sn/xFH/Cn/EH/AD96b/39k/8AiK9noosH9pYjy+48Y/4U/wCIP+fvTf8Av7J/8RR/wp/xB/z96b/39k/+Ir2eiiwf2liPL7jxj/hT/iD/AJ+9N/7+yf8AxFH/AAp/xB/z96b/AN/ZP/iK9noosH9pYjy+48Y/4U/4g/5+9N/7+yf/ABFH/Cn/ABB/z96b/wB/ZP8A4ivZ6KLB/aWI8vuPGP8AhT/iD/n703/v7J/8RR/wp/xB/wA/em/9/ZP/AIivZ6KLB/aWI8vuPGP+FP8AiD/n703/AL+yf/EUf8Kf8Qf8/em/9/ZP/iK9noosH9pYjy+48Y/4U/4g/wCfvTf+/sn/AMRR/wAKf8Qf8/em/wDf2T/4ivZ6KLB/aWI8vuPGP+FP+IP+fvTf+/sn/wARR/wp/wAQf8/em/8Af2T/AOIr2eiiwf2liPL7jxj/AIU/4g/5+9N/7+yf/EUf8Kf8Qf8AP3pv/f2T/wCIr2eiiwf2liPL7jxj/hT/AIg/5+9N/wC/sn/xFH/Cn/EH/P3pv/f2T/4ivZ6KLB/aWI8vuPGP+FP+IP8An703/v7J/wDEUf8ACn/EH/P3pv8A39k/+Ir2eiiwf2liPL7jxj/hT/iD/n703/v7J/8AEUf8Kf8AEH/P3pv/AH9k/wDiK9noosH9pYjy+48Y/wCFP+IP+fvTf+/sn/xFH/Cn/EH/AD96b/39k/8AiK9noosH9pYjy+48Y/4U/wCIP+fvTf8Av7J/8RR/wp/xB/z96b/39k/+Ir2eiiwf2liPL7jxj/hT/iD/AJ+9N/7+yf8AxFH/AAp/xB/z96b/AN/ZP/iK9noosH9pYjy+48Y/4U/4g/5+9N/7+yf/ABFH/Cn/ABB/z96b/wB/ZP8A4ivZ6KLB/aWI8vuPGP8AhT/iD/n703/v7J/8RR/wp/xB/wA/em/9/ZP/AIivZ6KLB/aWI8vuPGP+FP8AiD/n703/AL+yf/EUf8Kf8Qf8/em/9/ZP/iK9noosH9pYjy+48Y/4U/4g/wCfvTf+/sn/AMRR/wAKf8Qf8/em/wDf2T/4ivZ6KLB/aWI8vuPGP+FP+IP+fvTf+/sn/wARR/wp/wAQf8/em/8Af2T/AOIr2eiiwf2liPL7jxj/AIU/4g/5+9N/7+yf/EUf8Kf8Qf8AP3pv/f2T/wCIr2eiiwf2liPL7jxj/hT/AIg/5+9N/wC/sn/xFH/Cn/EH/P3pv/f2T/4ivZ6KLB/aWI8vuPGP+FP+IP8An703/v7J/wDEUf8ACn/EH/P3pv8A39k/+Ir2eiiwf2liPL7jxj/hT/iD/n703/v7J/8AEUf8Kf8AEH/P5pv/AH9k/wDiK9noosH9pYjy+48C/wCFfar/AM/Fn/323/xNFei0UWD+0sR5fcaXw3/5Jj4c/wCwdD/6AK6auZ+G/wDyTHw5/wBg6H/0AV01M80KKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhsMfDDw4P8AqHQ/+gCumrmfhv8A8kx8Of8AYOh/9AFdNQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAVHLMsIGQzE9FUcmpKryf8hCH/AK5v/NaAG/bG/wCfS4/8d/8AiqPtjf8APpcf+O//ABVWqKAKv2xv+fS4/wDHf/iqPtjf8+lx/wCO/wDxVWqKAKv2xv8An0uP/Hf/AIqj7Y3/AD6XH/jv/wAVVqigCr9sb/n0uP8Ax3/4qj7Y3/Ppcf8Ajv8A8VVqigCr9sb/AJ9Lj/x3/wCKo+2N/wA+lx/47/8AFVaooAq/bG/59Lj/AMd/+Ko+2N/z6XH/AI7/APFVaooAq/bG/wCfS4/8d/8AiqPtjf8APpcf+O//ABVWqKAKv2xv+fS4/wDHf/iqPtjf8+lx/wCO/wDxVWqKAKv2xv8An0uP/Hf/AIqj7Y3/AD6XH/jv/wAVVqigCr9sb/n0uP8Ax3/4qj7Y3/Ppcf8Ajv8A8VVqigCr9sb/AJ9Lj/x3/wCKo+2N/wA+lx/47/8AFVaooAq/bG/59Lj/AMd/+Ko+2N/z6XH/AI7/APFVaooAq/bG/wCfS4/8d/8AiqPtjf8APpcf+O//ABVWqKAKv2xv+fS4/wDHf/iqPtjf8+lx/wCO/wDxVWqKAKv2xv8An0uP/Hf/AIqj7Y3/AD6XH/jv/wAVVqigCr9sb/n0uP8Ax3/4qhb4s5QWs+5QCR8vQ5/2vY1aqsP+QhN/1zT+bUAL9pf/AJ9JvzT/AOKo+0v/AM+k35p/8VUtFABHKJM8FWXqrdRT6rxf8f8AN/1yT+bVYoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDS+G/8AyTHw5/2Dof8A0AV01c38OnaT4a+HnkYs7afCWYnJJ2jmukoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACuE1/WfEOseO/8AhE/C1/DpAtrQXd5qEluJ3GThURGOPTJP6Y57uuS8S+CJ9V8QQa/4f1ubQtYiiNu9wkCzpLFydrRsQCc8g/p0IXVf10/zH0ZlSap4j0PxVoWi6prYvfOsr2W5nS0jTzimTG23HykAjgHBxzml074k2lj4T0WW6Gra/qF/A0wSz09RO0asQZGjRtqgHA4Y/wA8aEfga9k1PStQ1XX2v7uxtrmCWVrUJ55mz82A2FCg4wM9O1YV18G45NK0aK11iKO+0y2a1Nxc6ZHcxzRly/8AqZCQpBY859abvb+u8v8AgfIn7V/6+z/wTYvPirodsbYW1pqmo/atPGoRCxtfNLR7tpBGcqRgk5wBjrnArP1P4reXq3hhdI0i+vLDWY2md0tS8hGDhEw2N6kZccgD1zWtZeAhZ61a6gL6IGDRTpbRQ2axIzFtxlCqcLkk/KBjnrWdH8Mbm10fwzb6d4ha1vPD7ymO6+xq4lWQ/MNhbjjjOT3/AArTm+f4Xf8AwA1t8vxsv1uavj3xJqOiWum2OgpCdU1i7W0t5JxmOHPVyO+Ow/njBrpe6p4E0u91Hxt4kfXYG8tLVIdPSGXzCWGxVT7xb5cZPbt1rV8X+E7fxdpMdtLczWdzbSi4tLuD78Eq/dYeo9uPqOtYlx4A1nVtHuLbxH4vm1C6EsU9jcx2McH2SWMsQ2xThsluc44GM1C2f9aafjuU/wCvX+rEi/FPR10TVdQu9P1ayl0oRtc2F3bCK42OQquFLYIJPr29xmvP8YNEt0vy+la6ZLHa0kX9nlXMRzibBI2p05bb1HFRXHwuudR0bW49Z8SSX2q6ukMT37WaxrHHG4ZVESkDPHJz6e+dPUfAX2++164/tLy/7Y0tdP2+RnydoI3/AHvm69OPrTd7f12/pBp/Xy/4P3DtV+JGl6ZfW9nHYarqM91YLfwJp9p5xkjZsDgHIPfnAx3zgVFc/E3TotBsdYsdH1zU7O8ieUvY2XmfZ9pwwlO4BSDnuRwecVgX3hHXP+Fg6bb6LqV1potPDi2o1VLISRllkwUIbK5I5xkEcHPrJdfBe3msdNs7fWmjgs7KS1lWeyinMjOxcyLvz5bbm6jnAABGM05baf1v/wAAF2fl+S/4Jtah8UdFsZLZIbPVNQN1p41GH7Fa+YWiLY6ZBUjknOAAOucCrdh8QtG1C4sURbmGO+05tQhnmVQhRT86ZDE715yMY461T0j4d/2VqFjc/wBqeb9k0T+ydv2fbv8Am3eZnccf7v61yeveCrldI8NeB9PttRuri0ctJrccAigit5C4mUtk/MVONvfj6UPsv63/AC0YvN/1ov1uj1HQdZi8QaFa6rbQT28N2nmRpcKofb2JAJHI5HPQ1oVHb28VpaxW9ugjihQIiKMBVAwBUlDtfQSvbUKKKKQwooooAKKKKACq8n/IQh/65v8AzWrFV5P+QhD/ANc3/mtAFiiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACqw/wCQhN/1zT+bVZqsP+QhN/1zT+bUAYPi/wAS3/hizW8t9IF/adJZFn2mI+67Tx75q54a1W/1nSlvdR00acJeYozLvZl/vHgY9q12UMpVgGUjBBHWloQMii/4/wCb/rkn83qxVeL/AI/5v+uSfzerFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAafw6dpPhr4eeRizNp8JZmOSTtHNdLXM/Df/AJJj4c/7B0P/AKAK6agAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAqCYFbiObazBVZSFGSM4OcfhU9FAEH2yP+7N/34f/AAo+2R/3Zv8Avw/+FT0UAQfbI/7s3/fh/wDCj7ZH/dm/78P/AIVPRQBB9sj/ALs3/fh/8KPtkf8Adm/78P8A4VPRQBB9sj/uzf8Afh/8KPtkf92b/vw/+FT0UAQfbI/7s3/fh/8ACj7ZH/dm/wC/D/4VPRQBB9sj/uzf9+H/AMKPtkf92b/vw/8AhU9FAEH2yP8Auzf9+H/wo+2R/wB2b/vw/wDhU9FAEH2yP+7N/wB+H/wo+2R/3Zv+/D/4VPRQBB9sj/uzf9+H/wAKPtkf92b/AL8P/hU9FAEH2yP+7N/34f8Awo+2R/3Zv+/D/wCFT0UAQfbI/wC7N/34f/Cj7ZH/AHZv+/D/AOFT0UAQfbI/7s3/AH4f/Cj7ZH/dm/78P/hU9FAEH2yP+7N/34f/AAo+2R/3Zv8Avw/+FT0UAQfbI/7s3/fh/wDCj7ZH/dm/78P/AIVPRQBB9sj/ALs3/fh/8KPtkf8Adm/78P8A4VPRQBB9sj/uzf8Afh/8KgE6/bJH2TbWRQD5L9QWz29xV6igCt9qT+5N/wB+H/wo+1J/cm/78P8A4VZooAggUtPJNtZQyqoDDBOMnOPxqeiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDh6KKKANL4bZ/4Vh4cz1/s6H/0AV01cz8N/+SY+HP8AsHQ/+gCumoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv/AMkx8Of9g6H/ANAFdNXM/Df/AJJj4c/7B0P/AKAK6agAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAqOWZYQMhmJ6Ko5NSVXk/5CEP/XN/5rQA37Y3/Ppcf+O//FUfbG/59Lj/AMd/+Kq1RQBV+2N/z6XH/jv/AMVR9sb/AJ9Lj/x3/wCKq1RQBV+2N/z6XH/jv/xVH2xv+fS4/wDHf/iqtUUAVftjf8+lx/47/wDFUfbG/wCfS4/8d/8AiqtUUAVftjf8+lx/47/8VR9sb/n0uP8Ax3/4qrVFAFX7Y3/Ppcf+O/8AxVH2xv8An0uP/Hf/AIqrVFAFX7Y3/Ppcf+O//FUfbG/59Lj/AMd/+Kq1RQBV+2N/z6XH/jv/AMVR9sb/AJ9Lj/x3/wCKq1RQBV+2N/z6XH/jv/xVH2xv+fS4/wDHf/iqtUUAVftjf8+lx/47/wDFUfbG/wCfS4/8d/8AiqtUUAVftjf8+lx/47/8VR9sb/n0uP8Ax3/4qrVFAFX7Y3/Ppcf+O/8AxVH2xv8An0uP/Hf/AIqrVFAFX7Y3/Ppcf+O//FUfbG/59Lj/AMd/+Kq1RQBV+2N/z6XH/jv/AMVR9sb/AJ9Lj/x3/wCKq1RQBV+2N/z6XH/jv/xVH2xv+fS4/wDHf/iqtUUAVftjf8+lx/47/wDFULfFnKC1n3KASPl6HP8Atexq1VYf8hCb/rmn82oAX7S//PpN+af/ABVH2l/+fSb80/8AiqlooAI5RJngqy9VbqKfVeL/AI/5v+uSfzarFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAaXw3/5Jj4c/7B0P/oArpq5n4b/8kx8Of9g6H/0AV01ABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFcb8Ttb1nQfC8VzoRaDddIl3epb+e1nByWkCHg4wOvHPbqOyrG8SaVq+q2kC6Drz6JcxS7zMLZZw67SCpRiB3Bz7UmNHM6N4zh0fwaNU1bxG3isXV2IbJ7CxCTSsVGIfKXGGBDH5sHBHsKsyfFXRYtJtb6Sx1VXuL1rA2Ztf9IimAzsaPdnJGMYz1HvjMk+D8E/hmSzuNYabVJNROpPfvZxmNpTwQbc/KVI/hz156cVfsvhu1tZ6JHLqVqZtL1L7e8lrpcdstxxgKUjIAOP4uelVu9fL9L/qS9Fp5/rb9DQb4gabDJex31nf2Utnpi6o0VzEqM8RHIA3feB+Ug45/OqFt46tYtb1S71S+urTTrfTLe8Npc2ka/ZxJ0O9WLMxyBtxgHoTVrxl4Bj8XalYXRv2s1gUw3caxbvtcBdXMRORt5Trz1pms/Dq013U9bnvbx1g1azhtfJijCtCY23KwbJzzjjFS77+v6/8AA+ZWn5fp/wAEavxO08aK2o3eia9Zhpkgtra4sNs147gkCJQTu4B5yB+dbnhrxNZ+KNNku7OG6tnhmaCe2vIvLmhcfwsuTg4IPXvXK6j8NNT13QRaeIvFbajeW9xHNZ3MmmxCOHaCCrQ5KyAgnOfQemD0vhDw43hfQ/sMs9rczNI0jzWthHZq+emY4+MgDGarS7/rt/wSdbL+v66HlcPj/wASwagLw+KrW9b+3W08eHzaxCV4t5UMGXD/AEJAGepPQ93H8VdDk1hLQWmqCze6+yLqxtCLNpem3zM5+98vTrz05q94V8Cad4akurl4rW8v57ua4W9NoqSxrIfuBuTgcjrznpWJD8K5YriKybxJcN4bgvBexaR9lQFXDbgPO+9t3E8Y6e/NKO0U/n+F/wBfn5DfVr+t/wDgfIktviDbaTFqtxrF1f6hEmvtpkSpYorQEjhAEYmRRg/Njcc/dqtrfxbjh8F6nqujaRqC31hcrayW1/alfIZsEPIobKqRkDkHdgY5q7J8NPM87/ibY83xENc/49umP+WX3v8Ax79KfqXw2TUoPFkUmqMg8RPC4Kwf8e5jxj+L58kD0o6fd+n/AAS9Obyv+r/4B1Wi6kdX0W2v2tLmzM6bjBdR+XInblcnH+FXqpaPaXlho9ta6lf/ANoXUSbZLryRF5nPXYOBxgfhV2nK13YyjeyuFFFFIoKKKKACiiigAqvJ/wAhCH/rm/8ANasVXk/5CEP/AFzf+a0AWKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKrD/kITf9c0/m1WarD/AJCE3/XNP5tQBg+L/Et/4Ys1vLfSBf2nSWRZ9piPuu08e+aueGtVv9Z0pb3UdNGnCXmKMy72Zf7x4GPatdlDKVYBlIwQR1paEDIov+P+b/rkn83qxVeL/j/m/wCuSfzerFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAaXw24+GHhznP8AxLoef+ACumrmvh0jR/DXw8kilWXT4QysMEHaOK6WgAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAqCYFbiObazBVZSFGSM4OcfhU9FAEH2yP8Auzf9+H/wo+2R/wB2b/vw/wDhU9FAEH2yP+7N/wB+H/wo+2R/3Zv+/D/4VPRQBB9sj/uzf9+H/wAKPtkf92b/AL8P/hU9FAEH2yP+7N/34f8Awo+2R/3Zv+/D/wCFT0UAQfbI/wC7N/34f/Cj7ZH/AHZv+/D/AOFT0UAQfbI/7s3/AH4f/Cj7ZH/dm/78P/hU9FAEH2yP+7N/34f/AAo+2R/3Zv8Avw/+FT0UAQfbI/7s3/fh/wDCj7ZH/dm/78P/AIVPRQBB9sj/ALs3/fh/8KPtkf8Adm/78P8A4VPRQBB9sj/uzf8Afh/8KPtkf92b/vw/+FT0UAQfbI/7s3/fh/8ACj7ZH/dm/wC/D/4VPRQBB9sj/uzf9+H/AMKPtkf92b/vw/8AhU9FAEH2yP8Auzf9+H/wo+2R/wB2b/vw/wDhU9FAEH2yP+7N/wB+H/wo+2R/3Zv+/D/4VPRQBB9sj/uzf9+H/wAKPtkf92b/AL8P/hU9FAEH2yP+7N/34f8AwqATr9skfZNtZFAPkv1BbPb3FXqKAK32pP7k3/fh/wDCj7Un9yb/AL8P/hVmigCCBS08k21lDKqgMME4yc4/Gp6KKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA1Ph0rJ8NfDySKVddPhDKwwQdo610lcz8NiD8MPDhHIOnQ/+gCumoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv8A8kx8Of8AYOh/9AFdNXOfD6MRfDnQI0cSKlhEocdGAUc10dABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABUcsywgZDMT0VRyakqvJ/yEIf+ub/AM1oAb9sb/n0uP8Ax3/4qj7Y3/Ppcf8Ajv8A8VVqigCr9sb/AJ9Lj/x3/wCKo+2N/wA+lx/47/8AFVaooAq/bG/59Lj/AMd/+Ko+2N/z6XH/AI7/APFVaooAq/bG/wCfS4/8d/8AiqPtjf8APpcf+O//ABVWqKAKv2xv+fS4/wDHf/iqPtjf8+lx/wCO/wDxVWqKAKv2xv8An0uP/Hf/AIqj7Y3/AD6XH/jv/wAVVqigCr9sb/n0uP8Ax3/4qj7Y3/Ppcf8Ajv8A8VVqigCr9sb/AJ9Lj/x3/wCKo+2N/wA+lx/47/8AFVaooAq/bG/59Lj/AMd/+Ko+2N/z6XH/AI7/APFVaooAq/bG/wCfS4/8d/8AiqPtjf8APpcf+O//ABVWqKAKv2xv+fS4/wDHf/iqPtjf8+lx/wCO/wDxVWqKAKv2xv8An0uP/Hf/AIqj7Y3/AD6XH/jv/wAVVqigCr9sb/n0uP8Ax3/4qj7Y3/Ppcf8Ajv8A8VVqigCr9sb/AJ9Lj/x3/wCKo+2N/wA+lx/47/8AFVaooAq/bG/59Lj/AMd/+Ko+2N/z6XH/AI7/APFVaooAq/bG/wCfS4/8d/8AiqFvizlBaz7lAJHy9Dn/AGvY1aqsP+QhN/1zT+bUAL9pf/n0m/NP/iqPtL/8+k35p/8AFVLRQARyiTPBVl6q3UU+q8X/AB/zf9ck/m1WKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA1/AEiy/DzQpE3lXsYmG85bBXufWuhrmfhtn/hWHhzPX+zof/QBXTUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHj/xE8bavo3jq60228VNosEenJNbQrpiXRuZiW/dglSVzgck4rprXxPqMWq+GY/EN1Jp893pk1ze2S2ieWWRQSWctvQr/dAPoa0dQ8C2uq+I9V1HUJ/NttT01bCS18vG0Bt28Pnr6ccY61mR/DqZl0tta1t9RGnafc2L7bbY88cq7RzvOGA4zzmktI/f/wC3f8D+kD1l936f8H+mTaX8U9H1bVdPsYdP1eE6lK6Wk1xaeXFMqjPmKxPK/Tn1Aqv8TPEHiLRL7w/F4WYNNdXEhltiin7QqKHKZIJGQCMjB5rjfBujeIr/AMW+HEkTXjpOgmRlbWNOSyESFNqIgBJkbjkk8DHA7+qa34b/ALY8QaFqf2vyf7Inkl8vy93m7k24zkbcdehptOya7/gCer9Px1/4BzOmePJNX8cI2nyy3GiyeHm1BbSKFWkMol2kDA3FhgrtzjNXrb4oaXNbao93pWs6dPplr9sltL60EUskWcbkBbB545IqnN8KLT/hIde1Kw1KSzj1mwltGt0iyIXkILOp3dCRkrjueapWHwd+xQamp1uNpNR0w2DmLTI4FQls7wkZAPAAweT13dgdPk/v1/4CG7X+77tP+CX2+MGhqlzjS9dMkFsl0sQ08h5oW6yKCfuL3ZsD0JrQ1H4k6RY2Omz21nqepy6lbi6htdPtfNmWLHLsMgAAkA89aZ/wgP8AxNftn9pf8wD+xtnkf+Rc7v8Ax39ax9T+EMd5p+ira6tFFfaXZiyM9zpsd1HNGOf9VISFOSecnqRRLy/rf/gfeJef9bf8E73SNVtNc0e11PTpPMtbqMSRsRg4PqOxHSrlUtG04aRolnYAxMbeJUZoYFhR2A5YRrwuTk4HAzV2nK19BK9tQooopDCiiigAooooAKryf8hCH/rm/wDNasVXk/5CEP8A1zf+a0AWKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKrD/AJCE3/XNP5tVmqw/5CE3/XNP5tQBg+L/ABLf+GLNby30gX9p0lkWfaYj7rtPHvmrnhrVb/WdKW91HTRpwl5ijMu9mX+8eBj2rXZQylWAZSMEEdaWhAyKL/j/AJv+uSfzerFV4v8Aj/m/65J/N6sUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAcPRRRQBpfDf/kmPhz/sHQ/+gCumrmfhv/yTHw5/2Dof/QBXTUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFQTArcRzbWYKrKQoyRnBzj8KnooAg+2R/3Zv+/D/4UfbI/wC7N/34f/Cp6KAIPtkf92b/AL8P/hR9sj/uzf8Afh/8KnooAg+2R/3Zv+/D/wCFH2yP+7N/34f/AAqeigCD7ZH/AHZv+/D/AOFH2yP+7N/34f8AwqeigCD7ZH/dm/78P/hR9sj/ALs3/fh/8KnooAg+2R/3Zv8Avw/+FH2yP+7N/wB+H/wqeigCD7ZH/dm/78P/AIUfbI/7s3/fh/8ACp6KAIPtkf8Adm/78P8A4UfbI/7s3/fh/wDCp6KAIPtkf92b/vw/+FH2yP8Auzf9+H/wqeigCD7ZH/dm/wC/D/4UfbI/7s3/AH4f/Cp6KAIPtkf92b/vw/8AhR9sj/uzf9+H/wAKnooAg+2R/wB2b/vw/wDhR9sj/uzf9+H/AMKnooAg+2R/3Zv+/D/4UfbI/wC7N/34f/Cp6KAIPtkf92b/AL8P/hR9sj/uzf8Afh/8KnooAg+2R/3Zv+/D/wCFH2yP+7N/34f/AAqeigCD7ZH/AHZv+/D/AOFQCdftkj7JtrIoB8l+oLZ7e4q9RQBW+1J/cm/78P8A4Ufak/uTf9+H/wAKs0UAQQKWnkm2soZVUBhgnGTnH41PRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGv4BjWH4e6FEm7aljGo3jDYC9x2NdDXOfD6RZfhzoEiII1awiYIDnaCo4ro6ACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDh6KKKANL4b/APJMfDn/AGDof/QBXTVzPw2Ofhh4cP8A1Dof/QBXTUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFRyzLCBkMxPRVHJqSq8n/ACEIf+ub/wA1oAb9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqPtjf8+lx/47/8VVqigCr9sb/n0uP/AB3/AOKo+2N/z6XH/jv/AMVVqigCr9sb/n0uP/Hf/iqQ3xDKptZwWOFzt5OM/wB72q3Ve5/19r/10P8A6A1AB9pf/n0m/NP/AIqj7S//AD6Tfmn/AMVVW41vTLW4MFxf26Sq210MgynylssP4RgE5OBUX/CS6LkbdVs2Ugkus6lVxjqwOB1HXrQBpRz72CvG8bHoGxz+RNS1UaRZZLSSJg6O+VZTkMCjYINW6ACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv/yTHw5/2Dof/QBXTVzPw3/5Jj4c/wCwdD/6AK6agAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDiviLqetWcvh+y8P6p/Zc2p6iLaS4+zpNtUqT91hjqPas/SPE3iHw94p1Pw94pmbX2g0/8AtG0ubG0CTzKG2mPylON2egHpyeeN7xp4TuvFCaY+nav/AGTdabdC6in+zCf5gpA+UkDv3zWOfhfJdaZrJ1jxDcX+t6tCsD6k1uqCKNWBCLEDgKcDcM8+2aS0v8/yVvxB6tfL89fwGaj8V4V8L6zeafouqwanpqKWstQsyjJvB2yOob/V8HJzn9KsJ8ULSHQtKubrRtYm1G/gMx0+0sS0yovDS7S3Eeehzkgj3qppfwlTT7HX7eTV1kOtWSWzmGwjt1iZQRvVEwuCTnbge5JOai1L4S3GpWelPP4gil1TT7c2hu7nSYZ45YckqvkuSoK5xu69fWn0/rz/AOAH9fl/wTvtI1W01zR7XU9Ok8y1uoxJGxGDg+o7EdKuVS0bThpGiWdgDExt4lRmhgWFHYDlhGvC5OTgcDNXacrX0Er21CiiikMKKKKACiiigAqvJ/yEIf8Arm/81qxVeT/kIQ/9c3/mtAFiuB8SX13pt5q17cNq63lsyyab9nExtGiCKSH2/uslvMB8z5uRt/hrvqy73RP7Qv1lu9RvHtFZX+wfuxCWU5BJCbzyAcb8ZHTHFC3uHQjlluLzxPHb28rRw2VuZZsfdeV/ljUgHkAByR7qapeG/wC0i/iG3udSa7uob3ZFPPGNiE28TYEakYQMx+XOfViSTWrpGnyWSXUt0Y2uru4eaVo84/uoOfRFQfgalstNhsbq+niZy19OJ5AxGAwjVMDjphB685oX6fqhmP4evJbLRtVm1fUJbsWV3P5lxOFB2IAeigAADsBVS8t0XwzBc67e6pHeTb5Ire1vJI5DLJlxEqxkbyo4CnKgKSR1Nad1oG+1a0t3Bt7u++03gmOSUzuKKAOQSqjB7FuafqegNqGqQ6hb6tfafPFC0INssLAqSCeJI3xkgdMZwPSps2lfsvy/z/zDq/m/xMVLXUdYvHstW1C6trmw0u3cmynaIfaZN+6Q7CA4BjGFbK9eDmi7v9VvfDnhzVhfPaLcSWTXFvFGAZWkkTcGY8hcE/KAPckcVrXfhhbxkdtV1CKcwC2uZomjVruPJO1/kwOrYKBSNxwRV660i1urG2s8NFBaywyRLEQMeUwZRznj5QPpV396/mvz1/r/ACRLXu28v0/r+mzk/Es142tajLbT35WyiiMdxaXLJDYMAWYzRAjzcqVOAshxwQowT3KkMoIOQRkEd6xdQ8MQ393cSpf3tpFebReW9uyBLoABfmLKWXKjaShUkfQVtABVAUYAGAB2pLYb3uLRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAVXuf9fa/9dD/AOgNViq9z/r7X/rof/QGoA4ObwbH4i8U+ILhtTvLP98kDpbsAJF8lDg+vU1jX3gjRdLtb6yg1zVW2rmeOKBnhDAZUSMqlR2PJ4HNd1Fa61p2r6nNZ2dlcw3k6yqZbxomXEarggRt/d9arW41HSleBtJubiT7TLcRPbPGY5TISdrliCMbiM46AH2pW0t5D63NXSkMej6KjFSVijUlWDDiI9COD9a16x9IsJNM0rS7OZlaSE4bb90HYxwPYdB9K2KuTu2yY6IKKKKkYUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAaXw2IPww8OEcg6dD/6AK6auZ+G/wDyTHw5/wBg6H/0AV01ABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABUEwK3Ec21mCqykKMkZwc4/Cp6KAIPtkf8Adm/78P8A4UfbI/7s3/fh/wDCp6KAIPtkf92b/vw/+FH2yP8Auzf9+H/wqeigCD7ZH/dm/wC/D/4UfbI/7s3/AH4f/Cp6KAIPtkf92b/vw/8AhR9sj/uzf9+H/wAKnooAg+2R/wB2b/vw/wDhR9sj/uzf9+H/AMKnooAg+2R/3Zv+/D/4UfbI/wC7N/34f/Cp6KAIPtkf92b/AL8P/hR9sj/uzf8Afh/8KnooAg+2R/3Zv+/D/wCFH2yP+7N/34f/AAqeigCD7ZH/AHZv+/D/AOFH2yP+7N/34f8AwqeigCD7ZH/dm/78P/hR9sj/ALs3/fh/8KnooAg+2R/3Zv8Avw/+FH2yP+7N/wB+H/wqeigCD7ZH/dm/78P/AIUfbI/7s3/fh/8ACp6KAIPtkf8Adm/78P8A4UfbI/7s3/fh/wDCp6KAIPtkf92b/vw/+FH2yP8Auzf9+H/wqeigCD7ZH/dm/wC/D/4UfbI/7s3/AH4f/Cp6KAIPtkf92b/vw/8AhUM9wrywFUmIRyW/cvwNpHp71dooArfak/uTf9+H/wAKPtSf3Jv+/D/4VZooArA+fNEyq4WNixLIV7EY5+tWaKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv/AMkx8Of9g6H/ANAFdNXM/Df/AJJj4c/7B0P/AKAK6agAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDS+G//JMfDn/YOh/9AFdNXM/Df/kmPhz/ALB0P/oArpqACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACq1zeG3njhS3lnkkVnAjKjAUgHO4j+8Ks1Tl/wCQ5a/9e03/AKFFQAfbrj/oF3f/AH1F/wDF0fbrj/oF3f8A31F/8XVyigCn9uuP+gXd/wDfUX/xdH264/6Bd3/31F/8XVyigCn9uuP+gXd/99Rf/F0fbrj/AKBd3/31F/8AF1cooAp/brj/AKBd3/31F/8AF0fbrj/oF3f/AH1F/wDF1cooAp/brj/oF3f/AH1F/wDF0fbrj/oF3f8A31F/8XVyigCn9uuP+gXd/wDfUX/xdH264/6Bd3/31F/8XVyigCn9uuP+gXd/99Rf/F0fbrj/AKBd3/31F/8AF1cooAp/brj/AKBd3/31F/8AF0fbrj/oF3f/AH1F/wDF1cooAp/brj/oF3f/AH1F/wDF0fbrj/oF3f8A31F/8XVyigCn9uuP+gXd/wDfUX/xdH264/6Bd3/31F/8XVyigCn9uuP+gXd/99Rf/F0fbrj/AKBd3/31F/8AF1cooAp/brj/AKBd3/31F/8AF0fbrj/oF3f/AH1F/wDF1cooAp/brj/oF3f/AH1F/wDF0fbrj/oF3f8A31F/8XVyigCn9uuP+gXd/wDfUX/xdH264/6Bd3/31F/8XVyigCn9uuP+gXd/99Rf/F0fbrj/AKBd3/31F/8AF1cooAp/brj/AKBd3/31F/8AF0fbrj/oF3f/AH1F/wDF1cooAp/brj/oF3f/AH1F/wDF0fbrj/oF3f8A31F/8XVyigCtbXhuJ5IXt5YJI1VyJCpyGJAxtJ/umrNU4v8AkOXX/XtD/wChS1coAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDS+G//JMfDn/YOh/9AFdNXM/DYY+GHhwf9Q6H/wBAFdNQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABXCfE/XfEGjQ6GnhWVVu7y/EJidFImG0nZlgcZIxkY+td3WF4i8Nf2/qGiXP2v7P/AGVfC72+Xu83AI25yMdevP0pdV6r8w6P5nM2HxB/tTxdpk0N39n0WbRZry5hkRcxSRvhtxxuBXBBGccVf0r4o6Rq1/Happ2sW32mOSSxlurPZHfBBkiE5+YkcjOPz4qN/hfpreNdR1xLho7bU7OW2ubFY8AtIAHkVs8EgDjHXnNM0L4cXenatplxq/iWfVbPRVZdMtDapD5AK7RudTmTC8c4/pQtd/61f/At+IPT+vJf8G/4FHw78Wo7zQdR1HXtLvrU298ba2jitGzcFiQkKgsd0ox8w4A4rQl+LOiw6Wly+nawLt7v7H/Zn2PF0JMbgCmccggjnnP1qhP8JGudL1LT59eaS2n1D+0bFGskYWspZidwJIlBBAIOBx70T/Cu8m8JjRl1vTY3a4aaadPDtsqyArtUeWMBWHOHHPNGtvu/S/6j6/f+tv0O/wBNvf7R0y3vPs1xaefGH8i6j2Sx57MvY+1WazPDeiL4c8N2OkJcy3S2cQjE0p+Zv8B6DsMCtOqdr6Eq9tQooopDCiiigAooooAKpy/8hy1/69pv/QoquVTl/wCQ5a/9e03/AKFFQBcooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAKcX/Icuv+vaH/0KWrlU4v8AkOXX/XtD/wChS1coAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDS+G//JMfDn/YOh/9AFdNXM/Df/kmPhz/ALB0P/oArpqACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACqcv/Ictf+vab/0KKrlU5f8AkOWv/XtN/wChRUAXKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigCnF/yHLr/r2h/9Clq5VOL/AJDl1/17Q/8AoUtXKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA1Ph07SfDXw88jFnbT4SzE5JO0c10lc18OnaT4a+HnkYszafCWZjkk7RzXS0AFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFU5f+Q5a/8AXtN/6FFVyqcv/Ictf+vab/0KKgC5RRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAU4v+Q5df8AXtD/AOhS1cqnF/yHLr/r2h/9Clq5QAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGl8N/wDkmPhz/sHQ/wDoArpq5n4bZ/4Vh4cz1/s6H/0AV01ABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABVOX/kOWv/XtN/6FFVyqcv8AyHLX/r2m/wDQoqALlFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRWfqWpfZt0Fu0QuBGZXkmOI7aPnMshyOODgZBYg8gBmUAki/5Dl1/17Q/+hS1crI0f/j6lP8ApRzbRHdd/wCsfMkp3Efw567cDaCBtXG0a9ABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAaXw3/5Jj4c/wCwdD/6AK6auZ+G/wDyTHw5/wBg6H/0AV01ABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABVa5szcTxzJcSwSRqyAxhTkMQTncD/dFWaKAKf2G4/6Cl3/AN8xf/EUfYbj/oKXf/fMX/xFXKKAKf2G4/6Cl3/3zF/8RR9huP8AoKXf/fMX/wARVyigCn9huP8AoKXf/fMX/wARR9huP+gpd/8AfMX/AMRVyigCn9huP+gpd/8AfMX/AMRR9huP+gpd/wDfMX/xFXKKAKf2G4/6Cl3/AN8xf/EUfYbj/oKXf/fMX/xFXKKAKf2G4/6Cl3/3zF/8RR9huP8AoKXf/fMX/wARVyigCn9huP8AoKXf/fMX/wARR9huP+gpd/8AfMX/AMRVyigCn9huP+gpd/8AfMX/AMRR9huP+gpd/wDfMX/xFXKKAKf2G4/6Cl3/AN8xf/EUfYbj/oKXf/fMX/xFXKKAKf2G4/6Cl3/3zF/8RR9huP8AoKXf/fMX/wARVyigCn9huP8AoKXf/fMX/wARR9huP+gpd/8AfMX/AMRVyigCn9huP+gpd/8AfMX/AMRR9huP+gpd/wDfMX/xFXKKAKf2G4/6Cl3/AN8xf/EUfYbj/oKXf/fMX/xFXKKAKf2G4/6Cl3/3zF/8RR9huP8AoKXf/fMX/wARVyigCn9huP8AoKXf/fMX/wARR9huP+gpd/8AfMX/AMRVyigCn9huP+gpd/8AfMX/AMRR9huP+gpd/wDfMX/xFXKKAKf2G4/6Cl3/AN8xf/EVCdH3b915MfMkWV8xQ/M642sf3fJG1cHttHpWlRQBWtrM288kz3Es8kiqhMgUYCkkY2gf3jVmiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDh6KKKANL4b/8kx8Of9g6H/0AV01cz8N/+SY+HP8AsHQ/+gCumoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv/AMkx8Of9g6H/ANAFdNXM/Dbn4YeHOMf8S6Hj/gArpqACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDh6KKKANL4b/APJMfDn/AGDof/QBXTVzPw3/AOSY+HP+wdD/AOgCumoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigArC8SeJf8AhHrnRovsn2j+1NQSyz5mzytwJ3dDnp04+tbtcp420XUNXvfDMmnW/nLY6xFc3B3quyMKwLckZ6jgZNC3XqvzE9n6M3Ytc0mfVH02DVLKS/jzvtUuEMq465QHI/Kuc8UeNNV0bxPbaHofhv8Atq5ntGuiBfLb7VVtp+8pB7d/wrm/CHhPXtJ+Jt1fR6BFpukTSXEs011Pb3MsjMfl8p0USIDwdrEjGe9a3ivwTfeJfiJY3gu9R07TotNeKS8066WGQOXyE7kgjrxjip1tFrr/AJMrROX9dUbOg+PtD1nw5Z6rcXtvpv2lGYwXlwiMhQ7X6kZAPf3HSteTXtIi1RdMl1WyS/fG20a4QStkZGEzk8e1cVc/Diyj8XeF4bbRobjw/pdrcJKs5WRQ7cqWVjliTk5wcH04rmNQ+HXiCW41XSovD2nyvqGqNexeJzcoJbaMuH27ceZkYI+UgZP41eja8/8AO35ak62f9dP6R6jb+IlbWdatb5LW0tdLWNzdNfRsSrKWJdBzEBj+Lr1FXYNa0u50x9SttSs5rGMEvdRzq0SgdSXBwMd+a8c1PRbvxrrXjSTwzNDfRLeafKNkiGO78qNt0YdgUzkj7wIyMGrifD3WZ/BV0ItFe0u21WG8l0e5vbcxXkcS42gwRpGm7OMEdVBNLp9342/z/Ap76f1psd5qXxG8L6Y2n79WtbhL+48hJbe5jdI/V3bdgKOhPPUVY8aeKG8J+GX1aGy/tBhLHGkIm8veXYKPmwfX0rhdd8J6nqejaJfWvw+0u1ubHUjJLo8c1uA8G3kGTAQgtyRj04NdV8SdAvfEvgY6bp1p50zzwM0IkVMIHBbkkDgZotp8192n/BJv+T+/Up2XxFv5Yddt9T8Orp2q6PCkz2supxGJ1f7uZ+FQ/X2rqn8QaZax2w1LUbKynuIfOWGW6QEqFyxGT8wAzyOOM15vd+AtV0TS/FXh3w3o8c+k6pbCWymWSNZIpcgGF2dgzDqQTnGcZ5rm/HFoNC1bWTrFjouoG+0eFIXvL6JZtPZIivyRHLsSwyCgxnHI5xLl+X+f9f8ADlJXf9eX+b/I96t7iG7to7i1mjnhlUPHLGwZXU9CCOCKkrB8CwyW/wAP9BinRo5F0+EMjDBB2Dgit6tJLlk0TF3SYUUUVIwooooAKKKKACs++iS41K0gnUPEySMUPQkbcH9TWhVO8jmW8t7mGIzeWrqUDAH5sc88dqAE/sfT/wDnzh/75pdJJOmoCc7XdRnsA5AH5Ck+2Xf/AEDZv+/kf/xVSafC9vYqkoAfczEA5xlicfrQBZooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA0vhv/AMkx8Of9g6H/ANAFdNXM/Df/AJJj4c/7B0P/AKAK6agAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAKthplhpVuYNLsreyhZi5jt4ljUsepwoAz71aoooAKKKKACs+68P6Ne6hHf3uk2NxeR7dlzLbI8iYORhiMjB6VoUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGl8N/wDkmPhz/sHQ/wDoArpq5n4bEH4YeHCOQdOh/wDQBXTUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAavw9/5JxoH/AF4Rf+giujrnPh7/AMk40D/rwi/9BFdHQOW7CiiigQUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGr8Pf+ScaB/14Rf+giujrm/h5n/hW/h/cAD9giyAc/wiukoHLdhRRRQIKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACsLUfEv9n+MtG0H7J5n9qRzv5/mY8ry1BxtxznPqMVu1x/iTQtQv/iBoGpW9n9osrO1vI7g+aq4LoAq8nPJGMgcUtn9/wCT/UOn9dzorHXNJ1S4lg0zVLK8mg/1sdvcJI0fOPmAJI59a5PVfiDqaeKtR0Twx4XfW5NLjRrtzfx25UsNwCqwJcYxyO/GOmcn4VeFte8OarfC+0WLSdLMCrCk0tvcXLvuJOZokUso54fOPlx3qv498NeIde8Ru+j+E4oL6KWMWXiWHU1gaJflyXjHzNj5l7nHQetfaX9f19/zDv8A1/X9aHpVxrel2l9BY3mpWdveXABitpZ1WSTJwNqk5PII4qOXxFokE0sM2safHLDu8xHukDJtG5sjPGByfQV5T4g+HWu3nja/ludMk1ay1KaBzf21zawSWwXAP+tiaQEYz+7YAjjvgdf4b8FpD4o8U6jrWlQM1/dEWtxIEd2hMe1sEZK5yQRxmp6fJ/p/n+Af1+Z0mo+ItPstO8+G8spppraS4s4XvI4xdBU3fKxONuOS3QDk8VHD4n06LQbDUtcvbDSvtkSuFmvoym4jJVZMhXx6jrXnuh+BfEUem6vBq1sCbDSLjStHHno32hXZz5nX5CR5a4OPwqF/Bev6fPod/N4Us/E6QaJFYSadd3US/ZJlOSw35Qg9OMnr0HWtP6+f/A9Lj/r8v+D62PU59c0m2voLK51SyhurkAwQSXCK8oJwCqk5OT6VneNfE7+EfDT6rHY/b3WWOJYPO8rcXYKPmwcdfSvNde+HWuXnjO+luNHbULHU5YJPtdndWsL2aqACo82JpBtx/AwBAHrgd38TNAvfEngl9M023+1SvcQs0ZkVMoHBbkkds96W6Xr/AJE3tf0/r/hijZfEW/lh1231Pw6unaro8KTPay6nEYnV/u5n4VD9fauqfxBplrHbDUtRsrKe4h85YZbpASoXLEZPzADPI44zXm934C1XRNL8VeHfDejxz6TqlsJbKZZI1kilyAYXZ2DMOpBOcZxnmub8cWg0LVtZOsWOi6gb7R4Uhe8volm09kiK/JEcuxLDIKDGccjnEuX5f5/1/wAOUld/15f5v8j3q3uIbu2juLWaOeGVQ8csbBldT0II4IqSsHwLDJb/AA/0GKdGjkXT4QyMMEHYOCK3q0kuWTRMXdJhRRRUjCiiigAooooAKz76JLjUrSCdQ8TJIxQ9CRtwf1NaFU7yOZby3uYYjN5aupQMAfmxzzx2oAT+x9P/AOfOH/vml0kk6agJztd1GewDkAfkKT7Zd/8AQNm/7+R//FVJp8L29iqSgB9zMQDnGWJx+tAFmiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDV+Hv8AyTjQP+vCL/0EV0dc58Pf+ScaB/14Rf8AoIro6By3YUUUUCCiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACs+68P6Ne6hHf3uk2NxeR7dlzLbI8iYORhiMjB6VoUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGr8Pf+ScaB/14Rf8AoIro65v4eDb8N/D4GcCwiHJz/CK6Sgct2FFFFAgooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDh6KKKANfwAjR/DzQkcYZbGIEeh210NYXgj/kRdGwdw+yJz68Vu0A3fUKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKiuLu3s4xJdzxQITgNK4UE+mTUtUJhnxDZ57Ws5H/fUVAC/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCj/AG5pP/QUsv8AwIT/ABo/tzSf+gpZf+BCf41eooAo/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCj/AG5pP/QUsv8AwIT/ABo/tzSf+gpZf+BCf41eooAo/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCj/AG5pP/QUsv8AwIT/ABo/tzSf+gpZf+BCf41eooAo/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCj/AG5pP/QUsv8AwIT/ABo/tzSf+gpZf+BCf41eooAo/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCj/AG5pP/QUsv8AwIT/ABo/tzSf+gpZf+BCf41eooAo/wBuaT/0FLL/AMCE/wAaP7c0n/oKWX/gQn+NXqKAKP8Abmk/9BSy/wDAhP8AGj+3NJ/6Cll/4EJ/jV6igCK3u7e8jMlpPFOgOC0ThgD6ZFS1QhGPEN5jvawE/wDfUtX6ACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA1vh/J53w70GQjG+xibGMdVHauirnPh7/AMk40D/rwi/9BFdHQN7hRRRQIKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigArC0zxN/aPjLW9B+yeX/ZSQN5/mZ83zF3fdxxj6nNbtecSweLNB+JmvarpPhb+17HVFtlWb+0YoNnlpgnDZJ5J7DpTW9h/Zb/AK3Lum/EHU9b1+e30Xwu91pNrffYp9RN9GrRkEBm8nBbAzn3HPHOKVx8T9ZjutYltfBst5pWjXkltd3sOoJvUIfmYRFQTxzjOPfvWZJ4X8RX3xCtNUsvCsXh2aO+33mr2+pKUvIAxJUwL3fg8856+yxad470uXxRpmk+GYZIdb1KeWHU5tQiVIUk+XcYxljgc+vsehlX5fO346f8HsPS/wA192v/AAO56bpOqW2taPaanYMWt7uJZYywwcEZwferlZPhbQ18NeFdP0dJPN+yQhGkxjc3VjjsMk1rVcrczsRG9lcKKKKkYUUUUAFFFFABVGb/AJGG0/69Z/8A0OKr1UZv+RhtP+vWf/0OKgC9RRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAUYf+Rhu/8Ar1g/9Dlq9VGH/kYbv/r1g/8AQ5avUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAcPRRRQBq/D3/knGgf9eEX/AKCK6Ouc+Hv/ACTjQP8Arwi/9BFdHQOW7CiiigQUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABVGb/kYbT/r1n/9Diq9Va6shcyRypPLbzRhlWSLbnBxkYYEY4HbtQBZoqj/AGfc/wDQXvf++If/AI3R/Z9z/wBBe9/74h/+N0AXqKo/2fc/9Be9/wC+If8A43R/Z9z/ANBe9/74h/8AjdAF6iqP9n3P/QXvf++If/jdH9n3P/QXvf8AviH/AON0AXqKo/2fc/8AQXvf++If/jdH9n3P/QXvf++If/jdAF6iqP8AZ9z/ANBe9/74h/8AjdH9n3P/AEF73/viH/43QBeoqj/Z9z/0F73/AL4h/wDjdH9n3P8A0F73/viH/wCN0AXqKo/2fc/9Be9/74h/+N0f2fc/9Be9/wC+If8A43QBeoqj/Z9z/wBBe9/74h/+N0f2fc/9Be9/74h/+N0AXqKo/wBn3P8A0F73/viH/wCN0f2fc/8AQXvf++If/jdAF6iqP9n3P/QXvf8AviH/AON0f2fc/wDQXvf++If/AI3QBeoqj/Z9z/0F73/viH/43R/Z9z/0F73/AL4h/wDjdAF6iqP9n3P/AEF73/viH/43R/Z9z/0F73/viH/43QBeoqj/AGfc/wDQXvf++If/AI3R/Z9z/wBBe9/74h/+N0AXqKo/2fc/9Be9/wC+If8A43R/Z9z/ANBe9/74h/8AjdAF6iqP9n3P/QXvf++If/jdH9n3P/QXvf8AviH/AON0AXqKo/2fc/8AQXvf++If/jdH9n3P/QXvf++If/jdAF6iqP8AZ9z/ANBe9/74h/8AjdH9n3P/AEF73/viH/43QAQ/8jDd/wDXrB/6HLV6q1rZC2kkleeW4mkCq0ku3OBnAwoAxye3erNABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAanw8z/wAK38P7iCfsEWSBj+EV0lc58Pf+ScaB/wBeEX/oIro6By3YUUUUCCiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAOHooooA2vA5J8CaMXyG+yJnIxzj07VvVzvw/Yt8OtBZiSTYxEknr8oroqBvcKKKKBBRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFIzKilnYKB1JOKWq8wD3sKNyux2x7gqP6mgBft1p/z8w/8AfwUfbrT/AJ+Yf+/gqTyk/uj8qPKT+6PyoAj+3Wn/AD8w/wDfwUfbrT/n5h/7+CpPKT+6Pyo8pP7o/KgCP7daf8/MP/fwUfbrT/n5h/7+CpPKT+6Pyo8pP7o/KgCP7daf8/MP/fwUfbrT/n5h/wC/gqTyk/uj8qPKT+6PyoAj+3Wn/PzD/wB/BR9utP8An5h/7+CpPKT+6Pyo8pP7o/KgCP7daf8APzD/AN/BR9utP+fmH/v4Kk8pP7o/Kjyk/uj8qAI/t1p/z8w/9/BR9utP+fmH/v4Kk8pP7o/Kjyk/uj8qAI/t1p/z8w/9/BR9utP+fmH/AL+CpPKT+6Pyo8pP7o/KgCP7daf8/MP/AH8FH260/wCfmH/v4Kk8pP7o/Kjyk/uj8qAI/t1p/wA/MP8A38FH260/5+Yf+/gqTyk/uj8qPKT+6PyoAj+3Wn/PzD/38FH260/5+Yf+/gqTyk/uj8qPKT+6PyoAj+3Wn/PzD/38FH260/5+Yf8Av4Kk8pP7o/Kjyk/uj8qAI/t1p/z8w/8AfwUfbrT/AJ+Yf+/gqTyk/uj8qPKT+6PyoAj+3Wn/AD8w/wDfwUfbrT/n5h/7+CpPKT+6Pyo8pP7o/KgCP7daf8/MP/fwUfbrT/n5h/7+CpPKT+6Pyo8pP7o/KgCP7daf8/MP/fwUfbrT/n5h/wC/gqTyk/uj8qgRQuoTBRgeWn82oAf9utP+fmH/AL+Cj7daf8/MP/fwVJRQA5WV1DIwYHoQc0tV4eLyZRwNiN+JLDP6CrFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAanw8UL8N/D6qAALCIAAdPlFdJXOfD3/knGgf9eEX/AKCK6Ogct2FFFFAgooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAzfEGu2XhrQbrVtUdltrZdzBRlmOcBVHckkAVzNv448QjTr3UtV8FzadYQWMl5DLLfozS7RuVGQLmMkevTGOa1vHnhqbxZ4Ou9KtJ0guWKSQSSZ2h0YMM47HGO/XoawHuvHHiDw1qek6z4Ti095dLmjFwmoRSCecrtCqoPyAkk8k49al3s7b/wDAKVrq+xuaF4sk1rUNPh+wwwRXmkx6jv8AtyNIhYj5PK4cqM/fxjt1rSg8S6FdWlxdW2tafNb2uPtE0d0jJDn+8QcL+NecHwF4humjhES2m7wemltO0qkJcBlJQhSTjAI3AEfWsrTfh7rp8Na6knh6ew1GXSlsoEF5ZmK6O8EnbFGmGG37zsTg4yaudle3n+bt+S+8SW1/L8l/wfuPWpvE+hw217N/a1k62MfmXIS4QmIHpuGeM9s9aTw54l03xToMWraXMGgkHzKzKXhOMlXCkhWAIOM964W3+Hclv4qf7Lotpb6XceHPsc4AjEb3O4EbkHJPAO7B6da3Phtol7pXgNdJ1nRItInjLRSCKWNzc/KB5pKdCenOT8opPrb+tWv8hLpf+tF/wSCw+IOq67eiXw34SuL/AEP7SIG1R7tIsgNhnSIgs6jrkdcHoQa6xte0hNWGlvqtkuoEgC0NwgmPGfuZz056dK4Twnb+OPB1tb+GB4et9T063uNkWrJfJGFgZsktEfmLDLdMegz1PP3Hw88QSXV3pS+HbBnuNVN6nik3KebGhcPjbjzM8beMDJ9Oael0unf7v6/zB3s3/XU9Zn8RaLbTtDc6xYQypKIWjkukVlkIyEIJ+8RyB1qhD420OfxbdeHVvIxfW0YkbdIgVjySg+bJZQCSMcCuA8TfDrUdVh8b3CaLBcX99cW76XM7Rbyq7d+1ifk6HOcZ96v3PhTWrPx9fapp3hywuhfaXsS9leIfZrkRuCShGWLnCkjghuSeRU3dr/1tf89B2v8A15/5HoOm67pGsmQaPqtlfmLHmC1uEl2Z6Z2k46GsnWPiF4Z0fRrvUW1a1vEtWVJIbO4jkkLE4Chd3XgnHop9K810f4deKpr2/e402HRvt2hS2e9JLYKsxccMtvGgAIGejEA/eJ4F6XwXquq/DXU9G/4QPTdFv4oLcW0kc8Mj3ciH5m3DlTtBGWOfnPPWqf8AX3/194RtfX+tv6+R61ZXttqVjFeWM8dxbzLuSSJwysPYjg1PWX4ailh8N2UdxpMWjyLHhrGJ0ZYTk8AoApz149a1KJWTdiIttJsKKKKRQUUUUAFFFFABVeT/AJCEP/XN/wCa1YqvJ/yEIf8Arm/81oAsUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAVWH/ACEJv+uafzarNVh/yEJv+uafzagDN1vxVpHh1411e4eAyjKHyHYN+IBGfaptF17T/EFq9zpUrzQq20u0TICfbcBn8Kl1bSLHXNPey1OBZ4H5weCp7EHqDU9paQWNpFa2cSwwRLtREGAooXmD8hYv+P8Am/65J/N6sVXi/wCP+b/rkn83qxQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAGr8Pf+ScaB/wBeEX/oIro65v4eHPw38PkgqTYRcHt8orpKBy3YUUUUCCiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKgl4voGPA2OufclTj9DU9Iyq6lXUMp6gjNAC0VB9htP+fWH/AL9ij7Daf8+sP/fsUAT0VB9htP8An1h/79ij7Daf8+sP/fsUAT0VB9htP+fWH/v2KPsNp/z6w/8AfsUAT0VB9htP+fWH/v2KPsNp/wA+sP8A37FAE9FQfYbT/n1h/wC/Yo+w2n/PrD/37FAE9FQfYbT/AJ9Yf+/Yo+w2n/PrD/37FAE9FQfYbT/n1h/79ij7Daf8+sP/AH7FAE9FQfYbT/n1h/79ij7Daf8APrD/AN+xQBPRUH2G0/59Yf8Av2KPsNp/z6w/9+xQBPRUH2G0/wCfWH/v2KPsNp/z6w/9+xQBPRUH2G0/59Yf+/Yo+w2n/PrD/wB+xQBPRUH2G0/59Yf+/Yo+w2n/AD6w/wDfsUAT0VB9htP+fWH/AL9ij7Daf8+sP/fsUAT0VB9htP8An1h/79ij7Daf8+sP/fsUAT0VB9htP+fWH/v2KPsNp/z6w/8AfsUAT1WH/IQm/wCuafzanfYbT/n1h/79ij7Daf8APrD/AN+xQBJRUf2G0/59Yf8Av2KPsNp/z6w/9+xQAkPN5Mw5GxF/EFjj9RVikVVRQqKFUdABiloAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigDV+Hv/ACTjQP8Arwi/9BFdHWF4Jz/wg2j7hg/ZUyPTit2gbd3cKKKKBBRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAa3gCZbj4d6DNHykljE65HYrmuirlvhj/AMkq8Mf9gyD/ANAFdTQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAcPRRRQBf+GP/JKvDH/YMg/9AFdTXLfDH/klXhj/ALBkH/oArqaACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKAKmp6pZaPYtd6ncLbwKQC7ZPJ7ADkmsH/AIWV4T/6Cv8A5LS//E1l/GD/AJFC1/6/k/8ARcleMUrnsYPA069Lnk2e9/8ACyvCf/QV/wDJaX/4mj/hZXhP/oK/+S0v/wATXglFFzr/ALLo93+H+R73/wALK8J/9BX/AMlpf/iaP+FleE/+gr/5LS//ABNeCUUXD+y6Pd/h/ke9/wDCyvCf/QV/8lpf/iaP+FleE/8AoK/+S0v/AMTXglFFw/suj3f4f5Hvf/CyvCf/AEFf/JaX/wCJo/4WV4T/AOgr/wCS0v8A8TXglFFw/suj3f4f5Hvf/CyvCf8A0Ff/ACWl/wDiaP8AhZXhP/oK/wDktL/8TXglFFw/suj3f4f5Hvf/AAsrwn/0Ff8AyWl/+Jo/4WV4T/6Cv/ktL/8AE14JRRcP7Lo93+H+R73/AMLK8J/9BX/yWl/+Jo/4WV4T/wCgr/5LS/8AxNeCUUXD+y6Pd/h/ke9/8LK8J/8AQV/8lpf/AImj/hZXhP8A6Cv/AJLS/wDxNeCUUXD+y6Pd/h/ke9/8LK8J/wDQV/8AJaX/AOJo/wCFleE/+gr/AOS0v/xNeCUUXD+y6Pd/h/ke9/8ACyvCf/QV/wDJaX/4mj/hZXhP/oK/+S0v/wATXglFFw/suj3f4f5Hvf8Awsrwn/0Ff/JaX/4mj/hZXhP/AKCv/ktL/wDE14JRRcP7Lo93+H+R73/wsrwn/wBBX/yWl/8AiaP+FleE/wDoK/8AktL/APE14JRRcP7Lo93+H+R73/wsrwn/ANBX/wAlpf8A4mj/AIWV4T/6Cv8A5LS//E14JRRcP7Lo93+H+R73/wALK8J/9BX/AMlpf/iaP+FleE/+gr/5LS//ABNeCUUXD+y6Pd/h/ke9/wDCyvCf/QV/8lpf/iaP+FleE/8AoK/+S0v/AMTXglFFw/suj3f4f5Hvf/CyvCf/AEFf/JaX/wCJo/4WV4T/AOgr/wCS0v8A8TXglFFw/suj3f4f5Hvf/CyvCf8A0Ff/ACWl/wDia1NG8T6P4gaRdIvVuGjGXXYykD1wwBxXzhXe/B//AJG+6/68X/8ARkdFzDEZdSp0nOLd1/XY9nooopnhhRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFAHD0UUUAX/hj/AMkq8Mf9gyD/ANAFdTXLfDH/AJJV4Y/7BkH/AKAK6mgAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigDgfjB/wAiha/9fyf+i5K8Zr2b4wf8iha/9fyf+i5K8ZqWfTZb/u/zYUUUUHpBRRRQAUUUUAFFFFABRRRQAUUUUAFX9F0W91/UksdNjDysCxLHCoo6knsKoVteFPEb+Gda+2CAXEUkZimjJwWQkE4PrwKatfUzquag3Dcsar4NudK02e8OqaXeLbsFljtLku6EnHIwMc1ztdnrHhvRtQ8PTeIfCcsywwyKk9lOPmjLEABT36juevXtXWaLo0Mt9Fpes6P4cto5LfH2ZW3Xq/L94t+Zzx+lKzOT60oQ5pa7+TVrdDyCiu9Gh2+veC4YtOtoY7/T9RFpNKkQVpEZtqs2OvVeT6GtyLSNCvfE+rtDZ6esGhWqRIkqhIXlIbc8pA5Axg5z0NHn/W1ypYuMb6bf52X33PJqK7zxXb6PN4VS483Qk1aGfGzR3wkkZ9V45H9PeuDpdTopVPaR5rWCiiimahRRRQAUUUUAFFFFABRRRQAUUUUAFd78H/8Akb7r/rxf/wBGR1wVd78H/wDkb7r/AK8X/wDRkdByYz/d5+h7PRRRVHyQUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQBw9FFFAF/4Y/8kq8Mf9gyD/0AV1Nct8Mf+SVeGP8AsGQf+gCupoAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4H4wf8iha/wDX8n/ouSvGa9r+LdvNP4OiMMbOIrxHfaM7V2OMn8SK8UqWfTZb/u/zCiiig9IKKKKACiiigAooooAKKKKACiiigArS0PXJ9Bu5Z7e3trgSxGJ4rqPejKSDyMj0FZtFF7EyipKzOj1LxvqN/pg0+C2sdNtd4kaKxg8sMwOQTye4Bq8vxM1Zb6O9FhpYu1Xa9wLYiSUYxhm3Zx0PGOg+lcdRQZfV6TVuU3tB8Yaj4dvbu5sUt3N3zIkqEqDkkEYI5GTUGj+J9S0TVJr61kSR7gETpMu5JcnJ3D61kUUbFOlTd7rfc2dY8TTavZJaDTtOsIVk80rY2/l72wQCeTngmsaiiguMYwVohRRRQUFFFFABRRRQAUUUUAFFFFABRRRQAV3vwf8A+Rvuv+vF/wD0ZHXBV6F8HreY+Jby5EbeStmyGTHG4uhAz9AfyoOTGf7vI9ioooqj5IKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooAKKKKACiiigAooooA4eiiigC/8ADH/klXhj/sGQf+gCuprlvhj/AMkq8Mf9gyD/ANAFdTQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAFFFFABRRRQAUUUUAcPRRRQBf+GP/JKvDH/YMg/9AFdTXnngHWbi0+HHh2GNIiq6Zb4LA5/1an1roP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAOjornP+Ehu/8AnnD/AN8n/Gj/AISG7/55w/8AfJ/xoA6Oiuc/4SG7/wCecP8A3yf8aP8AhIbv/nnD/wB8n/GgDo6K5z/hIbv/AJ5w/wDfJ/xo/wCEhu/+ecP/AHyf8aAMqiiigD//2Q==)

1. Job Alerts can be updated or Removed at any time as they are not tied to a specific call sheet. These options can be selected by right clicking on the client name of the desired Job Alert. Always double check the rig and service area when updating prior to clicking save, there is a known error which causes the selections to switch and default to the first item in the database.

A screenshot of a computer

Description automatically generated

***Pending:***

Shown in red with a grey background, this status is for work that is confirmed, but without a confirmed on-location time. In order to have a job in alerted status a call sheet must be created in eService, as per *SESI\_Building a Callsheet Instruction Document*. Once a callsheet is created without a confirmed on-location time, the information will automatically show up on the Rig Board/Upcoming Jobs tab. If a job is “Pending”, the status can be changed in four ways:

1. A screenshot of a calendar

   Description automatically generated“On Hold” – to change the current time to another unconfirmed time, as provided by the client
2. “Confirmation Call” – to change the status to “Confirmed”
3. “Delete” – to delete the current callsheet due to coordinator error or program change
4. “Cancel” – to cancel the current callsheet due to client (lost work, cancelled work, etc.)
5. A screenshot of a calendar

   Description automatically generatedThe “Pending” time can be moved up or postponed using the following procedure:
6. Right click on the time and select “On Hold”
7. In the prompt, select the OSR’s name and select the new time (in AB time) in “Requested Date/Time”
8. Click save to confirm

A screenshot of a confirmation call

Description automatically generated

1. “Pending” can be changed to “Confirmed” from the Rig Board using the following procedure:
2. Right click on the time and select “Confirmation Call”
3. In the prompt, select the OSR’s name and select the new time (in AB time) in “Requested Date/Time”
4. Click Save to confirm status change
5. If a callsheet is created by mistake or with the incorrect program, it can be removed from the Rig Board by selecting “Delete”
6. If a job is cancelled by a client due to lost work, or cancelled work, it can be removed from the Rig Board by selecting “Cancel”

***Confirmed:***

A screenshot of a calendar

Description automatically generatedShown in yellow with a grey background, this status is for work that has a confirmed on-location time provided by the client; however, the callsheet is not in “Ready” status (Crew not selected for job and/or other eService criteria not met). If a job is “Confirmed”, the status can be changed in three ways:

1. “Reschedule” – to change the current time to another confirmed time, as provided by the client
2. “On Hold” – to return the status to “Pending” at an unconfirmed time, as provided by the client
3. “Cancel” – to cancel the current callsheet due to client (lost work, cancelled work, etc.)
4. A screenshot of a calendar

   Description automatically generatedThe “Confirmed” time can be moved up or postponed to another confirmed time using the following procedure:
   1. Right click on the time and select “Reschedule”
   2. In the prompt, select the OSR’s name and select the new time (in AB time) in “Requested Date/Time”
   3. Click save to confirm the status change
5. A screenshot of a calendar

   Description automatically generatedThe “Confirmed” time can be returned to “Pending” status with an unconfirmed time using the following procedure:
   1. Right click on the time and select “On Hold”
   2. In the prompt, select the OSR’s name and select the new time (in AB time) in “Requested Date/Time”
   3. Click save to confirm the status change
6. If a job is cancelled by a client, due to lost work or cancelled work, it can be removed from the Rig Board by selecting “Cancel”.

***Scheduled:***

Shown in green with a grey background, this status is for work that has a confirmed on-location time, a crew selected and a callsheet in “Ready” status due to all eService criteria being met. If a job is “Scheduled”, the status can be changed in four ways.

1. A screenshot of a calendar

   Description automatically generated“Call Out” – to change the status to dispatched, indicating the crew has been called but the callsheet is not yet locked
2. “Reschedule” – to change the current time to another confirmed time, as provided by the client
3. “On Hold” - to return the status to “Pending” at an unconfirmed time, as provided by the client
4. “Cancel” – to cancel the current callsheet due to client (lost work, cancelled work, etc.)

A screenshot of a call out

Description automatically generated

1. The “Scheduled” time can be changed to “Dispatched” from the Rig Board using the following procedure:
   1. Right click on the time and select “Call Out”
   2. In the prompt, select the coordinator name and the select the new time (in AB time) in “Requested Date/Time”
   3. Click save to confirm the status change
2. The “Scheduled” time can be moved up or postponed to another confirmed time using a “Reschedule” procedure similar to what was described in the “Confirmed” instructions above.
3. The “Scheduled” time can be returned to “Pending” status with an unconfirmed time using an “On Hold” procedure similar to what was described in the “Confirmed” instructions above.
4. If a job is cancelled by a client, due to lost work or cancelled work, it can be removed from the Rig Board by selecting “Cancel”.

***Dispatched:***

Shown in green with a black background, this status is for work that has been dispatched, but the callsheet has not yet been locked by the Supervisor. If a job is “Dispatched”, the status can be changed in two ways.

1. “Cancel” – to cancel the current callsheet due to client (lost work, cancelled work, etc.)
2. “Postpone” – to change the current confirmed time to another confirmed time, as provided by the client
3. If a job is cancelled by a client, due to lost work or cancelled work, it can be removed from the Rig Board by selecting “Cancel”.
4. The “Scheduled” time can be moved up or postponed to another confirmed time using a procedure similar to the “Reschedule” procedures seen in above instructions.

***In Progress:***

Similar to “Dispatched”, shown in green with a black background, this status is for work that has been dispatched and the callsheet has been locked by the supervisor. If a job is “In Progress”, the status can be changed in two ways.

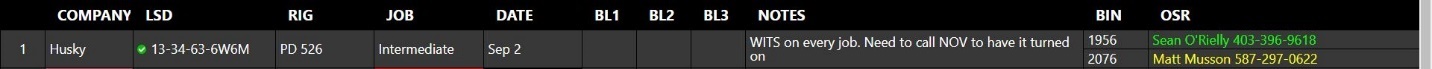
1. A screenshot of a computer screen

   Description automatically generatedComplete – to manually change the status from “In Progress” to “Complete”
2. “Postpone” – to change the current confirmed time to another confirmed time, as provided by the client
3. If a job is completed, but the supervisor is unable to submit their ticket, the status can manually be changed to completed using the following procedure:
   1. Right click on the time and select “Complete”
   2. The job status is now set to “Completed”
4. The “In Progress” time can be moved up or postponed to another confirmed time using a procedure similar to the “Reschedule” procedures seen in above instructions.

***Completed:***

Shown in white with a grey background, this status is for work that is completed. No status changes can be made to completed work.

Rig Board Data Entry and Features



*Figure 6: Rig Board Columns*

The Rig Board is separated into twelve columns, as seen in Figure 6 above, some of which can be used to add/modify callsheet data, as well as display further data about each callsheet.

## Information

Column 1 – Line Number

This column simply displays a line number, clicking the black space above #1 sorts the board by line number.

Column 2 – Company

This column displays the client short name, clicking “COMPANY” sorts the board alphabetically ascending or descending. Right clicking a client name gives the option to create an unrelated job alert (or modify the job alert if that is what is selected), or to change the client short name if it is incorrect in the database.

If the company name shows a red exclamation mark it indicates a COD client, right clicking this will allow the coordinator to select “COD Cleared” when Client Solutions have received payment for the job



Column 3 – LSD

This column displays the location of the well. If no downhole location is provided, the surface location is shown. When directions have been inputted into the callsheet, the location will have a green checkmark beside it, to see the directions on the callsheet, simply hover over the desired location for a pop-up. The location may be displayed as: an LSD, NTC BC, or a well name.





Column 4 – Rig

A screenshot of a computer

Description automatically generatedThis column displays the short name of the rig in use for the current well, if a red asterisk follows the rig name this indicates a top drive rig. Clicking “RIG” sorts the board alphabetically ascending or descending.

Multiple options are available when right clicking on a rig name, they are as follows:

1. “Update the Rig” – to update or correct information on a rig in the database
2. “Enable the Rig” – to change the status of a rig from “Status 2” to “Status 1”
3. “Down for XXX” – these options are to change the status of a rig from “Status 1” to “Status 2”
4. “Deactivate” – to disable a rig from the board and remove its association from a client
5. “Add New Rig” – to add a new rig to the system
6. “Activate a Rig” – to reactivate a rig that has been removed from the board by deactivating
7. “Update the Rig” allows the coordinator to make changes to the rig information in the database in the prompt shown in the figure below.

A screenshot of a computer

Description automatically generated

1. “Enable the Rig” allows the coordinator to move the rig from “Status 2” to “Status 1”. All “Status 2” rigs are shown at the bottom of the rig board in a pink color. In order to build a callsheet, the rig must be enabled prior to starting the callsheet. If this procedure isn’t followed, data errors can occur.

A screenshot of a computer

Description automatically generated

1. “Down for XXX” allows the coordinator to move the rig from “Status 1” to “Status 2”, this must be done any time a rig is going to be down for a known period of time in order for the company to have an accurate rig count. Currently, there are four options to choose from: Down for Maintenance, Down for Holding Equipment, Down for Weather, Down for New Lease/Licenses.
2. “Deactivate” allows the coordinator to remove a rig from the board and to remove the rig affiliation with a client. This must be done any time a rig is being racked completely or switching to a different client. Ensure we know where the assigned bins are prior to deactivating, as all data is cleared.
3. “Add New Rig” allows the coordinator to add new rigs to the database for use in eService. If a rig cannot be found in “Status 2” or by using “Activate”, it must be added. The procedure for adding a new rig is as follows:
   1. Rig click on a rig and select “Add New Rig”
   2. Fill in all known information in prompt (if Rig Contractor dropdown does not contain the required company it must be added by Adam Wang to the system - awang@sanjel.com)
   3. Rig name is the short name for each rig ex. PD 199 vs Precision Drilling 199
   4. The tick boxes are required for sorting to work correctly, as discussed previously
   5. Drill pipe size and thread are optional information
   6. Click save to add new rig
4. “Activate a Rig” allows the coordinator to take a rig that has been removed from the board and bring it back online. If a rig is activated, it is mandatory to close eService and re-open it prior to creating a call sheet, if this is not carried out, the rig may not be found and multiple data errors may occur.

Column 5 – Job

This column displays the job type of the call sheet, if the background is shown as Green it indicates low risk, yellow is medium risk, red is high risk, and Black is extreme risk.

Column 6 – Date

This column displays the current ETA for the job, as discussed in the Job Status Filter section above. To see callsheet number, Program number, and Ticket number, simply hover over the date/time for a pop-up (Ticket number may not be available if not submitted).

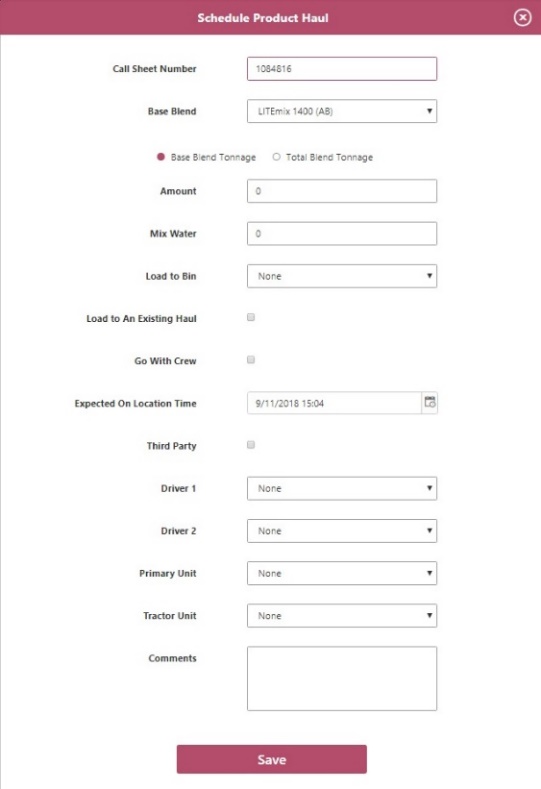
Column 7, 8, 9

These columns display the blend tonnage as inputted into the callsheet. Hovering over the tonnage shows a pop-up of Stage #, Blend Category, Blend Name, Amount, Units, and Density. The colors of the tonnage indicate the status of the product as follows:

* White: Cement is ordered
* Red: Haul needed
* Yellow: Haul scheduled
* Orange: Partial amount of total tonnage on location
* Dark Green: Partial amount of total tonnage on location, remainder scheduled as haul
* Bright Green: Total tonnage on location

Multiple options are available when right clicking on a tonnage. They are as follows:

1. “Need a Haul” – to indicate that a haul is required but not scheduled
2. “Schedule Product Haul” – to schedule product haul or load with job
3. “Re-Schedule Product Haul” – to make modifications to a haul request
4. “Cancel Product Haul” – to cancel a haul request
5. “On Location” – to mark a haul as on location
6. “Update the Blend” – to change the tonnage requested by client from the Rig Board
7. “Need a Haul” is used by the coordinator to indicate the cement order needs to be scheduled for a haul, this is important to use going forward for the auto-generated switch-out notes to be populated
8. “Schedule Product Haul” is used by the coordinator to populate the callsheet and generate the load request for the bulk plant. The process for scheduling a product haul is as follows:
   1. Right click on the tonnage and select “Schedule Product Haul”
   2. Fill in the following prompt



* 1. If blend is to be stored in a silo on location select which bin it is to be put in; however, if it is going with the crew select the “Go With Crew” checkbox and leave the bin as “None”
  2. If the cement is to be hauled as a split load, first create the haul with the first blend and then on the second select the “Load to Existing Haul” checkbox and when prompted select the correct haul to attach to
  3. Click save to input data into callsheet, then follow work instruction *SESI\_Blend Requests,* to submit bulk plant request.

1. “Re-schedule Product haul” allows the coordinator to make modifications to the haul request using a prompt that is similar to the “Schedule Product Haul” feature.
2. “Cancel Product Haul” allows the coordinator to remove a scheduled haul from eService
3. “On Location” allows the dispatcher to mark product as arrived on location for tracking purposes
4. “Update the Blend” allows the dispatcher to adjust the requested tonnage by the client from the Rig Board

Column 10 – Notes

This column is used for important information about the rig/location, special requests, etc. This info is saved for as long as the rig is “Active”. These notes are transferred directly to auto-generated switch-out notes.

Column 11 – Bin

## Blending Cement and Hauling Directly to a Rig

Right click on the tonnage under “blend”A screenshot of a computer

Description automatically generated

Next a prompt will appear

A screenshot of a menu

Description automatically generated

The following pop up will appear

A screenshot of a computer screen

Description automatically generated

1. The Call Sheet will auto-populate for the blend that you have selected.
2. Select any blend associated with the job. This will also be auto-populated for you but can be changed if needed.
3. Select either "Base Blend Tonnage" (the amount of cement without additives) or "Total Blend Tonnage" (the amount of cement with additives) to specify the tonnage amount.
4. Specify the amount of cement that needs to be hauled.
5. Confirm the Mix Water with the program.
6. For Blend Test, check the box if the blend requires testing. This can generally be determined if the tonnage under blend has a test tube icon beside it.
7. Use the drop-down menu to select the correct bulk plant.
8. **SCHEDULE A JOB:** Make sure the box beside “Go With Crew” is checked.
9. Type in the rig that requires the product haul. This will be auto-populated. (Move to step 13)
10. **SCHEDULE A PRODUCT HAUL:** Make sure the box beside “Go With Crew” is NOT checked.
11. Type in the rig that requires the product haul. This will be auto-populated.
12. Type in the amount of cement that you need to deposit into each silo, or check the box next to “Offload All” to offload all the cement into one silo.
13. **SPLIT LOADS:** If you have scheduled a split load, check the box next to “Load to An Existing Haul” and use the drop-down menu to select the existing haul. (Move to step 16) If not doing a split load, make sure the box is **NOT** checked.
14. Make an educated estimate on when the truck will start getting loaded, arrive on location, and the hours traveled.
15. **USING A THIRD-PARTY CREW:** This normally applies in Q1 (Quarter one) when we need to cover our bulkers, haul to projects, and/or use the Kindersley bulk plant. By checking the box, you can use the drop-down menu to specify which crew you need to use. (If there is no need for a third-party crew, skip this step.)
16. Select your crew using the drop-down menu.
17. Specify where you need to store the cement in each pod, following the predetermined rules depending on the total amount of cement.
18. Add comments if needed.
19. Press Save.

## Blend into Storage for Pre-Job Testing

Right click on the tonnage under “blend”

A screenshot of a computer

Description automatically generated

Next a prompt will appear

A screenshot of a menu

Description automatically generated

Then click “Schedule Blend Request”

A screenshot of a computer

Description automatically generated

1. The Call Sheet will auto-populate for the blend that you have selected.
2. Select any blend associated with the job. This will also be auto-populated for you but can be changed if needed.
3. Select either "Base Blend Tonnage" (the amount of cement without additives) or "Total Blend Tonnage" (the amount of cement with additives) to specify the tonnage amount.
4. Specify the amount of cement that needs to be hauled.
5. Confirm the Mix Water with the program.
6. For Blend Test, check the box if the blend requires testing. This can generally be determined if the tonnage under blend has a test tube icon beside it.
7. Use the drop-down menu to select the correct bulk plant.
8. Use the drop-down menu to select the correct bin.
9. Make an educated estimate of the load time
10. Add comments if needed
11. Press Save

## Hauling from Storage to a Rig

After Scheduling a blend Request you will find the blend in the Bulk Plant Tab

A screenshot of a computer

Description automatically generated

1. Right click on the Silo that you stored the blend in

A screenshot of a phone

Description automatically generated

1. Hover Over the arrow beside “Haul Blend”.
2. Select the blend you need to haul from storage­.A screenshot of a computer

   Description automatically generated
3. Bulk Plant, From Storage, and Base Blend will all be auto populated.
4. Use the dropdown menu to selected the call sheet needed once that is selected “customer” will auto populate.
5. Total Tonnage (Adds included) and Remains Amount will auto populate.
6. Specify the amount of cement that needs to be hauled.
7. Then refer to step 8 Under ‘’Blending Cement and Hauling Directly to a Rig” to complete the process.

## Backhauling Cement from a Rig to Rig, Bulk Plant, or Laydown

Right click on the Bin you would like to edit under column “BIN”.

A screenshot of a computer

Description automatically generated

When this prompt appears click “Back Haul”

A screenshot of a phone

Description automatically generated

To tell where you want to back haul the cement to use the drop down beside “Bulk Plant/Rig” fill in the required fields then click save

A screenshot of a computer

Description automatically generated

1. Base Blend and Bin (Bin name) Quantity will be auto populated
2. Use the drop-down menu beside Bulk Plant/Rig to specify what bulk plant, rig, or laydown you are backhauling
3. Use the dropdown menu beside Back to Bin to specify which bin you need
4. Type in your haul amount or check the box to Haul All
5. Refer to step 13 under “Blending Cement and Hauling Directly to a Rig” to complete the process

## Transferring Cement from a Rig to the Bulk Plant (Silo to Silo)

Right click on the Bin you would like to edit under column “BIN”.

A screenshot of a computer

Description automatically generated

When this prompt appears click “Transfer Blend”

A screenshot of a phone

Description automatically generated

This pop up will appear

A screenshot of a screen

Description automatically generated

1. “Rig”, “From Bin”, “Remains Amount” will all be auto-populated
2. Using the drop-down menu (if more than one bin to transfer into, otherwise this will be auto-populated) select which bin you would like to transfer into
3. Specify the quantity that you would like to transfer
4. Press “Yes” if you are sure and “No” if you are unsure what you are doing.

## Editing Cement in a Bin

Right click on the tonnage under “blend”

A screenshot of a computer

Description automatically generated

### Update inside the bulk plant

Next a prompt will appear

A screenshot of a menu

Description automatically generated

Click “Update The Blend”

A screenshot of a computer

Description automatically generated

1. Blend Name will auto populate
2. Adjust the Amount then click save

### Update Bin on Location

Right click on the Bin you would like to edit.

A screenshot of a computer

Description automatically generated

Then click “Adjust Blend Amount”

A screenshot of a phone

Description automatically generated

A screenshot of a computer

Description automatically generated

1. Adjust the quantity of cement
2. Add notes if needed
3. Press save

## How to Generate an MTS

Right click on the tonnage under “blend”

A screenshot of a computer

Description automatically generated

Next a prompt will appear

A screenshot of a menu

Description automatically generated

Then hover over the arrow beside “Print MTS” and select the diver

A screenshot of a computer

Description automatically generated

# My Jobs

This is where you can personally view any jobs that have been assigned to you. You can Either use the bulker assignment tab or the pumper assignment tab.

# Product Haul

A screenshot of a computer

Description automatically generated

Product Haul Overview

The "Product Haul" tab in your system provides detailed information about the transportation and status of various products used in your operations. This tab is essential for tracking the movement, blending, and storage of products across different bulk plants.

Service Points Filter

- Service Points Filter: This dropdown menu allows you to filter the data based on specific service points. By selecting a particular service point, you can narrow down the displayed information to only those records relevant to that location.

Data Table Columns

1. Load Sheet

- This column displays the unique identification number for each load sheet. It helps in tracking and referencing specific product loads.

2. Call Sheet

- This number corresponds to the call sheet associated with each load, linking the operational scheduling and the actual product haul.

3. Rig Name

- The name or identifier of the rig that will use the hauled product. This helps in associating the product load with specific operational equipment.

4. Category

- The category of the product or the stage of operation it pertains to (e.g., Lead 1, Lead 2, Tail).

5. Blend

- This column specifies the type and composition of the blend being transported. Each blend has a detailed formulation.

6. Amount

- The quantity of the product being hauled, typically measured in tonnes

7. Primary Unit

- The primary unit responsible for the haul will be displayed as a 6-digit number typically starting with 446.

8. Tractor Unit

- The tractor unit used for the transportation of the product will be displayed as a 6-digit number typically starting with 746.

9. Driver

- The name or identifier of the driver responsible for the haul.

10. Bin

- The bin number where the product is stored or from where it is being loaded. This is crucial for inventory management and tracking.

11. Bulk Plant

- The bulk plant associated with each load. It indicates where the product is coming from or where it will be stored/used (e.g., LLB Bulk Plant, EDM Bulk Plant).

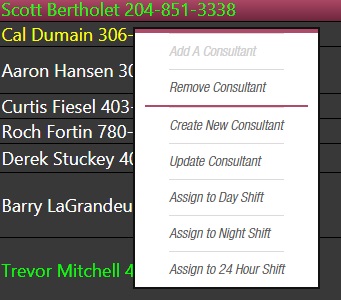
12. Status

- The current status of the product haul, which can include stages like Blending, Blend Complete, Loaded, Stored, or On Location. This provides a real-time update on the process and location of the product.

Column 12 – OSR

This column displays the client OSR and their phone number, it is automatically populated by the callsheet input; however, it can be modified from the Rig Board. There are three colors that are used to differentiate OSR’s, they are:

* White: 24 hr. shift or unknown
* Bright Green: Day Shift
* Yellow: Night Shift

When right clicking, this column has multiple options to choose from, they are as follows:

1. “Add a Consultant” – to assign OSR from Sanjel database
2. “Remove Consultant” – to remove OSR assigned from selected rig
3. “Create New Consultant” – to add new OSR to Sanjel database
4. “Update Consultant” – to modify OSR in Sanjel database
5. “Assign to Day Shift” – to set OSR status bright green
6. “Assign to Night Shift” – to set OSR status yellow
7. “Assign to 24 Hour Shift” – to set OSR status white
8. “Add a Consultant” allows coordinator to assign a OSR from the Sanjel Database, the procedure for adding a known OSR is as follows:
   1. Right click OSR column for selected rig
   2. Select “Add a Consultant”
   3. Use dropdown on prompt to select OSR and double-check information. If changes are required, use “Update Consultant” feature

A screenshot of a contact form

Description automatically generated

* 1. If OSR is not found, they must be added using “Create New Consultant” Feature
  2. Click save to add OSR

1. “Remove Consultant” allows coordinator to remove an OSR from the selected rig
2. “Create New Consultant” allows coordinator to add a new OSR to the Sanjel database. This is an important step as the eService input will autofill once an OSR has been added to the system. The procedure for adding a new OSR is as follows:
   1. Right click OSR column for selected rig
   2. Select “Create New Consultant”
   3. Fill in the following prompt, only Name and Cell are currently required, other information is optional

A screenshot of a computer

Description automatically generated

* 1. Click save to add new OSR to Sanjel database

1. “Update Consultant” allows coordinator to modify OSR information using a prompt similar to “Create New Consultant” Feature
2. “Assign to XXX” allows coordinator to select which shift the OSR is on to ensure they are called at the right time of day for their shift.

# Bulk Plant

Bulk Plant Overview

The "Bulk Plant" tab provides a comprehensive view of the inventory and status of various blends stored in different bulk plants. This tab is essential for managing product availability and ensuring efficient operations across multiple locations.

Location Filters:

- In the top left, there are checkboxes for different bulk plant locations (e.g., RD, EDM, FSJ, NW, ST, etc.). These filters allow you to narrow down the displayed information to specific bulk plants. By selecting or deselecting these options, you can focus on the data relevant to your current needs.

Data Table Columns

1. Bulk Plant

- This column lists the names of the bulk plants. Each bulk plant may have multiple bins where different blends are stored.

2. Bin

- The specific bin numbers within each bulk plant where the products are stored. This helps in tracking the exact location of each blend within the plant.

3. Req #

- The requisition number associated with each blend in the bin. This number helps in tracking product requests and inventory movements.

4. Blend in the Bin

- The type and composition of the blend stored in each bin. Each blend has a specific formulation (e.g., SURFACEmix LW PRO, ECOprime SK).

5. Quantity

- The amount of the blend available in each bin, typically measured tonnes

6. Testing?

- Indicates whether the blend in the bin is needing testing or not.

7. Rig

- The rig associated with the blend, indicating where the blend will be used.

8. Client Name

- The name of the client for whom the blend is prepared or stored.

9. CS#/PRG#

- Callsheet/Project number associated with the blend, providing a link to project-specific data.

10. Scheduled Blend

- Information about any scheduled blends for future operations.

12. Blending Status

- The current status of the blending process for each scheduled blend (e.g., Scheduled, Blend Completed).

# Glossary

Bulker Pneumatic transport trailer

Callsheet Two-to-three-page document generated to schedule people, equipment and product for a client order

Drilling rig Rig type generally used for primary well drilling operations

eService Sanjel in-house software for the creation of callsheets and job tickets

LSD Legal subdivision, a convention in Western Canada used to describe a …………………..…. location

Mega silo Large pneumatic storage silo with room for ~80.7 m³ of product

NTS BC National Topographic System, a convention in BC sometimes used to describe a location

OSR On Site Representative of the client (Consultant)

Project rig Rig type designated for mass drilling in a project area (e.g. Winter Projects/strat wells)

P-tank Pneumatic storage silo with room for ~30 m³ of product

Service point Sanjel district shop responsible for certain geographical area

Service rig Rig type generally used for the remediation and abandonment of wells

Top Drive A modern piece of drilling equipment on a rig that allows drilling without a Kelly and rotary table