

SHORIFUL ISLAM SHEIKH

Mailing Address: Pankhali-9270, Dacope, Khulna
Bangladesh
Cell: +88 01913044592
E-mail: shorifulet@gmail.com



OBJECTIVE

To contribute as a dynamic team member in an innovative and growth-oriented organization, where I can apply my engineering knowledge, technical skills, and work ethic to deliver impactful results.

PROFESSIONAL EXPERIENCE

BABYLON RESOURCES LTD

Position: Coordinator

Her Power Project, ICT Division, Bangladesh

June 2024 – June 2025

Responsibilities:

- Managed effective communication among stakeholders, including government officials, trainers, and local partners.
- Supervised training programs, ensuring high-quality delivery and adherence to project goals.
- Prepared project progress reports and submitted them to higher authorities on a regular basis.
- Oversaw budget planning, expense tracking, and financial reporting in alignment with government regulations.
- Ensured timely procurement, vendor management, and compliance with public procurement rules.
- Worked closely with technical teams to implement ICT tools and platforms used in training modules.
- Coordinated and monitored all phases of the Her Power project under the ICT Division.

B2B EXCELLENCE LTD

Position: Electrical & Safety Engineer

Department of HR/Admin & Compliance

December 2015 – October 2018

Responsibilities:

- Able to perform proper utilization and maintenance of all electrical equipment, switch gear, HT and LT panels, control panels; Electrical equipment, instruments etc.
- Regular monitoring and inspection and maintenance of all substations and preparing all necessary reports on any incidents.
- Knowledge of understanding electrical drawings & automation system PLC, erection and commissioning process, cable laying and termination etc.
- Keep track of and ensuring proper performance of electro-mechanical system.

“AT THE SEME TIME, ATTENTION WAS GIVEN TO ENSURING FACTORY SAFETY SIDE”

Responsibilities

- | | |
|------------------------------|------------------------------|
| ➤ Regulatory Compliance | ➤ Work Process Analysis |
| ➤ Corrective Action Planning | ➤ Environmental Monitoring |
| ➤ Protective Equipment | ➤ Risk Management |
| ➤ Emergency Response | ➤ Team Building |
| ➤ Workplace Safety | ➤ Worker Training |
| ➤ Incident Investigation | ➤ Safety Training |
| ➤ Public Health | ➤ Corrective Action Planning |

EDUCATIONAL QUALIFICATION

Bachelor of Science in Electrical & Electronic Engineering (BSc)

Concentration : **Electrical & Electronic Engineering (EEE)**
Institution : **Northern University of Business & Technology Khulna, Bangladesh**
CGPA : 2.77 (out of 4.00)
Passing Year : 2022

Diploma in Electrical Engineering

Institution : **Khanjahan Ali College of Science & Technology, Khulna, Bangladesh.**
Group : Electrical Technology
GPA : 2.67 (out of 4.00)
Passing Year : 2014
Board : Bangladesh Technical Education Board, Dhaka

Secondary School Certificate (SSC, Vocational)

Institution : **Chalna K. C. Pilot Collegiate School, Khulna, Bangladesh.**
Group : General Electrical Works
GPA : 4.14 (out of 5.00)
Passing Year : 2010
Board : Bangladesh Technical Education Board, Dhaka

TECHNOLOGY & COMPUTER SKILLS

1. Fluent in working with tech devices
2. Excellent ability to work with the following Operating Systems: Windows 7/ 8/ 10
3. Able to work with MS Office (Word, Excel, Power Point)
4. Electrical system diagnostics, PLC, cable laying, commissioning

LANGUAGE SKILLS: 1. Bengali (Mother tongue) 2. English : Well versed in both written and spoken English

PERSONAL DETAILS

Full Name	: Shoriful Islam Sheikh
Father	: Ruhul Amin Sheikh
Mother	: Nargish Parvin
Sex	: Male
Blood Group	: O (+ve)
Date of Birth	: 12 th October, 1994
Marital Status	: Single
Nationality	: Bangladeshi (By birth)
NID Number	: 8223705859
Religion	: Islam
Height	: 5' 6"



SHORIFUL ISLAM SHEIKH

Date: