

## CHAPTER IV

### WORKING OF TRAINS GENERALLY

#### A. TIMING AND RUNNING OF TRAINS

##### 4.01. Standard time.—

**The working of trains between stations shall be regulated by the standard time prescribed by the Government of India, which shall be transmitted daily to all the principal stations of the Railway at 16.00 hours in the manner prescribed.**

S.R.4.01.1.The control office should advise the standard time by a general call to all stations on controlled sections at 16.00 hours daily.

S.R.4.01.2.All Station Masters should correct the time at 16.00 hours and make an entry in the TSR.

S.R.4.01.3 At all class 'D' stations where there is no telephone connection either with the adjacent stations or Control, the clerks-in-charge shall check their station clocks daily with the time of Guard of the first stopping train for the day.

##### 4.02. Adherence to advertised time.—

**No passenger train or mixed train shall be dispatched from a station before the advertised time.**

##### 4.03. Setting watch.—

**Before a train starts from a terminal or crew-changing station, the Guard shall set his watch by the station clock or the clock at the authorised place of reporting for duty and communicate the time to the Loco Pilot who shall set his watch accordingly.**

S.R.4.03. In token of complying with G.R. 4.03, Guard shall enter the time in 'Combined Train Report' (CTR).

##### 4.04. Time of attendance for train crew.—

**Every Guard, Loco Pilot and Assistant Loco Pilot shall be in attendance for duty at such place and at such time as may be prescribed by special instructions.**

S.R.4.04. Loco Pilots, Assistant Loco Pilots, Guards and Assistant Guards should report for duty at such times before the scheduled departure of the trains as the DRM may prescribe from time to time.

##### 4.05. Proper running line.—

**The Loco Pilot shall take his train along the proper running line.**

##### 4.06. Direction of running.—

(1) On a double line, every train shall run on the left hand line unless otherwise prescribed by special instructions.

(2) If there are two or more parallel lines, the direction in which trains are to run on each line shall be prescribed by special instructions.