

- Portable control telephone / VHF set / Mobile phone.
- Phone provided at LC Gates / IBS.
- by stopping train / Loco / trolleys or other vehicle passing on adjacent line.
- BSNL / MTNL/ Cell phone if available nearby the site of accident.
- sending message through a railway servant to the nearest Station Master
- Sending the light engine of the train. But before detaching the engine, SR 6.05 should be followed. However in case of suspected sabotage, engine etc., should not be disturbed.
- By road transport, if possible.

410 Method of reporting Accidents by Railway Employee:

The report shall be in writing and prepared in duplicate, duly signed, with the time and date. The person receiving the report shall sign both the copies, noting the time and date, and return the duplicate copy to the person making the report. In case the person making the report is illiterate, the person receiving the report shall prepare the report in duplicate, on behalf of the former, sign both the copies noting the time and date, and hand over the duplicate copy to the person making the report, obtaining his thumb impression on the original copy.

Note:-Guards and Loco Pilots of trains shall report accidents to the nearest Station Master in the prescribed form Acc-3 (given in Appendix – VI).

411 Station Master or Railway employee in-charge of the section to report Accidents:

The Station Master or the railway servant in charge of the section shall report the accident in accordance with the rules laid down by the Railway Administration concerned for reporting of accidents.

411.1 Reporting of Accidents by the Quickest possible means:

For this purpose, accidents are divided into different categories, namely “A to R” excluding ‘I’ and ‘O’ according to seriousness and the accident classes have been serially numbered for each category. Every accident shall be reported by the quickest possible available means, to the Station Master of the station which can be reached quickly. As soon as the Station Master is aware of an accident, he must send a report in Forms Acc.1(i), (ii) and (iii) to the officials concerned.

The Station Master, on receipt of information about the occurrence of an untoward incident shall –

- a) Make necessary entries to this effect in the station diary.
- b) Arrange for medical assistance to the injured passengers;
- c) Make out a brief report on the untoward incident and forward copies thereof to the Divisional office, State Police and in-charge of the Railway Protection Force. The report shall be in the format given in form Acc. I (i), (ii) and (iii).
- d) Assist or depute to the Railway Protection Force to complete the process of investigation.

Note: "Untoward incident" means-

- (i) The commission of a terrorist act within the meaning of sub-section (i) of section 3 of the Terrorist and Disruptive Activities (Prevention) Act, 1987(28 of 1987); or
- (ii) A violent attack or the commission of robbery or dacoit; or
- (iii) Indulging in rioting, shoot-out or arson, by any person in or on any train carrying passengers, or in a waiting hall, cloak room or reservation or booking office or on any platform or in any other place within the premises of a railway station; or
- iv) The accidental falling of any passenger from a train carrying passengers.