

**Report of Fatal / Serious Accident:**

Form to be filled in by the Guard and the Loco pilot in the case of persons falling out of trains.

Train No.	Place:.....
1. Loco Pilots Name:	Date:.....
Grade:.....	Staff No. ....
Engine No. ....	Pay Rs. ....
2. Name of guard:	Load of the train: .....
3. KM at which	
(a) (i) the person fell down	.....
(ii) the train stopped	.....
(b) The place where the person fallen down: (it should be stated whether on ballast or between the platform and the foot-board of train or on the platform etc.)	
(c) Was the accident noticed by the Guard and/ or Loco pilot and train brought to a stand if not, how the train was stopped ? (state if inter-communication chain was pulled and, if so, by whom).	
(d) If the train was backed to the accident spot, state kilometreage upto which the train was backed.	
4. (a) Name, age and sex of the persons who fell down.	
(b) If a child, also the name, relationship and address of the guardian at the time.	
(c) Where was the person/child seated or standing before falling down.	
(d) Full address of the person, if available	
5. (a) Was the person killed or injured only? Particulars of injuries sustained.	
(b) Whether First Aid was rendered and if so, by whom? (The staff No., Name, designation and salary of the First Aider should be shown, if he is a Railway servant)	
(c) Particulars of tickets, if any, held by the person, Date, Number, Class and stations between which available.	
(d) Brief description as to how the occurrence happened, stating if the person fallen on the right side or left side of the train facing the direction of travel of the train.	
A statement from the person in the case of a child, from the guardian of the Child at the time or from two eye-witnesses should be obtained and attached.	
(e) How the injured person was disposed of ?	
6. (a) Painted number, type, description and position of the carriage from the engine and the painted number of the compartment from which the person fallen down.	
(b) Condition of door, door handles, safety catches, and window fastenings in the carriage. (Details should be furnished of the door or window through which the person fallen down).	
(c) Are necessary warning notices exhibited in the carriage ?	

7. Was there a Railway Police Constable in the train ?
8. Was there a Traveling Ticket Examiner in the train?
9. Remarks as to whether the occurrence is accidental or due to carelessness of the person concerned.

Signature of Loco Pilot

Signature of Guard

Forwarded to DOM

and DSO

\* Forwarded to DEN

and DSO

\* in the case of Material trains.

- Note:**
1. In the case of railway servants on duty falling out, the report shall be forwarded to the divisional officer of the Department to which the railway servants belong and to the DSO.
  2. (a) The Guard shall advise, by message, the Train Examiner immediately after the accident to facilitate examination of the train, certification in the Combined Train Report and submission of Report by the train examiner.  
 (b) With regard to item (6) of the form, if the individual carriage from which the person fallen down is not known, the Guard shall examine and the coaches jointly with the C&W staff at the train examining station and furnish the results of examination.
  3. (a) With regard to item 5(d), it is imperative that the statement of the person involved in the accident (in the case of child, the statement of the person involved in the accident (in the case of a child, the statement of the guardian at the time) shall be recorded in all cases where it is possible, in the presence of the Railway Police Constable, and countersigned by him. If there is no Railway Police Constable, the signature of two passengers in whose presence the statement is recorded shall be obtained.  
 (b) If the person is injured and unconscious or otherwise unable to give a statement himself, the statement of two co-passengers who were eye-witnesses to the accident shall be recorded and attested by the Railway Police Constable or in his absence by two independent witnesses.