

1019 Target for completion of CRS Inquiries: The following guidelines are hereby issued to Zonal Railways and different Directorates in order to ensure finalization of CRS inquiry reports within six months.

S.No	Target	Activity
i	D	Day of accident
ii	D+3	CRS will commence his inquiry
iii	D+10	CRS will forward a brief preliminary narrative report, provisional findings and immediate recommendations to CCRS, GM of Railway concerned, Railway Board and Secretary, Ministry of Civil Aviation. On receipt of the Preliminary Report in Railway Board, same will be forwarded to Directorates concerned for suitable action on immediate recommendations.
iv	D+30	(a) GM of Railway concerned will furnish his Railways remarks along with the action taken report to CRS and Railway Board. (b) Action taken by Directorates in Railway Board will be communicated to the Safety Directorate.
v	D+60	CRS will submit his detailed report to CCRS and forward a copy of the report to each of Authorities mentioned in rule 4 of the Statutory Investigation into Railway Accident Rules, 1973. On receipt of final report, it will be put up to the DRM and PHODs concerned. CSO shall consolidate all these remarks and along with his remarks submit to GM for his final remarks. All these remarks along with GM's remarks shall be sent to CCRS, CRS and Railway Board / Directorate concerned for action on the Inquiry Report. The Directorate concerned shall take suitable action on recommendations and will guide Zonal Railways on important policy matters.
vi	D+90	On receipt of the final inquiry report, GM of Railway concerned shall forward his comments on the final inquiry report to CRS with copy to CCRS and Railway Board On receipt of final inquiry report, Safety Directorate will forward views of Safety Directorate to CCRS.
vii	D+110	CCRS will submit his note on inquiry report to Secretary /Ministry of Civil Aviation forwarding simultaneously copies thereof to Railway Board. Comments of CCRS will be forwarded to different Directorates for suitable action.
viii	D+140	Directorates concerned will submit action taken report on recommendations of CRS and comments of CCRS, after getting the same approved by the Executive Director concerned. (a) In case, recommendation has been accepted and instruction has been issued, 30 copies of the same should be forwarded to Safety Directorate. (b) In case, any recommendation is not acceptable, approval of the Board (Member concerned) must be obtained and communicated to the Safety Directorate.
ix	D+180	Railway Board will communicate their views on the report to CCRS endorsing a copy to Zonal Railway. Railway shall finalise D & AR Inquiry and send details of staff held responsible along with the details of punishment imposed in each individual case.

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