

CHAPTER-III

DUTIES OF RAILWAY STAFF

Every Railway servant traveling by the affected train or available at the site, whether on duty or not, shall help in the disaster management by getting identified and rendering immediate assistance to the affected passengers at the site. Non-participation in accident relief operations will be considered as 'DERELICTION OF DUTY'.

301 Guard of The Train Involved in Accident:

The duties are given in the sequence in which they have to be performed.

On occurrence of an accident to his train, the Guard of the train shall immediately:

- 1 Note the time of accident.
- 2 If the accident has occurred on a double line section, the Guard should immediately check if the adjoining line is fouling or not. If it is fouling, he should immediately exhibit red flag by day and flashing light by night towards the direction in which train is expected on the adjoining line. He will continue to exhibit the hand danger signal until the time the adjoining line is protected as per rules in force.
- 3 Arrange to protect his train as per Rules in force, taking the assistance of any qualified staff, such as Assistant Guard, Assistant Loco Pilot, gangmen, gatemen etc.
- 4 Make a quick survey of the accident site for casualties, injuries, if any, and for deciding the assistance required.
- 5 Send the first information of accident to the control office and then to the nearest Station Master furnishing the following information, through mobile phone or portable telephone, or walkie-talkie or gate phone, etc.,
 - a) Time of Accident,
 - b) Kilometer etc.,
- 6 On the double line section a train passing on the other line should be stopped and the Loco Pilot and Guard given intimation about the accident if not already given vide para (5).
- 7 Render first aid to any person injured, obtaining assistance of the railway staff, doctors and / or volunteers on the train, or near the site of accident; and transport the injured to the hospital by taking the help of 104/108 Ambulance service.
- 8 He will also arrange for preservation of clues and evidence until a senior Railway official takes over charge.
- 9 Remain in general charge till a senior Railway Official takes over charge. There after work as per the instructions of the senior official incharge of the accident.

302 Engine Crew of the Train:

On occurrence of an accident to a train, its crew shall:

- 1 Immediately switch on the Flasher Light. If flasher light is not working, exhibit hand danger signal so as to stop any train coming in the opposite direction on a double line section.
- 2 Note the time of accident.
- 3 Protect the adjacent line/lines/same line in accordance with rules in force.
- 4 Take such technical precautions as may be necessary or as prescribed by special instructions to render the locomotive safe.
- 5 Give information to Guards about the locomotive (derailed or not), condition of coaches/wagons immediately in rear of the loco and any other information relevant to the accident.
- 6 Send Assistant Loco Pilot to assist the Guard in establishing contact with control office, relief and rescue operations.

303 Station Master / Station Manager:

[The Station Masters on either side of the block section if the accident occurred in the mid-section or the station master of the station where the accident has occurred.]