

- (iv) Was the train backed to the accident spot?
- (v) Name, age, sex and address of the person and detailed particulars of ticket held;
- (vi) In case of child, the name, relationship and address of the guardian also
- (vii) Where was the person/child seated or standing at the time of incident as seen by the fellow passengers?
- (viii) Was the person injured and killed or only injured; particulars of injury;
- (ix) Owning Railway, number, type, description and position of the coach from the engine and brake-van, from which the person fell down; condition of door/window handles, shutters, safety catch.
- (x) Brief description as to how the incident happened
- (xi) Whether first aid was rendered, if so, by whom?
- (xii) How the injured / dead was disposed off?
- (xiii) Was there any GRP/RPF constable on the train and was there any TTE in the coach;
- (xiv) Remarks as to whether the occurrence is accidental or due to carelessness of the person concerned or due to any other reason.

**1104 Carriage windows or doors involved:**

- (a) In all accidents in which carriage windows or doors or their fastenings are involved, the Guard of the train shall, along with the train examining staff, immediately examine the windows or the doors or their fastenings and whether warning notices have been duly exhibited and record the result of the examination jointly in the combined train report for the train. If there is no train examining staff at the scene of the accident, the Guard shall, as soon as possible advise by telephone the train examining staff at the next train examining station ahead about the accident. Immediately on arrival at the next train examining station ahead, the Guard along with the train examining staff, shall examine the condition of the windows or the doors or their fastenings in the carriage or carriages and whether, warning notices have been duly exhibited in the carriage or carriages and record the result of the examination jointly in the Combined Train Report for the train.

**NOTE: Form Acc 4 (Appendix VI)** shall be countersigned by the train examining staff on duty in token of the particulars against item 6 of the form being correctly recorded.

- (b) It shall also be the responsibility of the train examining staff, on a requisition from the Guard or on receipt of accident message, to examine the condition of the doors or windows or their fastenings and check whether warning notices have been duly exhibited in the concerned coach. Advice immediately the Divisional Railway Manager and Divisional Mechanical Engineer (C&W).

**1105 Defective running of Locomotives:**

If, in the Loco Pilot's opinion, the running of his locomotive is in any way abnormal, the Loco Pilot shall exercise his discretion to reduce the speed of the train to an extent which he considers safe, and report the circumstances at first opportunity to the CCC / TPC / PRC who shall immediately report the matter to Sr.DEE / TRSO or Sr.DME / Power as the case may be. The permission of the latter shall be obtained before the engine is put back into service. These instructions refer to all types of locomotives

**1106 Persons found Dead in Trains or at Stations:**

In the case of persons found dead in trains or at stations, the Station Master shall hand over the dead body to the Police for disposal and, until such time this is done, depute a railway employee to be in-charge of the dead body. In case of death by contagious disease, the Director of Public Health of the State and the Civil Surgeon of the District and the concerned Medical Officer of the Railway should be advised.