

CHAPTER – V

CONTROL AND WORKING OF STATIONS

5.01. Responsibility of the Station Master for working.—

- (1) The Station Master shall be responsible for the efficient discharge of his duties devolving upon the staff employed, either permanently or temporarily, under his orders at the station or within the station limits and such staff shall be subject to his authority and direction in the working of the station.
- (2) The Station Master shall see that all signals, points, gates of level crossings and the whole machinery of his station are in proper working order and shall immediately report all defects therein to the proper authority.
- (3) The Station Master shall also be responsible to see that the working of the station is carried out in strict accordance with the rules and regulations for the time being in force.
- (4) No person other than the Station Master shall ask for or give Line Clear, or give authority to proceed.

5.02. Supply of copies of rules and distribution or exhibition of other documents.—

The Station Master shall see—

- (a) that every railway servant subordinate to him who should be supplied with a copy of authorised translation of these rules under Rule 2.01 duly receives the same;
- (b) that the Working Time Table in force together with all correction slips and appendices, if any, working rules and instructions, and other notices having reference to the working of the line, are properly distributed or exhibited in such manner as may be prescribed under special instructions;
- (c) that both the sheet time tables and fare lists are correctly exhibited at the station if it is open for the booking of traffic; and
- (d) that copies of the Act, and the Goods and Coaching Tariffs are available for inspection by the public.

5.03. Obedience to orders and keeping of books and returns.—

The Station Master shall see that all orders and instructions are duly conveyed to the staff concerned and are properly carried out, and that all books and returns are regularly written up and neatly kept.

5.04. Signal cabins.—

- (1) The Station Master shall make himself thoroughly acquainted with the duties of the staff employed in the signal cabins, if any, at his station and shall satisfy himself that they perform their duties correctly, and