

(Civil, P&T, Military, Medical etc.) when their journey concerns with the working of the railway or a person requiring medical aid. Railway contractors and their agents proceeding in connection with their work may also be conveyed by Trolleys. In such cases the prior permission of the DEN, or the DEE/Tr.D, or the DOM or the DSTE shall be obtained by phone. However, in emergency, such permission may be obtained from the AEN, ASTE who shall, at once, advise the DEN regarding the grant of such permission. Prior to being conveyed, the person(s) concerned shall execute an indemnity bond in the prescribed form.

Note:— In cases of emergency or when such a journey does not interfere with his duties and responsibilities, the railway official in-charge of a Trolley may convey railway employees on his Trolley when employees are travelling on duty.

S.R. 15.22.3.2. Lorries:- No person unconnected with the working of Lorry shall be conveyed on a Lorry.

15.23. Attachment to train prohibited.—

No Lorry or Trolley shall be attached to a train.

S.R.15.23 Conveyance of Trolleys and Lorries by trains—

S.R.15.23.1. Trolleys and Lorries shall not be carried by Mail and Express trains except in an emergency.

S.R.15.23.2. Trolleys may be carried in the brake-van of goods and mixed trains and also by passenger trains, if there is room and provided the loading and unloading can be done without delaying the passenger train and they are not likely to cause damage to the packages in the van.

S.R.15.23.3. Lorries will, ordinarily, be carried in the brake-vans of goods and mixed trains and on sections where goods and mixed train services are insufficient, they can be carried by passenger trains, provided the conditions prescribed for the carriage of Trolleys by passenger trains are fulfilled.

15.24. Time of running.—

A Lorry shall ordinarily be run only by day and when the weather is sufficiently clear for a signal to be distinctly seen from an adequate distance, which shall never be less than 800 metres.

S.R. 15.24.1.Working of Trolleys/Lorries:-

S.R. 15.24.1.1. Ordinary Trolleys and Lorries shall be worked only during day light hours. However, during day, when there is rain, thick, foggy or tempestuous weather impairing visibility and always at night, Trolleys and Lorries shall be worked under the rules for working of trains.

S.R. 15.24.1.2. Whenever a Trolley/Lorry is to be worked under block protection on a double line section or on a single line section where tokenless block instruments are provided, the Station Masters on either side of the block section shall adhere to the procedure given in S.R.15.25.7.2. ‘Trolley/Lorry on line’ cap shall be placed at both stations on the plunger of the block instruments to serve as a visual reminder that the section is occupied.

S.R. 15.24.1.3. When Trolley/Lorry is to be worked under block protection, if the visibility is impaired, due to rain, thick, foggy or tempestuous weather or any other cause, the Trolley/Lorry shall be removed from the line and not replaced until the visibility is adequate.

S.R. 15.24.2. Placing of Trolleys/Lorries in Track Circuited yards:-

S.R. 15.24.2.1. A Trolley/Lorry which is not insulated shall not enter or be placed on the line within station limits at stations where track circuits are provided.

S.R. 15.24.2.2. The person in-charge of a Trolley or Lorry before placing the Trolley/Lorry on line at such stations shall give in writing to the Station Master concerned that the Trolley/Lorry is insulated.

S.R. 15.24.2.3. The Station Master shall permit a Trolley/Lorry to be placed on the line only after getting the written advice referred in clause 2.2.

S.R. 15.24.2.4. The person in-charge of a Trolley/Lorry should have the insulation of his Trolley tested and certified once in every six months by an Inspector of the S&T department.

15.25. Motor Trolley.—

A Motor Trolley shall only be run in accordance with special instructions.

S.R.15.25.1.Railway Officials permitted to use Motor Trolleys:

No official can place a Motor Trolley on line, unless he holds a competency certificate. Officers of Engineering, Traction Distribution, S&T, Operating and Commercial departments and such Inspectors of these departments as may be authorized and Motor Trolley Drivers are permitted to operate Motor Trolleys, subject to their being certified competent by the authorised officer as mentioned below:-

Category of Staff	Officer authorized to issue competency certificate
Group 'C' staff of Divisions	Sr. DSO
Officers of Divisions	DRM
Officers in Headquarters of the Railway (other than Deputy/Heads Of Department and above)	PCSO

S.R.15.25.2. Certificate of Competency:-

S.R.15.25.2.1. The Competency certificate shall be issued, in the first instance, only after the staff or officer is subjected to a written test regarding the rules relating to Motor Trolleys and the relevant General and Subsidiary rules and rules in block working manual, and found fit by the authorised officer.

S.R.15.25.2.2. Every Official holding a competency certificate for working Motor Trolley shall give a declaration before the end of December of each year that he is well conversant with the rules for working Motor Trolley and apply to the authorised officer for renewal of the competency certificate. The authorized officer shall then renew the same after conducting an oral test.

S.R.15.25.2.3. The certificate of competency shall be kept in the personal custody of the staff working the Motor Trolley.

S.R.15.25.3. Person in charge of Motor Trolley and his responsibilities:-

S.R.15.25.3.1. When a Motor Trolley is accompanied by more than one railway official qualified to work, the railway official operating the Motor Trolley shall act as the person in-charge.

S.R.15.25.3.2. The person in-charge of the Motor Trolley is responsible at all times for its safe working. However, senior officials who are being conveyed by the Motor Trolley are expected to take an intelligent interest in the working of the Motor Trolley and shall call attention to any breach of rules which come to their notice.

S.R.15.25.4. Conveyance of non-railway officials:-

Normally persons who are not railway servants shall not be conveyed on Motor Trolleys. Railway official in-charge as an Officer, he may, however, convey on his Motor Trolley if it will