

408 Procedure for sending Accident Messages:

408.1 To the State / Central Government:

The accident message as required by section 113 of the Railways Act-1989, shall be sent without delay by the Divisional Railway Administration to the state Government.

a) By Telephone / Fax in the case of -

- (i) Accidents resulted in loss of human life;
- (ii) Accidents by reason of which the permanent way is likely to be blocked for more than twenty four hours; and
- (iii) Train wrecking or attempted train-wrecking;

b) By letter in all other cases.

408.1.1 To Commissioner for Workmen's Compensation:

Accident Report to the Commissioner for Workmen's Compensation under section 10-A of the Workmen's Compensation Act;

- a) In case of accidents which result in the death of or serious injuries to railway servants, or contractors' servants doing work for the railway, employed otherwise than in a clerical capacity within railway premises, the DRM shall, within 7 days of the death or serious injuries, send a report to the Commissioner for Workmen's Compensation, in Form Acc.5 (given in Appendix-VI)
- b) This report shall always be sent irrespective of whether the deceased or injured workman was on duty or not at the time. If the deceased or injured workman was not on duty at the time, the Commissioner's attention shall be drawn to it specifically.
- c) Copy of such reports shall be sent to the Heads of the Departments concerned and Chief Safety Officer.

Note:- Failure to send the report within the stipulated time is punishable under Section 18-A of the Workmen's Compensation Act with a fine.

408.1.2 To Chief Inspector of Explosives:

Accident Report to the Chief Inspector of Explosives, New Delhi under Section 8 of the Indian Explosives Act, 1884, and Section 27 of the Petroleum Act, 1934.

- a) All accidents involving explosion or by fire, in connection with the storage, handling or transport of explosives, occurring in trains or vehicles or elsewhere within railway limits and all accidents by explosion or by fire attended with loss of human life or serious injury to person or serious damage to property resulting from the ignition of petroleum or petroleum vapour, which occurs in trains or vehicles or elsewhere within the railway limits, shall be promptly reported to the Chief Inspector of Explosives, New Delhi. The report shall be in the form of a special report and submitted in duplicate by DRM with a copy to the Heads of the Departments concerned and Chief Safety Officer within 24 hours.

Note: - The number of copies of special report, referred to in this rule, is in addition to the two copies required to be sent to Chief Safety Officer.

- b) Further, pending the visit of the Chief Inspector of Explosives or his representatives or until the instruction is received from the Chief Inspector of Explosives that he does not wish any further investigation or enquiry to be made, all wreckage and debris shall be left untouched except in so far as its removal may be necessary for the rescue of the persons injured and recovery of the bodies of any persons killed by the accident.

408.1.3 To Military Authorities:

- a) In all cases of accidents where the Military personnel are killed / injured, the DRM shall advise, by telephonic / fax message to -

Embarkation Headquarters, Nearest R.T.O. concerned, Army Headquarters, Quarter Master General's Branch, Q. Mov. S(1), New Delhi, and Milrail, New Delhi. -110011.

Secunderabad, Hyderabad and Nanded Divisions come under Embarkation headquarters, Mumbai.

Vijayawada, Guntakal and Guntur Divisions come under Embarkation headquarters, Chennai.

The telephonic / fax message shall contain the location of accident, the extent of the damage, the effect of the damage on movement, details of military traffic held up or delayed, time by which railway expects to restore traffic and whether alternative routes are available or if any arrangements have been made for transshipment.

Any of the above details which cannot be advised at the time of incident shall have to be advised as soon as possible, in addition to the usual accident message.

- b) In case the railway employees working on line sustain injuries as a result of articles thrown from Military Special trains, the Station Master or other Railway Officials present at the scene of occurrence, shall at once, report the matter to the Divisional control indicating, if possible, the vehicle from which the article was thrown.

The DRM shall at once report the matter by telephonic message to Officer Commanding of the train, when it is possible to communicate with him enroute,

or

The Officer Commanding the station of destination.

or

The Headquarters base Sub-area / Embarkation Commandant of the port in respect of trains conveying details for embarkation, to enable him to take necessary disciplinary action against those responsible. All such telephonic messages shall be repeated to:-

Milrail, New Delhi 110011;
 Army Headquarters, Quarter – Master
 General's Branch, Q.Mov. S(1),
 New Delhi 110011; and

The Heads of the Departments concerned with a copy to the Chief Safety Officer.

408.1.4 To Postal Authorities:-

When an accident causes or is likely to cause –

- a) delay of more than 6 hours to any train carrying mails or mail bags, or
- b) any detention to any train carrying foreign mails or mail bags, or
- c) diversion or transshipment or loss of or damage to mails or mail bags, or
- d) loss of life or injury to the mail service staff,

NP:- Copy of the accident message / fax message shall be sent to the Superintendent, Railway Mail Service of the division concerned.

When a train carrying mails is involved in an accident, irrespective of the fact whether the mail van is involved or not, information should be furnished immediately to the concerned Post Master General and the Superintendent, R.M.S. in advance of any accident message / fax message. The Central Control of the Headquarters office will inform the Regional Director, RMS telephonically. The information to the Post Master General and the Superintendent, R.M.S. concerned shall be conveyed by the DRM on the telephone.

408.1.5 To State Government Officials:

- a) The following State Government officials shall be advised at once telephonically in case of train accidents involving casualties (death / injuries), heavy damages to railway and public properties or trains marooned or in other circumstances, where the immediate need to extend relief measures to the victims is necessary.

408.1.5.1 By Station Master to :

- (a) District Collector
- (b) District Superintendent of Police
- (c) Mandal Revenue Officer.
- (d) Superintendent of Railway Police
- (e) Officer in-charge of nearest Police Station.
- (f) Hospitals, Doctors including Private Doctors.

408.1.5.2 By Dy.CHC (Punctuality) to :

- (a) District Collector.
- (b) District Superintendent of Police or Dy. Superintendent
- (c) Superintendent of Railway Police.

The Dy.CHC (Punctuality) shall ensure that the above mentioned officials are intimated without any loss of time. He shall also co-ordinate with the SM of such station, where telephone communication is not available/not working, to inform various non-railway officials.

408.1.6 By Divisional Officers: -

(DRM/ADRM/Emergency Officer/any Officer nominated by DRM for this purpose)

- (a) Chief Secretary .
- (b) Principal Secretary (Revenue)
- (c) Commissioner (Relief).
- (d) Director General of Police.
- (e) Chief Engineer (Irrigation), in case of breaches of tanks and other related matters involved.

408.1.7 Advice to Other Railways by Zonal Headquarters: -

- a) A telephonic / fax message shall be sent by the Chief Operations Manager to all railways, if traffic is likely to be stopped for over a week owing to an accident.
- b) If stock belonging to another railway is likely to be detained in consequence of an accident, telephonic / fax advice shall be sent by the DRM to the Chief Operations Manager who shall advise the other railways concerned.

408.1.7.1 Advice to the Chambers of Commerce:-

On receipt of advice of an accident involving serious interruption to traffic, the Divisional Railway Manager must immediately advise, by telephone / fax, the Chambers of Commerce in their respective jurisdictions.

409 Railway Employees to report Accidents.-

Every railway employee shall report, with as little delay as possible, every accident occurring in the course of working the railway which may come to his notice. Such report shall be made to the nearest Station Master or where there is no Station Master, to the railway employee in-charge of the section of the railway on which the accident has occurred through one or more of the following possible means of :-