

in order to maintain an effective supervision over the said staff, frequently visit the signal cabins.

- (2) The Station Master shall ensure that the prescribed equipment is readily available in signal cabins and maintained in good working order.**
- (3) Signal cabins shall be kept neat and clean and no unauthorised person shall be permitted to enter such cabins.**

5.05. Report of neglect of duty.—

The Station Master shall report, without delay, to his superior, all neglect of duty on the part of any railway servant who is under his orders.

5.06. Station Working Rules.—

- (1) In addition to the General Rules for Indian Railways and Subsidiary Rules of a Railway, each station shall be provided with Station Working Rules applicable to the station, issued under special instructions.**
- (2) A copy of the Station Working Rules or relevant extracts thereof shall be kept at cabins and level crossings concerned.**

S.R. 5.06.1. The Station Working Rules shall be read in conjunction with General and Subsidiary Rules and Block Working Manuals. The Station Working Rules in no way supersede any rule in the above books. The language of SWR should be simple, brief and unambiguous applying provision of rules to the specific condition at the relevant station. Extracts of GRs and SRs shall not be reproduced. However, relevant GR/SR numbers may be mentioned in the brackets against relevant para. The SWR shall be carefully checked up at the stations to see that they are correct and are in accordance with the conditions at site. The Authorised Officer may, however be approached for any technical advice.

S.R. 5.06.2. The SWR must be page numbered with station name code written on each page and signed by either Sr. Divisional Operations Manager or Divisional Operations Manager and either Sr. Divisional Signal & Telecommunication Engineer or Divisional Signal & Telecommunication Engineer at interlocked stations and at non-interlocked stations by either Sr. DOM or DOM and either Sr. DEN or DEN.

S.R. 5.06.3. All temporary working instructions during non-interlocked working shall be signed on each page by either Sr. Divisional Operations Manager or Divisional Operations Manager, either Sr. Divisional Signal & Telecommunication Engineer or Divisional Signal & Telecommunication Engineer and either Sr. Divisional Engineer or Divisional Engineer without exemption.

S.R. 5.06.4. SWR diagram should be signed by either Sr. Divisional Operations Manager or Divisional Operations Manager, either Sr. Divisional Signal & Telecommunication Engineer or Divisional Signal & Telecommunication Engineer and either Sr. Divisional Engineer or Divisional Engineer.

S.R. 5.06.5. The SWRs of all stations including stations to be newly opened and the Amendment Slips thereto shall be issued by either Sr. DOM or DOM and either Sr. DSTE or DSTE who will be responsible to ensure that these are correct, current and complete in all respects.

S.R. 5.06.6. Rules for working of trains in Electrified section shall be dealt in Appendix 'G' and jointly signed by either Sr. Divisional Operations Manager or Divisional Operations Manager and either Sr. Divisional Electrical Engineer (TRD) or Divisional Electrical Engineer (TRD) and either Sr. Divisional Signal & Telecommunication Engineer or Divisional Signal &