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Penelope deploys and tests a workflow in Collibra

University Team

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Within Collibra's settings, under Workflows, click **Upload a file**.

5

Now, we've uploaded the workflow to Collibra. You can see it was created under the name **Asset Creation Flow**.

Click the workflow name to see its settings.

6

We want to make this workflow available to all users in Collibra. Check the box next to the text **Any signed in user can start the workflow**.



7

- ☒ Any signed in user can start a workflow, independent of role.
- ☒ Perform candidate user check on workflow start.
Workflow will fail to initialize if it contains a task without a candidate user.
- ☒ This workflow can only run once at the same time on a resource.
 - ☐ Lock resource
This workflow cannot run with other workflows on the resource simultaneously.
- ☐ Show in global create.



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10

Click **Actions**.

Flow

Description

Applies To

Global

Asset type ↑

With status

Create

Recent

Actions

Assets

Organization

Asset Types

Business Term

A word or phrase that is used to describe something or to express a corner of language or branch of business. Examples: Customer, Person Purchased

Schema

An organized structure described in a formal language supported by implementation that defines the objects in the technology assets (Table and columns in fields in a file). E.g. CRM_001_PRD, HDP_CNT_CLD

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Select **Asset Creation Flow**.

Create

Recent

Actions

Assets

Organization

Asset Creation Flow

Conditional Checkbox Test

Issue Creation

This process takes care of creating new issues and placing them in the correct responsible community. Any user can start this workflow and needs to fill in a list of required and optional parameters for the issue to be created.

Pick Expert for Review

PII Tag Approval

This is the approval process for data tagged as "personally identifiable"

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Here, we can see a notification that the workflow has started.

+

Tasks 1

?

Workflow Started

The selected workflow has been started.

Start Label

Asset Creation Flow

Edit

Start Events

There are no events attached to this workflow.

Edit

Roles



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T

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<div></div> <div>Click Business Asset from the Asset Type dropdown list.</div>	16	<div><div>request was approved or denied.</div><div>Asset Name<div>Stylish Leather Shoes</div><div>Give a descriptive name to the asset.</div></div><div>Asset Type<div>Select</div><div>Business Asset</div><div>Business Dimension</div><div>Business Process</div><div>Business Qualifier</div><div>Business Rule</div></div><div>Please add any details that would be helpful</div></div>	
<div></div> <div>Click Domain.</div>	17	<div><div>Asset Name<div>Stylish Leather Shoes</div><div>Give a descriptive name to the asset.</div></div><div>Asset Type<div>Business Asset</div><div>What type of asset are you requesting?</div></div><div>Domain<div>Select</div><div>Please designate a domain to create this asset in.</div></div><div>Reason for request</div><div>Please add any details that would be helpful for the technical team to know when reviewing your request for this asset.</div></div>	
<div></div> <div>Select New Business Terms from the dropdown list.</div>	18	<div><div>Business Asset</div><div>What type of asset are you requesting?</div><div>Domain<div>Select</div><div>Data Governance Council</div><div>New Assessments<div>Data Governance Council</div></div><div>New Business Terms<div>Data Governance Council</div></div><div>New Data Assets<div>Data Governance Council</div></div><div>New Policies & Business Rules<div>reviewing your request for this asset.</div></div></div><div>Submit</div></div>	<div>1 Task</div>



<div><div>T</div><div>Type the following: A new spin-off asset for our latest leather shoe release.</div><div>Then press the Enter key.</div></div>	19	<div><div><div>Business Asset</div><div>What type of asset are you requesting?</div><div>Domain</div><div>New Business Terms</div><div>Please designate a domain to create this asset in.</div><div>Reason for request</div><div></div><div>Please add any details that would be helpful for the technical team to know when reviewing your request for this asset.</div><div>Submit</div></div><div>1 Task</div></div>
<div><div></div><div>Click Submit.</div></div>	20	<div><div><div>asset in.</div><div>Reason for request</div><div>A new spin-off asset for our latest leather shoe release.</div><div>Please add any details that would be helpful for the technical team to know when reviewing your request for this asset.</div><div>Submit</div></div><div>1 Task</div></div>
<div><div></div><div>Since we are logged in to the admin account, we have received the admin review form for the request. As you can see, all the details from the request are here. Note the Asset Type and Domain dropdowns capture the string UUID.</div><div>Click Approve.</div></div>	21	<div><div><div>Request Reason: A new spin-off asset for our latest leather shoe release.</div><div>Please review the details and approve or deny the request.</div><div>Approve or Deny Request</div><div><div><input checked="" type="radio"/> Approve</div><div><input type="radio"/> Denied</div></div><div>Submit</div></div><div>1 Task</div></div>



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Click **Submit**.

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Please review the details and **approve** or **deny** the request.

Approve or Deny Request

☒ Approve

☐ Denied

Submit

1 Task

An email from no-reply@collibra.com was sent to the requester and the admin.

With the email confirmation, we know that the workflow's mail task was successful.

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Going back into Collibra, we searched for the asset in Collibra Data Marketplace.


Click **Stylish Leather Shoes** to view it.

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We have confirmed the asset was successfully created. The requester can go in and add more details to the asset.


Browse
Search

Data Governance Council
New Business Terms


BA

Stylish Leather Shoes

Type: **Business Asset**
Status: **Candidate**
Approval
Simple Approval
Vote
Edit


Add characteristic

<



Overview

Tags

Comments



Diagram



Pictures

Definition

No value has been given yet. Double click or use the edit button.

Descriptive Example

No value has been given yet. Double click or use the edit button.

Tags

No value has been given yet. Double click or use the edit button.